

# **Constitution and Bylaws of The Missouri State Skeet Association**

## **Article 1 – Name, Objective and Principle Office**

Section 1 – Name: The name of the association shall be “The Missouri State Skeet Association.” Hereinafter referred to as the “Association” or by its official abbreviation “MSSA.” Both the fiscal year and shoot year of the Association shall run from November 1<sup>st</sup> to October 31<sup>st</sup>.

Section 2 – Objective: This Association is organized for the purpose of encouraging and regulating skeet shooting within the State of Missouri, for overseeing compliance with official Rules of Skeet as set forth by the National Skeet Shooting Association, Inc. (NSSA), for fostering safe firearm usage and ownership, to provide for leadership and guidance in all matters pertaining to the sport of skeet shooting within the state, to support and arrange for an annual registered shoot to determine state championships and to promote sportsmanship. The Association must maintain membership affiliation with the NSSA at all times.

Section 3 – Principle Office: The principle office of the Association shall be the address of the current duly elected Secretary/Treasurer of the Association.

## **Article 2 – Membership**

### Section 1 – Club Membership

A. Any skeet shooting club, public or private, sanctioned by the National Skeet Shooting Association, and located within the State of Missouri, or any adjacent state but located within fifty (50) miles from the State of Missouri border shall be eligible for membership in this Association.

B. Application for membership in the Association shall be made in writing to the Secretary of the Association. The application shall be signed by the Secretary / Manager of the applying club, and be accompanied by the annual dues for the current year. The application shall include the name of the club, its officers and/or owners, number of regulation skeet fields, and indicate its willingness to be bound by the Constitution and Bylaws of the Association.

C. Approval by the Board of Directors shall be necessary for the admission of a club into the Association. Vote on such admission will take place at the Boards next regularly schedule meeting and will require a majority vote of the quorum present for admission to be granted. Approval or disapproval of admission shall be giving to the applying club in writing by the Secretary of the Association within ten (10) days of the Board’s vote. In the case of disapproval, the applying clubs dues deposit will be refunded in full.

D. Club dues will be set annually by the Board of Directors during their first meeting of each shoot year and are due by January 1<sup>st</sup> of the current shoot year. Dues, as required herein, not paid in full to the Secretary/ Treasurer before January 1<sup>st</sup> shall be considered delinquent. No club director may vote in any matter or in any capacity whose club's dues are considered delinquent.

## Section 2 – Individual Membership

A. Any individual who is a bona fide resident of the State of Missouri and is a member in good standing (or current applicant for membership) with the National Skeet Shooting Association may make application for membership in the Association.

B. Application for membership must be made to the Secretary of the Association and must be accompanied by the annual dues for the current year or the current life membership dues amount. Application for membership shall serve as the individuals willingness to be bound by the Constitution and Bylaws of the Association.

C. All Missouri residents must obtain membership in the Association prior to participating in an Association sanctioned registered skeet tournament.

D. Individual dues will be set annually by the Board of Directors during their first meeting of each shoot year and are due by January 1<sup>st</sup> of the current shoot year. Dues, as required herein, not paid in full to the Secretary/ Treasurer before January 1<sup>st</sup> shall be considered delinquent. No individual member/officer may vote in any matter or in any capacity whose club's dues are considered delinquent.

E. Life membership dues are hereby set at \$100.00 and are due at the time of application for life membership.

F. Honorary individual membership may be awarded to non-shooters by a majority vote of the Board of Directors at any meeting.

## **Article 3 – Expulsion and Resignation**

### Section 1 – Expulsion:

A. Any individual or member club may be expelled by two-thirds (2/3) vote of the quorum of the Board of Directors at any regularly scheduled meeting of the Board. All rights and privileges of membership are rescinded with expulsion.

B. Any individual or member club having been expelled from the Association may apply to the Board of Directors for reinstatement after one (1) year. Such request for reinstatement must be submitted in writing to the Secretary of the Association. Reinstatement may only be granted by two-thirds (2/3) vote of the quorum of the Board of Directors at any regularly scheduled meeting of the Board.

Section 2 – Resignation: Any individual or member club wishing to resign from the Association may do so at any time by submitting said resignation in writing to the Secretary of the Association. All rights and privileges of membership are forfeited with resignation.

#### **Article 4 – Control and Management**

Section 1 – Board of Directors: The control and management of this Association, its affairs, funds and property shall be entrusted to and vested in a governing body known as the Board of Directors.

