

# Prairie Ridge Homeowners' Association (PRHA)

## Board Meeting

Tuesday, February 27, 2024 · 6:00 P.M. · Pleasant Hill Library

**Present:** Cassie Birk, Jackie Tappella, Sandy Johnson, Mike Rough, Amy Carrison

### Agenda:

#### I. Vent cleaning bid review & vote

- a. Homeowners expressed concerns with the work performed by the previous vendor used in 2021, KMS. Board agrees they should be removed from consideration.
- b. Unanimous (5/5) vote in favor of a contract with Vent Wizard; service to be requested in the April/May timeframe

#### II. Revise landscape/snow removal RFP for final submission

- a. Attached
  - i. See embedded documents

*Draft with proposed changes –  
Prepared 3/13/24*



PRHA Landscape  
Snow Removal RFP -

*Final version with updated  
language*

*Current as of 3/26/24*



PRHA Landscape  
Snow Removal RFP -

#### III. Concrete bid

- a. Board agrees that we should attempt to reduce the scope of work & associated costs with the MN Concrete Solutions contract, dependent upon penalties & other assumed risk
- b. Trip hazards & other safety concerns to be prioritized over cosmetic/aesthetic appeal in the scope reduction
- c. Board agrees to explore the possibility of reducing the scope or cancelling the contract altogether & will engage legal counsel to advise on options & risks
- d. Board agrees to allow Mike Rough to reach out to PRHA legal counsel, Evan Leach, for advisement on contract options