

**CONSTITUTION AND BY-LAWS OF THE  
MISSOURI STATE SKEET ASSOCIATION**

**ARTICLE I – NAME:** The name of the Association shall be "The Missouri State Skeet Association."  
Hereinafter referred to as "The Association."

**ARTICLE II - OBJECTIVES AND PURPOSES:** The objectives and purposes of the Association shall be

- A. To promote the sport of skeet shooting under the auspices of the National Skeet Shooting Association; by trying to increase friendship and good will among the shooters; by fostering friendly competition among them; and by increasing their knowledge of shotguns and their safe and proper handling.
- B. To guide, encourage and assist in the organization of skeet clubs in the State of Missouri with shooting facilities.
- C. To strengthen those clubs already organized by increasing interest in skeet shooting through the distribution of literature and information pertaining to shooting activities throughout the United States.
- D. To standardize policies and plans for tournament shooting; to promote inter-club shoots; to provide a sponsoring and governing body for the annual State Championship Shooting Competition.
- E. To conduct training programs for the purpose of improving the quality of refereeing at all shoots under its jurisdiction.
- F. The fiscal year of the association shall be November 1 to October 31 inclusive.

**BY-LAWS**

**ARTICLE I - MEMBERSHIP**

**A. Club Membership**

1. Any skeet shooting club, public or private, sanctioned by the National Skeet Shooting Association, and located within the State of Missouri shall be eligible for membership in this Association. For the purposes of this paragraph it is only essential that the offices and officers of the club be located in the State of Missouri, even though club facilities may possibly be located in any State adjacent to the State of Missouri, except that such facilities must be within a distance of fifty (50) miles from the office of the club.
2. Application for membership in the Association shall be made in writing to the Secretary. The application shall be signed by the President and Secretary of the applying club, and be accompanied by the annual dues. The application shall include the name of the club, its officers, number of regulation skeet fields, and signify its willingness to be bound by the Constitution and by-laws of the Association.
3. Approval by the Board of Directors shall be necessary for the admission of a club into the Association. Approval or disapproval shall be conveyed to the applying club by the Secretary within a period of six weeks after the application has been received. In case of disapproval, the applicant's dues deposit shall be returned in full.
4. Club dues shall be determined annually by the Board of Directors, be payable upon election of membership, and there after on November 1 of each year.

**B. Individual Membership**

1. Any individual who is a bona fide resident of the State of Missouri and is a member in good standing of the National Skeet Shooting Association may make application for membership in the Association. Such application must be made to the Secretary, and must be accompanied by the annual dues.
2. Annual dues of the Association shall be determined annually by the Board of Directors, be payable upon application for membership, and thereafter on November 1 of each year, and become delinquent on January 1 following.

**C. Honorary Membership:** Honorary individual membership may be awarded by a majority vote of the Board of Directors at any meeting.

**ARTICLE II - EXPULSION AND RESIGNATION**

- A. Any Association member club or individual member may be expelled by the Board of Directors for actions considered detrimental to the objectives and purposes of the Association, or the National Skeet Shooting Association.
- B. Any club or individual may resign from the Association by tendering their resignation to the Board of Directors in writing.
- C. With expulsion or resignation a club or individual will be automatically dropped from any registered skeet match or tournament contemplated, and such club or individual by such expulsion or resignation shall waive any and all rights arising out of or in connection therewith.
- D. Any club or individual member having resigned or been expelled as above may apply to the Board of Directors for reinstatement. Such a request for reinstatement must be in writing, and will be subject to the approval of the Board of Directors.

### **ARTICLE III - DIRECTORS**

- A. The governing body of the Association shall be the Board of Directors.
- B. A quorum of the Board of Directors shall consist of delegates representing a majority of the votes entitled to be cast at such meeting.
- C. The Board of Directors shall consist of one director from each member club, said director to be elected or appointed by such club from its membership and 3 additional directors elected from the general membership at large at the annual meeting. The Board of directors shall also include the officers. All directors must be in good standing with the MSSA and NSSA. Each member of the Board of Directors shall have one vote.
- D. It shall be the sole responsibility of each member club of the Association to always provide a director to serve on the Board of Directors. Each club shall notify the Secretary of the Association in writing of the names of said club's director no later than six weeks prior to the date of the annual meeting.
- E. No individual may serve as a director for more than one member club in any one year, and must be a member of the Association and the National Skeet Shooting Association.
- F. A member club may not be entitled to a director on the Board of Directors unless it has held open registered skeet shoots totaling a minimum of four hundred (400) targets during the preceding fiscal year. Newly accepted clubs shall be an exception.
- G. The director of each member club of the Association and the three directors elected at large shall serve for a period of one year, beginning with November 1 of each year. Directors may serve as many terms as their clubs desire.

