

<p style="text-align: center;">CRYSTAL TOWNSHIP 1499 E. HAMMET ROAD, HART, MI 49420 <b>APPROVED MINUTES</b> February 17, 2025 AT 7PM</p>	
<p>Clerk B. Seymour called the Regular Board Meeting to order at 7pm.</p> <p>Pledge of Allegiance recited.</p> <p><b>Members Present:</b> C. Walker, K. Oomen, J. Stevenson, &amp; B. Seymour</p> <p><b>Absent:</b> L. Hyslop</p> <p><b>Guest Present:</b> Ron Smith, Dawn Riley, &amp; Chief Purdy</p>	<p style="text-align: center;"><b>CALL TO ORDER ROLL CALL</b></p>
<p>Moved by K. Oomen, Seconded by J. Stevenson to approve prior meeting minutes.</p> <ul style="list-style-type: none"> <li>• Prior Meeting Minutes: January 20, 2025</li> <li>• Regular Meeting</li> </ul> <p><b>Voice Vote - Motion Carried</b></p>	<p style="text-align: center;"><b>MINUTES APPROVED</b></p>
<p>Moved by K. Oomen, Seconded by J. Stevenson to approve <u>no changes to the agenda</u>.</p> <p><b>Voice Vote - Motion Carried</b></p>	<p style="text-align: center;"><b>CHANGES TO AGENDA</b></p>
<p>None</p>	<p style="text-align: center;"><b>CITIZENS COMMENTS</b></p>
<p>None</p>	<p style="text-align: center;"><b>COORESPONDENCE</b></p>
<p>Moved by K. Oomen, Seconded by J. Stevenson to approve bills for each fund account.</p> <p>Note: a list of checks was emailed to the board members prior to the meeting for review. B. Seymour asked if the board had any questions or concerns before approving the bills. No questions or concerns were made.</p> <ul style="list-style-type: none"> <li>• General Fund: \$8,363.46</li> <li>• Fire Operations Fund: \$2,542.46</li> <li>• Farm Roads Fund: \$690.00</li> </ul> <p><b>Voice Vote - Motion Carried</b></p>	<p style="text-align: center;"><b>REVIEW &amp; PAY BILLS MOTION FOR APPROVAL</b></p>
<ol style="list-style-type: none"> <li>1) Accountability Whiteboard – Purchase Request <ol style="list-style-type: none"> <li>a) Chief Purdy asked to hold off on purchasing item. Chief Purdy believes the board was previously purchased some time ago, but no one seemed to want to use it. He'll check if it's still available before moving forward on requesting another one.</li> </ol> </li> <li>2) Fire Calls <ol style="list-style-type: none"> <li>a) Chief Purdy said it's been quiet.</li> </ol> </li> </ol>	<p style="text-align: center;"><b>FIRE DEPARTMENT REPORT</b></p>

APPROVED

<p>Zoning Administrator R. Smith reported the following (report was received and placed on file):</p> <ol style="list-style-type: none"> <li>1) Zoning Permits Completed – 3</li> <li>2) People contacting the Zoning Administrator for property for sale in the township.</li> </ol>	<b>ZONING REPORT</b>
<p>Clerk B. Seymour reported the following (report was received and placed on file). Here are a few things on the list:</p> <ul style="list-style-type: none"> <li>• Completed end of year reporting for year-end of 2024: <ul style="list-style-type: none"> <li>○ W-2's</li> <li>○ W-3</li> <li>○ 1099's</li> <li>○ 1096</li> <li>○ Unemployment Report</li> </ul> </li> <li>• Working with our Auditor cleaning up QuickBooks &amp; organizing it.</li> <li>• Meeting with Oceana Clerk and township clerk to review and sign school election agreement for the next 3 years. Crystal township will hold 2 elections in 2025.</li> <li>• BOR Training was completed on February 11, 2025. Received copy of certificates from Ron Smith &amp; Paul Oomen.</li> <li>• Future projects: organizing the election cupboard, order new election bags to be certified for upcoming elections this year, create an election cheat sheet for end of night responsibilities, put old files away for storage, and organizing filing cabinets.</li> </ul>	<b>CLERK'S REPORT</b>
<p>Treasurer C. Walker read the report as follows (reports were received and placed on file):</p> <p><b><u>Financials for January of 2025</u></b>  <b>Beginning Balance:</b> \$325,062.04  <b>Cash Receipts:</b> \$78,117.59  <b>Bank Interest:</b> \$685.06  <b>Cash Disbursements:</b> \$14,439.73  <b>Bank Fees:</b> \$20.00  <b>Ending Balance:</b> \$389,404.96</p>	<b>TREASURER'S REPORT</b>
<p>Supervisor L. Hyslop was absent.</p>	<b>SUPERVISOR'S REPORT</b>
<p>Motion by B. Seymour to vote roll call style to approve the Hazard Mitigation Plan Adoption Resolution – Local.</p> <p><b>ROLL CALL VOTE:</b> K. Oomen: yes; J. Stevenson: yes; C. Walker: yes; B. Seymour: yes; L. Hyslop: Absent.</p> <p><b>AYES:</b> 4  <b>NAYS:</b> 0  <b>ABSENT:</b> 1  <b>ABSTAIN:</b> NONE</p> <p><b>Voice Vote - Motion Carried</b></p>	<b>OLD BUSINESS a) Hazard Mitigation Plan Adoption Resolution</b>

<p>Clerk B. Seymour reported the following:</p> <p>I had the Resolution for the Poverty Exemption on the agenda, but unfortunately, we have to wait until the Supervisor is present.</p>	<p><b>NEW BUSINESS a)</b> <b>Resolution for poverty Exemption</b></p>
<p>Moved by K. Oomen, Seconded by J. Stevenson to approve the purchase of a new election laptop up to \$1,000.00.</p> <p>B. Seymour will be applying for the Help America Vote Act (HAVA) Grant. The grant reimburses townships who've made a purchase up to \$1,000.00 for new election laptops made by February 28, 2025.</p> <p><b>Voice Vote - Motion Carried</b></p>	<p><b>NEW BUSINESS b)</b> <b>New Election Laptop</b></p>
<p>Chief Purdy asked to hold off on this for today. It will take him time to get some bids together. It could take weeks, even months, before he will present something to the board. Discussion followed.</p>	<p><b>NEW BUSINESS c)</b> <b>Fire Department Grass Fire Truck Proposal</b></p>
<p>B. Seymour provided the board members with a copy of the letter and contract. B. Seymour also attached a QuickBooks report showing how much the township paid in prior years. The contract is due March 31, 2025. B. Seymour asked the board members to review the information and be ready to vote on it next month.</p>	<p><b>NEW BUSINESS d)</b> <b>Hart Area Public Library Contract</b></p>
<p>B. Seymour provided the board members with a copy of the letter and contract. B. Seymour also attached a QuickBooks report showing how much the township paid in prior years. The contract is due June 30, 2025. B. Seymour asked the board members to review the information, so when ready to vote, they can make an informed decision. Discussion followed.</p>	<p><b>NEW BUSINESS e)</b> <b>Household Hazardous Waste Disposal Program</b></p>
<p>D. Riley made a comment that we consider approving the library contract. R. Smith made a comment asking if B. Seymour was going to read the bills out loud.</p>	<p><b>PUBLIC COMMENTS</b></p>
<p>Motion by J. Stevenson, Seconded by K. Oomen adjourn the meeting at 7:25 pm.</p> <p><b>Voice Vote. Motion Carried.</b></p>	<p><b>ADJOURNMENT</b></p>