

# Dar al-Zahra Islamic Studies & Qur'an Teacher

Part Time – Weekends between 10am-1pm: Term Time only	
Wage	£15 per hour (Pro Rota)
Start Date	September 2026
<b>Job Description:</b> To work alongside the Dar al-Zahra organisation in running a weekend programme for girls between the ages of 10-18 in Liverpool.	
<b>Your Responsibilities will include:</b> <ul style="list-style-type: none"> <li>• Contribute to curriculum development and lesson planning.</li> <li>• Delivering curriculum content specific to your subject area</li> <li>• Oversee day to day running of Dar al-Zahra classes</li> <li>• Overseeing general well-being of students.</li> <li>• Supporting Dar al Zahra in fostering a strong team ethic between staff, volunteers and students in accordance to Dar al-Zahra's ethics and principles.</li> <li>• Safeguarding students and adhering our <i>Safeguarding Policy</i> at all times.</li> <li>• Ensuring all Policies and Procedures are adhered to at all times</li> <li>• Ensuring <i>code of conduct for staff and volunteers</i> is adhered to.</li> <li>• Ensuring students are adhering to the <i>code of conduct for students</i>.</li> <li>• Ensuring effective communication between yourself and trustees.</li> <li>• Ensuring progress records are monitored and kept up to date.</li> <li>• Liaison with parents/ carers and negotiation of working targets this includes addressing parent queries promptly and as efficiently as possible.</li> <li>• Ensuring staff and student confidentiality is maintained at all times.</li> <li>• Overseeing the opening and closing of Dar al-Zahra at the beginning and end of day.</li> <li>• Offering all children equal opportunities with regards to their cultural origins, gender, disabilities, linguistic background and racial heritage.</li> <li>• Being committed to positive management of children's behaviour.</li> <li>• Keeping and monitoring accident and incident assessment records.</li> <li>• Sharing concerns with trustees regarding safeguarding or other important matters that concern the students or Dar al-Zahra as whole.</li> <li>• Providing feedback to the trustees on a termly basis about the overall progress of Dar al-Zahra's students and activities organised during the year.</li> <li>• Any other duties related to Dar al-Zahra set down by the Trustees.</li> </ul>	