

Dar al-Zahra Islamic Studies Teacher

Part Time – Weekends between 10am-2pm: Term Time only	
Wage	£15 per hour (Pro Rota)
Start Date	26 th January 2019
<p>Job Description: To work alongside the Dar al-Zahra organisation in running a weekend programme for girls between the ages of 10-18 in Liverpool.</p>	
<p>Your Responsibilities will include:</p> <ul style="list-style-type: none"> • Contribute to curriculum development and lesson planning. • Delivering curriculum content specific to your subject area • Oversee day to day running of Dar al-Zahra classes • Overseeing general well-being of students. • Supporting Dar al Zahra in fostering a strong team ethic between staff, volunteers and students in accordance to Dar al-Zahra’s ethics and principles. • Safeguarding students and adhering our <i>Safeguarding Policy</i> at all times. • Ensuring all Policies and Procedures are adhered to at all times • Ensuring <i>code of conduct for staff and volunteers</i> is adhered to. • Ensuring students are adhering to the <i>code of conduct for students</i>. • Ensuring effective communication between yourself and trustees. • Ensuring progress records are monitored and kept up to date. • Liaison with parents/ carers and negotiation of working targets this includes addressing parent queries promptly and as efficiently as possible. • Ensuring staff and student confidentiality is maintained at all times. • Overseeing the opening and closing of Dar al-Zahra at the beginning and end of day. • Offering all children equal opportunities with regards to their cultural origins, gender, disabilities, linguistic background and racial heritage. • Being committed to positive management of children’s behaviour. • Keeping and monitoring accident and incident assessment records. • Sharing concerns with trustees regarding safeguarding or other important matters that concern the students or Dar al-Zahra as whole. • Providing feedback to the trustees on a termly basis about the overall progress of Dar al-Zahra’s students and activities organised during the year. • Any other duties related to Dar al-Zahra set down by the Trustees. 	