

# CMC

## Tie Up Guide



### Crew Management Application Job Aid

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## Introduction

The purpose of this document is to demonstrate the information required in CMA to tie-up based on class of service and the different situations that may arise.

## Background

Under the Crew Management Application (CMA) Honour System all Running Trade Employees are responsible for their own payroll.

Timeslips are automatically approved and paid, and may be subject to audit at a later date, by a specially trained team at the Crew Management Centre in Calgary. As your own timekeeper, you are responsible for your timeslips (even if submitted by a fellow employee), and you must make every effort to understand and apply your Collective Agreement, Method of Pay and Local Rules to them.

## Tie-Up Functions

Each CMA screen has a different set of functions listed at the bottom of the screen. Each function allows you to navigate in CMA, or provides additional information or options.

### Yard Tie-up Functions

- |              |                 |   |   |
|--------------|-----------------|---|---|
| <b>Enter</b> | Inquire/Process | - | This will allow you to verify that all required fields are entered                                      |
| <b>PF1</b>   | Help            | - | Opens a menu which provides definitions   |
| <b>PF3</b>   | Exit            | - | Returns to the main menu  |
| <b>PF5</b>   | Tieup           | - | Submits tie-up to be paid   |
| <b>PF11</b>  | Claims          | - | Opens a secondary screen where tie-up information can be adjusted and additional claims can be entered. |

### Road Tie-up Functions

- |              |                 |   |   |
|--------------|-----------------|---|---|
| <b>Enter</b> | Inquire/Process | - | This will allow you to verify that all required fields are entered                                      |
| <b>PF1</b>   | Help            | - | Opens a menu which provides definitions and potential solutions to common 'error messages'              |
| <b>PF3</b>   | Exit            | - | Returns to the main menu  |
| <b>PF4</b>   | RTE             | - | Opens the Run Miles Table providing information on Route Codes & fixed miles.                           |
| <b>PF5</b>   | Tieup           | - | Submits tie-up to be paid   |
| <b>F10</b>   | Delays          | - | Opens the Train Delays screen where delays can be tracked and explained                                 |
| <b>PF11</b>  | Claims          | - | Opens a secondary screen where tie-up information can be adjusted and additional claims can be entered. |
| <b>F12</b>   | AFHT Lodging    | - | Opens an update screen where the AFHT Lodging facility can be changed.                                  |

## Auto-generated Tie-up Fields

CMA auto-generates most of the required tie-up information from different systems. It is important that you verify all information prior to submitting your tie-up. If any of the information is incorrect, that cannot be changed manually, contact a Crew Dispatcher for assistance prior to submitting the tie-up. Once you submit your tie-up, only minor adjustments can be made in the secondary tie-up screen for up to four months. Major adjustments (I.E. the wrong trainee is on the ticket) can only be changed by a Crew Dispatcher before the tie-up is submitted.

**Illustration 1.0 Auto-generated Yard Tie-up Fields**

```

2J SL YARD TIE-UP AND OVERTIME PSTS07Y
JOB ASSIGNMENT: ( FS22 ) ON DUTY DATE & TIME: ( 110922 1430 )
ENTER TIE-UP TIME: _ HRS MAXIMUM UNITS:
X CC EMPLOYEE NAME OFFD OFFDUTY REST OT? TU CD MILES U.S.
EN SHEWCHUK, LJ (LACEY)
FO SYKES, D. (DAVE)
SI SYLVESTRE, T. (TODD)
TIED UP: / / - HRS
ENGINES: ( CP - CP - CP - CP - CP )
( CP - CP - CP - CP - CP )
ENTER=INQ/PRCSS PFI=HELP PF3=EXIT PF5=TIEUP PFI1=CLAIMS
    
```

|          |                     |
|----------|---------------------|
| <b>A</b> | Job Assignment      |
| <b>B</b> | On Duty Date & Time |
| <b>C</b> | Craft Code          |
| <b>D</b> | Employee Name       |

**Illustration 2.0 Auto-generated Road Tie-up Fields**

```

TIE UP SCREEN
TRAIN: ( 110-21 - ) OF: 110922 - 0940 JOB TYPE: 04 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED
TRAIN ORIGIN STN: 08200 TURN OR WRK>DH STN: TIEUP STN : 07330
DOMTS : 1034 HELD OUT: AOMTS DATE-TIME : -
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME: -
TRAIN > 3000 WORK FINAL ACTUAL START RL RETURN RL SWTCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 09413 ) ( Y ) ( 04 ) ( N ) ( 200 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC R ORDR OFFD REST H ST? MLS H/A ROOM CALL NG?
SYKES, D. (DAVE) ESB EN 0940
SYLVESTRE, T. (TODD) CO 0940
ENTER=INQUIRE/PROCESS PFI=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PFI0=DELAYS PFI1=CLAIMS PF12=AFHT LODGING UPDATE
    
```

|          |                          |
|----------|--------------------------|
| <b>A</b> | Train                    |
| <b>B</b> | Of (On Duty Date & Time) |
| <b>C</b> | Job Type                 |
| <b>D</b> | Route (Code)             |
| <b>E</b> | Conductor-Only           |
| <b>F</b> | Train Origin Station     |
| <b>G</b> | Tie-up Station           |
| <b>H</b> | Employee Name            |
| <b>I</b> | Craft Code               |
| <b>J</b> | Order Time               |

### Conditional Tie-up Fields

Many of the tie-up fields are not required to complete a tie-up, but should be filed in if applicable to that tour of duty.

