



FOOD TRUCK RULES & REGULATIONS

When: October 30, 2021

Where: 1901 Sun Chase Blvd., Cedar Park, TX 78613

Set-Up Time: Between: 8:30 a.m. and 10:30 a.m., Saturday, October 30, 2021

Vendors must be set up and ready by 10:30 a.m. - **NO EXCEPTIONS!**

DEPOSIT: \$100 Fully refundable deposit due upon confirmation. This deposit will confirm you as the only food truck representing your food style (e.g., BBQ, ice cream, Mediterranean). Deposit will be fully refunded upon showing up for Fable Fest and participating for the full time of the festival with all required licenses and permits.

Placement will be subject to the approval of the Fable Fest Committee and on a *“first come, first served basis”*. Vendors will be sent information prior to Fable Fest, detailing setup procedures, assignment map and with a list of contact numbers.

Please be advised:

- The Fable Fest Committee has the right to refuse any vendor.
- Vendors failing to comply with all rules may be required to leave the show and forfeit all monies.
- Food trucks will be shown their assigned space and must stay within this area.
- The receipt of application and fee is a commitment to show.
- Hours of Operation for the Fable Fest are as follows: Saturday, October 30, 2021 from 11:00 a.m. – 4:00 p.m. Food Trucks must be set up and ready to open by 10:30 a.m. that day. **NO EXCEPTIONS!**
- Food trucks must maintain their position at the festival until 4:00 p.m. Saturday, October 30, 2021 unless you sell out. Average attendance at Fable Fest events has been around 7,500 people.
- It is herein agreed by both parties that the Cedar Park Fable Fest will retain full control of the creation and sale of any item bearing the name of Fable Fest.
- **Vendors are responsible for their own set up equipment, such as generators or whatever may be needed for their display and operation. The festival organizers have included tables and chairs in the food truck area.**
- Vendors are responsible for their equipment in case of loss or damage.
- Any vendor that sells a product or service must collect sales tax if they are not exempt and are responsible for reporting their own tax to the Texas State Comptroller.
- Vendor agrees to comply with all local, city and state laws, ordinances and regulations covering fire, safety, health and all other matters. All vendor equipment and materials will be reasonably located within the booth and protected by safety guards and devices where necessary. Vendors will take necessary fire precautions.
- Event will be held rain or shine - no refunds.

- Electricity is not provided. Vendors are responsible for their generators and extension cords if their station/booth requires electricity.
- All supplies (bowls, plates, napkins, utensils, etc.) must be provided by the vendor.
- Food service can include non-alcoholic beverage sales, soft drinks, and water. Sale of alcohol is prohibited.
- All groups using a generator and/or cooking on-site must have a new or inspected 5lb dry chemical fire extinguisher. Your booth will be inspected by the Fire Marshal before the event. If you fail inspection you will not be able to operate until your booth is in compliance.
- Mobile food establishments: Gas containers shall be located and secured on the exterior of the mobile food establishment, open to the atmosphere or if containers are kept in a compartment, the compartment must be separate from the interior preparation area. Access must be from the exterior of the unit and compartment floor and the exterior door must be vented to the atmosphere.
- All food vendors must complete the Temporary Food Establishment Application with the Williamson County and Cities Health Department and pay the \$50 fee associated with the permit. It is the responsibility of the vendor to contact the Health Department separate from the City of Cedar Park. The City of Cedar Park has no involvement with this permit being issued.
- The Temporary Food Establishment Permit is needed for any group that is serving and/or providing samples of foods. If you have an Annual Mobile Food Establishment Permit with Williamson County this can replace the Temporary Food Establishment Permit Requirement. Permit Applications must be submitted to the Williamson County Health District at least two weeks before the event (October 7, 2021). Permit Applications can be submitted by mail, fax, or email. For more information please visit http://www.wcchd.org/services/food_and_restaurant.

Mail:	Phone:	Fax:	Email:
355 Texas Ave (Entrance C), Round Rock, TX 78664	512-248-7620	512-930-3110	rebecca.canfield@wilco.org

- Food Vendors must show all permitting documentation to Cedar Park Public Library Foundation Fable Fest Committee 2 weeks prior to Fable Fest event. If all permitting documentation is not available by October 7, 2021, Cedar Park Public Library Foundation Fable Fest Committee reserves the right to refuse the vendor application, even if previously confirmed. Please email Vendor Application/Contract to info@cedarparkbooks.org with copies of all approved permitting documentation.

Fable Fest is an annual fundraiser for the Cedar Park Public Library Foundation, a 501(c)3 non-profit organization. Proceeds from the event support the Cedar Park Public Library to expand current collection of books, music CD's, videos, and DVD's, underwrite technology system improvements, provide high quality educational and cultural programs for children and adults, interactive learning activities, educational toys for the children's room, and arts & craft materials to support innovative literacy and reading programs to inspire and enrich the practice of reading for life.

Cedar Park Public Library Foundation

Food Truck Application/Contract



Business Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Mobile _____

Website: _____ E-Mail: _____

Description of food offered: _____

Please provide a promotional image of the food truck to be used at Fable Fest 2021 along with the completed application and permitting documentation. Promotional images will be used in marketing materials (e.g. newsletters, Flyers, signage, website, social media).

Photographs and documents may be emailed to info@cedarparkbooks.org.

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I, the undersigned, herein referred to as Food Truck Vendor, do understand this Application will become a binding contract upon acceptance by the Fable Fest Committee and am subject to the terms, conditions, and regulations which hereto constitute a part of, or are included in the Application and Contract. GENERAL RELEASE. Food Truck Vendor does hereby and forever discharge the Cedar Park Fable Fest, the Cedar Park Public Library Foundation, and its partners of and from all manner of actions, suits, damages, claims, and demands whatsoever in law or equity, from any loss or damage to Food Truck Vendor's property while in possession, supervision, or auspices of the Cedar Park Fable Fest, its agents, representatives, or employees. I confirm that I have read page one of this contract.

Food Truck Vendor Representative's Name (Please Print) _____

Representative's Signature _____ Date _____

CHECKS SHOULD BE MADE PAYABLE TO: CEDAR PARK PUBLIC LIBRARY FOUNDATION

Mail form and payment to: Julia Mitschke, c/o Cedar Park Public Library Foundation
550 Discovery Blvd, Cedar Park, Texas, 78613

To make payment via credit card, go to the Support Us page at cedarparkbooks.org and choose the "Vendor Booth 10x10". For credit card payments, we kindly ask that you add an additional 3% to cover credit card fees.

Direct any inquiries to: 512-401-5630