# CLUB HANDBOOK



### Welcome



Welcome to the Gladstone Athletics Club. Our Club incorporates athletes from Little Athletics (Under 5 to Under 17) - governing body Little Athletics QLD(LAQ) and older athletes (age 12 to Veterans) from Queensland Athletics (QA).

Little Athletics is a uniquely Australian activity for children from 5 to 17 years. As the name suggests, it is based on the sport of Athletics (track & field) and the events are specifically modified to suit the ages and abilities of children. A wide range of running, jumping, throwing and walking events are conducted.

Little A's is all about "being your best", and in doing so having fun, making friends and encouraging families to be involved in healthy activities. The emphasis is on participation and personal improvement. For over 40 years now across Australia the Little A's motto has been Family, Fun & Fitness.

# History of Gladstone Athletics Club

The club was originally known as the Gladstone Amateur Athletics Club. Previous members advise us the Club started around 1956. In 1980 it was incorporated and become known as the Gladstone Athletics Club. With the affiliation of Little Athletics Queensland & Queensland Athletics, we provide a competitively modified athletic program for children aged 4 through to the mature age competitors, including persons with a disability/ impairment. Our Membership base has remained reasonably steady over the past 5-10 years, making us one of the largest little athletics club in our Central Coast Region. Our home ground is also host to School Athletic Carnivals, Port Curtis Interschool Carnivals, as well as our annual Combined Events Carnival open to all Qld athletic clubs.

#### **Committee Members**

Shane Gibson (President) Dan Walton (Vice President) Christine Walton (Secretary) Maree McKneil (Treasurer) Melanie Bayntun (Media Officer) Jane Corke & Sam Wakely (Registrar) Kerryn Harris (Results Officer) Mick Silvester (Grounds Officer) Henry Doyle (Coaching Coordinator) Jodie Logan (Tiny Tots Coordinator) Shari Gibson, Bailey Silvester (Equipment Officers) Lily Gibson, Carl Green, Krystal Breziger, Mel Hymus, Amy McDonald-Kerr, Natalie Heinemann, Jace Brammer, Amy Ginn, Cameron Ginn, (General Committee Members)

Our club Committee is voted in at the AGM at the end of each season for the next year, and they meet every month.

#### **Gladstone Athletics Club**

Address: Laurie Delaney Oval, Old CQU Campus, 25 Derby Street, Gladstone, QLD 4680

Postal: PO Box 1003, Gladstone, QLD, 4680

Email: GladstoneAthletics@hotmail.com or GACregistrations@hotmail.com for registration enquires.

Follow us on Facebook: Gladstone Athletics Club

Follow us on Instagram: www.instagram.com/ gladstoneathleticsclub

Website: gladstoneathletics.com.au

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### **Registering with Gladstone Athletics**

Registration Fees for the 2023/2024 Season



Little Athletics (per athlete) - Online Registrations via Results HQ website – https:// registration.resultshq.com.au/CentreRegistration/CentreInfo/e4bbe928-a2f0-4fea-8098-35976bf5f7fa/

- Tiny Tots (Children with birthdates in 2019 only)
- Under 6's to Under 17's (Birthdates 2007-2018)
- \$100 including fees

\$170 including fees

The fees paid for Results HQ allow you to access your child's results on the results HQ website

Discounts for Children in a Family - 3 Children \$25, 4 Children \$50, 5+ Children \$75.

(2 Free Trials on Saturday mornings only are allowed before the Registration Fees must be paid) Please upload child's birth certificate for proof of age if registering for the first time.

#### Family Volunteer Levy (per family)

\$50

The Family Volunteer Levy is charged on a per family basis to encourage parent help and is refundable at the end of the season or does not need to be repaid the following year if the family meets the following criteria:

- 1. Parent volunteers at our Saturday morning Club Meet Days (helping with your children's age group or helping set up equipment), helping with Oval maintenance, helping at Little Athletics QLD Events or at Working Bees at least 12 times during the season.
- 2. You complete and sign the volunteer section on the Age group record sheets or the parent helper register in the canteen each time you volunteer.

