

LIBERTY TOWNSHIP BOARD OF TRUSTEES  
Minutes for a meeting held on  
February 3, 2025

- 1.) The meeting was called to order by Chairman Keller at 7:00 pm at 2095 Reynoldsburg Baltimore Rd. Baltimore, Ohio, with the Pledge of Allegiance and a moment of silence for those in the military.

**Roll Call:**

Don Keller-Present  
Rob Alt-Present  
Randy Kemmerer-Present  
Rick May-Present  
Dave Keller-Present  
Greg Vannatta-Present  
David Leith-Absent  
Jeff Austin-Present  
Staci Vannatta-Present  
Jarrod Mahaffey-Absent

- 2.) The minutes for the January 22, 2025 regular meeting, January 22, special meeting and the January 29, special meeting minutes were approved on a motion by Trustee Kemmerer. Trustee Alt seconded the motion.

**Roll Call:**

Kemmerer-yes  
Alt-yes  
Keller-yes

- 3.) Comments from the Floor:

- a.) Sgt. Williams from the Fairfield County Sheriff's Office distributed the December 2024 and January 2025 Township stat sheets.

- 4.) Fiscal Officer report:

- a.) The report is attached.

- b.) Trustee Alt made a motion to approve Warrants 19573-19584, Payment Vouchers 13 & 14-2025, and Regular PO 14-2025. Trustee Kemmerer seconded the motion.

**Roll Call:**

Alt-yes  
Kemmerer-yes  
Keller-yes

- c.) Trustee Keller had a speaker phone call with a representative from textmygov. The salesman stated that this service is a communication platform that sends text notifications to residents about Township events. The cost is based on population in the Township which was estimated at 8000 residents. The estimated annual fee would be between \$5000-\$6200.

5.) Road Supervisor report:

- a.) Quotes are being obtained to take down several trees on Stemen Rd.
- b.) Trustee Alt made a motion to create a PO for trafficlogix in the amount of \$1200. This fee is for 3 years of cloud service for the speed trailer. Trustee Kemmerer seconded the motion.

**Roll Call:**

Alt-yes

Kemmerer-yes

Keller-yes

- c.) Several new road signs have arrived and will be put up as time and weather permits.

6.) Zoning Inspectors report:

- a.) 2 permits issued so far this month.
- b.) Right of way permit process was discussed. There are 2 ROW permits missing for Fisher Rd. Working on getting homeowners to apply for a permit.
- c.) Several lawn care business in the Township are being contacted about zoning issues.
- d.) On February 3, 2025 a site visit was made to the Graham property on Lancaster-Kirkersville Rd. Mr. Graham has 60 days to get dumpsters and containers moved out and trucks moved to the rear of the property.
- e.) Paul Collins of Cherry Lane is trying to clean up the property. Assistant Prosecutor Amy Brown-Thompson to send another letter to Mr. Collins.

7.) Reports:

- a.) Health Board-Nothing to report. Next meeting is March 28, 2025.
- b.) Fire Board-Nothing to report.
- c.) Regional Planning-Jarrold not present to report.

8.) Old business:

- a.) None

9.) New Business:

- a.) Chad Endsley was introduced as the Townships new legal counsel. He was brought up to speed on the current negotiations with the village of Baltimore.
- b.) Trustee Alt spoke about septic tank setbacks from property lines in the Township. This is to be addressed by the Zoning Commission.
- c.) A motion was made by Trustee Keller to send a zoning complaint to the zoning commission in regards to any commercial development be in a JEDD or other appropriate taxing district, or any major or minor subdivision, or PUD be put into an NCA, CETA or other appropriate taxing district required by zoning resolution. Trustee Kemmerer seconded the motion.

**Roll Call:**

Keller-yes

Kemmerer-yes

Alt-yes

- d.) Trustee Alt spoke about attending the 2025 OTA conference with the Road department employees. The trade show was very interesting as far as equipment trucks and emulsions. Cemetery repairs were also observed. Will from Violet Township also attended and spoke to the Liberty Township group about road coatings and emulsions that they have used and work well or did not perform well.

10.) Correspondence:

- a.) Were viewed.

- 11.) Trustee Kemmerer made a motion to adjourn the meeting at 9:34 pm. Trustee Alt seconded the motion.

**Roll Call:**

All in favor

\_\_\_\_\_, Trustee

\_\_\_\_\_, Fiscal Officer  
attest