

ADMISSION RECORD / INTAKE STUDY

Child's Name: _____ **Foster Family:** _____

Date of Placement: _____ **Date of Birth:** _____

Place of Birth: _____ **Gender:** _____ **Race:** _____

Family Address: _____

Family Phone: _____ **Youth Phone (if applicable):** _____

Placing Agency: _____ **Caseworker:** _____ **Phone:** _____

Legal Status (Check one of the Following)

____ Child is placed through a Voluntary Placement Contract

____ Child is placed through a court order and legal guardianship is held by the County Department of Human Services.

____ Child is in placement through a Petition for Review of need with custody retained by _____

____ Court Involvement / Protective Issues _____

Reason for Placement: _____

Religious Preference: _____

Health Records:

Medicaid #: _____

Date of last medical appointment: _____

Date of last dental appointment: _____

Date of last vision appointment: _____

Medical conditions: _____

Medications: _____

Parent Information: (Child's natural/adoptive parents or family composition including religious, education, economic and cultural background.) _____

Physical Condition and Personality at the Time of Placement: _____

School Placement:

Last School Attended: _____ Grade: _____ SPED, IEP: _____

Previous Placements Outside the Home: _____

Attitude Toward Removal from the Home and Family Relationships: _____

Additional Information:

Caseworker: _____ Phone: _____ County: _____

Therapist: _____ Phone: _____ Email: _____

GAL: _____ Phone: _____ Email: _____

Probation: _____ Phone: _____ Email: _____

Attorney: _____ Phone: _____ Email: _____

Additional information used to assist the agency in determining what type of placement, if any, will best meet the needs of the child: _____

Permanency Goal:

_____ Reunification _____ Emancipation _____ Kinship _____ Adoption _____ Other

Additional Notes: _____

Signature of Home/Placement/Intake Supervisor

Date

FOSTER HOME ORIENTATION

Requirements within the first twenty-four (24) hours of placement in a foster home

- Take the child/youth on a tour of the family home, noting where fire alarms are located, where exits are located (include windows and window ladders if on a second floor) and where to meet when outside of the house.

- Present and go over “house rules” as well as “rewards and consequences” upon child/youth’s entry to the foster home.

- Present a copy of the “Children’s Rights” document and go over each aspect with the child/youth in the home.

- Present and go over a copy of the “Discipline Policy” of the agency with the child/youth in the home.

- Present and go over the “Grievance Procedure” with the child/youth in the home.

I have received the required “Orientation to the Foster Home” – which included each of the above topics:

Child/Youth Signature:	Date:
Foster Parent Signature:	Date:
Foster Agency Representative Signature:	Date:

Child/Youth Name:	Date of Birth / Age:
Foster Home Name:	Date of Placement:

ORIENTATION TO THE HOME

Rule 7.708.31B

Instructions: Within twenty-four (24) hours of arrival at the family foster home, a foster child shall be given an orientation to the home, consistent with the foster child's age and ability to participate. Please check all activities that have been completed.

- A tour of the home
- Instructions on the fire alarm and fire evacuation procedures, escape routes and exits
- The rules of the home
- Rules that affect the foster child's behaviors, including limiting or restricting a foster child's rights where allowed, including:
 - How and when telephone and written communications will take place
 - How, when and where regular visits of the foster child with relatives, friends or others interested in his/her welfare will take place
 - Extenuating circumstances and emergency situations affecting the foster child and his/her family (7.708.33C)
- Type of discipline used in the family home
- Consequences for certain behaviors
- Foster Children's Rights
- Foster Children's Grievance Procedures

Did the child/youth have any questions about any of the above? If so, please list:

Signature – Foster Parent

Date

MINIMUM CLOTHING GUIDELINES

School Age – (As Needed)

- 7 days of school and/or work appropriate clothing
 - Tee Shirts
 - Dress or Polo type shirts if a uniform is required for school
 - Jeans/Pants/Shorts
 - Non-hoodie sweatshirts
- 3 days of casual outfits
 - Sweatpants/joggers
 - Sweatshirts
- 1 special occasion outfit if needed
- 7 days of undergarments
 - Boxers
 - Undershirts (if desired)
 - Socks
- 2 pair of pajamas/sleeping attire
- 1 pair of slippers/slides, etc. for indoors (or warm socks)
- 1 winter coat (as needed)
- Hoodies and Sweaters as appropriate
- Head warming great as appropriate
- Appropriate number of shoes (tennis, boots, dress, etc.)