Queensland Athletics- https://www.qldathletics.org.au/index.cfm/join/details/?id=4342

- Adult Athletes (Birthdates 2006 and older) \$72 (Base membership)
- LAQ Athletes may also register QA from age 12 to be able to compete in QA Events \$12 (Base membership)

(Fees vary according to the type of membership—please register via QA website—Season starts 1st October)

Gladstone Athletics are proud to be a 'Fair Play' Club.

If you are eligible you can use to pay for LAQ fees, please email GACregistrations@hotmail.com with copy of voucher. https://www.qld.gov.au/recreation/sports/funding/fairplay/apply

(Further club discounts may apply for Club Committee & Coaches)

# **Competition Club Meet Days**

Gladstone Athletics competition is held on Saturday mornings from Late August through until March at the Laurie Delany Oval at CQU on Derby Street in Gladstone.

Athletes should be at the track by 8.00am for the Warm up.

Officials will outline the days events and any Club Notices. Coaches will be around the oval to assist as needed.

Events start at 8.15am (normally completed by approx. 11am).

- Tiny Tots participate in play based events focusing on the basics of running, jumping and throwing skills (no measurements recorded).
- Under 6's to Under 8's Compete in 2 Field Events and 2 Track Events
- Under 9's to Adult Athletes—Compete in 3 Field Events and 2 Track Events
- Walk events (voluntary) may also be offered throughout the season

At the beginning of the season some events will be training events where a coach/s will teach the skills of the event allowing the athletes to learn the correct technique and get tips from the coach/s. The focus will be technique therefore no measurements will be recorded.





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# Age Groupings for 2023/24 Season

	2007	2008	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019
Jan	17	16	15	14	13	12	11	10	9	8	7	6	TT
Feb	17	16	15	14	13	12	11	10	9	8	7	6	TT
Mar	17	16	15	14	13	12	11	10	9	8	7	6	TT
Apr	17	16	15	14	13	12	11	10	9	8	7	6	TT
May	17	16	15	14	13	12	11	10	9	8	7	6	TT
Jun	17	16	15	14	13	12	11	10	9	8	7	6	TT
Jul	17	16	15	14	13	12	11	10	9	8	7	6	TT
Aug	17	16	15	14	13	12	11	10	9	8	7	6	TT
Sep	17	16	15	14	13	12	11	10	9	8	7	6	TT
Oct	17	16	15	14	13	12	11	10	9	8	7	6	TT
Nov	17	16	15	14	13	12	11	10	9	8	7	6	TT
Dec	17	16	15	14	13	12	11	10	9	8	7	6	TT

The ages listed refer to the year group the athletes will be in. For example Under 10's.

Our club only accepts children turning 5 in 2024 in our Tiny Tots Program as well as 4 year old siblings of older athletes.

## Weekly Program

At Gladstone Athletics, we run a 6-week rotational program to give all athletes the chance to compete in all available events for their age groups a number of times throughout the season. The Athletes form into their age groups and move around together with an Age Marshall and other parent helpers.

Please note: Programs are allocated to Saturday Morning meet dates. In the event that a Saturday morning competition is cancelled due to weather, Programs will not be re-allocated. (e.g. if a Week 2 Program meet is rained out, the following weeks' competition will be run as Program 3).

The weekly programs are available on calendar in your Results HQ Family Portal and will also be posted weekly on our Facebook page.

Please follow link to LAQ for more information about LAQ and Individual Events.

https://laq.org.au/

### Weather

In the event of wet weather, extreme heat or other weather warnings the decision may be made to cancel competition to ensure the safety of all athletes and families. Decision to cancel competition will be made by the President by 7.30am on competition days. Notification of cancellation due to weather will be via our Facebook page.

# **Parent Supervision & Volunteering**

Please note that it is club and LAQ policy that all athletes must have at least one parent/guardian at the track for the duration of the Saturday morning competition. This is for the safety and well being of our athletes, parents are encouraged to help with their child's events. Tiny Tots must have a parent/guardian stay with them at all times.