#### Illustration 3.0 Conditional Yard Tie-up Fields

```

2J SL          YARD TIE-UP AND OVERTIME          PST507Y

JOB ASSIGNMENT: ( FS22 ) ON DUTY DATE & TIME: ( 110922 1430 )
ENTER TIE-UP TIME: _ HRS MAXIMUM UNITS:
X CC EMPLOYEE NAME OFFD OFFDUTY REST OT? TU CD MILES U.S.
EN SHECHUK, LJ (LACEY)

FO SYKES, D. (DAVE)
SI SYLVESTRE, T. (TODD)

TIED UP: / / - HRS
ENGINES: ( CP - CP - CP - CP - CP )
( CP - CP - CP - CP - CP )
ENTER=INQ/PRCSS PF1=HELP PF3=EXIT PF5=TIEUP PF11=CLAIMS
    
```

|          |      |   |
|----------|------|---|
| <b>A</b> | Rest | Amount of rest requested in hours and minutes   |
| <b>B</b> | OT?  | Code entered if claiming the whole shift at overtime rates. <ul style="list-style-type: none"> <li>• A – Working on assigned day off</li> <li>• H – Working on a Stat holiday</li> <li>• T – 22 ½ Rule</li> <li>• W – Working ahead /doubling out</li> <li>• O – Other</li> </ul> |

#### Illustration 4.0 Conditional Road Tie-up Fields

```

TIE UP SCREEN          PST507B
TRAIN:( 110-21 - ) OF: 110922 - 0940 JOB TYPE: @4 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED
TRAIN ORIGIN STN: 08200
DOMTS : 1034 HELD OUT: AOMTS DATE-TIME : -
WRK BEGAN: HELDAWAY: B RELVD RESP DATE-TIME: -

TRAIN > 3000 WORK FINAL ACTUAL START RL RETURN RL SWITCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 09413 ) ( Y ) ( 04 ) ( N ) ( 200 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC R ORDR OFFD REST H ST? MLS H/A ROOM CALL NG?
SYKES, D. (DAVE) ESB EN 0940
SYLVESTRE, T. (TODD) CO 0940

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

|          |           |   |
|----------|-----------|---|
| <b>A</b> | Held Out  | If held short of the AOMTS, enter the time in hours and minutes here.   |
| <b>B</b> | Held Away | If there is additional held away to report, enter the time in hours and minutes here.                                       |
| <b>C</b> | Rest      | Amount of rest requested in hours and minutes.  |
| <b>D</b> | H         | After completing a short turn at the AFHT, entering a Y here, will indicate your next trip to be home only.                 |
| <b>E</b> | ST?       | Entering a 'Y' here will indicate that the trip was a short turn and CMA should reposition you accordingly.                 |
| <b>F</b> | Room      | If tying up at the AFHT a 3 digit room number can be entered.   |
| <b>G</b> | Call      | If tying up at the AFHT a courtesy call can be requested here, in minutes. If left blank, you will receive a standard call. |

## Yard Service

Illustration 5.0 Yard Service

```

2J SL          YARD TIE-UP AND OVERTIME          PST507Y
      JOB ASSIGNMENT: ( FS22          ON DUTY DATE & TIME: ( 110922 1430 )
      ENTER TIE-UP TIME: _ HRS          MAXIMUM UNITS:
X  CC          EMPLOYEE NAME          OFFD OFFDUTY  REST  OT?  TU CD  MILES  U.S.
EN  SHEWCHUK, LJ (LACEY)
FO  SYKES, D. (DAVE)
SI  SYLVESTRE, T. (TODD)

      TIED UP:      /      /      -      HRS
ENGINES: ( CP      - CP      - CP      - CP      - CP      - CP      )
          ( CP      - CP      - CP      - CP      - CP      - CP      )
ENTER=INQ/PRCSS  PF1=HELP  PF3=EXIT  PF5=TIEUP  PF11=CLAIMS
    
```

|          |   |   |
|----------|---|---|
| <b>A</b> | Enter Tie-up Time   | Time the employees are reporting off duty.  |
| <b>B</b> | X   | Place an 'X' next to each employee reporting off duty.  |
| <b>C</b> | Off Duty  | Can remain blank if each employee is reporting off duty for the same time as the 'Enter Tie-up Time'. If not, enter individual off duty times here. |
| <b>D</b> | Engines   | Enter the unit numbers used for the duration of the shift.  |
| <b>E</b> | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up. |   |

## Straight Away Service

Illustration 6.0 Straight Away Service

