

# GARDEN CITY DEPARTMENT OF RECREATION AND PARKS

## 2018 SPRING SOFTBALL LEAGUE

### APPLICATION PACKAGE FORM

Here is your application package for the 2018 Spring Softball League. Please complete each form as per the following instructions and return all paperwork, with payment, to the Recreation and Parks Office at 108 Rockaway Avenue OR to the Community Park Office.

1. **APPLICATION FOR ENTRY**

Must be filled in by the team manager and signed in the appropriate location. Please type or print legibly.

2. **ROSTER FORM**

Must be filled in completely for each player. Include name, address, and phone number for each player. Incomplete roster forms will **NOT** be accepted by the Recreation and Parks Office or Community Park Office.

3. **TEAM ELIGIBILITY**

Eligibility of teams and team members is based on the following: This league is open to businesses, firms or organizations which are based in the Incorporated Village of Garden City, as well as teams comprised of current residents of the Incorporated Village of Garden City. Members of teams must be bona fide employees or members of organizations, or current residents. Additionally, employees of the Incorporated Village of Garden City are also eligible.

4. **IDENTIFICATION REQUIREMENTS**

Proper identification, as detailed below, is required for all players in this league.

- a. If the team is a business team, a letter, written on company letterhead, and signed by a responsible official of the business, listing all players on the teams who are employees of the business is required.
- b. For all teams, a copy of each player's driver's license *must* be submitted to the Recreation and Parks Office at the time the application for league entry is submitted.
- c. For player employed by the Incorporated Village of Garden City, a photocopy of the employee identification card issued by the Village must be supplied at the time application for league entry is submitted.

5. **PAYMENT**

**Full league fee is due upon submission of application for league entry. Teams will not be allowed to play and forfeit games until full league payment is in possession of the Department of Recreation and Parks.**

#### League Fee – 2 checks needed

\$325. made payable to: **McKrave Sports** (for umpire fees –CHECKS ONLY)  
(Must be in check form) check # \_\_\_\_\_

\$225. made payable to: Inc. **Village of Garden City** (check or credit card)  
Cash received \_\_\_\_\_ check# \_\_\_\_\_

**APPLICATIONS WHICH ARE NOT ACCOMPANIED BY FULL LEAGUE FEE WILL NOT BE ACCEPTED BY THE RECREATION and PARKS OFFICE.** Teams having sponsors should contact their sponsor and secure a check for the league fee prior to their attempting to submit their application.

Applications for league entry will be accepted at the Community Park office or in the Recreation and Parks Office (108 Rockaway Ave. - Monday through Friday from 8:30 am to 4:30 pm.), **until 4 p.m. Friday, March 30, 2018 or until 14 valid applications are accepted.**

**DATES YOUR TEAM IS UNAVAILABLE TO PLAY MUST BE GIVEN TO THE DEPARTMENT OF RECREATION AND PARKS BY March 30th.**

FOR FURTHER INFORMATION CONTACT TOM MCGERTY at 483-2525 OR [tmcgerty@gardencityny.net](mailto:tmcgerty@gardencityny.net)