Odessa Town Council Minutes

January 10, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app due to the Coronavirus Pandemic, Meeting ID and Password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Lobe, Councilmember Gimmestad, Councilmember Iverson, Councilmember Reyes, Clerk/Treasurer Bohn, Public Works Employee Paszkeicz, Police Chief Jimerson, Fire Chief Walter, Zoning Inspector Knerr and public citizens.

LEGISLATIVE OATH OF OFFICE

Mayor Crossley administered the Oath of Office to Landon Lobe Council Position #3 and to Alberto Reyes Council Position #4.

ADDITIONS OR DELETIONS TO AGENDA

There was no additions or deletions.

APPROVAL OF MINUTES

The December 13, 2021 regular Council Meeting Minutes were approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

APPROVAL OF FINANCIALS

December Treasurer’s Report and December Payroll check #10591-10610 plus EFT’s for $41,021.35 and December 2021 Open Council claim clearing check #10587-10590 and 10611 totaling $466,938.84 and January 10, 2022 claim clearing check #10612-10641 for $155,777.35 were approved upon a motion by Councilmember Kramer, seconded by Councilmember Gimmestad.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business

NEW BUSINESS

* Mr. Jeff Hurias attended the council meeting seeking permission by council to block off Division Street both North and South for the 120th Anniversary for the Town of Odessa event that is being planned. Council discussed and has no problem with him closing the streets for the date of Saturday April 30, 2022 for the 120th Anniversary for the town.
* Mr. Lynn Schmidt spoke to council about different possibilities that would help with the town’s cardboard recycle program to cut costs for the town. Council discussed and would like more information and costs associated with the ideas that were brought up. This item was tabled until a later meeting once more information has been researched.
* Mayor Crossley opened the floor for motions for a new Mayor Pro-Tem. A motion was made by Councilmember Gimmestad and seconded by Councilmember Kramer to appoint Councilmember Lobe as Mayor Pro-Tem for 2022. Motion passed.

POLICE REPORT

Police Chief Jimerson reported on departmental activities.

FIRE REPORT

Fire Chief Walter reported on departmental activities. He reminded all that the Firemen’s Auction is going to be held on February 26, 2022. He also let everyone know that the fire department intends to flush hydrants sometime this year as it has not been done for some time now.

PUBLIC WORKS REPORT

Public Works Employee Paszkeicz reported on departmental activities. The Public Works is going to visit the Town of St. John’s drying bed setup to see if that would be good for our town’s new setup. Public Works is planning on ordering more grinder pumps in the coming weeks due to having very limited amount on hand.

COUNCIL REPORT

Councilmember Iverson said the court hearing for Delzer property at 412 S Birch Street is scheduled for January 11th at 9:30 am.

MAYOR’S REPORT

Mayor Crossley reported Convergent Solar has canceled their contract with the Town of Odessa for 2022 as the land was not a good fit for their intended purpose of solar panels at this time.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:39 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

January 24, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app due to the Coronavirus Pandemic, Meeting ID and Password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Lobe, Councilmember Gimmestad, Councilmember Iverson, Councilmember Reyes, Clerk/Treasurer Bohn, Public Works Director Paszkeicz, Police Chief Jimerson, Zoning Inspector Knerr and public citizens.

ADDITIONS OR DELETIONS TO AGENDA

There was no additions or deletions.

APPROVAL OF MINUTES

The January 10, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

APPROVAL OF FINANCIALS

January 24, 2022 claim clearing checks #10642-10657 for $38,201.54 were approved upon a motion by Councilmember Kramer, seconded by Councilmember Gimmestad.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business

NEW BUSINESS

Building Permit 2022-1 for a new garage at 515 E First Ave was not approved at this time by council as the setback is showing only to be 5 feet from the property line. City code needs to be 10 feet setback from the property line. Council is referring this matter to the Planning Commission as it will need to go through a variance process to obtain rights to build at this location.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. He let the council know that he is currently working on getting digital radar signs ordered for the edges of town.

FIRE REPORT

There was no Fire Department Report.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. He said the cemetery chapel was broken into with a hole punched into the wall. The Public Works visited the Town of St. John’s drying bed setup and said that the design is a good layout for our town to use.

COUNCIL REPORT

There was no Council Report.

MAYOR’S REPORT

Mayor Crossley reported that Avista Utilities is going to increase late 2022 with a 7.4% increase.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:30 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

February 14, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app due to the Coronavirus Pandemic, Meeting ID and Password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Lobe, Councilmember Gimmestad, Councilmember Iverson, Councilmember Reyes (joined by Zoom), Clerk/Treasurer Bohn, Police Chief Jimerson, Fire Chief Walter, Zoning Inspector Knerr and public citizens.

ADDITIONS OR DELETIONS TO AGENDA

There was one addition to new business for building permit 2022-5, a fence at 406 E Second Avenue.

APPROVAL OF MINUTES

The January 24, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Lobe.

APPROVAL OF FINANCIALS

January Financials and Treasurer’s Report, January payroll checks #10658-10677 and EFT’s totaling $51,984.90, and February 14, 2022 claim clearing checks #10678-10697 and EFT’s for $50,528.47 along with voided check #10652 were all approved upon a motion by Councilmember Kramer, seconded by Councilmember Iverson.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

Covid Pandemic Relief NEU dollars that the town received the first half of $124,500 in year 2021 for relief was discussed in detail. Council approved dollar amounts to be used for the following breakdown of expenditures.

$46,000 will be applied to purchase a new police vehicle for the town as it is in great need for this. $45,000 is going to a new software system called Spring Brook/BIAS which allows employees to work remotely and from different locations if the pandemic calls for the town to close down or in case of emergency. It is a great need from our current system which is very antiquated. We have no option to work remotely with our system currently. $33,500 Premium Pandemic Pay was given to all the town employees as the town never shut down during the pandemic. The consideration is that Local Government falls under the category of essential employees and the town may not shut down during a pandemic since essential functions still have to be tended to such as government services for emergency, sewer/water services and more. This was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

NEW BUSINESS

* The Chamber asked for reimbursement of dollars that had been offered in a 2018-2019 agreement for a new cable to be anchored to the business buildings here in town across First Avenue. They are seeking $2,000 reimbursement of funds that had been originally offered through the Town’s Hotel/Motel funds the state gives to the town for tourism type items. Council discussed this and tabled until the next meeting on February 28, 2022 when a new contract is made up and available for discussion.
* Interlocal Agreement (ILA) Between Lincoln County, The Towns of Reardan and Odessa for Cooperative Shoreline Master Programs Update was approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Kramer.
* Hopp Road Utility Extension request was tabled until further notice.
* Cumulative Reserve transfer request of $3,000 for new computers for Clerk’s Office was approved upon a motion by Councilmember Iverson, seconded by Councilmember Gimmestad
* Ex Councilmember Kelly Watkins needs removed from the Town’s bank account. The town is adding Pro-Tem Councilmember Landon Lobe to the Town’s account as a signer. This was approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Kramer.
* Building permit 2022-2; new shop/garage at 109 E Fifth Avenue was approved upon a motion by Councilmember Lobe, seconded by Councilmember Gimmestad.
* Building permit 2022-3; new metal roof at 210 E Third Avenue was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.
* Building permit 2022-4; new metal roof at 411 E Second Avenue was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.
* Building permit 2022-5; temporary fence at 406 E Second Avenue was told to resubmit to include the temporary date of June 30, 2022 to take down fence along with correcting heights to meet code. Owner said he will submit for next Council meeting to process with corrections.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. Also stated Lincoln County has been covering the town.