Rule 7.708.44 – Clothing and Personal Belongings

- The family foster care home shall allow a foster child in care to bring his/her personal belongings to the program as defined by the foster family care home policy, and to acquire belongings of his/her own while in placement.
- The family foster care home shall ensure that each child/youth in care has adequate clean, proper-fitting, attractive, as appropriate for the season as required for health, comfort, and physical well-being and as appropriate to age, gender, individual needs, culture and ethnicity.

Foster Parent Signature

Date:

Foster Parent Signature

Date:

PERSONAL PROPERTY INVENTORY - Intake

CHILD/YOUTH NAME:	FOSTER FAMILY:
Date of Placement:	Date of Inventory:

Please indicate how many of the items listed below came into placement with the child/youth:

#	Shirts/Tops	#	Shorts
#	Tee Shirts	#	Jeans/Pants
#	Skirts	#	Dresses
#	Sweaters/Hoodies	#	Coats/Jackets
#	Pajamas/Robe	#	Underwear
#	Play Shoes	#	Dress Shoes
#	Toothbrush	#	Hairbrush/Comb

Other personal items that may have arrived with the child/youth

Child/Youth Signature

Date

Foster Parent Signature

Date



Policy: Children and Youth's Rights

A child and/or youth's rights may not be restricted or denied while is in foster care:

RIGHT: Every child has the right to enjoy freedom of thought, conscience, cultural and ethnic practice, and religion.

RIGHT: Every child has the right to a reasonable degree of privacy.

RIGHT: Every child has the right to have his or her opinions heard and considered, to the greatest extent possible, when any decisions are being made affecting his/her life.

RIGHT: Every child has the right to receive appropriate and reasonable adult guidance, support and supervision.

RIGHT: Every child has the right to be free from physical abuse or neglect and inhumane treatment. Every child has the right to be protected from all forms of sexual exploitation.

RIGHT: Every child has the right to receive adequate and appropriate medical care.

RIGHT: Every child has the right to receive adequate and appropriate food, clothing, and housing.

RIGHT: Every child has the right to live in clean, safe surroundings.

RIGHT: Every child has the right to participate in an educational program that will maximize his/her potential in accordance with existing law.

RIGHT: Every child has the right to communicate with "significant others" outside the facility, such as a parent or guardian, caseworker, attorney or guardian ad litem, current therapist, physician, religious advisor, and, if appropriate, probation officer.

The following foster children's rights may be limited to reasonable periods during the day or restricted according to the routine of the foster family to ensure the protection of the foster children and foster family. Every foster child has the right to:

- Have access to letter-writing materials, including postage, and to have a foster parent(s) assist him/her if unable to write, prepare, and mail correspondence.
- Have access to telephones to both make and receive calls in private.
- Have convenient opportunities to meet with visitors.
- Wear his/her own clothes, keep and use his/her own personal possessions, and keep and be allowed to spend a reasonable sum of his/her own money.
- Receive and send sealed correspondence.
 - The foster home must develop a plan, in conjunction with the certifying authority, regarding the following rights of foster children and these rights must be explained to the foster children upon admission. The notification must be communicated in a language or mode of communication the foster child can understand. There must be plan for:
 - How and when telephone and written communication will take place.
 - How, when and where regular visits of the foster child with relatives, friends, or others interested in his/her welfare will take place.
 - Extenuating circumstances and emergency situations affecting the foster child and his/her family.

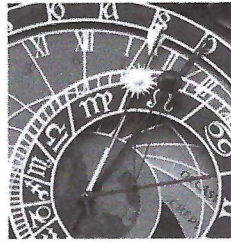
I have read and understand the above requirements concerning children and youth's rights in foster care and how they must be upheld.

Signature

Date

Signature

Date



Kairos
Family Services

Policy: Grievance Procedure

Dear Child and/or Youth,

Kairos Family Services understands that no relationship is perfect. There will be rules and other issues in your foster home that you may not agree with. You should understand, rules are made to give you structure so you must follow them. Sometimes, children and their parents have disagreements. If you have a disagreement with your foster parent, you should try to resolve them with your foster parent directly. Select a neutral time and speak calmly to them. Tell them what the problem is and give specific examples of what you mean. Sometimes, just talking to them about the problem helps to get it solved.