```

TIE UP SCREEN                                PSTS07B
TRAIN:( 110-21 - ) OF: 110922 - 0940 JOB TYPE: @4 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED
TRAIN ORIGIN STN: 08200 (A) TURN OR WRK>DH STN: (B) TIEUP STN : 07330
DOMTS : 1034 (A) HELD OUT: AOMTS DATE-TIME (B)
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME:
(C) TRAIN (D) > 3000 WORK (E) FINAL (F) ACTUAL START RL RETURN RL SWITCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 09413 ) ( Y ) ( 04 ) ( N ) ( 200 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC R ORDR OFFD REST H ST? MLS H/A ROOM CALL NG?
SYKES, D. (DAVE) ESB EN 0940
SYLVESTRE, T. (TODD) CO 0940
SYKES, D. (DAVE) B1 Y 0940
ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

|     |                 |   |
|-----|-----------------|---|
| (A) | DOMTS           | Time at which the engine passed the outer main track switch at the initial station.         |
| (B) | AOMTS Date-Time | Date and time the train arrived past the outer main track switch at the objective terminal. |
| (C) | Train Length    | Length of the train in feet   |
| (D) | > 3000 Hrspwr   | If the combined horsepower is more than 3000, place a 'Y', if not, place an 'N'.            |
| (E) | Work Units      | Number of units working the train   |
| (F) | Final Inspc     | If final inspection was completed enter a 'Y', otherwise enter an 'N'                       |
| (G) | X               | Place an 'X' next to each employee reporting off duty.                                      |
| (H) | R               | If the brakeman was required, enter a 'Y', otherwise enter an 'N'                           |
| (I) | OFFD            | Time the employees are reporting off duty.  |
| (J) | NG?             | If 10 hour notice was given to the RTC, enter a 'Y' here, otherwise enter an 'N'            |
| (K) |                 | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up.     |

**Illustration 7.0 Straight Away Service – Deadhead**

```

TIE UP SCREEN
PST507B
TRAIN:( DH09500T - 02 ) OF: 111101 - 1201 JOB TYPE: 99 ROUTE: DH COND-ONLY: Y
METHOD OF PAY: NON-FIXED AFHT FACILITY CD: BNK - FIELD BUNKHOUSE
TRAIN ORIGIN STN: 08200 TURN OR WRK>DH STN: TIEUP STN : 09500

DOMTS : HELD OUT: AOMTS DATE-TIME : -
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME: -

TRAIN > 3000 WORK FINAL ACTUAL START RL RETURN RL SWITCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM ENRTE FAXED
( ) ( N ) ( ) ( N ) ( 100 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC R ORDR OFFD REST H ST? MLS H/A ROOM CALL NG?
- SYLVESTRE, T. (TODD)ESB EN 1201
SYKES, D. (DAVE) CO 1201

```

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP  
 PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE

|          |      |   |
|----------|------|---|
| <b>A</b> | X    | Place an 'X' next to each employee reporting off duty.                                  |
| <b>B</b> | OFFD | Time the employees are reporting off duty.  |
| <b>C</b> | NG?  | If 10 hour notice was given to the RTC, enter a 'Y' here, otherwise enter an 'N'        |
| <b>D</b> |      | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up. |

### Illustration 8.0 Straight Away Service – Turned Enroute

Work to an intermediate point, relieved and deadheaded to initial terminal.

```

TIE UP SCREEN
PSTS07B
TRAIN:( 110-21 - ) OF: 110922 - 0940 JOB TYPE: @4 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED
TRAIN ORIGIN STN: 08200 TURN OR WRK>DH STN: TIEUP STN 07330
DOMTS : 1034 HELD OUT: AOMTS DATE-TIME :
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME:
TRAIN > 3000 WORK FINAL ACTUAL START RL RETURN RL SWITCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 09413 ) ( Y ) ( 04 ) ( N ) ( 200 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC R ORDR OFFD REST H ST? MLS H/A ROOM CALL NG?
SYKES, D. (DAVE) ESB EN 0940
SYLVESTRE, T. (TODD) CO 0940
ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

|   |                      |   |
|---|----------------------|---|
| <b>A</b>  | Tie-up Stn           | Change the tie-up station to '55555'  |
| <b>B</b>  | DOMTS                | Time at which the engine passed the outer main track switch at the initial station.     |
| <b>C</b>  | Relvd Resp Date-Time | Date and time at which the train stopped.   |
| <b>D</b>  | Train Length         | Length of the train in feet   |
| <b>E</b>  | > 3000 Hrspwr        | If the combined horsepower is more than 3000, place a 'Y', if not, place an 'N'.        |
| <b>F</b>  | Work Units           | Number of units working the train   |
| <b>G</b>  | Final Inspc          | If final inspection was completed enter a 'Y', otherwise enter an 'N'                   |
| <b>H</b>  | X                    | Place an 'X' next to each employee reporting off duty.                                  |
| <b>I</b>  | OFFD                 | Time when the deadhead commences.   |
| <b>J</b>  | NG?                  | If 10 hour notice was given to the RTC, enter a 'Y' here, otherwise enter an 'N'        |
| <b>K</b>  |                      | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up. |
| <b>Once the tie-up is complete, contact the CMC to have a deadhead ticket prepared from station '55555'</b> |                      |   |

### Illustration 9.0 Straight Away Service – Relieved Enroute

Work to intermediate point, relieved and deadheaded to objective terminal.

