

Goals of IP Due Diligence

BUYER

In general:

 Discover and analyze all pertinent business and legal facts surrounding the IP assets to be examined and communicate these facts to the relevant party.

More specifically:

- Identify the technology and IP assets to be examined.
- Understand and verify ownership of and rights in / to the assets.
- Understand third party rights, if any, in / to the assets.
- Determine any facts which may affect the value of the assets.
- Eliminate material unexpected post-closing risks re: the assets.
- Identify any IP rights and assets which are needed post-closing, but which are not included in the assets being examined.

SELLER

In general:

 Gather, organize and make available to buyer all relevant information about your company's technology and IP assets.

Things to Keep in Mind:

- A thorough and organized presentation can provide comfort to the buyer's counsel, whose job is to look for potential problems.
- Packaging technology and IP assets in an attractive way can provide a sense of increased value for the buyer.
- Identifying issues before the buyer has a chance to do so provides opportunity to address them and/or solidify negotiation positions.
- Gathering detailed information and identifying personnel closest to the company's technology and IP assets will put you in a position to answer the buyer's questions in a meaningful way – allowing the due diligence to proceed more quickly.

The Due Diligence Process

- Six steps in the basic IP due diligence process:
 - Understanding the client's objectives regarding the due diligence process (both substantively and financially).
 - Identifying the scope of the review to be undertaken.
 - Developing a plan for accomplishing the due diligence investigation.
 - Executing the due diligence.
 - Communicating the due diligence findings to the relevant parties.
 - Implementing any necessary remedial actions, such as:
 - Negotiating changes to pricing or other deal points;
 - Negotiating protective reps / warrants / indemnities;
 - · Obtaining consents for / amending / canceling license agreements;
 - · Correcting defects in chains of title;
 - · Addressing potential infringement.

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Patent Due Diligence

- Information that Seller Should Provide:
 - Listing of seller's patents, applications, and invention disclosures
 - Determine expiration date for each patent.
 - File histories and copies of invention disclosures
 - Confirm statutory requirements met re: filing and issuance, such as filing / maintenance fees; duty of disclosure; publication.
 - Chain of title records (incl. security interests & other encumbrances)
 - Verify chain of title records at U.S. Patent Office.
 - Confirm that all inventor ownership rights vested in seller.
 - · Review all applicable assignments.
 - Listing of all patent assets licensed to / from the seller
 - · Review patent license agreements.
 - Records re: any patent litigation / administrative proceedings
 - Copies of any patent demand letters sent / received by seller

Patent Due Diligence

More Detailed Review by Buyer:

- Study scope and strength of patent claims / possible infringement.
- Identify possible "blocking" patents owned by third parties.
- Determine whether patent has been "misused" by e.g., tying, etc.

Likely Questions from the Buyer:

- What products / services / technologies do each of the patents cover?
- How are those products / services / technologies commercialized?
- Do competitors have patents in the same space? How monitored?
- What is seller's patent strategy?
- Can we see any non-infringement / invalidity opinions?

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Trademark Due Diligence

Information that Seller Should Provide:

- Listing of seller's registered and unregistered trademarks
 - Identify trademarks used by seller for which no formal protection sought.
 - Assess alleged dates of TM adoption; review evidence of use cited to USPTO; etc.
- File histories
- Chain of title records (incl. security interests & other encumbrances)
 - · Verify chain of title records at U.S. Trademark Office.
 - Conduct searches (as possible) for non-U.S. records.
 - Review all applicable assignments.
- Representative samples of promotional literature, etc.
- Listing of all TMs licensed to / from the seller
 - Review TM license agreements.
- Records re: any TM litigation / administrative proceedings
- Copies of any TM demand letters sent / received by seller

Trademark Due Diligence

More Detailed Review by Buyer:

- Review packaging, advertising, and products.
- Assess security interests recorded on trademark records.
- Consider scope and strength of overall trademark portfolio.
- Assess best "top-up" strategies post-closing.
- Evaluate third-party use of seller's marks.

Likely Questions from the Buyer:

- What products / services are marketed under seller's brands?
- How important are TMs to seller's business?
- What is seller's branding strategy?
- Can we see any non-infringement / clearance opinions?

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Copyright Due Diligence

Information that Seller Should Provide:

- Listing of seller's registered and unregistered copyrights
 - · Determine authorship.
 - Evaluate existence of derivative works; review modification history.
- Chain of title records (incl. security interests & other encumbrances)
 - Verify ownership of seller's copyrights (exclusive rights bundle: reproduction; derivative works; distribution; public performance; public display).
 - · Verify chain of title records at U.S. Copyright Office.
 - Review all applicable assignments.
- Listing of all copyrights licensed to / from the seller
 - · Review copyright license agreements.
- Records re: any copyright litigation / administrative proceedings
- Copies of any copyright demand letters sent / received by seller

Copyright Due Diligence

More Detailed Review by Buyer:

- Assess security interests recorded on copyright records.
- Consider scope and strength of overall portfolio.
- Assess best "top-up" strategies post-closing, including filing formal registration applications for litigation (as applicable).
- Evaluate third-party use of seller's works.
- For pre-March 1989 works, determine if formality requirements are met.

Likely Questions from the Buyer:

- What is seller's strategy re: seeking copyright registrations?
- Is seller aware of any unauthorized copying of its proprietary works?
- Are formality requirements met for any pre-March 1989 works?
- Is seller in compliance with all software license obligations?
- Are third party licensees in compliance with seller's license agreements?

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Software Due Diligence

Information that Seller Should Provide:

- Listing of all software owned / licensed by seller (including proprietary and open source software)
 - Review applicable software license agreements (proprietary and open source).
 - Determine if seller is in compliance with all license obligations.
 - Open source requirements re: derivatives, distribution, attribution, etc.
 - Confirm that site / seat licenses are accurate and up-to-date.

<u>Likely Questions from the Buyer</u>:

- Are third party licensees in compliance with seller's license agreements?
- Any patent rights expressly or implicitly granted per license?
- Does source code contain trade secret or is it maintained as such?
- Is the copyright in seller's software code registered?
- Is patent protection available?

Trade Secret Due Diligence

- Information that Seller Should Provide:
 - Listing of all trade secrets maintained by the seller
 - Evaluate "common interest" before asking for disclosure of trade secrets.
 - Copy or description of seller's trade secret protection policy, if any
 - Evaluate seller's processes for protecting trade secrets:
 - · Non-disclosure agreements.
 - · Source code escrows.
 - "Confidential" labels for documents, etc.
 - · Physical / network security.
 - · Restricted access for employees and visitors.
 - · Visitor logs, badges, etc.
 - Anti-reverse engineering protections.
 - Determine relative value of trade secret to buyer; will buyer be able to maintain secrecy?
 - Are patent rights still available?

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