If you cannot resolve an issue with your foster parent after discussing it calmly, then you can speak to your Kairos Care Coordinator about it. The Care Coordinator will listen to you, listen to your foster parent, and sit down with all of you to try to resolve the issue.

If the Care Coordinator cannot resolve the issue, then you may request a meeting with the Kairos Family Services Executive Director. She will collect the facts about the issue and let you know when she can meet with you. You should understand, the grievance procedure should not be used in order to force a foster parent to change the rules, relax supervision of you, or make other changes to any structure, rules, or court orders.

You may call your County Caseworker at any appropriate time to discuss this issue with them. You must understand, however, that you will not be allowed to call if you are cussing or throwing things. You will need to wait until you calm down before you can call them. If it is late at night, your foster parent will probably have you wait until the morning to call. This is an appropriate thing for the foster parent to do. It is not polite or appropriate to call your County Caseworker at home or very late at night.

You must understand that this grievance procedure also requires you to take some responsibility. You must appropriately present your issue and not scream or cuss when anyone is discussing the problem with you. Once you have taken an issue as far as the Executive Director, you must accept the decision and drop the issue.

Finally, you should understand that if you have a grievance, you will not be treated badly because you brought it up. We will listen to what you have to say and make a fair decision. You will not be hit or insulted if you let us know there is a problem.

I certify that I have read and understand the grievance procedure. I understand that I have had an opportunity to ask questions about this process, and that my questions have been answered to my satisfaction. I also understand that every child and youth who is also in the foster home has had this procedure explained to them, and this signature page of the grievance procedure must be returned to the Care Coordinator within one week of placement.

Child/Youth

Date

Foster Care Provider

Date

Reg 7.708.31B.4



Kairos
Family Services

Policy: Discipline Policy

Discipline shall be constructive or educational in nature and may include talking with the foster child and youth about the situation, praise for appropriate behavior, diversion, separation from the problem situation, and withholding privileges. Basic rights shall not be denied as a disciplinary measure. Separation when used as discipline must be brief and appropriate to the foster child's age and circumstances. The foster child shall always be within hearing of an adult in a safe, clean, well- lighted, well-ventilated room in the foster care home that contains at least fifty (50) square feet of floor space. No foster child shall be isolated in a bathroom, closet or pantry. Foster children in care at the foster care home shall not discipline other foster children.

A foster home shall prohibit all cruel and unusual discipline including, but not limited to the following:

1. Any type of physical hitting or any type of physical punishment inflicted in any manner upon the body of the foster child, such as spanking, striking, swatting, punching, shaking, biting, hair pulling, roughly handling a foster child, striking with an inanimate object, or any humiliating or frightening method of discipline to control the actions of any foster child or group of foster children.
2. Discipline that is designed to, or likely to, cause physical pain.
3. Physical exercises such as running laps, push-ups, or carrying heavy rocks, bricks, or lumber when used solely as a means of punishment.
4. Assignment of physically strenuous or harsh work that could result in harm to the foster child.
5. Requiring or forcing a foster child to take an uncomfortable position such as squatting or bending, or requiring a foster child to stay in a position for an extended length of time such as standing with nose to the wall, holding hands over head, or sitting in a cross- legged position on the floor, or requiring or forcing a foster child to repeat physical movements when used sole as a means of punishment.
6. Verbal abuse or derogatory remarks about the foster child, his/her family, his/her race, religion, or cultural background.
7. Denial of any essential/basic program services solely for the disciplinary purpose.
8. Deprivation of meals or snacks, although scheduled meals or snacks may be provided individually.
9. Denial of visiting or communication privileges with family, clergy, attorney, or caseworker solely as a means of punishment.
10. Releasing noxious, toxic, or otherwise unpleasant sprays, mists, or aerosol substances in proximity to the foster child's face.
11. Denial of sleep.

- 12. Requiring the foster child to remain silent for a period of time inconsistent with the child's age, developmental level, or medical condition.
- 13. Denial of shelter, clothing or bedding.
- 14. Withholding of emotional response or stimulation.
- 15. Discipline associated with toileting, toileting accidents or lapses in toileting training.
- 16. Sending a foster child to bed as punishment. This does not prohibit a foster family from setting individual bedtimes for foster children.
- 17. Force feeding a foster child.
- 18. Physical management, restraint and seclusion.