### **Canteen, Water & Toilet Facilities**

Our Canteen operates every Competition Club Meet Days from the small shed on the oval. A range of cold drinks, zooper doopers, chips and lollies are available. Hot Food will also be available depending on demand. Free sunscreen & Hand sanitiser is also available at the Canteen. The toilet block is located behind the finish line. Cold Water is available and all athletes are encouraged to bring their own water bottles and stay hydrated during their events.



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# 2023/24 Season Dates

Week	Date	Event	Information		
1	19th Aug 2023	Sign on Day	No points		
2	26th Aug 2023	Regular Meets Start	Points Count		
4	16th Sept 2023	School holidays start- club meet on	Points Count		
5	23rd Sept 2023	No club meet	Bundaberg Spring Carnival		
6	7th October 2023	Return after Holidays	Points count		
16	9th Dec 2023	Christmas Break up	Fun meet—no points		
17	13th Jan 2024	Return after Xmas	Points count		
20	10th & 11th Feb 2024	Nordic Sport Regional Championships	Hervey Bay Athletics Club		
22	24 <sup>th</sup> Feb 2024	Gladstone Combined Events Carnival	No Points but PBs count		
25	16th March 2024	Final club meet	Final meet for points		
	22nd-24th March 2024.	McDonalds State Championship	Brisbane		
	14th April 2024 TBC	Club Break Up	Fun afternoon, Presentations & AGM		







# **External LAQ Competitions 2023/24**

As a member of LAQ the Athletes are eligible to enter LAQ events. For all events and further information please see LAQ website. Most events are open to U7's to U17's. Some events our Athletes in Gladstone attend are:

- Coles Spring Carnival Bundaberg 23rd September 2023
- Maryborough Day/Night Carnival TBC
- Coles Summer Carnival Brisbane 28<sup>th</sup> October 2023
- McDonalds State Relay Championships 9th December 2023
- Nordic Sport Regional Championships (for Central Coast Region) -Hervey Bay 10th & 11th February 2024 (open to U7's to U17's - U9's and above are eligible to qualify for the State Championships if they place 1st-4th in almost all events)
- Combined Event Championships Brisbane 2nd & 3rd March 2024
- McDonalds State Championships –22nd-24th March 2024 Brisbane
- Regional Combined Championships 4th November 2024– Childers

Queensland Athletics Athletes are eligible to enter Queensland Athletics Events. Please see the QA website for more details.

Gladstone is also holds a Combined Events Carnival in February attracting athletes from our region and beyond.







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- Uniforms are not compulsory for Club Meet Competitions but are encouraged.
- Uniforms are compulsory for away competitions.
- POLO SHIRT (all ages); SINGLET/CROP TOP ( Previously available for U13 and above—but now as per new LAQ Uniform Policy—all ages).
- SHORTS: Black shorts or bike pants with or without Gladstone Athletics Logo on the leg. No stripes or logos are permitted. (must be above knee for walk events and boys must wear shorts over plain black skins).
- Please see below LAQ Uniform Policy Link which has just recently changed for number and badge placement. There will be a period of crossover before these new guidelines are enforced.
- Hats are highly encouraged for sun safety

Please note: Athletes must wear the correct uniform at all away competitions. See link to LAQ Uniform policy. https://laq.org.au/wp-content/uploads/2023/07/Uniform-Policy-v7.2-July-2023.pdf

### **Uniform Pricing**

Uniforms are available to order via Uniform order form from canteen/Facebook Page or on sign on day.

- Athlete Youth/Adult Polo or Singlet \$35
- Athlete Youth/Adult Shorts or Tights (Bike Shorts) \$35
- Athlete Girls/Ladies Crop Top \$35
- Bucket Hat or Cap \$20
- Supporter Shirt \$35











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### Footwear

Shoes are compulsory for all athletes competing in all events at all venues to ensure athletes can compete safely and with less risk of injury (Bare feet not allowed). Our Centre supports & implements the LAQ policy on footwear. Please check competition handbook for each Away competition as rules regarding spikes can vary.

Younger Athletes may choose to wear Waffle Runners.

Spikes may be worn at Centre level & Away competitions in the **U11 to U17** age groups.

Spikes MUST be carried to each event and removed after each event.