FIRE REPORT

Fire Chief Walter reported on departmental activities. He said the department is aiming to flush hydrants in June/July time frame this year.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz was unable to make the meeting but submitted a report itemizing what the department has been up to. He said he got the approval for testing for Wastewater 1 certification from Department of Ecology. All the Public Works Department will be testing for their Pesticide Licenses this year starting in March. Public Works has added needed security measures to some of the town’s buildings with new locks, key pads and striker pads. Reported Avista utilities will no longer replace some of our lightbulbs in town. The town will need to carry the bulbs for replacement. They are doing research to find out the expense to the town to carry the bulbs on hand.

COUNCIL REPORT

There was no Council Report.

MAYOR’S REPORT

Mayor Crossley reported on an update for the Delzer court case. He said the judge appointed a guardian for the case and the next hearing will be March 15, 2022. Mayor let everyone know that former Public Works Director Webster gave his one-month notice that he will no longer be signing off on water or sewer reports for the town any longer as of March 10, 2022.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:45 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

February 28, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app due to the Coronavirus Pandemic, Meeting ID and Password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Lobe, Councilmember Iverson, Clerk/Treasurer Bohn, Public Works Director Paszkeicz, Police Chief Jimerson, Fire Chief Walter, Zoning Inspector Knerr and public citizens. Councilmember Gimmestad and Councilmember Reyes were absent.

ADDITIONS OR DELETIONS TO AGENDA

There was one addition to unfinished business for building permit 2022-05, a temporary fence at 406 E Second Avenue.

APPROVAL OF MINUTES

The February 14, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Lobe, seconded by Councilmember Iverson.

APPROVAL OF FINANCIALS

February Payroll & Covid NEU check #10698-10728 totaling $72,363.14 and February 28, 2022 claim clearing checks #10729-10741 totaling $22,744.19 were approved upon a motion by Councilmember Kramer, seconded by Councilmember Lobe.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

* The Hotel/Motel State funds that were requested by the Chamber for roof anchors on the buildings in town for advertisement of banners over First Avenue for $1,871.60 contract for 2022 was approved upon a motion by Councilmember Lobe, seconded by Councilmember Kramer.
* Public Hearing meeting for a variance for building permit 2022-01 515 E First Avenue, new garage was set for March 14, 2022 at 7:00 pm. This was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.
* Second look at building permit 2022-05 for a temporary fence at 406 E Second Avenue was resubmitted with correct fence heights. The temporary fence is to be replaced or taken down by June 30, 2022. This was approved upon a motion by Councilmember Iverson, seconded by Councilmember Kramer.

NEW BUSINESS

* The Lions Club representative Mr. Schibel attended the meeting requesting for their fees to be looked at. After numerous discussion Council was in agreement to keep the Lion’s Club fees to $500 for the Old Town Hall, but this will also include the use of the Community Center for Turkey Bingo and the Crab Feed with no extra charge for the building. The Lion’s Club is okay with paying the Town $100 per each of these events to help cover the utility expense of the building. This was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

POLICE REPORT

Police Chief Jimerson reported on departmental activities.

FIRE REPORT

Fire Chief Walter reported on departmental activities. He let the Council know that the fire auction was a great success this year with grossing around $200,000. He said they had one residential house fire in town.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported he was able to obtain a one-year temporary certificate to sign off on water reports until he tests and passes to get his permanent one. He also reported on the Public Works Department working on getting their pesticide licenses and flagging classes done soon. The department is also getting the water meter set for the community garden.

COUNCIL REPORT

Council had one question of concern about a past fence permit that was submitted on May Street which the fence is already built and no new permit was applied for.

MAYOR’S REPORT

Mayor Crossley reported that residents Kyle Starkel and Danielle Hardung have now joined the Planning Commission for Town of Odessa.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:35 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

March 14, 2022

PUBLIC HEARING MEETING CALLED TO ORDER

Mayor Crossley called the Public Hearing meeting to order at 7:00 p.m. Present were Councilmember Kramer, Councilmember Lobe, Councilmember Iverson, Councilmember Gimmestad, Councilmember Reyes, Clerk/Treasurer Bohn, Public Works Director Paszkeicz, Police Chief Jimerson, Zoning Inspector Knerr and public citizens. The meeting was regarding a building variance at 515 E First Avenue for a new garage structure. This meeting was opened up to the public for comment. No public comments were asked. Mayor Crossley adjourned the Public Hearing at 7:01 p.m.

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:01 p.m. This meeting was held in person and via the ZOOM app due to the Coronavirus Pandemic, Meeting ID and Password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Lobe, Councilmember Iverson, Councilmember Gimmestad, Councilmember Reyes, Clerk/Treasurer Bohn, Public Works Director Paszkeicz, Police Chief Jimerson, Zoning Inspector Knerr and public citizens.

ADDITIONS OR DELETIONS TO AGENDA

There were two additions to the agenda, one under unfinished business for the building permit 2022-01; new garage at 515 E First Avenue. The second item was added to new business for our Sewer Certified Operator agreement with Mr. Sebesta.

APPROVAL OF MINUTES

The February 28, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

APPROVAL OF FINANCIALS

February’s Treasures Report and March 14, 2022 Claim Clearing check #10742 – 10759 and EFT’s totaling $26,995.13 were approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Kramer.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

Building permit 2022-01; new garage at 515 E First Avenue was discussed. The garage variance and building permit were approved upon a motion by Councilmember Lobe, seconded by Councilmember Reyes.

NEW BUSINESS

* Odessa Metropolitan Park District who manages the pool had asked the Town for use of the Library for their monthly meetings which fall on the first Monday of the month. This was discussed and approved upon a motion by Councilmember Kramer, seconded by Councilmember Gimmestad.
* Attorney Kara Hill gave an update on the abatement and court orders for the property at 412 S Birch Street owned by Mr. Delzer. As of current, the owner had been offered $17,000 for someone to purchase the property. He is not interested in selling to someone local at this time. The town would like to go the best possible route to get the property cleaned up or keep going with the abatement process if they are not willing to sell the property outright.
* Building Permit 2022-06; new fence at 603 E First Avenue was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.
* The 2022 monthly Sewer Certified Operator Agreement for Roger Sebesta was approved upon a motion by Councilmember Reyes, seconded by Councilmember Gimmestad.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. He said the town’s water tower was also broke into on the hill.

FIRE REPORT

There was no fire report.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. The department has started street sweeping and plans to continue on a regular schedule with the sweeping. He said the Vactor Truck has been fixed and they plan to set the community garden meter soon. Director Paszkeicz would like to purchase new security cameras for different locations of the water wells and lift stations reside.

COUNCIL REPORT

There was no Council report.

MAYOR’S REPORT

There was no Mayor’s report.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:24 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

March 28, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app due to the Coronavirus Pandemic, Meeting ID and Password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Reyes, Councilmember Lobe, Councilmember Iverson, Clerk/Treasurer Bohn, Public Works Director Paszkeicz, Police Chief Jimerson, Zoning Inspector Knerr and public citizens. Councilmember Gimmestad was absent.

ADDITIONS OR DELETIONS TO AGENDA

There was a deletion under New Business – Sidewalk issue at 018 W First Avenue until next Council meeting.

APPROVAL OF MINUTES

The March 14, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

APPROVAL OF FINANCIALS

March Payroll check #10760-10778 totaling $38,565.81 and March 28, 2022 claim clearing checks #10779-10786 totaling $12,546.83 were approved upon a motion by Councilmember Kramer, seconded by Councilmember Reyes.

PUBLIC COMMENTS

Ms. Hawley, owner at 514 E First Avenue said she had spoken with the Clerk’s Office regarding clean-up of their property. She would like some grace and time to get their property cleaned up as her husband is disabled.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Building Permit 2022-07 for a new roof at 515 S Birch Street was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. He also said he attended a crisis training for a week.

FIRE REPORT

There was no Fire Report.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. The department is looking at cracks to repair on a few streets around town. Public Works department has started on the installation of the community garden meter. The department is also going to be renting a trencher for a few upcoming projects soon.