I acknowledge and understand the above discipline policy and agree to uphold all that is required.

Signature

Date

Signature

Date

Reg 7.708.35



Kairos
Family Services

Policy: Child Abuse – Mandatory Reporting

Under the "Child Protection Act of 1987" (C.R.S. 19-3-301) in the Colorado Children's Code, childcare center workers, foster, and adoptive parents are required to report suspected child abuse or neglect. More specifically, C.R.S 19-3-304 states that if a childcare worker, foster, and adoptive parent has "reasonable cause to know or suspect that a child has been subjected to abuse or neglect or who has observed the child being subjected to circumstances or conditions which would reasonably result in abuse or neglect shall immediately report or cause a report to be made of such fact to the county department or local law enforcement agency."

"Abuse" or "child abuse or neglect" means an act or omission in one of the following categories which threatens the health or welfare of a child: skin bruising, bleeding, tissue swelling, or death; any case in which a child is subjected to sexual assault or molestation, sexual exploitation, or prostitution; any case in which a child is in need of services because the child's parents, legal guardian, or custodian fails to take the same actions to provide adequate food, clothing, shelter, medical care, education or supervision that a prudent parent would take.

If at any time a staff member, foster, and adoptive parent reasonably suspects child abuse, it is the responsibility of that staff member, foster, and adoptive parent to report, or to cause a report, to be made of this suspicion to the Child Abuse Hotline at 1-844-CO-4- KIDS or the local police department. It is not the staff, foster, and adoptive parent's role to investigate suspected abuse--only to report it. Persons who make a good faith report are immune from civil and criminal liability. Additionally, the law provides for the protection of the identity of the reporting party.

A childcare worker, foster, and adoptive parent who fails to report suspected child abuse or neglect commits a class 3 misdemeanor and will be punished as provided in section 19-3-304(4)(a)(b), C.R.S. The staff, foster, and adoptive parents could also be liable for damages "proximately caused thereby."

I have read and understand that I am a mandated reporter and I play an important role in keeping children safe in our community.

Signature

Date

Signature

Date

Reg 7.710.23D.3



Policy: Medication Administration

It is realistic to expect that a child and youth placed in a foster home may present problems with the overuse and abuse of medications and have numerous somatic complaints. In order to prevent an overdose, Kairos Family Services has adopted the following procedures for our foster care programs:

- A foster parent must be able to read and comprehend the instructions for the child's/youth's medical and mental health requirements, including but not limited to, prescription medications and the licensed health care practitioner's instructions. A foster parent may use an interpreter to assist. A child may not be used to interpret.
- Prescription and non-prescription (over-the-counter) medications for eyes or ears, all oral medications, topical medications, inhaled medications, and certain emergency injections can be administered only with the **written order** of a person with prescriptive authority.
- Medications must be kept in their original labeled bottle or container. Prescriptions medications must be labeled with the original pharmacy label that lists: child's name, prescribing practitioner's name, pharmacy name and telephone number, date prescription was filled, expiration date of the medication, name of the medication, dosage, how often to give the medication, length of time the medication is to be given.
- Over-the-counter medication must be kept in the originally labeled container and be labeled with the child's first and last name.
- Medications must be kept in an area, locked and inaccessible to children. Controlled medications must be counted and safely secured, and specific policies regarding their handling require special attention in the center's policies. Access to these medications must be limited.
- No medication may be in the possession of a foster child. All medication must be collected by the foster parent and stored in an area of the home that is of restricted access to the child. Any medication in a child's possession at the time of intake must be collected by the foster parent, noted, and the Care Coordinator must be notified.
- The child must dispense and swallow his/her own medication. The foster parent must supervise and make sure the proper amount is swallowed. Check the child or youth's mouth if necessary.
- Medication Logs (Medication Log Rx and Medication Log OTC) must be completed for each month, whether medication is given or not, no exception. Logs must record the exact time medication is given and be initialed each time by the person administering the medication. If no medications were given, please complete an Rx and OTC form for each child for that month and note "No Medications Given for the Month of (write in the month)" on each form.
- Medication Logs must also include documentation of all medication errors; and, drug reactions, as well as discontinued medication and disposing of medications.