```

TIE UP SCREEN                                PSTS07B
TRAIN:( 110-21 - ) OF: 110922 - 0940 JOB TYPE: @4 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED
TRAIN ORIGIN STN: 08200          TURN OR WRK>DH STN: A TIEUP STN : 07330
DOMTS : 1034 A HELD OUT: AOMTS DATE-TIME : B
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME:
TRAIN > 3000 D WORK E FINAL F ACTUAL START RL RETURN RL SWITCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 09413 ) ( Y ) ( 04 ) ( N ) ( 200 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC R ORDR OFFD REST H ST? MLS H/A ROOM CALL NG?
SYKES, D. (DAVE) ESB EN 0940
SYLVESTRE, T. (TODD) CO 0940 H
ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

|          |   |  |
|----------|---|--|
| <b>A</b> | DOMTS   | Time at which the engine passed the outer main track switch at the initial station.      |
| <b>B</b> | Relvd Resp Date-Time  | Date and time at which the train stopped.  |
| <b>C</b> | Train Length  | Length of the train in feet  |
| <b>D</b> | > 3000 Hrspwr   | If the combined horsepower is more than 3000, place a 'Y', if not, place an 'N'.         |
| <b>E</b> | Work Units  | Number of units working the train  |
| <b>F</b> | Final Inspc   | If final inspection was completed enter a 'Y', otherwise enter an 'N'                    |
| <b>G</b> | X   | Place an 'X' next to each employee reporting off duty.                                   |
| <b>H</b> | OFFD  | Time the employees are off duty. In this case, it will be the same as the relieved time. |
| <b>I</b> | NG?   | If 10 hour notice was given to the RTC, enter a 'Y' here, otherwise enter an 'N'         |
| <b>A</b> | Turn or wrk > DH stn  | If the 'NG?' field is a 'Y', you must enter the station number where relieved.           |
| <b>J</b> | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up. |  |

**Illustration 10.0 Straight Away Service – Run Long Beginning of Tour**  
**Lite engines to turn point and lifting train.**

```

TIE UP SCREEN                                PST507B
TRAIN:( 110-21 - ) OF: 110922 - 0940 JOB TYPE: @4 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED
TRAIN ORIGIN STN: 08200          TURN OR WRK>DH STN:          TIEUP STN : 07330

DOMTS : 1034          HELD OUT:          AOMTS DATE-TIME : -
WRK BEGAN:          HELDAWAY:          RELVD RESP DATE-TIME: -

  TRAIN > 3000 WORK FINAL ACTUAL START RL RETURN RL SWITCH F-125
  LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 09413 ) ( Y ) ( 04 ) ( N ) ( 200 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC N ORDR OFFD RES H ST? MLS H/A ROOM CALL NG?
SYKES, D. (DAVE) ESB EN 0940
SYLVESTRE, T. (TODD) CO 0940

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

See 'Illustration 7.0 Straight Away Service', with the following additions:

|          |                    |   |
|----------|--------------------|---|
| <b>A</b> | Start RL RM        | Amount of run miles TO and FROM turning point   |
| <b>B</b> | Start OMTS2 Depart | Time at which the engine passed the outer main track switch at the initial station.       |
| <b>C</b> | Arrive Turn        | Time arrived at turning point   |
| <b>D</b> | Depart Turn        | Time departed turning point with the train.   |
| <b>E</b> | OMTS2 Arrive       | Time at which the train arrived past the outer main track switch at the initial terminal. |

**Taxi to turn point and handle train.**

```

TIE UP SCREEN                                PST507B
TRAIN:( 110-21 - ) OF: 110922 - 0940 JOB TYPE: @4 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED
TRAIN ORIGIN STN: 08200          TURN OR WRK>DH STN:          TIEUP STN : 07330

DOMTS : 1034          HELD OUT:          AOMTS DATE-TIME : -
WRK BEGAN:          HELDAWAY:          RELVD RESP DATE-TIME: -

  TRAIN > 3000 WORK FINAL ACTUAL START RL RETURN RL SWITCH F-125
  LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 09413 ) ( Y ) ( 04 ) ( N ) ( 200 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC N ORDR OFFD RES H ST? MLS H/A ROOM CALL NG?
SYKES, D. (DAVE) ESB EN 0940
SYLVESTRE, T. (TODD) CO 0940

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

See 'Illustration 7.0 Straight Away Service', with the following additions:

|          |              |   |
|----------|--------------|---|
| <b>A</b> | Start RL RM  | Amount of run miles FROM the turning point  |
| <b>B</b> | Arrive Turn  | Time arrived at turning point in taxi   |
| <b>C</b> | Depart Turn  | Time departed turning point with the train.   |
| <b>D</b> | OMTS2 Arrive | Time at which the train arrived past the outer main track switch at the initial terminal. |