COUNCIL REPORT

There was no Council Report.

MAYOR’S REPORT

There was no Mayor’s Report.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:19 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

April 11, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Reyes, Councilmember Lobe, Councilmember Iverson, Councilmember Gimmestad, Clerk/Treasurer Bohn, Public Works Director Paszkeicz, Police Chief Jimerson, Fire Chief Walter, Zoning Inspector Knerr and public citizens.

ADDITIONS OR DELETIONS TO AGENDA

There was one addition to New Business; e. Old Town Hall - FBLA

APPROVAL OF MINUTES

The March 28, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Lobe, seconded by Councilmember Iverson.

APPROVAL OF FINANCIALS

March Treasurer’s Report, Financials and April 11, 2022 claim clearing checks #10787 – 10805 and EFT’s totaling $39,261.93 were approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Kramer.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

* Owner at 018 W First Avenue – Mr. Eldridge joined the meeting via zoom app. The town had sent him a letter regarding the cement sidewalk in front of his commercial building. The sidewalk has lifted and caused a large shift in the sidewalk making it unsafe for pedestrians. Mr. Eldridge is going to look into getting a cement grinder and grind the sidewalk down. He plans to meet with our Public Works Department to discuss the plan of action.
* The Town sent a letter to the owner at 518 S Alder Street - Ms. Price regarding nuisance and clean-up at the property. Owner never joined in on the meeting; the Clerk’s Office will follow up with the owner for a plan of action on the property clean-up. Council decided to table for a later date.
* Owner at 506 E Marjorie Avenue – Mr. Parr is requesting an adjustment on his water bill due to his water leak. He received a bill of $715.33 for the March 2022 bill. Council discussed this and approved for the customer to be billed at the minimum as they repaired the leak as soon as it was discovered. This was approved upon a motion by Councilmember Iverson, seconded by Councilmember Reyes.
* Mr. Lathrop owner at Rolling Thunder submitted a written request to council for the upcoming car show on July 3, 2022. He is requesting to close North and South Division Streets to accommodate the car show. Council discussed this matter and was approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Kramer.
* The addition of Old Town Hall – FBLA was tabled until a later meeting as no one showed up to discuss the item.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. He attended DUI training and is now good for three years. The department received an application for the open Police Officer position.

FIRE REPORT

Fire Chief Walter said the Desert 100 race this year was the largest turnout we have had in history. He gave many thanks to Firemen Landon Lobe and Roger Sebesta for running the water truck to keep the dust down for the race. He received a lot of compliments on how clean the town was.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. He said the Town clean-up was a success and used four dumpsters for completion of the clean-up event. Speed radar devices are planned to be set-up in the next week or so for installation on Highway 28. He also reported one of the Public Works employees is scheduled to take his Pesticide License next week.

COUNCIL REPORT

A concerned citizen approached one of the Councilmember’s about not having a flag flying at the cemetery but was told it was because of the high winds we have been experiencing. The flag has since been returned back to its place.

MAYOR’S REPORT

Mayor Crossley asked about the Chamber check for reimbursement of the Hotel/Motel funds for the anchors on the buildings to hang signs from. Clerk/Treasurer Bohn said she was waiting on receiving word as to where the funds should be sent to. Check will be cut for next Council meeting approval and will be sent to the Chamber directly.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:41 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

April 25, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Reyes, Councilmember Lobe, Councilmember Iverson, Councilmember Gimmestad, Clerk/Treasurer Bohn, Public Works Director Paszkeicz, Police Chief Jimerson, Fire Chief Walter, Zoning Inspector Knerr and public citizens.

ADDITIONS OR DELETIONS TO AGENDA

There was no additions or deletions.

APPROVAL OF MINUTES

The April 11, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

APPROVAL OF FINANCIALS

April 25, 2022 claim clearing checks #10806 – 10825 and EFT totaling $63,041.70 were approved upon a motion by Councilmember Kramer, seconded by Councilmember Gimmestad.

PUBLIC COMMENTS

* Mr. Joe Schmick, State Representative of the 9th Legislative District of the House of Representatives was present at the council meeting. He introduced himself to the Mayor and Council and said he is sitting in on all the little towns around the area so people get to know who he is. He gave out business cards and said he is available anytime to contact.
* Mrs. King spoke on behalf of the Old Town Hall Society. She discussed a list of updates to the Old Town Hall building and updates to the rental agreement.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

* Mr. Gamache a town citizen wrote a letter to council requesting a dog park in the town limits for dog owners. He wrote the town could take care of the up-keep on it as they already mow at the location currently. Council discussed this in depth and are not interested in pursuing this from a liability stand point. The town does not have enough man power to keep the park up or maintain it.
* Mayor Crossley needs permission to be named as authorized representative for Grant No. 21-62210-020, CDBG $30,000 for our Town’s Well Study grant Professional Service/Consultant Agreement. This was approved upon a motion by Councilmember Lobe, seconded by Councilmember Reyes
* It has been brought to the Town’s attention that many business locations are in non-compliance of codes, rules, regulations and ordinances set forth by the town. Council discussed and agreed to move forward with sending letters to business owners in town limits.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. He gave an update that Mr. Delzer’s property for the abatement process goes back to court on May 3, 2022.

FIRE REPORT

Fire Chief Walter reported on departmental activities. He said fire training will take place on Thursday.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. He said the water has been turned back on at the parks and cemetery.

COUNCIL REPORT

There was no Council Report.

MAYOR’S REPORT

There was no Mayor’s Report.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:39 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

May 9, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Lobe, Councilmember Iverson, Councilmember Gimmestad, Clerk/Treasurer Bohn, Public Works Director Paszkeicz, Police Chief Jimerson, Zoning Inspector Knerr and public citizens. Councilmember Reyes was absent.

ADDITIONS OR DELETIONS TO AGENDA

There was no additions or deletions.

APPROVAL OF MINUTES

The April 25, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

APPROVAL OF FINANCIALS

April Payroll, Financials and Treasurer’s Report and May 9, 2022 claim clearing checks #10845 - 10866 and EFT totaling $215,552.51 were approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Kramer.

PUBLIC COMMENTS

Ms. Belisle at 405 E First Avenue attended the council meeting and asked the Council to grant her a thirty-day extension on her nuisance letter that she received from the Town. The Council discussed this in depth as this property has been on the nuisance list for many years for failure to clean up. The council agreed to give Ms. Belisle a one-time, thirty-day extension until June 8, 2022 to get her property cleaned up or the town will move forward with the ticket process.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

* Mr. Schmidt attended the council meeting asking for a piece of land he bought through auction on Fourth Avenue to be re-zoned. He would like to expand the RV Park further out that he already owns. The Council has no problem with it, but this issue will need to go through a Variance process to the Planning Commission and open up to the general public for a meeting.
* Ms. Poe at 518 S Birch Street and Ms. Sgobba at 206 S Alder Street discussed the possibility of changing the Ordinance pertaining to no chickens in the town limits. This issue has been brought up before in recent years. Council is not in favor of allowing chickens in the town limits. Council and Mayor discussed and said if they would like to move forward with the process, they could do a petition which would require signatures and if enough interest could be placed on the ballot for a town vote. This was tabled until a further date if they want to do the work and bring it to a future meeting with more information.
* Building permit 2022-08 for a new roof at 305 S Alder Street was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. He said the speed signs that were going up on the outskirts of the town have been put on hold until logistics are figured out with Washington State.

FIRE REPORT

There was no Fire Report.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. He said the bathrooms at the parks are now open and good to be used for the season. The department also fixed the line at the park that was broken.

COUNCIL REPORT

There was no Council Report.

