

LIBERTY TOWNSHIP BOARD OF TRUSTEES

Minutes for a meeting held on

January 6, 2025

- 1.) The meeting was called to order by Trustee Keller at 7:04 PM at 2095 Reynoldsburg Baltimore Road, Baltimore, Ohio, with the Pledge of Allegiance and a moment of silence for those in the military.

Roll Call:

Don Keller- Present

Robert Alt- Present

Randy Kemmerer- Present

Rick May- Present

David C. Keller- Excused

Gregory Vannatta- Excused

David Leith-Excused

Jeff Austin-Present

Staci Vannatta-Present

- 2.) Trustee Keller called for nominations for the election of Chairman for 2025. Trustee Alt nominated Trustee Keller. Trustee Kemmerer moved the nominations be closed and Trustee Alt seconded the motion

Roll call for each Trustee's choice by name:

Alt-Keller

Kemmerer-Keller

Keller-Keller

- 3.) The minutes for the December 16, 2024 Regular meeting were approved on motion by Trustee Kemmerer and seconded by Trustee Alt.

Roll Call:

Kemmerer-yes

Alt-yes

Keller-yes

- 4.) Comments from the Floor:

- a.) Sgt. Williams, Fairfield County Sheriff's Office spoke briefly about the weather situation and the good condition of the roads in Liberty Township.
- b.) Rick Smith, 4935 Westwood Rd. Baltimore spoke about the rezoning of land next to him on Westwood Rd. He is not in favor of the rezoning.

- 5.) Newly elected Chairman Keller called for nominations of Vice Chairman for 2025. Trustee Alt nominated Trustee Kemmerer. Trustee Kemmerer moved the nominations be closed and Trustee Alt seconded the motion.

Roll call for each Trustee's choice by name:

Alt-Kemmerer
Keller-Kemmerer
Kemmerer-Kemmerer

- 6.) Trustee Keller moved to approve Resolution 1-2025 (time and place of meetings). Trustee Kemmerer seconded the motion.

Roll call for each Trustee's choice by name:

Keller-yes
Kemmerer- yes
Alt- yes

- 7.) Trustee Alt moved to approve Resolution 2-2025 to allow for the disposal of Township property through an internet auction site or best approved means of disposal. Trustee Kemmerer seconded the motion.

Roll Call:

Alt-yes
Kemmerer-yes
Keller-yes

- 8.) Trustee Alt moved to approve Resolution 3-2025making the Fiscal Officer the designee for Certified Public Records Training per ORC 109.43 for the Trustees. Trustee Kemmerer seconded the motion.

Roll Call:

Alt-yes
Kemmerer-yes
Keller-yes

- 9.) Trustee Alt moved to approve Resolution 4-2025 to reimburse 1 member each from the Zoning Board and the Zoning Board of Appeals to attend the Ohio Township Association Winter Conference in Columbus, Ohio. Trustee Kemmerer seconded the motion.

Roll Call:

Alt-yes
Kemmerer-yes
Keller-yes

- 10.) The Chairman called for nominations to the Basil Joint Fire District Board of Directors for 2025. Trustee Kemmerer nominated Trustee Alt. Trustee Alt nominated Trustee Keller. Trustee Alt moved the nominations be closed. Trustee Kelle seconded the motion.

Roll call for each Trustee's choice by name:

Kemmerer-Keller

Alt-Keller

Keller-Keller

- 11.) The Chairman called for nominations for representative to Fairfield County Health District Council for 2025. Trustee Alt nominated Trustee Kemmerer. Trustee Keller moved the nominations be closed and Trustee Alt seconded the motion.

Roll call for each Trustee's choice by name:

Alt-Kemmerer

Keller-Kemmerer

Kemmerer-Kemmerer

- 12.) The Chairman called nominations for a representative to Fairfield County Regional Planning Commission for 2025. Township resident Jarrod Mahaffey volunteered to represent the Township for the year 2025. Trustee Keller made a motion to have Jarrod Mahaffey represent the Township at Regional Planning Meetings. Seconded by Trustee Alt.

Roll Call:

Keller-yes

Alt-yes

Kemmerer-yes

- 13.) The Chairman called for nominations for Liberty Township Zoning Commission (Kyle Schrader's term expired 12-31-2024). Trustee Alt nominated Kyle Schrader to a 4-year term. Trustee Keller moved the nominations be closed and Trustee Kemmerer seconded the motion.

Roll Call for each Trustee's choice by name:

Alt-Schrader

Kemmerer-Schrader

Keller-Schrader

Terms are:

Edwin Miller	12-31-2025
Shane Hamilton	12-31-2026
Clint Morris	12-31-2027
Cathy Smith	12-31-2028
Kyle Schrader	12-31-2029

- 14.) The Chairman called for nominations to the Liberty Township Zoning Commission as an alternate, (Russell Henestofel's term expired 12-31-2024) for a one-year term expiring 12-31-2025. Trustee Alt nominated Russell Henestofel. Trustee Keller moved the nominations be closed and Trustee Kemmerer seconded the motion.

Roll Call for each Trustee's choice by name:

Alt-Henestofel
Keller- Henestofel
Kemmerer-Henestofel

- 15.) The Chairman called for nominations to the Liberty Township Zoning Commission as an alternate for a one-year term expiring 12-31-2025. Trustee Keller nominated Shawn Shook. Trustee Kemmerer moved the nominations be closed and Trustee Alt seconded the motion.