### Illustration 11.0 Straight Away Service – Run Long End of Tour

#### Train to turn point and Lite Engines back.

```

TIE UP SCREEN                                PST507B
TRAIN:( 110-21 - ) OF: 110922 - 0940 JOB TYPE: @4 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED
TRAIN ORIGIN STN: 08200          TURN OR WRK>DH STN:          TIEUP STN : 07330

DOMTS : 1034      HELD OUT:          AOMTS DATE-TIME : -
WRK BEGAN:        HELDAWAY:          RELVD RESP DATE-TIME: -

TRAIN > 3000 WORK FINAL ACTUAL START RL RETURN RL SWITCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM ENRTE FAXED
( 09413 ) ( Y ) ( 04 ) ( N ) ( 200 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X  EMPLOYEE NAME CC ORDR OFFD RES. H ST? MLS H/A ROOM CALL NG?
SYKES, D. (DAVE) ESB EN 0940
SYLVESTRE, T. (TODD) CO 0940

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

See 'Illustration 7.0 Straight Away Service', with the following additions:

|          |                     |   |
|----------|---------------------|---|
| <b>A</b> | Return RL RM        | Amount of run miles TO and FROM turning point   |
| <b>B</b> | Return OMTS2 Depart | Time at which the engine passed the outer main track switch past the objective station.     |
| <b>C</b> | Arrive Turn         | Time arrived at turning point with the train.   |
| <b>D</b> | Depart Turn         | Time departed turning point with the power.   |
| <b>E</b> | OMTS2 Arrive        | Time at which the power arrived past the outer main track switch at the objective terminal. |

#### Train to turn point and taxi back.

```

TIE UP SCREEN                                PST507B
TRAIN:( 110-21 - ) OF: 110922 - 0940 JOB TYPE: @4 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED
TRAIN ORIGIN STN: 08200          TURN OR WRK>DH STN:          TIEUP STN : 07330

DOMTS : 1034      HELD OUT:          AOMTS DATE-TIME : -
WRK BEGAN:        HELDAWAY:          RELVD RESP DATE-TIME: -

TRAIN > 3000 WORK FINAL ACTUAL START RL RETURN RL SWITCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM ENRTE FAXED
( 09413 ) ( Y ) ( 04 ) ( N ) ( 200 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X  EMPLOYEE NAME CC ORDR OFFD RES. H ST? MLS H/A ROOM CALL NG?
SYKES, D. (DAVE) ESB EN 0940
SYLVESTRE, T. (TODD) CO 0940

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

See 'Illustration 7.0 Straight Away Service', with the following additions:

|          |                     |   |
|----------|---------------------|---|
| <b>A</b> | Return RL RM        | Amount of run miles TO the turning point  |
| <b>B</b> | Return OMTS2 Depart | Time at which the engine passed the outer main track switch past the objective station. |
| <b>C</b> | Arrive Turn         | Time arrived at turning point   |
| <b>D</b> | Depart Turn         | Time departed turning point in the taxi.  |
| <b>E</b> | Taxi Arrived        | Time at which the taxi arrived at the objective terminal.                               |

## Deadhead Combination Service

Illustration 12.0 Deadhead Combination Service

**TIE UP SCREEN** PST507B

TRAIN: ( 201-03 - RC ) OF: 111005 - 1150 JOB TYPE: 04 ROUTE: COND-ONLY: Y  
 METHOD OF PAY: FIXED AFHT FACILITY CD: BNK - FIELD BUNKHOUSE  
 TRAIN ORIGIN STN: 08200 TURN OR WRK>DH STN: **A** **B** TIEUP STN : 09500

DOMTS : **A** HELD OUT: AOMTS DATE-TIME : -  
 WRK BEGAN : HELDAWAY: RELVD RESP DATE-TIME : -

**C** TRAIN **D** > 3000 WORK **E** FINAL **F** ACTUAL START RL RETURN RL SWCH F-125  
 LENGTH HRSPWR UNITS INSPC MILES RM RM RM ENRTE FAXED  
 ( ) ( ) ( N ) ( 166 ) ( ) ( ) ( ) ( ) ( ) ( )  
 START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR  
 RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR

| X | EMPLOYEE NAME        | CC | R  | ORDR | OFFD | REST | H | ST? | MLS | H/A | ROOM | CALL | NG? |
|---|----------------------|----|----|------|------|------|---|-----|-----|-----|------|------|-----|
|   | SHEWCHUK, LJ (LACEY) | L  | EN | 1150 |      |      |   |     |     |     |      |      |     |
|   | SYLVESTRE, T. (TODD) | L  | CO | 1150 |      |      |   |     |     |     |      |      |     |

**G** **H** **I** **J**

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP  
 PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE

|          |   |   |
|----------|---|---|
| <b>A</b> | Work Began  | Time arrived in the taxi to commence work on the train.                                     |
| <b>B</b> | AOMTS Date-Time   | Date and time the train arrived past the outer main track switch at the objective terminal. |
| <b>C</b> | Train Length  | Length of the train in feet   |
| <b>D</b> | > 3000 Hrspwr   | If the combined horsepower is more than 3000, place a 'Y', if not, place an 'N'.            |
| <b>E</b> | Work Units  | Number of units working the train   |
| <b>F</b> | Final Inspc   | If final inspection was completed enter a 'Y', otherwise enter an 'N'                       |
| <b>G</b> | X   | Place an 'X' next to each employee reporting off duty.                                      |
| <b>H</b> | OFFD  | Time the employees are off duty. In this case, it will be the same as the relieved time.    |
| <b>I</b> | NG?   | If 10 hour notice was given to the RTC, enter a 'Y' here, otherwise enter an 'N'            |
| <b>A</b> | Turn or wrk > DH stn  | If the 'NG?' field is a 'Y', you must enter the station number where the work began.        |
| <b>J</b> | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up. |   |