MAYOR’S REPORT

Mayor Crossley said court case for Mr. Delzer at 412 S Birch Street has been granted a ninety-day extension regarding the abatement process. Mayor also announced the town received a $275,000 grant for the well generator.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:52 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

May 23, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Reyes, Councilmember Iverson, Councilmember Gimmestad, Clerk/Treasurer Bohn, Public Works Director Paszkeicz, Police Chief Jimerson, Zoning Inspector Knerr and public citizens. Councilmember Lobe was absent.

ADDITIONS OR DELETIONS TO AGENDA

There was no additions or deletions.

APPROVAL OF MINUTES

The May 9, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Iverson, seconded by Councilmember Reyes.

APPROVAL OF FINANCIALS

May 23, 2022 claim clearing checks #10867 - 10875 totaling $7,134.09 were approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Kramer.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

* Mr. Todd Iverson attended the meeting on behalf of the Lions Club and has asked council to revisit the ordinance pertaining to fees regarding different groups for using buildings for events and meetings. He feels the Lions Club does many projects for the town and fees should be waived, minimal or free for them. Council discussed this in depth and will review the ordinance for changes. This was tabled for later by Councilmember Iverson, seconded by Councilmember Gimmestad.
* A request was submitted by multiple staff from the school regarding a community retirement celebration for Mrs. Terri King. The request is for the use of the Old Town Hall free of charge as Mrs. King has been on the Old Town Historical Society and helped in numerous ways around the Town. This was discussed by council and approved upon a motion by Councilmember Reyes, seconded by Councilmember Gimmestad. Motion passed.
* Mayor Crossley read a Proclamation for Older Americans Month for May 2022.
* Building permit 2022-09 for a new roof at 203 S Alder Street was approved upon a motion by Councilmember Iverson, seconded by Councilmember Kramer.
* Building permit 2022-10 for a new roof at 109 S Fifth Street was approved upon a motion by Councilmember Iverson, seconded by Councilmember Kramer.
* Building permit 2022-11 for a new roof at 605 E Marjorie Avenue was approved upon a motion by Councilmember Iverson, seconded by Councilmember Kramer.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. He said they are waiting on the state to survey for the radar signs that are going up on the outskirts of the town. He would like to see the code for fees on animals updated for the town. Chief Jimerson said reports have been made that the bridge off Dobson has had complaints about the semi-trucks using it and asked what should be done as it is a bridge that is used for deliveries in town as well. Council agreed that the sign will be taken down so trucks will be permitted to use it again.

FIRE REPORT

There was no Fire Report.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. He said the cemetery has been cleaned up and ready for Memorial Day weekend. There is a main line leak on Second/Third Avenue that the department will be working on and repairing tomorrow. Public Works is starting on the pool cleanup, repairs and will be filling with water shortly for the season. He also said he will be taking his waste water test on in July for his certification.

COUNCIL REPORT

Councilmember Kramer said she was worried about pot holes getting worse on Highway 28 and some around town.

MAYOR’S REPORT

There was no Mayor’s Report.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:45 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

June 13, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Reyes, Councilmember Iverson, Councilmember Lobe, Deputy Clerk/Treasurer Reyes, Public Works Director Paszkeicz, Police Chief Jimerson, Fire Chief Walter, Zoning Inspector Knerr and public citizens. Councilmember Gimmestad and Clerk/Treasurer Bohn were absent.

ADDITIONS OR DELETIONS TO AGENDA

There was no additions or deletions.

APPROVAL OF MINUTES

The May 23, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Iverson, seconded by Councilmember Reyes.

APPROVAL OF FINANCIALS

May Financials, Treasurer’s Report, May Payroll check #10876 – 10894 and EFT’s totaling $39,183.09, and June 13, 2022 claim clearing checks #10895 – 10926 and EFT’s totaling $77,101.64 were approved upon a motion by Councilmember Kramer, seconded by Councilmember Lobe.

PUBLIC COMMENTS

Mr. Adam Johnson introduced himself to the Council. He is a Lincoln County Sheriff candidate running in the upcoming election for the open Sheriff position.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

* Building permit 2022-12 for a new fence at 106 S Fourth Street. Councilmember Kramer voiced concern that applicant may be using pallets as pickets for the fence which is not an approved product. Council asked for Building Inspector Greenwalt to watch for the material used. This was discussed and approved upon a motion by Councilmember Iverson, seconded by Councilmember Reyes. Councilmember Kramer abstained from voting; motion passed.

POLICE REPORT

Police Chief Jimerson reported on departmental activities and multiple cases he is currently working on. He passed out papers showing approved letter from Washington State Department of Transportation for locations of new digital speed limit signals that will be going up on the outskirts of town on the State highways.

FIRE REPORT

Fire Chief Walter reported on departmental activities. Noxious weed letters have been sent out to residents around town. He also reminded all that fire hydrant flushing will take place on June 23, 2022 beginning at 5:30 pm and continuing into the evening.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. He said the water quality report has greatly improved from the 2021 and nothing has gotten worse or concerning.

COUNCIL REPORT

* Councilmember Iverson asked about the nuisance at a residence that is a continuing problem at 405 E First Avenue for Ms. Belisle.
* Councilmember Lobe asked about a clean-up day at the community pool.

MAYOR’S REPORT

Mayor Crossley reported that he has had been approached about drones that are being flown over houses by the hospital. He would like it investigated on regulations on flying drones in fly-way paths, possibly having it checked out by Life-Flight helicopter service.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:27 p.m.

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 Mayor William F. Crossley

ATTEST:

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Kellie Reyes, Deputy Clerk-Treasurer

Odessa Town Council Minutes

June 27, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Pro-Tem Lobe called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Iverson, Councilmember Gimmestad joined by Zoom app, Clerk/Treasurer Bohn, Police Chief Jimerson, and public citizens. Mayor Crossley and Councilmember Reyes were absent.

ADDITIONS OR DELETIONS TO AGENDA

There was no additions or deletions.

APPROVAL OF MINUTES

The June 13, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Iverson, seconded by Councilmember Kramer.

APPROVAL OF FINANCIALS

June Payroll checks #10927 – 10953 and EFT’s totaling $42,228.73 and June 27, 2022 claim clearing checks #10954 – 10964 for $17,221.97 were approved upon a motion by Councilmember Kramer, seconded by Councilmember Iverson.

PUBLIC COMMENTS

* Ms. Emily Lybbert Hansen introduced herself to the Council. She is running as a candidate in the upcoming election for Lincoln County Treasurer position.
* Mr. Brian Telford introduced himself to the Council. He is a Lincoln County Sheriff candidate running in the upcoming election for the open Sheriff position.
* Mr. Lynn Schmidt owner of the Golf Course asked about having his bill reduced from a water leak that happened over the winter time. He was advised he needs to submit a letter for Council to take a look at the account for adjustment purposes.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

* A request for a memorial plaque and tree was submitted by Ms. Reihs-Stubbs on behalf of her brother that passed away. She would like to place it in the park or the cemetery. Council discussed this and would like more information and details regarding type of tree and where exactly the location would be located.
* Building permit 2022-13 for a new deck at 001 S Fifth Street was approved upon a motion by Councilmember Iverson, seconded by Councilmember Gimmestad.

POLICE REPORT

Police Chief Jimerson reported on departmental activities.

FIRE REPORT

There was no Fire Report.

PUBLIC WORKS REPORT

There was no Public Works Report.

COUNCIL REPORT

There was no Council Report.

MAYOR’S REPORT

There was no Mayor’s Report.

ADJOURN

With no further business Mayor Pro-Tem Lobe declared the meeting adjourned at 7:34 p.m.

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 Landon J. Lobe, Mayor Pro-Tem

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

July 11, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Lobe, Councilmember Reyes, Councilmember Gimmestad, Clerk/Treasurer Bohn, Police Chief Jimerson, Public Works Director Paszkeicz, Zoning Inspector Knerr and public citizens. Councilmember Iverson was absent.

ADDITIONS OR DELETIONS TO AGENDA

There was no additions or deletions.