Spikes must be no longer than:

- 7mm (synthetic track); (Maximum allowed for Gladstone High Jump Mats & Gladstone Long Jump Run up)
- 9mm (synthetic track & grass); (Maximum allowed for Gladstone Grass Track)

Needle / pin spikes are prohibited on synthetic tracks at LAQ Competitions including Regional Competitions. LAQ Footwear Policy Link: https://laq.org.au/wp-content/uploads/sites/5/2018/11/Footwear-Policy-1.pdf

Event	U11-12	U13-U17
Laned	SwS	SwS
Unlaned		SwS
Relay—4x100m	SwS	SwS
Relay-Medley		SwS
Walks		
High Jump	SwS	SwS
Long/Triple Jump	SwS	SwS
Javelin	SwS	SwS

SwS: spike shoes with spikes --: spike shoes not permit-

ted for this event

# **Coaching/Training**

Coaching/Training will be offered on Wednesday afternoons during the season for Athletes in Under 10's and above. Additional sessions may also be offered and will be advertised on our Facebook Page. Warm Up - 3:45pm, Start - 4pm.

Parents must stay with young children.

Coaches are all volunteers. If you would like to become involved in coaching please contact committee members.

Specific small group coaching to learn advanced technique may be offered throughout the season for a small fee.

Visiting LAQ Coaches occasionally visit and offer coaching clinics.

If you would like to be involved in coaching please speak to our coaching co-ordinator.







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### **Parents & Volunteers**

At Gladstone Athletics we are privileged to have a passionate and dedicated group of volunteers who are responsible for coordinating our Saturday Morning competitions. But we need your help!

Saturday Morning competitions are completely dependent on the assistance of parents and carers. There are many ways that you can help us out including:

- Equipment set-up and pack-up;
- Being an age marshal;
- Assisting age marshals with recording results and measuring;
- Helping in the canteen;
- Becoming a part of our Committee/Coaching staff

The athletes love having their parents or carers out there with them or working on the events. And, if you help us the required number of times during the season you can receive a refund of your parent levy. If you have any questions about how you can help out, come and see us on Saturday Mornings or look out for our Parent/Volunteer Basic Recording results & Measuring Workshops.

The Oval needs mowing and line marking regularly so if you are able to help please let us know. We also occasionally have Working bees to clean out the Equipment shed or to improve facilities at the Oval. At the beginning of this season a group of dedicated Committee members and volunteers renovated the shed we use for the canteen & uniforms, it was a huge project! But our shed is now looking fantastic!

We are excited to be hosting our Combined Events Carnival again this season so we will need lots of wonderful volunteers to help out to be able to run this event which attracts up to 200 Athletes and their families and is a huge fundraiser for the club

Our Committee also spend a great deal of time completing Grant Submissions and fundraising or chasing sponsors so that our Club is able to improve equipment and facilities. We have been successful in winning grants with which we have purchased new equipment as well as a larger grants (for example was used to build the tartan long jump track)If you would like to help fundraise or become a sponsor please speak with our committee.

Cleaning out the shed and equipment stocktake









Grant from QCG Shell Communities

helped us get our New Discus Cage

(In process for start of 23/24 season)



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### **Trophies & Awards**

Gladstone Athletics Club strongly supports the philosophy of participation & improvement, and encouraging athletes to be the best they can be. Our annual awards are based on these criteria. We have a number of awards for our Little Athletes.

Every athlete who attends our presentation day will receive a season plaque for their Gladstone Athletics Membership Trophy, new members will receive the trophy and the season plaque. Every Athlete will also receive at Personal Best Certificate.

Tiny Tots will all receive a Participation Medal.

High Performing Athletes will be recognised and certificates will be presented to Athletes that have broken a club record during the Season.

#### Two types of trophy are awarded in each age group (from U6 up)

1.Age Group Most Improved

Throughout the season athletes earn points toward this trophy as follows:

- Equalling a Personal Best 2 pts
- Creating a new Personal Best 3 pts

Points are calculated from the second meet of the Gladstone Athletics season until last meet of the season (with the exception of the Christmas break-up).

PB points will also accrue at the following events:

- Regional Relays
- State Relays
- Regional Championships

NB: State individual championships cannot be part of our points calculation as the event takes place after the conclusion of our season.