**Illustration 13.0 Deadhead Combination Turnaround Service**

```

TIE UP SCREEN
PST507B
TRAIN:( 400-02 - C5 ) DF: 111004 - 2346 JOB TYPE: 04 ROUTE: COND-ONLY: Y
METHOD OF PAY: NON-FIXED
TRAIN ORIGIN STN: 08200 TURN OR WRK>DH STN: TIEUP STN : 08200

DOMTS : HELD OUT: AOMTS DATE-TIME
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME:

C TRAIN D > 3000 WORK E FINAL F ACTUAL START RL RETURN RL SWTCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 5492 ) ( Y ) ( 03 ) ( N ) ( 001 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC R ORDR OFFD REST H ST? MLS H/A ROOM CALL NG?
SYLVESTRE, T. (TODD)ESB EN 2346
SYKES, D. (DAVE) CO 2346

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

**Note:** If originally called in Straight Away, see 'Illustration 7.0' for tie-up instructions.  
 \*\*Train Origin Station and Tie-up Station should be the same, if not, contact the CMC prior to submitting the tie-up to have the profile changed.

|          |   |   |
|----------|---|---|
| <b>A</b> | Work Began  | Time arrived in the taxi to commence work on the train.                                     |
| <b>B</b> | AOMTS Date-Time   | Date and time the train arrived past the outer main track switch at the objective terminal. |
| <b>C</b> | Train Length  | Length of the train in feet   |
| <b>D</b> | > 3000 Hrspwr   | If the combined horsepower is more than 3000, place a 'Y', if not, place an 'N'.            |
| <b>E</b> | Work Units  | Number of units working the train   |
| <b>F</b> | Final Inspc   | If final inspection was completed enter a 'Y', otherwise enter an 'N'                       |
| <b>G</b> | X   | Place an 'X' next to each employee reporting off duty.                                      |
| <b>H</b> | OFFD  | Time the employees are reporting off duty.  |
| <b>I</b> | NG?   | If 10 hour notice was given to the RTC, enter a 'Y' here, otherwise enter an 'N'            |
| <b>A</b> | Turn or wrk > DH stn  | If the 'NG?' field is a 'Y', you must enter the station number where the work began.        |
| <b>J</b> | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up. |   |

**Illustration 14.0 Deadhead Combination Service – Relieved Enroute**

```

TIE UP SCREEN
PST507B
TRAIN:( 201-03 - RC ) OF: 111005 - 1150 JOB TYPE: Q4 ROUTE: COND-ONLY: Y
METHOD OF PAY: FIXED AFHT FACILITY CD: BNK - FIELD BUNKHOUSE
TRAIN ORIGIN STN: 08200 TURN OR WRK>DH STN: TIEUP STN : 09500

DOMTS : HELD OUT: AOMTS DATE-TIME :
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME:

C TRAIN D > 3000 WORK E FINAL F ACTUAL START RL RETURN RL SWITCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC R ORDR OFFD REST H ST? MLS H/A ROOM CALL NG?
SHEWCHUK, LJ (LACEY) L EN 1150
SYLVESTRE, T. (TODD) L CO 1150

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

|          |   |  |
|----------|---|--|
| <b>A</b> | Work Began  | Time arrived in the taxi to commence work on the train.                          |
| <b>B</b> | Relvd Resp Date-Time  | Date and time at which the train stopped.  |
| <b>C</b> | Train Length  | Length of the train in feet  |
| <b>D</b> | > 3000 Hrspwr   | If the combined horsepower is more than 3000, place a 'Y', if not, place an 'N'. |
| <b>E</b> | Work Units  | Number of units working the train  |
| <b>F</b> | Final Inspc   | If final inspection was completed enter a 'Y', otherwise enter an 'N'            |
| <b>G</b> | X   | Place an 'X' next to each employee reporting off duty.                           |
| <b>H</b> | OFFD  | Time the employees are reporting off duty.                                       |
| <b>I</b> | NG?   | If 10 hour notice was given to the RTC, enter a 'Y' here, otherwise enter an 'N' |
| <b>A</b> | Turn or wrk > DH stn  | If the 'NG?' field is a 'Y', you must enter the station number where relieved.   |
| <b>J</b> | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up. |  |

## Turnaround Combination Service

Illustration 15.0 Turnaround Combination Service

**TIE UP SCREEN** PST507B

TRAIN: ( 114-01 - TC ) DF: 111005 - 0400 JOB TYPE: 04 ROUTE: COND-ONLY: Y  
 METHOD OF PAY: TCS FIXED  
 TRAIN ORIGIN STN: 04370 TURN OR WRK>DH STN: 04370 TIEUP STN : 04335

