

Little Hickory Productions, Inc.

A Pennsylvania Not For Profit Corporation

Hickory Fest 2020 Vendor Information

Thank you for your interest in vending at our festival. Vendors are a very important part of the fun!

VENDOR QUESTIONS

Contact our Festival Vendor Coordinator, Heather Keeney, 570-439-0687 or vendor@HickoryFest.com

HOW TO APPLY:

1. Complete and mail the attached vendor application.
2. Enclose a check or pay on line by credit card for all fees at www.HickoryFest.com (additional fees apply)
3. Enclose a certificate of insurance naming Little Hickory Productions Inc as additional insured.

Deadlines:

Applications due as soon as possible to hold your spot and avoid additional charges, (After June 30th additional 25% added to Fee). There are a limited number of openings and they fill up quickly.

FEES: Due By June 30th (25% added to Fee after June 30th, space not guaranteed after June 30th)

Craft Vendor 10' frontage ... \$175 includes 2 festival passes and basic camping (after June 30th, \$218.75)

Craft Vendor 20' frontage ... \$225 includes 2 festival passes and basic camping (after June 30th, \$281.25)

Food Vendor 30' frontage ... \$350 includes 3 festival passes and basic camping (after June 30th, \$437.50)

Craft and Food Vendors may purchase up to 2 Additional Passes at discounted rate... \$60/each (after June 30th, \$75/each)

Application Hints:

We desire a variety of food and unique merchandise. Vendor selection will be based on professionalism and creativity.

Food vendors must have certificates applicable state permits for food service.

Due to our community partnerships, and fundraising opportunities, Food Vendors may not sell bottled water or soda, unless approved by The Vendor Coordinator in writing.

All vendors must provide proof of insurance with Little Hickory Productions Inc., as additional insured, prior to festival.

First time craft vendors should provide pictures of their wares, hand-made items are preferred.

Fees will be returned for any vendor not selected.

Vendors will now be included on the website, in our social media as well as in the Festival Program, which is distributed all around the county prior to the festival as well as to all of our festival attendees. Applications and Fees must be received by June 30th to ensure you are included in the Festival Program.

Vendor Guidelines:

- All applications will be considered on a first come first served basis and we reserve the right to accept or deny any application.
- FEES: Due By June 30th (25% added to Fee after June 30th, space not guaranteed after June 30th)
- Set-up times, Thursday after 4 pm and Friday 9 am to 12pm (noon), all vendors must be set-up prior to the start of the Festival by 12 (noon) on Friday
- Festival ends at 4 pm Sunday. Tear down does not start until the last stage show ends, NO EARLY DEPARTURES!
- Festival goes rain or shine, prepare accordingly, No Refunds!
- Pa sales tax is the responsibility of the vendor
- Security for your merchandize is your responsibility.
- Vendor camping is provided as close to your booth as possible, vendors with large campers must make arrangements with the Festival Office prior to arrival.
- ALL VENDORS AND THEIR WORKERS MUST HAVE PASSES. Two (2) weekend passes will be provided for craft vendors and three (3) passes for food vendors. Two (2) Additional passes for extra helpers may be purchased at a reduced rate. (if you need more than two (2) extra passes, tickets are available online at www.HickoryFest.com or at the gate at the regular rates).
- No vehicles will be allowed inside the fence during Festival hours.
- Trash removal will be provided but it is your responsibility to use it, your vending area must be kept clean at all times and all trash must be picked up prior to leaving on Sunday.
- Utilities will be provided by Festival, vendors need to supply extension cords and power strips for their use, if water is needed hose and splitters are a must.
- To conserve power the use of twinkle and LED's are suggested for lighting
- There are NO DOGS ALLOWED in the vendor area and within the Festival grounds.

18th Annual Hickory, August 14th – 16th, 2020