We will also calculate PB points for Gladstone athletes competing in outside carnivals where ALL of the following are satisfied:

- The carnival is run by an LAQ registered club;
- The carnival is run during the current Gladstone Athletics season;
- The athletes' results are provided to the Competitions Officer by the calculation cut off which is the close of the second last meet of the Gladstone Athletics season;
- The results are in an official results statement of the club running the carnival;
- It is the responsibility of the competing athlete and his/her family to provide these results to the Results Officer by the end of the season.







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# **Trophies & Awards**

#### 2. Age Group Champion Athlete

 At the end of the season an athlete's best performance in each club event is converted to points using a modified IAAF point score model similar to those used in the LAQ pentathlon and NSW LA multi event carnivals. https:// support.timingsolutions.com.au/hc/en-us/articles/206776503-Multi-Banding-Points-Options#h\_01FBAHF6Q6JN9RHMG92XD3HNG3

An athlete's best performance in each event will be drawn from our Club Meet competition up to the end of the season and LAQ/QA official events (excluding relays) up to and including the Regional Championships in February.

The athlete with the highest number of points will be declared the Age Group Champion Athlete provided they have competed at our Club Meet competition at least 8 meets during the season.

#### **3. Queensland Athletics Awards**

• Will receive yearly season plaque for their Gladstone Athletics Membership Trophy.

#### **Other Awards include**

#### **Bob Marshall Memorial Shield for Junior and Senior Athletes**

Calculated by points for attendance, participation and PB points; so indicating they are joining in and trying their best.

- Attendance at a meet 2 pts
- Participation in each event 2 pts
- Equalling a Personal Best 2 pts
- Creating a new Personal Best 3 pts
- **Overall Most Improved Trophy**
- For the Athlete who has improved the most over the season (Athlete with highest PB points total).

#### **Champion of Champions Trophy**

 Is based on overall achievement to the Athlete that reached the Highest level in Regional, State and Australian competition within our season, also includes - number of PB's, medals in big events, and records broken.

#### **Club Volunteer Award**

Is awarded to the Volunteer person who attends often and steps in to help where ever needed as chosen by Committee & Club President.







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# **Code of Conduct**

#### ATHLETE

- Be a good sport. Respect all good performances whether from your Centre or the opponents and shake hands with and thank the opposing athletes and officials after the event win, lose or draw.
- Participate for your own enjoyment and benefit.
- Always respect the official's decision.
- Never become involved in acts of foul play.
- Honour both the spirit and intention of the competition rules and live up to the highest ideals of ethics and sportsmanship. Avoid gamesmanship and respect the traditions of the sport.
- Never engage in disrespectful conduct of any sort including profanity, sledging, obscene gestures, offensive remarks, trash-talking, taunting or other actions that are demeaning to other athletes, officials or supporters.
- Care for and respect the facilities and equipment made available to you during training and competition.
- Safeguard your health. Don't use any illegal or unhealthy substances.
- Recognise that officials and coaches are volunteers who give up their time to provide their services. Treat them with the utmost respect.
- Do not bet or otherwise financially speculate, directly or indirectly, on the outcome or any other aspect of a Little Athletics event or competition in which you are involved.

#### **PARENT / SPECTATOR**

- Condemn all violent or illegal acts, whether they are by athletes, coaches, officials, parents or spectators.
- Respect the official's decisions. Don't complain or argue about actions or decisions during or after an event.
- Do not engage in unsportsmanlike language, harassment or aggressive behaviour.
- Encourage athletes to play by the rules and to respect opposing athletes and officials.
- Never ridicule or scorn an athlete for making a mistake, respect their efforts.
- Understand that sport is part of a total life experience, and the benefits of involvement go far beyond the final placing of an event.
- Participate in positive cheering that encourages the athletes in the Centre you are supporting. Don't engage in any cheering that taunts or intimidates opponents, their fans or officials.
- Remember that children participate in Little Athletics for their own enjoyment, not yours!
- At all times follow the directions of the Competition Manager and/or other competition day officials.
- Never arrive at a Little Athletics competition under the influence of alcohol or drugs. Never bring alcohol or drugs to a Little Athletics competition or training.
- Smoking is not permitted in any competition or spectator area during any Little Athletics Competition.
- Report any suspected child abuse or family violence to a club Official.
- Abide by all COVID & Club Work Health and Safety Procedures.