APPROVAL OF MINUTES

The June 27, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Kramer.

APPROVAL OF FINANCIALS

June 2022 Financials and July 11, 2022 claim clearing checks #10965 – 10989 and EFT’s for $133,952.08 were approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Lobe.

PUBLIC COMMENTS

There was no Public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

* Ms. Janice Meats, Executive Director from Lincoln County Economic Development Council attended the meeting. She gave an update on the rural broadband grant and what is currently going on with the project and how this will help the Odessa community.
* Mr. Jeff Yount, President of Intermountain Infrastructure Group, LLC submitted an email detailing the plans for the company to purchase the commercial building at 003 W First Avenue to place their fiber optic office here in Odessa. A map was submitted with the plans of digging up roads to place underground fiber optics in town. A franchise agreement will be in the works shortly to get the project going. Council discussed and once more information is submitted and complete it will be placed on the agenda in the near future for motion.
* Building permit 2022-14 for a new metal roof at 513 S Alder Street was approved upon a motion by Councilmember Kramer, seconded by Councilmember Lobe.
* Building permit 2022-15 for a new shingle roof at 609 E First Avenue was approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Reyes.

CLERK REPORT

Clerk/Treasurer Bohn reported the town is currently going through a single financial audit for the year 2021 water project. She said the office is getting new computer software and are doing training daily for it. She will be gearing up for the 2023 Budget planning shortly.

POLICE REPORT

Police Chief Jimerson reported on departmental activities.

FIRE REPORT

There was no Fire Report.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. There was a broken valve on a sprinkler head that was causing a leak, which they got repaired. He also reported that he attended a waste water class for a couple days to work towards his certification.

COUNCIL REPORT

There was no Council Report.

MAYOR’S REPORT

There was no Mayor’s Report.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:29 p.m.

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 Mayor William F Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

July 25, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Iverson, Councilmember Reyes, Councilmember Gimmestad, Clerk/Treasurer Bohn, Police Chief Jimerson, Fire Chief Walter, Public Works Director Paszkeicz, Zoning Inspector Knerr and public citizens. Councilmember Lobe was absent.

ADDITIONS OR DELETIONS TO AGENDA

There was no additions or deletions.

APPROVAL OF MINUTES

The July 11, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Kramer.

APPROVAL OF FINANCIALS

July 25, 2022 claim clearing checks #10991 – 11010 for $32,377.57 were approved upon a motion by Councilmember Iverson, seconded by Councilmember Reyes.

PUBLIC COMMENTS

There were no Public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

* Resident Ms. Rodden at 405 E Second Avenue spoke on the rising crime and drug issues in the town, specifically in her neighborhood. She is concerned for safety of residents and herself. Discussion took place and was decided that town residents need to step up and have a presence in the town along with safety measures put in place such as cameras, alarms, and locking up valuables.
* Resolution 2022-02; yard clean-up for addresses 107 S Sixth Street, 402 E Marjorie Street, and 606 E First Avenue was approved upon a motion by Councilmember Iverson, seconded by Councilmember Kramer.
* Ordinance No. 723; changes to Odessa Municipal Code concerning section 8.9 under Holidays. Juneteenth Day has been recognized as a Federal Holiday. This will increase the holiday bank for town employees from 88 hours to 96 hours yearly. This was approved upon a motion by Councilmember Gimmestad, seconded by Councilmember Reyes.
* Building permit 2022-16 for a new roof at 311 E First Avenue was approved upon a motion by Councilmember Reyes, seconded by Councilmember Gimmestad.
* Building permit 2022-17 for a new deck at 308 S Cedar Street was approved upon a motion by Councilmember Reyes, seconded by Councilmember Gimmestad.
* Building permit 2022-18 for a new fence at 001 May Avenue was approved upon a motion by Councilmember Reyes, seconded by Councilmember Gimmestad.
* Building permit 2022-19 for a new roof at 404 S Birch Street was approved upon a motion by Councilmember Reyes, seconded by Councilmember Gimmestad.
* Building permit 2022-20 for a new fence at 1004 E Dobson Road was approved upon a motion by Councilmember Reyes, seconded by Councilmember Gimmestad.

CLERK REPORT

Clerk/Treasurer Bohn reported on departmental activities. The town is going through the financial audit that should wrap up in the coming weeks. The new utility system has been implemented, the first set of checks and payroll have been ran on the system.

POLICE REPORT

Police Chief Jimerson reported on departmental activities.

FIRE REPORT

Fire Chief Walter reported on departmental activities. He said the high-pressure air packs need to be replaced. He also reported there was great support from the community for the Fireman’s Barbeque event this year.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. He said the radar sign posts have been installed on the state highways coming into the town. Public Works Department has a list of street lights that need replaced in town they will be working on, along with replacing sprinkler valves at the park. He is working with our Engineering firm to get a grant for placing fencing up around the wells for added safety measures.

COUNCIL REPORT

Councilmember Gimmestad gave her written resignation notice. Her last meeting is this evening, she is vacating Council spot number two. She has moved out of the area and will no longer be a resident to the town.

MAYOR’S REPORT

There was no Mayor’s Report.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:44 p.m.

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 Mayor William F Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

August 8, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Reyes, Councilmember Lobe, Clerk/Treasurer Bohn, Police Chief Jimerson, Public Works Director Paszkeicz, Zoning Inspector Knerr and public citizens. Councilmember Iverson was absent.

ADDITIONS OR DELETIONS TO AGENDA

There was no additions or deletions.

APPROVAL OF MINUTES

The July 25, 2022 regular Council Meeting Minutes were approved upon a motion by Councilmember Reyes, seconded by Councilmember Kramer.

APPROVAL OF FINANCIALS

July Payroll checks for $41,120.63 and August 8, 2022 claim clearing checks #11048 - 11065 for $23,587.14 and voided checks #11037-11047, 11075-11076 were approved upon a motion by Councilmember Kramer, seconded by Councilmember Lobe.

PUBLIC COMMENTS

There were no Public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

* Odessa School District Superintendent Mr. John Bruce attended the meeting to ask about giving a waiver to the school district for the monthly late fees on their utility accounts. Council discussed this in depth and said they are unable to make an exception as it would be considered gifting of public funds. Mr. Bruce will look into other options with the treasurer for the school district so they do not incur late fees every month. Their monthly school board meetings are after the due date for the bills.
* Mr. Mark Stedman from the Columbia Basin Sustainable Water Coalition attended the meeting. He explained what the coalition is about and asked for the Town of Odessa participation on the steering committee that was formed. Meetings will be held in the future via Zoom on the computer if Council is interested, he will get them the information.
* Town of Odessa Chamber President Mr. Norman Ott was in attendance. He wanted to let the town know he is planning on putting in an application for a grant for funds to expand the kitchen in the Community Center. He said there is no place to make sausage in town anymore that is an approved kitchen. They have an ideal area in the current kitchen that could be renovated into a new community area to make sausage. The application is due in less than one month for the grant.
* Council took a first look at Ordinance No. 724; Franchise Agreement with Intermountain Infrastructure Group (IIG) for fiber optics underground here in town. Odessa Town’s attorney Mr. Mark DeWulf submitted suggestions on changes to the Ordinance. Council will look at changes and table until next meeting August 22, 2022.
* Ordinance No. 722; changes amending Code Section 6.08.020 dog licensing requirements in town was tabled until next meeting on August 22, 2022.

CLERK REPORT

Clerk/Treasurer Bohn reported on departmental activities. She announced the town has a job opening to add to staff, full-time position for Police Department and Clerk’s Office Technician I. The Council vacancy position has been placed in the newspaper for applicants to submit a letter of interest to fulfill the current term that was vacated. The town financial single audit for 2021 is still going on and will be wrapped up in the coming weeks. She noted that our current person who runs the Town’s website is retiring come the end of 2022 so the town will need to look at different options for website management.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. Multiple police cases are going on in town, numbers are higher than normal.