DOMTS : HELD OUT: AOMTS DATE-TIME : -  
 WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME: -

**D** TRAIN **E** > 3000 **F** WORK **G** FINAL ACTUAL START RL RETURN RL SWITCH F-125  
 LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED  
 ( 10064 ) ( Y ) ( 02 ) ( N ) ( 150 ) ( ) ( ) ( ) ( ) ( ) ( )

START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR  
 RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR

| X | EMPLOYEE NAME        | CC | R | ORDR | OFFD | REST | H | ST? | MLS | H/A | ROOM | CALL | NG? |
|---|----------------------|----|---|------|------|------|---|-----|-----|-----|------|------|-----|
|   | SHEWCHUK, LJ (LACEY) | EN |   | 0400 |      |      |   |     |     |     |      |      | N   |
|   | SYKES, D. (DAVE)     | CD |   | 0400 |      |      |   |     |     |     |      |      | N   |

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP  
 PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE

|          |   |   |
|----------|---|---|
| <b>A</b> | Work Began  | Time arrived in the taxi to take control of the train.                                    |
| <b>B</b> | DOMTS   | Time at which the engine passed the outer main track switch at the train origin station.  |
| <b>C</b> | AOMTS Date-Time   | Date and time at which the train passed the outer main track switch at the home terminal. |
| <b>D</b> | Train Length  | Length of the train in feet   |
| <b>E</b> | > 3000 Hrspwr   | If the combined horsepower is more than 3000, place a 'Y', if not, place an 'N'.          |
| <b>F</b> | Work Units  | Number of units working the train   |
| <b>G</b> | Final Inspc   | If final inspection was completed enter a 'Y', otherwise enter an 'N'                     |
| <b>H</b> | X   | Place an 'X' next to each employee reporting off duty.                                    |
| <b>I</b> | OFFD  | Time the employees are reporting off duty.  |
| <b>J</b> | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up. |   |

**Illustration 16.0 Reverse Turnaround Combination Service**

```

TIE UP SCREEN
PST507B
TRAIN:( 114-01 - TC ) OF: 111005 - 0400 JOB TYPE: 04 ROUTE: COND-ONLY: Y
METHOD OF PAY: TCS FIXED
TRAIN ORIGIN STN: 04370 TURN OR WRK>DH STN: 04370 TIEUP STN : 04335

DOMTS : A HELD OUT: AOMTS DATE-TIME B
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME: C

D TRAIN E > 3000 F WORK G FINAL ACTUAL START RL RETURN RL SWCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 10064 ) ( Y ) ( 02 ) ( N ) ( 150 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR

X EMPLOYEE NAME CC R ORDR OFFD REST H ST? MLS H/A ROOM CALL NG?
SHEWCHUK, LJ (LACEY) ESB EN 0400
SYKES, D. (DAVE) CD 0400

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

|          |   |  |
|----------|---|--|
| <b>A</b> | DOMTS   | Time at which the engine passed the outer main track switch at the train origin station.       |
| <b>B</b> | AOMTS Date-Time   | Date and time at which the train passed the outer main track switch at the objective terminal. |
| <b>C</b> | Relvd Resp Date-Time  | Date and time at which the train stopped.  |
| <b>D</b> | Train Length  | Length of the train in feet  |
| <b>E</b> | > 3000 Hrspwr   | If the combined horsepower is more than 3000, place a 'Y', if not, place an 'N'.               |
| <b>F</b> | Work Units  | Number of units working the train  |
| <b>G</b> | Final Inspc   | If final inspection was completed enter a 'Y', otherwise enter an 'N'                          |
| <b>H</b> | X   | Place an 'X' next to each employee reporting off duty.   |
| <b>I</b> | OFFD  | Time the employees are reporting off duty.   |
| <b>J</b> | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up. |  |

### Illustration 17.0 Turnaround Combination Service – Relieved Enroute

#### Deadhead to AFHT, took control of train, relieved and deadheaded home

```

TIE UP SCREEN
PST507B
TRAIN:( 114-01 - TC ) OF: 111005 - 0400 JOB TYPE: 04 ROUTE: COND-ONLY: Y
METHOD OF PAY: TCS FIXED
TRAIN ORIGIN STN: 04370 TURN OR WRK>DH STN: 04370 TIEUP STN : 04335

DOMTS : HELD OUT: AOMTS DATE-TIME :
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME:

D TRAIN E > 3000 F WORK G FINAL ACTUAL START RL RETURN RL SWITCH F-125
LENGTH HRSPWR UNITS INSPC MILES RM RM RM RM ENRTE FAXED
( 10064 ) ( Y ) ( 02 ) ( N ) ( 150 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC R ORDR OFFD REST H ST? MLS H/A ROOM CALL NG?
SHEWCHUK, LJ (LACEY) ESB EN 0400
SYKES, D. (DAVE) CO 0400

ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

|          |   |  |
|----------|---|--|
| <b>A</b> | Work Began  | Time arrived in taxi to take control of the train.   |
| <b>B</b> | DOMTS   | Time at which the engine passed the outer main track switch at the train origin station. If you did not depart, use the time the train stopped and crew has exited the engine. |
| <b>C</b> | Relvd Resp Date-Time  | Date and time at which the train stopped and crew has exited the engine.   |
| <b>D</b> | Train Length  | Length of the train in feet  |
| <b>E</b> | > 3000 Hrspwr   | If the combined horsepower is more than 3000, place a 'Y', if not, place an 'N'.   |
| <b>F</b> | Work Units  | Number of units working the train  |
| <b>G</b> | Final Inspec  | If final inspection was completed enter a 'Y', otherwise enter an 'N'  |
| <b>H</b> | X   | Place an 'X' next to each employee reporting off duty.   |
| <b>I</b> | OFFD  | Time the employees are reporting off duty.   |
| <b>J</b> | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up. |  |

### Illustration 18.0 Turnaround Combination Service – No Train

#### Deadhead to AFHT, no train, relieved and deadheaded home

```

TIE UP SCREEN
PST507B
TRAIN:( 114-01 - TC ) OF: 111005 - 0400 JOB TYPE: 04 ROUTE: COND-ONLY: Y
METHOD OF PAY: TCS FIXED
TRAIN ORIGIN STN: 04370 TURN OR WRK>DH STN: 04370 TIEUP STN : 04335
DOMTS : HELD OUT: AOMTS DATE-TIME
WRK BEGAN: HELDAWAY: RELVD RESP DATE-TIME:
D TRAIN > 3000 WORK FINAL ACTUAL START RL RETURN RL SWTCH F-125
E LENGTH HRSPWR UNITS ANSPC MILES RM RM RM RM ENRTE FAXED
( 10064 ) ( Y ) ( 02 ) ( N ) ( 150 ) ( ) ( ) ( ) ( ) ( ) ( )
START OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR
RETRN OMTS2 DEPT ARR TURN DEPT TURN OMTS2 ARR TAXI ARR
X EMPLOYEE NAME CC R ORDR OFFD REST H ST? MLS H/A ROOM CALL NG?
SHEWCHUK, LJ (LACEY) ESB EN 0400
SYKES, D. (DAVE) CD 0400
ENTER=INQUIRE/PROCESS PF1=HELP PF3=EXIT PF4=RTE PF5=TIEUP
PF10=DELAYS PF11=CLAIMS PF12=AFHT LODGING UPDATE
    
```

|  |  |   |
|--|--|---|
| <b>A</b>   | Work Began   | Time arrived in taxi, or if turned prior to arriving, use the time informed to turn back. |
| <b>B</b>   | DOMTS  | Time informed to turn back / deadhead home.   |
| <b>C</b>   | Relvd Resp Date-Time   | Date and time informed to turn back / deadhead home.                                      |
| In some cases, all three of the times above could be the same. |  |   |
| <b>D</b>   | Train Length   | Length of the train in feet, since there is no train, enter '1'                           |
| <b>E</b>   | > 3000 Hrspwr  | If the combined horsepower is more than 3000, place a 'Y', if not, place an 'N'.          |
| <b>F</b>   | Work Units   | Number of units working the train, since there is no train, enter '1'                     |
| <b>G</b>   | Final Inspec   | If final inspection was completed enter a 'Y', otherwise enter an 'N'                     |
| <b>H</b>   | X  | Place an 'X' next to each employee reporting off duty.                                    |
| <b>I</b>   | OFFD   | Time the employees are reporting off duty.  |
| <b>J</b>   | Ensure all information is correct prior to submitting. Press PF5 to submit your Tie-up.  |   |
| <b>K</b>   | Press PF11 to take you to the secondary tie up screen, where a 'D3' claim will need to be submitted to top up the miles to 200 |   |

## Common Error Messages

### Route Code Error

“Route Code Not Found”

The route code on the profile no longer exists in the run miles table.

Action      Delete route code and attempt to submit tie-up  
                 Press PF4 for the run miles table to see if there is a route code to match your tie-up

### Job Type Error

“Job Type Not Found”

Job types are generated with your ticket, attempting to change it could present this error.

Action      Change the job type back to the original number, or use one of the following:

|         |                            |
|---------|----------------------------|
| 01 & 02 | > Passenger                |
| 04      | > Freight                  |
| 05      | > Freight, Paid Wayfreight |
| 06      | > Yardmaster               |
| 07      | > Wayfreight               |
| 08      | > Yards                    |
| 09      | > Roadswitcher             |
| 10      | > Roadswitcher, Paid Yard  |
| 11 & 12 | > Work Train               |

### Claim Code Error

“Invalid Claim Code”

“Claim Code Not On Miscellaneous Profile”

“User-Entered ITD-FTD Threshold Claims Not Allowed”

Action      Change the claim code to an ‘IP’ claim and add comments. This will route the ticket to the auditor who will review and correct any system problems.  
                 If you are in doubt about a claim code, or the payment being generated does not look correct, you should always change it to an ‘IP’ claim with comments.

## **Links / Resources**

### **Host on Demand via Rail City**

<http://railcity.cpr.ca/en-ca/WorkTools/Applications/Pages/HostonDemand.aspx>