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कर्मचारी भविष्य निधि संगठन  
EMPLOYEES' PROVIDENT FUND ORGANISATION  
(श्रम एवं रोजगार मंत्रालय, भारत सरकार)  
(MINISTRY OF LABOUR & EMPLOYMENT, GOVT. OF INDIA)

राष्ट्रीय डाटा केंद्र /NATIONAL DATA CENTER

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Date: 29-08-2018

To,

All Additional Central PF Commissioners (In-charge of Zones)  
All Regional PF Commissioners (In-charge of Regions)

**Subject:** Generation of UAN without using Aadhaar for residents of Assam, Meghalaya & Nagaland - regarding.

Ma'am/Sir,

Aadhaar is required for the generation of UAN in respect of every employee who joins an establishment registered with EPFO. However, the penetration of Aadhaar is very low in Assam, Meghalaya & Nagaland. Many requests were received from employers for allowing generation of UAN without using Aadhaar number to help employees of the North-east and especially those belonging to the above mentioned three states.

Hence, a provision has been made available in the Unified Portal in the Establishment login for generation of UAN without Aadhaar for employees resident in any of the three states mentioned above. It is being allowed initially for a period of 3 months from 24/08/2018 to 23/11/2018.

The Process flow is as follows:

Go to [www.epfindia.gov.in](http://www.epfindia.gov.in) >> ECR/Return/Payment >> Establishment Sign In >> Member >> REGISTER-INDIVIDUAL.

Employer must ensure that the check box after the remark, "Member is from Assam, Meghalaya & Nagaland" is ticked.

Yours faithfully,

Uditia Chowdhary  
Additional CPFC (IS)