FIRE REPORT

There was no Fire Report.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. Radar signs are being worked on this week. A walk-through with the IIG (Intermountain Infrastructure Group) fiber optics company will take place in town on August 19, 2022 to show where they plan to run the fiber optics in town. The street sweeper is down currently and needing repairs.

COUNCIL REPORT

Council talked about the fire at the well station that burned up supplies and grinder pump materials.

MAYOR’S REPORT

There was no Mayor’s Report.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:53 p.m.

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 Mayor William F Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

August 22, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Iverson, Councilmember Kramer, Councilmember Reyes, Councilmember Lobe, Clerk/Treasurer Bohn, Police Chief Jimerson, Public Works Director Paszkeicz, Zoning Inspector Knerr and public citizens.

ADDITIONS OR DELETIONS TO AGENDA

* There was one addition to the agenda under unfinished business. Ordinance No. 722; Amending Code Section 6.08.020.dog licensing requirements.
* July Financials and Treasurer’s Report was deleted from the agenda due to new computer system conversion transfer not being complete.

APPROVAL OF MINUTES

The August 8, 2022 regular Council Meeting Minutes were approved with a spelling error correction upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

APPROVAL OF FINANCIALS

August 22, 2022 claim clearing checks #11066 - 11084 for $42,378.05 were approved upon a motion by Councilmember Kramer, seconded by Councilmember Reyes.

PUBLIC COMMENTS

There were no Public comments.

UNFINISHED BUSINESS

* Ms. LaDonna Lauricella attended the meeting via Zoom. She is the niece of property owner at 412 S Birch Street, owner Mr. Harvey Delzer. She gave an update of clean-up on the property and what their plans are with putting up a fence. They are continuing the nuisance clean-up and will be back in town soon.
* Ordinance 724; Franchise Agreement with IIG for fiber optics underground was discussed and tabled until next meeting of September 12, 2022 as changes to be made to the Ordinance.
* Ordinance 722; Amending Code Section 6.08.020 dog licensing requirements was discussed and tabled until next meeting of September 12, 2022. Council would like the Ordinance to mirror the cat license requirements.

NEW BUSINESS

* Building permit 2022-21 for a new fence at 501 E First Avenue was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.
* Building permit 2022-22 for a new roof at 307 S Second Street was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.
* Building permit 2022-23 for a new fence at 712 E Second Avenue was tabled until next meeting. Another signature is needed on this permit due to it being the town building inspector’s property.

CLERK REPORT

Clerk/Treasurer Bohn reported on departmental activities. She reported that the current job opening for the Office Technician had one applicant. The vacant Council position had four letters of interest that were submitted from community members. She also stated weed and nuisance letters have been sent out to multiple addresses around town. The town financial single audit for 2021 is still continuing at this time.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. He reported he is super busy and a great deal of activity is going on in town.

FIRE REPORT

There was no Fire Report.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. Radar signs are up and need to be calibrated on both edges of town on Highway 28. Cemetery repairs are being made due to the sprinkler system electrical going out. He reported on DW Excavating coming to town and finishing up the project with the meter installs from the 2021 Water project. He went on a walk through with IIG Fiber Optics to see where they are going to boreholes for the fiber. Public Works is prepping and cleaning for upcoming Deutschesfest 2022. The department has finished painting crosswalks around the school.

COUNCIL REPORT

Councilmember Iverson asked about an update for clean-up at address 405 E First Ave.

MAYOR’S REPORT

Mayor Crossley said there was four applicants who submitted interest in the vacant council position. He would like them to show up for the Council meeting of September 26, 2022 at 6:30 p.m. He announced the first meeting for the 2023 Budget to be on Wednesday September 7, 2022 at 5:00 p.m.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:39 p.m.

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 Mayor William F Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

Special Budget Meeting

Wednesday, September 7, 2022 – 5:00 p.m.

CALL TO ORDER

Mayor Crossley called the meeting to order at 5:06 p.m. Present were Councilmember Reyes, Councilmember Lobe, Councilmember Kramer, Councilmember Iverson, and Clerk-Treasurer Bohn

BUDGET WORKSHOP

The 2023 potential budget expenditures regarding wages and police department changes.

Next Budget meeting is set to be September 21, 2022 at 5:00 p.m.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 6:42 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

September 12, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Iverson, Councilmember Kramer, Councilmember Reyes, Councilmember Lobe, Clerk/Treasurer Bohn, Police Chief Jimerson, Public Works Director Paszkeicz, Zoning Inspector Knerr and public citizens.

ADDITIONS OR DELETIONS TO AGENDA

* There was one addition to the agenda under unfinished business a. – Ordinance No. 724; IIG Franchise Agreement
* August Financials and Treasurer’s Report were deleted from the agenda due to new computer system conversion transfer not being complete.

APPROVAL OF MINUTES

The August 22, 2022 regular Council Meeting Minutes and September 7, 2022 Budget Meeting Minutes were approved upon a motion by Councilmember Kramer, seconded by Councilmember Reyes.

APPROVAL OF FINANCIALS

August Payroll for $38,221.68, September 12, 2022 claim clearing checks #11109 - 11131 for $63,990.56, and voided check #11058 for $241.70 were approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

PUBLIC COMMENTS

There were no Public comments.

UNFINISHED BUSINESS

* Ordinance 724; Franchise Agreement with IIG for fiber optics underground was discussed and approved upon a motion by Councilmember Iverson, seconded by Councilmember Kramer.
* Ordinance 722; Amending Code Section 6.08.020 dog licensing requirements was discussed and approved upon a motion by Councilmember Reyes, seconded by Councilmember Lobe.
* Building permit 2022-23; new fence at 712 E Second Avenue was tabled at the last meeting as this permit is the current building inspector’s property. Zoning Inspector Knerr inspected the fence and signed off on the permit. The permit was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

NEW BUSINESS

* Resident at 514 E First Ave, Ms. Hawley attended the meeting. She received a nuisance letter from the Town about clean-up of her property. Ms. Hawley feels the town is picking on her family, discriminating and singling them out. Mayor Crossley told her that her husband needs to stop using offensive language on the Clerk’s at the Town Hall. He said the Town is not singling them out as there is a lot of letters sent out around town for properties that need to clean up or have noxious weeds sprayed. Ms. Hawley said they are working on clean-up and the refrigerator has been moved out of the middle of the yard. The swimming pool is being drained and taken down from the front yard. She stated the weeds and grass have been cut but they have nowhere else to store the old tractor except in the yard. The town will continue to monitor the property until clean-up is satisfied.
* Trailer parking permit 2022-01; 2010 EZ Loader Alumacraft boat trailer at residence of 208 W Fourth Avenue, owner Ted Suchland was approved upon a motion by Councilmember Reyes, seconded by Councilmember Lobe.

CLERK REPORT

Clerk/Treasurer Bohn reported on departmental activities. The town financial single audit for 2021 is still continuing at this time. Training on the new system Springbrook for 2023 Budget is gearing up for the new year.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. There is a lot of activity with cases going on in town. The radar signs have been calibrated on the outskirts of town and are up and running.

FIRE REPORT

There was no Fire Report.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. The pool has been drained for the season. A new door was replaced and installed at the Community Center kitchen. The Public Works Department is getting the town ready for Deutschesfest 2023.

COUNCIL REPORT

There was no Council Report.

MAYOR’S REPORT

There was no Mayor’s Report.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:38 p.m.

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 Mayor William F Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

 Odessa Town Council Minutes

Special Budget Meeting

Wednesday, September 21, 2022 – 5:00 p.m.