A. A quorum of the Board of Directors shall consist of 30% of its current members entitled to cast votes at any given meeting. Except as otherwise herein provided, the Board may exercise any of its powers or take any action authorized or permitted by this Constitution and Bylaws with the assent of a simple majority of the votes cast.

B. The Board of Directors shall consist of one director from each member club (said director to be elected or appointed by such club from its membership or ownership) and three (3) additional directors at large elected from the general membership of the Association at the annual membership meeting of the Association. The Board of Directors shall also include the officers of the Association and are in addition to the club directors and directors at large. The officers of the Association shall also be elected from the general membership of the Association at the annual membership meeting of the Association.

C. It shall be the sole responsibility of the member clubs of the Association to always provide a director to serve on the Board of Directors. Each member club must notify the Secretary of the Association in writing as to who their club director is anytime that position changes within their club.

D. No individual may serve in any two director(s) and/or officer(s) positions within the Association at the same time.

E. A member club will not be entitled to a position on the Board of Directors unless it has held at least one (1) open registered skeet shoot with a minimum of three (3) participants and thrown at least one thousand (1000) registered targets in the previous shoot year. Newly accepted clubs shall be an exception. Note: Monthly targets will not count as a registered skeet shoot but will count towards the annual target minimum.

F. It shall be the duty of the Board to carry out the objectives of the Association in compliance with its bylaws.

G. The Board shall meet at the pleasure of the President between November 1<sup>st</sup> and December 31<sup>st</sup> each year to assist the member clubs in preparing the shooting schedule for the new shoot year and to determine the date and location of the next state championship shoot. If a quorum of the Board of Directors is not present for said meeting these responsibilities fall to the officers of the Association, primarily the President.

H. The Board may also meet from time to time as it may deem necessary, and the Secretary shall call special meetings of the Board as ordered by the President, or upon request by a majority of the Board of Directors.

I. The Board shall appoint the following committees each year as needed: Awards, Program, Classification, Scoreboard and Protest as well as other committees as may be determined by the Board of Directors.

J. The Board shall name a Chief Referee each year. The Chief Referee shall be responsible for securing qualified referees for the annual state championship shoot and for ensuring that the shoot is run according to NSSA rules and regulations. The Chief referee shall be compensated with actual targets pulled plus, at his/her discretion, either an amount to be determined annually by the Board of Directors (min. \$250) or a fully paid entry (including options) at the State Shoot.

K. The Board shall name a State Shoot Manager each year. The State Shoot Manager shall be responsible for running the shoot. The State Shoot Manager, if not the Secretary/Treasurer, will work closely with the Secretary Treasurer in performing his/her duties. The State Shoot Manager may select a committee to serve with him/her. The State Shoot Manager shall be compensated at his/her discretion, either an amount to be determined annually by the Board of Directors (min. \$250) or a fully paid entry (including options) at the State Shoot.

L. The assent of two-thirds (2/3) of the votes cast shall be required for any of the following:

1. Expulsion of an individual or member club.
2. The removal of any elected member of the Board of Directors.
3. Any recommendation by the Board to the membership concerning a proposed amendment(s) of this Constitution and Bylaws.
4. Any changes in rules relating to holding registered shoots.
5. Any decision for the Association to join or withdraw from any other association or group.

M. The Board of Directors of the Association shall have full power and authority to interpret the content of this Constitution and Bylaws and each of them and its decision on all such questions shall be final and binding and conclusive.

Section 2 – Officers: The elected officers of the Association shall be the President, Vice-President and the Secretary/Treasurer. At least one of the elected officers must be present at all meetings of the Board and the membership at large.

A. President – shall:

1. Preside at all meetings of the Board of Directors and be its principle officer.
2. Subject to the approval of the Board, shall enforce the constitution and bylaws of the Association.
3. Shall be entitled to one (1) vote on all official business of the Association.

B. Vice President – shall:

1. Shall perform the duties of the President in his/her absence or at his/her request.
2. Shall be entitled to one (1) vote on all official business of the Association.