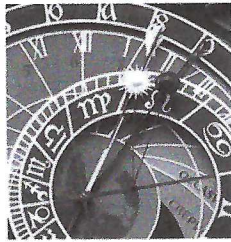
I do hereby acknowledge that I have read and understand the attached policy for foster child and youth medication administration.

Signature

Date

Signature

Date: Reg 7.708.41J



Kairos
Family Services

Policy: Confidentiality Policy

I understand that all information pertaining to children and youth in foster care is to be kept private and confidential.

I understand that the names of children and youth must be kept in the strictest confidence.

I understand that information about children and youth in my care and their families can be given only to authorized persons or agencies directly involved with them.

I understand that authorization must be obtained by the County Caseworker or Guardian Ad Litem (GAL) through a signed written Release of Information is necessary before information can be shared. The need for caseworker authorization includes telephone requests for information from schools, therapist, family members, attorneys, military officials/staff or any others.

I further understand that no records or reports are to be given directly to children, youth, or their families. Additionally, case notes, verbal discussions and other pertinent information regarding children, youth, and their families must be kept confidential from other children in my home.

Signing this statement is my acknowledgment that I will comply with the above requirements. I understand that failure to do so may result in loss of licensure or certification as per the Colorado revised Children's Code.

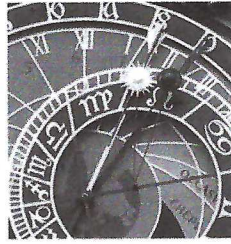
Signature

Date

Signature

Date

Reg 7.708.69



Kairos
Family Services

Policy: Minimum Rules and Regulations **Acknowledgement**

I have received the Colorado Department of Human Services Rules Regulating Family Foster Care Homes (7.708.21) and Kairos Family Services policies and procedures. It is understood that these policies include not using corporal, physical, or any degrading type of punishment.

I have been trained in and will employ supportive discipline techniques.

I have had the opportunity to ask questions about these policies, and the questions have been answered to my satisfaction.

I understand the regulations and am committed to abiding by these regulations for the duration of my certification as a foster parent with Kairos Family Services.

I realize these regulations will be updated on a regular basis and I am willing to comply with the updates.

Signature

Date

Signature

Date



Kairos
Family Services

Policy: Responsibilities and Expectations of a Kairos Family Services Foster Care Provider

1. All household members must disclose their current mental health and/or substance use and/or abuse issues.
2. All household members must provide information about their physical and mental health history, including any history of drug and/or alcohol abuse or treatment.
3. I will work cooperatively with a child's and/or youth's parent(s), legal custodian, or identified permanent family. If I feel there is a safety issue during birth family contacts, I will contact my Kairos Care Coordinator immediately.
4. I will complete twenty (20) hours (or thirty-two (32) hours if you are a treatment foster care provider) of ongoing training annually. I will assist in creating my written training development plan with my Kairos Care Coordinator.
5. I will provide clean and comfortable accommodations, nutritious food, appropriate clothing, appropriate toys, recreational and educational activities for the child and/or youth in my care.
6. I will treat each child and/or youth in a loving and caring manner, with dignity and respect, having the same age and developmentally appropriate rules for them that I have for my own children. Under no circumstances will I, or my respite care providers, use any type of corporal or physical punishment on a child and/or youth in my care.
7. I will work towards maintaining open communication and reunification with the child and/or youth's birth family and extended family within the guidelines of the treatment plan.
8. I will communicate sufficiently to provide care for the child/youth, including the ability to communicate with the guardian ad litem (GAL) and case worker. If needed, I may request to use an interpreter to assist. A child may not be used to interpret.
9. I will be able to read and comprehend the instructions for the child's/youth's medical and mental health requirements, including but not limited to, prescription medications and the licensed health care practitioner's instructions. I may request to use an interpreter to assist. A child may not be used to interpret.
10. I will provide appropriate medical, dental, mental health and other care as needed for each child and/or youth per the Family Services Plan (FSP) – 3A.
11. I will maintain a foster file on each child and/or youth in my care, containing their health passport, therapy record, visitation logs, Medicaid card, school progress reports, monthly progress reports, medical and dental documentation, etc.
12. I will attend and participate as a member of the child and/or youth's professional team in all required meetings. This includes, but is not limited to: staffings, court hearings, Administrative Reviews (ARD), and Team Based Decision Making (TDM) meetings.