CALL TO ORDER

Mayor Crossley called the meeting to order at 5:00 p.m. Present were Councilmember Reyes, Councilmember Lobe, Councilmember Kramer, Councilmember Iverson, Clerk-Treasurer Bohn, and Public Works Director Paszkeicz

BUDGET WORKSHOP

The 2023 potential budget expenditures regarding water, sewer, parks, and cemetery were discussed.

Next Budget meeting is set to be Wednesday October 5, 2022 at 5:00 p.m.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 6:49 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

September 26, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Iverson, Councilmember Kramer, Councilmember Reyes, Councilmember Lobe, Clerk/Treasurer Bohn, Zoning Inspector Knerr and public citizens.

ADDITIONS OR DELETIONS TO AGENDA

There was one addition to the agenda under new business a. – request for use of the Old Town Hall free of charge for Cathy McMorris Rodgers campaign.

APPROVAL OF MINUTES

The September 12, 2022 regular Council Meeting Minutes and September 21, 2022 Budget Meeting Minutes were approved upon a motion by Councilmember Reyes, seconded by Councilmember Kramer.

APPROVAL OF FINANCIALS

September 26, 2022 claim clearing checks #11132 - 11145 for $18,901.56 were approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.

PUBLIC COMMENTS

There were no Public comments.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

* Town resident, Ms. Kim Ramm submitted a request to Council for use of the Old Town Hall free of charge. The request was for political party of Cathy McMorris Rodgers campaign. The Council discussed this in depth. They are unable to approve the request as it is a political party and Council is unable to gift public funds for a political event.
* Building permit 2022-24 for a new fence at 412 Birch Avenue was not approved as changes need to be done and permit needs to be resubmitted with a variance to the Planning Commission.
* Building permit 2022-25 for a new roof, siding and windows at 710 E Second Avenue was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.
* Building permit 2022-26 for a new roof at 205 N Division Street was approved upon a motion by Councilmember Reyes, seconded by Councilmember Kramer.

CLERK REPORT

Clerk/Treasurer Bohn reported on departmental activities. The town financial single audit for 2021 is still continuing at this time. New system training continues with payroll and month-end processing.

POLICE REPORT

There was no Police Report.

FIRE REPORT

There was no Fire Report.

PUBLIC WORKS REPORT

There was no Public Works Report.

COUNCIL REPORT

Councilmember Iverson asked how Deutschesfest 2022 turned out. An update on property address of 405 E First Avenue was given along with the court process of abatement and town cleanup at the property.

MAYOR’S REPORT

There was no Mayor’s Report.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:22 p.m.

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 Mayor William F Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

Special Budget Meeting

Wednesday, October 5, 2022 – 5:00 p.m.

CALL TO ORDER

Mayor Crossley called the meeting to order at 5:06 p.m. Present were Councilmember Reyes, Councilmember Lobe, Councilmember Kramer, Councilmember Iverson, Clerk-Treasurer Bohn, Police Chief Jimerson

BUDGET WORKSHOP

The 2023 potential expenditures regarding police department budget was discussed.

Next Budget meeting is set to be October 26, 2022 at 5:00 p.m.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 6:43 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

October 10, 2022

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:00 p.m. This meeting was held in person and via the ZOOM app, meeting ID and password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Kramer, Councilmember Reyes, Councilmember Lobe, Clerk/Treasurer Bohn, Police Chief Jimerson, Fire Chief Walter, Zoning Inspector Knerr and public citizens. Councilmember Iverson was absent.

Josh Clark, Councilmember position #2 was sworn in by Mayor Crossley. Mr. Clark is filling the remainder Council term of Amy Gimmestad who vacated the council in July 2022 as she moved out of town. This position is up for re-election at the end of calendar year 2023.

ADDITIONS OR DELETIONS TO AGENDA

There were no additions of deletions.

APPROVAL OF MINUTES

The September, 2022 regular Council Meeting Minutes and October 5, 2022 Budget Meeting Minutes were approved upon a motion by Councilmember Kramer, seconded by Councilmember Lobe.

APPROVAL OF FINANCIALS

July Treasurers Report, September Payroll for $32,361.33, October 10, 2022 claim clearing checks #11162-11174 for $44,688.65 were approved upon a motion by Councilmember Lobe, seconded by Councilmember Reyes.

PUBLIC COMMENTS

There were no Public comments.

UNFINISHED BUSINESS

There was no Unfinished Business.

NEW BUSINESS

* Public Hearing for Revenue Sources was set for October 24, 2022.
* Final Public Hearing for Drinking Water Supply was set for October 24, 2022.
* First look at the Lincoln County Levy from the Treasurer was discussed. A levy refund was brought before Council for $105.42 from the previous year. Council is not going to pursue the refund as it is a very small amount and not a guarantee of funds. The town would need to apply to see if the county would grant it.

CLERK REPORT

Clerk/Treasurer Bohn reported on departmental activities. The 2021 Financial audit still continues to progress forward. She reported on the new computer system still being implemented into the Clerk’s Office.

POLICE REPORT

Police Chief Jimerson reported on departmental activities. He gave an update and a handout on the speed radar signs on the edge town with the numbers of speeders.

FIRE REPORT

Fire Chief Walter said there is going to be trainings coming up for the Fire Department.

PUBLIC WORKS REPORT

There was no Public Works Report.

COUNCIL REPORT

There was no Council Report.

MAYOR’S REPORT

Mayor Crossley said he will be restructuring the 2022 Council Committees now that Councilmember Clark is onboard with Council.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:21 p.m.

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 Mayor William F Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

November 14, 2022

PUBLIC HEARING 2023 PROPERTY TAX LEVY

Mayor Crossley opened the 2023 Property Tax Levy Public Hearing at 7:00 pm. Present were Mayor Crossley, Councilmember Iverson, Councilmember Lobe, Councilmember Kramer, Councilmember Clark, Councilmember Reyes, Clerk-Treasurer Bohn, Police Chief Jimerson, Public Works Director Paszkeicz, Zoning Inspector Knerr, and public citizens.

Information regarding the proposed increase for the 2023 Property Tax Levy was given to the public. Mayor Crossley asked for comments or questions from the public. No comments or questions were offered from the public. Public Hearing meeting closed at 7:01 pm.

FINAL PUBLIC HEARING FOR DRINKING WATER SUPPLY

Mayor Crossley opened the Final Public Hearing for the Drinking Water Supply at 7:01 pm. Present were Mayor Crossley, Councilmember Iverson, Councilmember Lobe, Councilmember Kramer, Councilmember Clark, Councilmember Reyes, Clerk-Treasurer Bohn, Police Chief Jimerson, Public Works Director Paszkeicz, Zoning Inspector Knerr, and public citizens.

The Town’s Engineering firm was at the meeting. Century West Engineer Steve Nelson gave information on the Drinking Water Supply to the public. Mayor Crossley asked for comments or questions from the public. No comments or questions were offered from the public. Public Hearing meeting closed at 7:04 pm.

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:04 p.m. This meeting was held in person and via the ZOOM app due to the Coronavirus Pandemic, Meeting ID and Password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Iverson, Councilmember Lobe, Councilmember Kramer, Councilmember Clark, Councilmember Reyes, Clerk-Treasurer Bohn, Police Chief Jimerson, Public Works Director Paszkeicz, Zoning Inspector Knerr, and public citizens.

ADDITIONS OR DELETIONS TO AGENDA

Deletion under Approval of Financials for September Financials due to our new system not balancing. This will be at the next council meeting for approval.

APPROVAL OF MINUTES

The November 14, 2022 regular Council Meeting Minutes and the October 26, 2022 Budget Meeting Minutes were approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe, motion passed.