C. Secretary/ Treasurer – shall:

1. Keep all records of all proceedings of the Association.
2. Keep a correct roll of all individual and club members of the Association.
3. Conduct all official correspondence and have custody of all communications received.
4. Maintain updated filings with the Missouri Secretary of State and the IRS as required.
5. Make such written notifications to individual and club members as well as directors and officers as may be required by these bylaws or so ordered by the Board of Directors.
6. Shall keep a suitable record of all scores and results of matches and activities sponsored by the Association.
7. Shall be responsible for approving all member club shoot dates and submitting those dates to the NSSA for approval and issuance of official shoot numbers.
8. Shall send out notices/invoices to both individual and club members by November 31<sup>st</sup> of each year for dues payable for the current shoot year.
9. Receive and collect and have custody of all funds received by the Association, regardless of the source or sum, and deposit said monies in the name of the Association in a banking institution approved by the Board of Directors, and make such payments and disbursements from said funds as may be directed by the Board of Directors.

10. Keep an accurate account of all receipts, disbursements and other financial transactions and matters, and prepare and submit a detailed report of these matters at the Annual Membership Meeting and at other times as may be ordered by the Board of Directors.
11. Shall ensure that the financial activities of the Association are kept to a minimum, covering only the routine expenses of the Secretary/Treasurer (postage, printing, etc.). No moneys or funds of the Association shall be otherwise expended, and no indebtedness incurred except by order of the Board of Directors.
12. Make available upon written request copies of any meeting minutes, copies of these Constitution and Bylaws or Annual Treasurer Reports as may be in his/her possession.
13. At the discretion of the Board of Directors, be required to give bond, at the expense of the Association, in such sum as it may be determine for the faithful performance of his/her duties, with surety and in the form to be approved by the Board of Directors.
14. Shall be entitled to one (1) vote on all official business of the Association.

### Section 3 – Election / Terms of Office:

A. Club Directors – Shall serve at the will of the individual clubs they represent with no restrictions imposed by the Association or these bylaws.

B. Directors at Large – Shall serve for a term of two (2) years. Election of Director at Large shall take place during the annual membership meeting in all odd years. Any vacancies will be filled by vote of the membership as a whole at the next annual meeting of the Association to fill any un-expired terms. (Directors at Large elected in 2012 will serve for a period of only one year.)

C. Officers – Shall serve for a term of two (2) years. Election of Officers shall take place during the annual membership meeting in all even years. Any vacancies will be filled by vote of the membership as a whole at the next annual meeting of the Association to fill any un-expired terms. In the case of vacancy of a Director at Large or Officer the President shall appoint another qualified member of the Association to temporarily fill the position between the time of vacancy and the next annual membership meeting.

## **Article 5 – Meetings**

Section 1 – Annual Membership Meeting: The Annual Membership Meeting of the Association shall be held during the annual state championship shoot immediately following any shoot-offs on Saturday evening.

## Section 2 – Special Membership Meetings:

A. A special membership meeting of the Association may be called at any time by written request of a majority of the members of the Board of Directors eligible to vote on the Board at that time. Said meeting should occur within thirty (30) days of receipt of the request by the Secretary. Date, place and time of said meeting to be set by the President.

B. The President shall call a special membership meeting when requested to do so by no less than thirty (30) current members of the Association, said request being in writing, signed by each member and stating the purpose of said meeting. Upon receipt of such a request by the Secretary the President shall call and hold said meeting within thirty (30) days. Date, place and time of said meeting to be set by the President.

C. Notice of a special meeting shall state the date, place and time of the meeting. Notice shall be submitted to the general membership at least ten (10) days before the date of the meeting. No other business shall be transacted at any special membership meeting except that is listed in the meeting notice. Notice of any special or regular meeting of the Association may be transmitted electronically.

D. All special membership meetings of the Association must be held within the State of Missouri at one of its member clubs.

## Section 3 – Board Meetings: See Article 4, Section 1, Subsections G and H.

## Section 4 – Order of Business and Meeting Agenda:

A. All meetings of the Association shall follow Robert's Rules or Order.

B. The Tentative Agenda for Meetings shall be as follows:

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Approval of Past Minutes
5. Treasurer's Report / Financial Items
6. Committee Reports
7. Unfinished Business
8. New Business
9. Election(s)
10. Adjournment

C. Any member may call for a secret written ballot on any question brought before the membership for a vote.

## **Article 6 – Standing Committees**

Section 1 – Committee Members: Committees shall consist of one or more current members of the Association as appointed by the Board of Directors.

Section 2 - Awards Committee: Shall be in charge of purchasing and distribution of all awards for/at the Missouri State Skeet Championship subject to the approval of the Board.

Section 3 – Program Committee: Shall be in charge of the preparation of the shoot program for the Missouri State Skeet Championship subject to the approval of the Board.

Section 4 – Classification Committee: Shall see that all shooters are properly classified at the Missouri State Skeet Championship.

