**LEONA’S ROLLING MEADOWS HOMEOWNER ASSOCIATION**

**RETROACTIVE ARC REQUESTS**

January 7, 2025

Dear Residents,

We hope this letter finds you well. As part of our ongoing efforts to maintain the beauty and integrity of Leona’s Rolling Meadows, the HOA is conducting a review of our Architectural Review Committee (ARC) records. Our goal is to ensure all past modifications, additions, or structures on properties are properly documented and compliant with our community guidelines.

If you have made any changes to your property—such as fences, sheds, playsets, or other exterior improvements—that may not have been submitted for ARC approval, we kindly request that you submit a retroactive ARC request. Any structures or improvements without an accompanying ARC Request may cause issues with selling the property or count as a violation against the property.

Submitting this information is important because:

* It helps protect property values and the appearance of our neighborhood.
* Proper documentation can ease future home sales, ensure transparency, and reduce the potential for delays.
* It ensures compliance with HOA guidelines, safeguarding all homeowners’ investments.

Submitting an Retroactive ARC Request is a simple process.

To submit a retroactive ARC request, please visit https://lrmhoa.org/arc-request-form and either complete the online form or print and mail a copy to the HOA. Include details such as the type of structure, the date of installation, and any relevant photos or plans.

We appreciate your cooperation and commitment to preserving the quality of our community. If you have any questions or need assistance, please contact us at [arc@lrmhoa.org](mailto:arc@lrmhoa.org).

Thank you for your attention to this matter and for helping to keep Leona’s Rolling Meadows a wonderful place to call home.

Sincerely,

Leona’s Rolling Meadows HOA

2024 Officers and Board of Directors