### **ARTICLE IV - DUTIES AND POWERS OF THE BOARD OF DIRECTORS**

- A. The duties of the Board of Directors shall be to carry out the objectives and purposes of the Association in compliance with its by-laws. The Board shall meet at the time of, and conduct the annual meeting of the Association. The newly elected Board of Directors shall meet at the pleasure of the President between the 1 and 15th of October following the annual meeting to assist in preparing the shooting schedules of the member clubs for the next year, and also determine the time of and place for conducting the next State Championships. If a quorum of the governing body is not present these duties shall fall to the President of the Association. The Board may also meet from time to time as it may deem necessary, and the Secretary shall call special meetings of the Board by order of the President, or upon the request of members of the Board. The Board shall prescribe rules for its own regulation, and shall appoint and define the duties of any committee or committees that it may deem necessary to carry on the Association's objectives.
- B. The Board shall be responsible for the sole supervision of the Annual Missouri State Skeet Championships.
- C. Except as otherwise herein provided, the Board may exercise any of its powers or take any action authorized or permitted by this Constitution and by-laws with the assent of a simple majority of the votes cast.
- D. The assent of 2/3 of the votes cast shall be required for any of the following:
  - 1. The expulsion of any club or member from this Association;
  - 2. The removal of any director;
  - 3. The removal of officers;
  - 4. Any recommendation by the Board to the membership concerning a proposed amendment of this constitution;
  - 5. Any change in rules relating to holding registered shoots.
  - 6. The Association's joining or withdrawing from any association or group.
- E. Any director or officer may be removed from the Board for any action deemed detrimental to the objectives and purposes of this Association or those of the National Skeet Shooting Association. (see section D. above)

### **ARTICLE V - OFFICERS**

- A. All officers shall carry out the objectives and purposes of the Association in compliance with its by-laws.
- B. There shall be an election held at the annual meeting for a President, Vice-President, Secretary and Treasurer. (The office of Secretary and Treasurer may be combined). Such newly elected officers shall commence with their duties on November 1 of each year and shall serve for a term of one year.
- C. All officers shall have such right to vote as members of the Board of Directors at meetings of the Board, and as individual members of the Association at meetings of the membership, whether they be Annual or Special, as they otherwise would have in the absence of being officers.

### **ARTICLE VI - DUTIES AND POWERS OF THE OFFICERS**

- A. President
  - 1. The president shall preside at all meetings of the Association and of the Board of Directors.
  - 2. He shall appoint a classification committee, protest committee, Chief referee for the State of Missouri, and he may designate other committees and make other appointments that he deems necessary for the promotion of the purposes of the Association. All such appointments shall be subject to approval by the

Board of Directors.

- B. Vice-President: The Vice-President shall assume the duties of the President in his absence of inability to serve.
- C. Secretary
  - 1. The Secretary shall keep a record of the proceedings of all meetings of the Association and of all meetings of the Board of Directors in books belonging to the Association.
  - 2. He shall keep a correct roll of the membership of the Association, conduct all official correspondence, and have custody of all communications received.
  - 3. He shall keep a suitable record of all scores and results of matches and activities sponsored by the Association.
  - 4. He shall notify all member clubs and individual members of their election to or expulsion from the Association.
  - 5. He shall make available at request copies of the Constitution and by-laws of the Association.
  - 6. He shall write to the National Skeet Shooting Association requesting registered shoot dates for the member clubs.
  - 7. He shall send out notices to the membership of any special meetings of the Association.
  - 8. Minutes of all meetings shall be made available to any member upon a request in writing.
- D. Treasurer
  - 1. He shall send out notices of dues payable to the Association by individual members and by member clubs.
  - 2. He shall collect and have the custody of all funds received by the Association and from any source, and shall deposit said funds, in the name of the Association, in a banking institution approved by the Board of Directors, and he shall disburse said funds subject to the approval of the Board of Directors.
  - 3. He shall keep an accurate account of all receipts, disbursements, and other financial matters, and shall submit an accurate report at the Annual Meeting.
  - 4. The Treasurer's report or audit shall be made available to any member club of the Association upon a request in writing.

#### **ARTICLE VII - FINANCES**

- A. Dues, as required herein, not paid to the Treasurer within six weeks after due date shall be delinquent after January 1 following.
- B. The financial activities of the Association shall be kept at a minimum, covering only the routine expenses of the Secretary, Treasurer, printing, the purchasing of trophies, etc. No moneys or funds of the Association shall be expended, and no indebtedness incurred except by order of the Board of Directors, except such as is required for routine business of the Secretary and Treasurer.
- C. No other fees or assessments shall be levied upon members without a three-fourths majority vote of the members present at the Annual Meeting or a Special Meeting called for that purpose.