Section 5 – Scoreboard Committee: Shall be responsible to the prompt posting of all scores, shoot-offs, etc. at the Missouri State Skeet Championship.

Section 6 – Protest Committee: Shall act on any protest per NSSA rules at the Missouri State Skeet Championship. Unless otherwise designated the Protest Committee shall consist of the Officers of the Association, the Club Director from the host club and the Chief Referee.

## **Article 7 – Registered Shoots / Target Fees**

A. No skeet shoot may be registered in Missouri, except upon the grounds of and upon application of a member club in good standing. Application shall be made to the Secretary who, upon his/her approval, shall submit them to the NSSA.

B. Name championship tournaments shall remain at the club of inception unless removed for cause by a majority vote of the quorum at the Annual Membership Meeting or of the Board of Directors.

C. All registered shoots are to be conducted in accordance with the most current rules and regulations of the NSSA.

D. Clubs holding registered shoots shall collect a daily or MSSA target fee of 1/2 the current NSSA per target fee (min. \$0.015/per target) from each shooter competing in any skeet shoot within the state. Said fee must be forwarded within fifteen (15) days after completion of the shoot to the Secretary of the Association accompanied by a shoot target report.

## **Article 8 – Annual Missouri State Skeet Championship**

A. No registered shoot shall be approved in the State of Missouri during the annual Missouri State Skeet Championship.

B. Only member clubs with a minimum of six (6) regulation skeet fields are eligible to host the annual Missouri State Skeet Championship.

C. Only member clubs utilizing the current Board approved shoot management software are eligible to host the annual Missouri State Skeet Championship.

D. The annual Missouri State Skeet Championship will rotate between the interested and eligible member clubs. The Secretary will keep track of the rotation as approved by the Board of Directors.

D. As a further condition of eligibility the Board of Directors will vote each year on whether member clubs in the rotation are required to raise/contribute up to \$500.00 each year to be put towards added HOA money at the Missouri State Skeet Championship. (Said money to be divided equally by class.) Member clubs interested and otherwise eligible to host the annual Missouri State Skeet Championship but do not raise the minimum required in any given year will be moved to the end of the rotation each year they fail to raise the required funds.

E. Clubs hosting the Missouri State Skeet Championship are required to throw targets for their normal member price. All other registration and event fees will be determined by the Program Committee in cooperation with the Board of Directors and the host club.

F. Clubs hosting the Missouri State Skeet Championship are NOT required to throw a certain brand of target for the tournament.

G. The annual Missouri State Skeet Championship will be held during the month of August each year, typically the 3<sup>rd</sup> or 4<sup>th</sup> weekend of the month, following the NSSA Zone 5 championship Shoot.

H. The annual Missouri State Skeet Championship shall be a CLOSED shoot. The only exceptions shall be for full-time college students attending a college or university in the State of Missouri and active duty military members currently stationed in the state of Missouri, both of which may declare to shoot the Annual Missouri State Skeet Championships in lieu of their home state association's annual skeet championship.

I. Any ties at the annual Missouri State Skeet Championship will be shot-off according to NSSA rules, miss and out by station.

J. All referees utilized for the annual Missouri State Skeet Championship shall be current NSSA certified/approved referees. Referee pay for the annual Missouri State Skeet Championship will be set annually by the Board of Directors.

K. The Missouri State Skeet Championship shall consist of 100 targets each in 12 gauge, 20 gauge, 28 gauge, .410 bore and doubles. Other events, concurrents, etc., to be determined by the Program Committee in cooperation with the Board of Directors and the host club.

L. The Association shall purchase trophies, patches, participation pins and other items of recognition for the State Championships. The Board of Directors shall direct the purchase of these items. Said direction should include the places to be awarded as well as the budget for these items. One year possession of the appropriate traveling trophy(s) shall also be awarded State Champions.

### **Article 9 – Annual Points Shoot Challenge**

A. Each member club may designate no more than one Open Registered Shoot per year as a points shoot, excluding the Annual Banquet Shoot and State Championships Shoot.

B. There can only be one challenge points shoot occurring at a time.

C. Points awarded are:

- 15 Points Per Gauge Entry (including doubles)
- 20 Points for Event Champion
- 18 Points for Event Runner Up
- 17 Points for Event Third
- 15 Points for Event Class First

D. The Annual Banquet and State Championships Shoots will be double points shoots.

E. In any year the Challenge Points Shoots are not fully sponsored and funded by one or more outside groups, organizations or companies then a fee of \$1 per 100 targets shall be charged to all shooters, in state and out of state, participating in a Points Shoot. However, only members in good standing with both the NSSA and MSSA are eligible to receive points.