13. I will be open and honest regarding a child and/or youth's behaviors and progress.
14. I will work cooperatively with community agencies involved with the child and/or youth in my care. This includes, but is not limited to: County Caseworker, Mental Health Therapist, Guardian Ad Litem (GAL), Court Appointment Special Advocate (CASA), Kairos Care Coordinator, and Colorado Department of Human Services Licensing and Monitoring Specialists.
15. I will provide transportation and supervision to and from any required appointments or family visitations.
16. I will assist in educational planning, aid with homework, and attend all parent-teacher and Individual Education Planning (IEP) meetings.
17. I will involve the children and/or youth in my care to a wide variety of enrichment and recreational activities, i.e. sports, scout troops, clubs, youth groups, musical or artistic training, YMCA, etc.
- 18. I will notify the agency at 719.238.7908 in the event of a critical incident, illness or emergency requiring medical attention or other crises. I will complete and submit an incident report to my Kairos Care Coordinator within 24 hours.**
19. I will work cooperatively with my Kairos Care Coordinator to preserve placements. If premature termination is to occur, it should only occur after all possible resources and/or interventions are exhausted. A written notice of at least 30-Days is required in order to find an appropriate alternative placement.

I have read and understand the above requirements concerning my expectations and responsibilities as a Kairos Family Services Foster Care Provider.

Signature

Date

Signature

Date

*Reg 7.708.21 A&B
Reg 7.708.21 P&Q
Reg 7.708.65A.1*



Policy: Foster Child and Youth Allowance

Foster parents are required to provide an appropriate allowance to foster children and youth ages 6 to 18. "Appropriate allowance" is defined as \$1 per year of age of the child per week. The foster parent may put the money in a savings account under that child and youth's name.

Foster parents may also "deduct reasonable sums from the allowance as restitution for damages done by the foster child." If the child must pay restitution, not all allowance funds can be taken at one time. It will need to be spread out over the month.

Foster parents must keep record of allowance payments and any sums deducted for restitution and/or keep savings account records. It must be documented that all personal allowance is going to the child and youth. Please note that allowance is not something earned and must be given to the child and youth. Allowance whether in cash, check, money order, bank account, or any other form, follows the child and youth in placement and is their personal property.

Should a child and youth be removed from a foster home for any reason, their allowance must be paid to the Kairos Care Coordinator immediately, and the agency will ensure that the money is properly given to the child and youth or held for the child by the new placement authority.

Personal Allowance and Work Opportunities:

Foster children shall be provided personal allowance and/or work opportunities according to the established policy of the certifying authority and shall have opportunities appropriate to the foster child's age and development to experience the use and value of money by making purchases for items according to their own choice.

- a) Money earned, received as a gift, or received as allowance by a foster child in care shall be deemed to be that foster child's personal property.
- b) Limitations may be placed on the amount of money a foster child may possess or have access to when such limitations are in the foster child's best interests

Community Participation:

- a) With the approval of the certifying authority, the foster care home may deduct reasonable sums from a foster child's allowance as restitution for damages done by the foster child. Restitution must be negotiated with the foster child and based on the foster child's ability to pay. A written record of damages and any restitution paid by a foster child must be maintained by the foster care home and certifying authority.

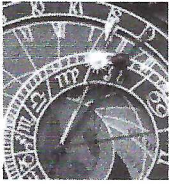
I do hereby acknowledge that we have read and understand the attached policy for foster child and youth allowances.

Signature

Date

Signature

Date



Kairos Family Services

5265 North Academy Blvd. Suite 1500

Colorado Springs, CO 80918

Phone (719) 308.4698

Fax (719) 960.3210

ACTIVITIES FORM

I give permission for the following child/youth to participate in the following activities while in the care of Kairos Family Services. I have initialed the activities for which I give my permission. I request that I be informed of any activities not on the list and that my permission be obtained before the activity takes place.

I release and agree to hold harmless Kairos Family Services for any injuries suffered by my child while they participate in an activity authorized by me.

