



# CAPABILITY STATEMENT

CAGE: 8FJT6 | EUI: CU4LYXN1KM44

### (SBA Certifications in Progress)

- Women-Owned
- Veteran-Owned
- Economically Disadvantaged Women-Owned

**Research & Investigations Agency (RAIA)** assists customers with specific tasks and capabilities thereby freeing up their employees to manage more of the day-to-day operations.

RAIA delivers strategic insight and services through decades of adaptability, experiences, professional training, and real-world/lessons-learned approach.

## Past Performance

RAIA has proven experience in the federal, state, and private sector.

- State of NM
- NM Law Offices of the Public Defender
- City of Albuquerque
- NM Senior Olympics, Inc.
- Alcon LLC
- LexisNexis
- Ben E. Keith

### Sample Projects:

- Record Custodian Contracts
- Administrative, Civil, & Criminal Investigations
- Public Records Data Mining
- Event & Parking Planning (10 – 900,000 attendees)
- Construction Project Support
- Mock Jury & Trial Preparation

## Core Competencies

- Investigations
- Research Analysis
- Project Support
- Process Improvement
- Records Management
- Document Control
- Quality Assurance
- Courier Services

## Differentiator

- FAR 52.204-21 Basic Safeguarding of Covered Contractor Information Systems
- NIST SP 800-171 Rev. 3 Protecting Controlled Unclassified Information in Nonfederal Systems and Organizations
- NARA Records Management Training L1, L2, and L3 Series
- Fixed-Price Contracts
- Utilize Vetted 1099 Sub-Contractors

### Point of Contact

Janelle Santillanes, Owner  
 (505) 358-0963  
 janellesant@raiallc.com  
[www.raiallc.com](http://www.raiallc.com)

492110 - Couriers and Express Delivery Services  
 541614 – Process, Physical Distribution, and Logistics Consulting Services  
 541611 – Administrative Management and General Management Consulting Services  
**561110 - Office Administrative Services**  
 561611 – Investigation and Personal Background Check Services