F. Points will only be awarded for actual positions won. For example, if the event Champ is not eligible to receive points and the Runner Up is than no Event Champ points will be awarded and the Runner Up will receive 18 Points.

E. Points winnings reports must be submitted in spreadsheet format within fifteen (15) days of completion of the shoot, using the spreadsheet provided by the MSSA

Secretary/Treasurer. Completed spreadsheet may be submitted via US Mail or email. "NSSA Disk Report" .txt files will not be accepted.

## **Article 10 – Hall of Fame and Charlie Smith Awards**

Section 1 – Hall of Fame: Induction into the Missouri State Skeet Association is reserved for those past or current members who have excelled in our sport over the years. All Hall of Fame inductees will also receive a free Honorary Lifetime Membership into the Missouri State Skeet Association.

A. In order to be considered for induction into the Hall of Fame a past or current MSSA member must have satisfied at least two (2) of the following:

1. Selection to two (2) NSSA All American Teams
2. Winner of two (2) Missouri State Championships: includes, 12 gauge, 20 gauge, 28 gauge, .410 bore and Doubles, as well as HOA Champ, Runner-Up or Third.
3. Selection to five (5) MSSA All State Teams, including 1<sup>st</sup> and 2<sup>nd</sup> Teams
4. Winning a World Championship Title: includes concurrent titles.
5. National High Average Leader: includes concurrent titles.
6. Holder of Numerous World Records and World Record Ties: includes concurrent and team events.

Section 2 – Charlie Smith Award: Awarding of the Charlie Smith Award is reserved for persons who may or may not have been members of the MSSA but have contributed significantly to the sport of Skeet Shooting in Missouri over the years.

A. In order to be considered for the Charlie Smith Award a person must have satisfied at least two (2) of the following:

1. Past or present President of the NSSA
2. Association Officer for at least six (6) years
3. NSSA Zone Executive Committee Member
4. NSSA State Director for at least six (6) years
5. Active shooter in Missouri and member of the MSSA for at least ten (10) years
6. Significant time and/or money contribution on a long-term basis

### Section 3 – Other Requirements:

A. In addition to the above listed requirements for both the Hall of Fame and the Charlie Smith Award the following also shall apply:

1. All inductees and/or awards recipients must have been a resident of the State of Missouri for at least ten (10) years, except in case of death.
2. May be deceased or retired from serious competition
3. A nominee who is considered and not selected may be considered an unlimited number of times
4. Selections for the Hall of Fame and Charlie Smith Award shall not be kept secret.
5. Official Inductions and Awards Presentations shall take place during the Annual Membership Meeting each year.
6. No more than a total of two (2) inductions and/or Charlie Smith Awards shall be presented in any given year.
7. Consideration shall be given to the Nominee's length of participation within the State, quantity and quality of tournament participation, standards of conduct and sportsmanship.

Section 4 – Selection and Voting: The Association Board of Directors shall serve as both the nominating committee and the voting body for the Missouri State Skeet Association Hall of Fame and Charlie Smith Award nominees. The Board will discuss and potentially vote on all nominees at their regular meeting in November of each year.

### **Article 11 – Amendments**

A. This Constitution and Bylaws may be amended by a two-thirds (2/3) vote of the quorum at any Annual Membership Meeting, providing such amendment or amendments are presented to the Secretary of the Association in writing not less than 30 days prior to the meeting.

B. Notice of a proposal to amend this Constitution and Bylaws must then be submitted to the general membership of the Association at least ten (10) days prior to the meeting.

C. Amendments to the proposed changes can be brought to the floor for a vote during the annual membership meeting.

D. It shall be the responsibility of the Secretary to insure any amendment(s) are incorporated into the written Constitution and Bylaws as soon as possible.

### **Article 12 – Dissolution**

In the event of liquidation, dissolution, or termination of the Association, whether voluntary or otherwise, the assets, less accrued liabilities, shall be donated in their entirety to the NSSA by the Board of Directors, subject to the provisions of Law.

This Constitution and Bylaws voted upon and approved by the general membership of the Association this the 25th day of August, 2012.

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Jeffrey Nichols  
President

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Rob Gyngard  
Vice-President

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Jeffrey P. Smith  
Secretary/Treasurer