Child's Name: _____ **DOB:** _____

Activities:

- ___ Ice skating ___ Swimming ___ Snowshoeing ___ Bike riding
- ___ Skiing ___ Water park ___ Snowboarding ___ Hiking
- ___ Horseback riding ___ Roller skating ___ Sledding ___ Skateboarding
- ___ Rafting ___ Tent camping ___ Boating/Water sports
- ___ Indoor rock climbing ___ Outdoor rock climbing ___ Other: _____
- ___ Indoor park (i.e. SkyZone) ___ Outdoor park (i.e. Six Flags) ___ Haircuts
- ___ Paintball ___ Hunting ___ Indoor Shooting Range ___ Go Karts

Foster Parent: _____

Signature: _____

Date: _____

Foster Parent: _____

Signature: _____

Date: _____

Home Supervisor: _____

Signature: _____

Date: _____



Kairos
Family Services

Policy: Swimming Pool Safety

We are committed to providing our foster children and youth with the safest environment possible. Safety issues related to swimming pools shall be assessed by the certification worker, any state or local requirements addressed by the county or state health department as necessary and documented in the case file. Use and/or access to swimming pools, including in-ground, on-ground, and above-ground models, hot tubs and spas must be safe, appropriate, hazard-free, and consistent with the age, development, and abilities of the children/youth in the foster care home. With that in mind, we ask that you comply with the following safety standards if your foster home residence will have a swimming pool, hot tub or spa (whether in ground or above ground) as part of the living environment:

1. Swimming pools must have a barrier on all sides. Each swimming pool or spa area will be completely enclosed by a fence no shorter than five feet (60 inches) in height.
2. The fence must be constructed in such a manner as to allow an unobstructed view of the swimming pool or spa from outside the enclosure. The fencing enclosure must have a self-closing, self-latching gate which swings outward.
3. The fence must also be constructed in a manner that will not allow a child to be able to climb over the structure or to become impaled on fencing on the top of the fence line (this precludes use of chicken wire or large chain link fencing but does allow for hardware wire).
4. Swimming pools must have their methods of access through the barrier equipped with a safety device, such as a bolt lock.
5. Swimming pools must be equipped with a life saving device, such as a ring buoy, float, and/or a retrieval/extension pool pole that is available and easily accessible.
6. Swimming pools that cannot be emptied after each use must have a working pump and filtering system.
7. Hot tubs/spas must meet state and local safety requirements. Hot tubs/spas must have safety covers and must remain locked when not in use. Hot tubs/spas must have a working pump and filtering system if the hot tub/spa cannot be emptied after each use.
8. When children/youth are using the hot tub/spa, the water temperature must not exceed 104 degrees Fahrenheit. The length of time that children/youth may be in a 104-degree water temperature in the hot tub/spa must not exceed the recommendations of the manufacturer or a licensed health care professional.
9. Only children/youth who can stand on the bottom with their head completely out of the water are allowed in the hot tub/spa without being held or supervised by an adult in the hot tub/spa. If the child/youth is unable to stand with their head completely out of the water, the child/youth must be held by an adult at all times that the child/youth is in the water.
10. The swimming pool or spa can only be used by children in the foster home when an adult (who can swim in a competent manner) is present within the swimming pool enclosure.

11. These conditions (except for the need for constant adult supervision) do not apply to wading pools that are emptied after each use and for spas which have a locking cover locked in place at times when direct adult supervision is not available.
12. An adult must always provide direct supervision when children/youth are in the hot tub/spa.
13. CODE OF COLORADO REGULATIONS 12 CCR 2509-8 Social Services Rules 173 C. Temporary wading pools that have a water depth of less than two (2) feet are exempt from pool and hot tub/spa requirements. Children/youth shall be supervised at all times.

I agree to abide by the standards for swimming pool operation established by Kairos Family Services.

Signature

Date

Signature

Date

Reg 7.708.22B.13



Kairos
Family Services

Policy: Trampoline Safety

We are committed to providing our foster children and youth with the safest environment possible. With that in mind, we ask that you comply with the following safety standards if your foster home residence will have a trampoline as part of the living environment:

1. Each trampoline must have a safety net enclosure which is manufactured specifically for that trampoline.
2. There must be only one child jumping on the trampoline at a time. This will prevent the children from bumping into each other while jumping.
3. While the trampoline is being used a responsible adult will always be present and no more than three feet away from the trampoline itself.
4. If the supervising adult must leave the trampoline area for any length of time (no matter how short), the children must also leave the trampoline area until a responsible adult can again supervise their activities on the trampoline.

I agree to abide by the standards for trampolines established by Kairos Family Services.

Signature

Date

Signature

Date

Reg 7.708.22B.12