#### **ARTICLE VIII - MEETINGS**

- A. Annual Meetings: The Annual Meetings of the Association shall be held sometime during the State Shoot.
- B. Special Meeting
  - 1. A Special Meeting of the association may be called at any time in writing by directors representing a majority of the total votes entitled to be cast on the Board of Directors at that time.
  - 2. The President shall call a special meeting of the membership when requested by no less than fifty (50) members of the Association, said request being in writing, signed by each member and stating the purpose for such meeting. Upon receipt of such request the President shall be obliged to hold such special meeting no later than thirty (30) days after receipt of such request.
  - 3. Notice of a Special Meeting shall state its time, place and purpose. Notice of all special meetings of the Association shall be submitted to the general membership in writing at least ten (10) days prior to the meeting, and no business shall be transacted at such a special meeting except that mentioned in the notice.
  - 4. The President or Directors calling said meeting shall designate time, place and purpose. Said meeting shall be held within the State of Missouri.
  - 5. Any member in good standing of the Association may attend and vote at these meetings.
- C. The order of business at meetings of the Association shall be according to Robert's Rules. Such rules may be suspended by the President if he deems this necessary.
- D. Agenda
  - 1. Call to order.
  - 2. Reading of the minutes.
  - 3. Treasurer's report.

4. Report of Officers.
  5. Report of Committees.
  6. Election of Officers and Three Directors at large.
  7. Unfinished business.
  8. New business.
  9. Adjournment.
- E. Any member may call for a secret ballot at any meeting.

**ARTICLE IX - AMENDMENTS**

- A. This Constitution and by-laws may be amended by a two-thirds vote of the members present at any annual meeting, or at a special meeting, provided such amendment or amendments are presented to the Secretary in writing not less than thirty (30) days prior to the meeting. The amendment or amendments shall then be included in a written notice sent by the Secretary to the general membership of the Association at least ten (10) days prior to any such meeting.
- B. Amendments to this Constitution and by-laws may be made by a mail ballot. A simple majority of the membership of the Association shall be required for adoption. Ballots shall be directed to the Secretary who in turn shall present them to the Board of Directors who shall act as tellers. The result of any such balloting shall be communicated to the membership in writing.
- C. It shall be the responsibility of the President to insure that Amendments to this Constitution and by-laws be incorporated in writing prior to year end.

**ARTICLE X - REGISTERED SHOOT**

- A. No skeet shoot may be registered in Missouri, except upon the grounds and upon application of a member club in good standing. Applications shall be made to the Secretary who, upon his approval, and the approval of the President or Vice-President, shall submit them to the National Skeet Shooting Association.
- B. No registered shoot shall be approved in the State of Missouri during the Missouri State Skeet Championships. Name championship tournaments shall remain at club of inception unless removed for cause by a majority vote of the members at the Annual Meeting, or by the Board of Directors. Any club waiving rights to a name event at their discretion.
- C. All registered events are to be conducted under the rules and regulations of the National Skeet Shooting Association.
- D. Clubs.
  1. Clubs holding registered shoots shall, within a period of seven days after completion of the events, furnish the Secretary with names, addresses and complete scores of all the shooters.
  2. Clubs shall collect a daily Missouri Skeet Association fee determined by the Board of Directors from each shooter competing in any skeet shoot within the State, and forward the same, along with any dues collected, to the Treasurer of the Association within seven days after the completion of the shoot.
  3. Every person who is a resident of the State of Missouri shall present a Missouri Skeet Association card, or a receipt for current dues in said organization as a condition precedent to participating in any skeet shoot held in the State that is registered with the National Skeet Shooting Association.

**ARTICLE XI – STANDING COMMITTEES**

- A. Classification Committee: This committee shall see that all shooters are properly classified at the Missouri State Skeet Championships.
- B. Protest Committee: This committee shall act on any protest per official National Skeet Shooting Association rules at the Annual Missouri State Skeet Championships. If less than three members of the committee are present at the shoot the highest Missouri Skeet Association official present shall appoint additional members to the committee from Association members available, avoiding host club members if possible.
- C. Awards Committee: This committee shall be in charge of the purchasing and distribution of all awards at the Missouri State Skeet Championships subject to approval of the Board of Directors.
- D. Program Committee: this committee shall be in charge of the preparation of the programs for the Missouri State Skeet Championships, and shall act on information furnished it by the Board of Directors.
- E. Scoreboard Committee: This committee shall concern itself with the supervision of the scoreboard activities at the Missouri State Skeet Championships.

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