

Dar al-Zahra Islamic Studies & Qur'an Teacher

Part Time – Weekends between 10am-1pm: Term Time only

Wage	£15 per hour (Pro Rota)
Start Date	September 2026

Job Description: To work alongside the Dar al-Zahra organisation in running a weekend programme for girls between the ages of 10-18 in Liverpool.

Your Responsibilities will include:

- Contribute to curriculum development and lesson planning.
- Delivering curriculum content specific to your subject area
- Oversee day to day running of Dar al-Zahra classes
- Overseeing general well-being of students.
- Supporting Dar al Zahra in fostering a strong team ethic between staff, volunteers and students in accordance to Dar al-Zahra's ethics and principles.
- Safeguarding students and adhering our *Safeguarding Policy* at all times.
- Ensuring all Policies and Procedures are adhered to at all times
- Ensuring *code of conduct for staff and volunteers* is adhered to.
- Ensuring students are adhering to the *code of conduct for students*.
- Ensuring effective communication between yourself and trustees.
- Ensuring progress records are monitored and kept up to date.
- Liaison with parents/ carers and negotiation of working targets this includes addressing parent queries promptly and as efficiently as possible.
- Ensuring staff and student confidentiality is maintained at all times.
- Overseeing the opening and closing of Dar al-Zahra at the beginning and end of day.
- Offering all children equal opportunities with regards to their cultural origins, gender, disabilities, linguistic background and racial heritage.
- Being committed to positive management of children's behaviour.
- Keeping and monitoring accident and incident assessment records.
- Sharing concerns with trustees regarding safeguarding or other important matters that concern the students or Dar al-Zahra as whole.
- Providing feedback to the trustees on a termly basis about the overall progress of Dar al-Zahra's students and activities organised during the year.
- Any other duties related to Dar al-Zahra set down by the Trustees.