APPROVAL OF FINANCIALS

November 14, 2022 claim clearing checks 11209 - 11246 totaling $40,195.50 and voided checks 11203 – 11207 and 11212 were approved upon a motion by Councilmember Kramer, seconded by Councilmember Reyes, motion passed.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

* Nuisance at 304 S Division Street, owner Mr. Jim Boss was not present at meeting.
* Nuisance at 109 E Third Avenue, owner Mr. Thomas Harris wrote a letter asking to extend his deadline for clean-up of his property with junk vehicles for five extra days as he will not be back in town in time to meet the deadline to get them moved. Council agreed to the five-day extension for the owner to get the matter taken care of.
* The Hospital is having a major addition added onto their building. Our current building inspector Gerald Greenwalt is not comfortable with inspecting the large project on his own knowledge. The hospital would like to hire an inspection company. City Loupe Inspections submitted an agreement to the town. The Town Attorney Mark DeWulf has looked at the agreement and has several questions and possible concerns that need addressed. The Council would like to hold off voting for this agreement until the legal matters are resolved and the attorney is comfortable in moving forward. Tabled until further notice.
* Resolution 2022-04: a resolution setting the regular levy for property tax for the year 2023 was approved and carried upon a motion by Councilmember Reyes, seconded by Councilmember Kramer.
* Ordinance No. 725, an ordinance relating to the millage and the amount to be levied on taxable property within the town of Odessa, for the year 2023 was read and reviewed. Ordinance No. 725 was read for the second reading, approved and adopted upon a motion by Councilmember Iverson, seconded by Councilmember Lobe.
* Building permit 2022-29 for a new roof at 406 W Fourth Avenue was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe, motion passed.

CLERK REPORT

Clerk Treasurer Bohn reported on departmental activities. The audit for 2021 is still in progress. The town received a $1,700,000 grant for the Community Center Building for upgrades to the building. The town’s new website is under construction. It will be release live at the end of this year 2022 as the person running our current website is retiring.

POLICE REPORT

Chief Jimerson reported on all the department’s activities.

FIRE REPORT

There was no Fire Report.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. He said the department has been working on a broken water mainline this week. The snowplow has been fixed and is being serviced for Winter use. The lift stations around town are being flushed this coming week. Bio-solids are going to be hauled out of town in the coming weeks.

COUNCIL REPORT

There was no Council Report.

MAYOR’S REPORT

There was no Mayor’s Report.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:22 p.m.

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 William F. Crossley, Mayor

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

Special Budget Meeting

Wednesday, October 26, 2022 – 5:00 p.m.

CALL TO ORDER

Mayor Crossley called the meeting to order at 5:08 p.m. Present were Councilmember Reyes, Councilmember Lobe, Councilmember Kramer, Councilmember Iverson, Councilmember Clark, Clerk-Treasurer Bohn, and Public Works Director Paszkeicz.

BUDGET WORKSHOP

The 2023 potential expenditures regarding Public Works department budget was discussed in depth. The full preliminary budget was presented at this meeting.

The 2023 preliminary budget will move forward and be discussed at the Council meeting on November 28th, 2022, pending adoption at the December 12th, 2022 meeting for the calendar year 2023.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:14 p.m.

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 Mayor William F. Crossley

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer

Odessa Town Council Minutes

November 14, 2022

PUBLIC HEARING 2023 PROPERTY TAX LEVY

Mayor Crossley opened the 2023 Property Tax Levy Public Hearing at 7:00 pm. Present were Mayor Crossley, Councilmember Iverson, Councilmember Lobe, Councilmember Kramer, Councilmember Clark, Councilmember Reyes, Clerk-Treasurer Bohn, Police Chief Jimerson, Public Works Director Paszkeicz, Zoning Inspector Knerr, and public citizens.

Information regarding the proposed increase for the 2023 Property Tax Levy was given to the public. Mayor Crossley asked for comments or questions from the public. No comments or questions were offered from the public. Public Hearing meeting closed at 7:01 pm.

FINAL PUBLIC HEARING FOR DRINKING WATER SUPPLY

Mayor Crossley opened the Final Public Hearing for the Drinking Water Supply at 7:01 pm. Present were Mayor Crossley, Councilmember Iverson, Councilmember Lobe, Councilmember Kramer, Councilmember Clark, Councilmember Reyes, Clerk-Treasurer Bohn, Police Chief Jimerson, Public Works Director Paszkeicz, Zoning Inspector Knerr, and public citizens.

The Town’s Engineering firm was at the meeting. Century West Engineer Steve Nelson gave information on the Drinking Water Supply to the public. Mayor Crossley asked for comments or questions from the public. No comments or questions were offered from the public. Public Hearing meeting closed at 7:04 pm.

REGULAR ZOOM MEETING CALLED TO ORDER

Mayor Crossley called the regular meeting to order at 7:04 p.m. This meeting was held in person and via the ZOOM app due to the Coronavirus Pandemic, Meeting ID and Password were made available to the public through postings on the office door and the post office community board. Present were Councilmember Iverson, Councilmember Lobe, Councilmember Kramer, Councilmember Clark, Councilmember Reyes, Clerk-Treasurer Bohn, Police Chief Jimerson, Public Works Director Paszkeicz, Zoning Inspector Knerr, and public citizens.

ADDITIONS OR DELETIONS TO AGENDA

Deletion under Approval of Financials for September Financials due to our new system not balancing. This will be at the next council meeting for approval.

APPROVAL OF MINUTES

The November 14, 2022 regular Council Meeting Minutes and the October 26, 2022 Budget Meeting Minutes were approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe, motion passed.

APPROVAL OF FINANCIALS

November 14, 2022 claim clearing checks 11209 - 11246 totaling $40,195.50 and voided checks 11203 – 11207 and 11212 were approved upon a motion by Councilmember Kramer, seconded by Councilmember Reyes, motion passed.

PUBLIC COMMENTS

There were no public comments.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

* Nuisance at 304 S Division Street, owner Mr. Jim Boss was not present at meeting.
* Nuisance at 109 E Third Avenue, owner Mr. Thomas Harris wrote a letter asking to extend his deadline for clean-up of his property with junk vehicles for five extra days as he will not be back in town in time to meet the deadline to get them moved. Council agreed to the five-day extension for the owner to get the matter taken care of.
* The Hospital is having a major addition added onto their building. Our current building inspector Gerald Greenwalt is not comfortable with inspecting the large project on his own knowledge. The hospital would like to hire an inspection company. City Loupe Inspections submitted an agreement to the town. The Town Attorney Mark DeWulf has looked at the agreement and has several questions and possible concerns that need addressed. The Council would like to hold off voting for this agreement until the legal matters are resolved and the attorney is comfortable in moving forward. Tabled until further notice.
* Resolution 2022-04: a resolution setting the regular levy for property tax for the year 2023 was approved and carried upon a motion by Councilmember Reyes, seconded by Councilmember Kramer.
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* Building permit 2022-29 for a new roof at 406 W Fourth Avenue was approved upon a motion by Councilmember Iverson, seconded by Councilmember Lobe, motion passed.

CLERK REPORT

Clerk Treasurer Bohn reported on departmental activities. The audit for 2021 is still in progress. The town received a $1,700,000 grant for the Community Center Building for upgrades to the building. The town’s new website is under construction. It will be released live at the end of this year 2022 as the person running the current website is retiring.

POLICE REPORT

Chief Jimerson reported on all the department’s activities.

FIRE REPORT

There was no Fire Report.

PUBLIC WORKS REPORT

Public Works Director Paszkeicz reported on departmental activities. He said the department has been working on a broken water mainline this week. The snowplow has been fixed and is being serviced for Winter use. The lift stations around town are being flushed this coming week. Bio-solids are going to be hauled out of town in the coming weeks.

COUNCIL REPORT

There was no Council Report.

MAYOR’S REPORT

There was no Mayor’s Report.

ADJOURN

With no further business Mayor Crossley declared the meeting adjourned at 7:22 p.m.

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 William F. Crossley, Mayor

ATTEST:

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Meri Jane Bohn, Clerk-Treasurer