Roll Call for each Trustee's choice by name:

Keller-Shook
Alt- Shook
Kemmerer-Shook

- 16.) The Chairman called for nominations to the Liberty Township Zoning Board of Appeals (David Stone's term expired 12-31-2024). Trustee Alt nominated David Stone to a 4-year term. Trustee Kemmerer moved the nominations be closed and Trustee Keller seconded the motion.

Roll Call for each Trustee's choice by name:

Alt-Stone
Kemmerer-Stone
Keller-Stone

Terms are:

Rob Stillwell	12-31-2025
Dale Jagger	12-31-2026
Jack Shafer	12-31-2027
Tom Marsh	12-31-2028
David Stone	12-31-2029

- 17.) The Chairman called for nominations to the Liberty Township Zoning Board of Appeals as an alternate for one year term expiring 12-31-2025. Trustee Alt nominated Sean Smith. Trustee Keller moved the nominations be closed and Trustee Kemmerer seconded the motion.

Roll Call for each Trustee's choice by name:

Alt-Smith
Keller-Smith
Kemmerer-Smith

- 18.) The Chairman called for nominations for Road Supervisor for 2025. Trustee Alt made a motion to table the nomination process until the January 22, 2025 meeting. Trustee Keller seconded the motion.

Roll Call:

Alt-yes
Keller-yes
Kemmerer-yes

- 19.) Trustee Keller made a motion not to change the Zoning Permit Fee's for 2025. Trustee Alt seconded the motion. (See Attached Fee Schedule)

Roll Call:

Keller-yes
Alt-yes
Kemmerer-yes

- a.) Trustee Alt made a motion to increase the Right of Way permit fee from \$500.00 to \$600.00 effective immediately. Trustee Keller seconded the motion.

Roll Call:

Alt-yes
Keller-yes
Kemmerer-yes

- 20.) Trustee Alt made a motion not to change the Public Records Fee's for 2025. Trustee Keller seconded the motion. (See Attached Fee Schedule)

Roll Call:

Alt-yes
Keller-yes
Kemmerer-yes

- 21.) The Fiscal Officer gave his report.

- a.) The report is attached.
b.) Trustee Alt made a motion to approve Warrants 19541-19556, Payment Vouchers 5,6,7-2025, Withholding Vouchers 2,3,4-2025, Regular PO's 72-2024 and 1 thru 10-2025, and Blanket PO's 1 thru 12-2025. Trustee Kemmerer seconded the motion.

Roll Call:

Alt-yes
Kemmerer-yes
Keller-yes

22.) Road Supervisor Report:

- a.) No Report. The Road Department is out pushing snow.
- b.) Trustee Alt requested a PO to Wilson & Son Tire for \$1800.00 for tires to go onto the Ford dump truck. Trustee Kemmerer seconded the motion.

Roll Call:

Alt-yes

Kemmerer-yes

Keller-yes

23.) Zoning Inspector Report:

- a.) Right of Way permits were discussed.
- b.) Working with the Prosecutor Amy Brown Thompson on a violation letter verbiage.

24.) Trustee Alt made a motion to go into executive session at 8:45 pm to discuss employee wages. Trustee Kemmerer seconded the motion.

Roll Call:

Alt-yes

Kemmerer-yes

Keller-yes

25.) At 8:51 pm the Trustees returned to Regular session.

26.) Trustee Alt made a motion to pay Regional Planning representative Jarrod Mahaffy \$70.00 for each meeting he attends representing the Township. Increase the cleaning of the administration building \$50.00 monthly making total per month \$250.00. Increase the Zoning Inspector pay to \$19,750 annually from \$19,200.00 annually. Trustee Kemmerer seconded the motion.

Roll Call:

Alt-yes

Kemmerer-yes

Keller-yes

- a.) Trustee Alt made a motion to increase the hourly wages \$2.00 per hour for the Road Supervisor, Road Workers, and the Cemetery Worker starting with the next pay period. The wage rate increases to \$28.00 hr. for Road Supervisor, \$24.50 hr. for Road Workers and \$24.50 hr. for the Cemetery Worker and to adjust Wage Rates for 2025 accordingly. Trustee Kemmerer seconded the motion. Bonuses for road department will remain the same for 2025 as they were in 2024.

Roll Call:

Alt-yes

Kemmerer-yes

Keller-yes

b.) Wage Rate Fee's for 2025 (see attached)

27.) Reports:

a.) Health Board-Nothing to report.

b.) Fire Board-Nothing to report

c.) Regional Planning-Nothing to report

28.) Old Business:

a.) Trustee Alt spoke about the West property on Westwood Rd.

b.) Havensport road cemetery, a conversation with the surrounding property owner is needed.

c.) A meeting is needed with the Village of Baltimore. Possible date are January 22nd or January 27th, 2025.

29.) New Business:

a.) None

30.) Correspondence:

a.) None to view

31.) Trustee Kemmerer made a motion to adjourn the meeting at 9:19pm. The motion was seconded by Trustee Alt.

Roll Call: All in favor

_____, Trustee

_____, Fiscal Officer
attest