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# **Code Of Conduct**

#### COACH

- Actively discourage foul play and/or unsportsmanlike behaviour by athletes.
- Seek to maximise the participation and enjoyment of all athletes regardless of ability; avoid the tendency to over-use a talented athlete; treat all athletes as equals, regardless of their talent.
- Show concern and caution towards all sick and injured athletes. Follow the advice of a physician and/or sports trainer to the letter when determining when an injured athlete is ready to recommence training or competition.
- Teach athletes that an honest effort and competing to the best of their ability is as important as victory.
- Maintain a thorough knowledge of the rules of competition and keep abreast of current coaching methods. Maintain or improve your current accreditation level.
- Always consider the health, safety and welfare of the athletes.
- Teach young athletes to realise that there is a big gap between their ability and the professional athlete. Do not coach them as if they are professionals.
- Ensure that your coaching reflects the level of the competition being involved with and don't be a 'winner at all costs' coach.
- As coach, conduct yourself at all times, and in all situations, in a manner that shows leadership, respect for the sport of Little Athletics and respect for all those that are involved in the sport – athletes, officials, spectators, parents and the media.
- Report any suspected child abuse or family violence to a club Official.

#### OFFICIAL

- Be impartial! Also, be consistent, objective and courteous.
- Place the safety and welfare of the athletes above all else. Be alert to minimise dangerous physical play, fair or foul, especially during competition days.
- Accept responsibility for all actions taken.
- Avoid any form of verbal conflict with coaches, team officials, parents and spectators during competition.
- Avoid any situation which may lead to a conflict of interest, both on and off the field.
- Condemn all and every instance of unsportsmanlike, foul or unfair play.
- Set a good example by the way you dress, speak and act towards athletes, coaches, officials, parents and spectators.
- Show concern and caution towards sick and injured athletes. Officiate to the age and/or experience of the athletes.
- Report any suspected child abuse or family violence to a club Official.

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### **Policies**

Our club recognises the importance of providing a safe and enjoyable environment for all those who participate in Little Athletics, as an athlete, parent or volunteer.

All volunteers must hold a Blue Card (Please provide a copy to a Committee member if you have one)

We have adopted the LAQ "Zero Tolerance Approach" and the code of conduct sets out the expectations that you are entitled to have at our Club.

LAQ behaviour & conduct policies that have been adopted by Gladstone Athletics Club are:

- Zero Tolerance Policy
- Codes of Conduct
- Uniform policy
- Privacy
- Footwear and spikes
- Exercise & hydration in extreme heat temperatures
- Drug policy
- Covid 19

### **Little Athletics Queensland Information**

The LAQ website has a lot of useful information including the LAQ parent handbook already mentioned and the Officials & Competition Handbook which contain information regarding competition rules. See links.

https://laq.org.au/wp-content/uploads/2022/11/2022-23-LAQ-Competition-Rules-Regulations-1.pdf

https://laq.org.au/wp-content/uploads/sites/5/2019/08/Officials-Handbook-2019\_20V1.pdf

### **Officials Training/Education**

Here is some information about Officiating Little Athletics if you are interested – It can all be done online and it is free ③

All you need to do is to click on the link below then click on the Introduction to Officiating -Level 0 which takes you to another page where you register then you need to complete the Community Officiating General Principles first then you can complete the Level 1 Officiating Courses as you like for each event – feel free to just do the events you feel comfortable doing to start with ③ If you complete any – please email the certificates for our records.

https://www.athletics.com.au/officials/education/

### Feedback

Our club is committed to providing all of our members and their families with a fantastic experience in all that we do. To enable us to pursue a path of continuous improvement, we actively seek and value your feedback.

If you wish to provide us with feedback, you can do so via the following means:

- Talk to any one of our Committee Members;
- Email us at gladstoneathletics@hotmail.com











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2023/24 SEASON

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Valued LAQ Sponsors include McDonalds, Coles & Comfort Inn