



Facilitator Training

A Powerful 3 Weeks Online Training Course

(Or 2 Days Physical training, and 3 Weeks Online Mentoring)

Register Today

COURSE DESCRIPTION

This 3-week online facilitator training program by Identity Branding Forum (IBF) introduces and/or reinforces best practices for teaching asynchronously to a diverse adult population while transmitting an understanding and appreciation for the institution's educational philosophy and policies. The course introduces instructor-candidates to the electronic classroom, presents the IBF teaching-learning model, examines and establishes expectations and best practices for teaching adults online, and models the interaction expectations for facilitators in courses. Upon completion, participants will have assembled a resource portfolio to assist them in their future facilitation endeavors.

MAJOR TOPICS AND LEARNING OBJECTIVES

Upon completion of this program, participants will be able to:

- Negotiate the classroom environment successfully.
 - Successfully log into and out of the electronic classroom.
 - Locate a specific class and their mailbox on their desktop.
 - Create, read and reply to postings within discussion threads.
 - Create, read and reply to postings within their personal mailbox.
 - Provide front-line support and troubleshooting for students with technical problems, while directing students with more difficult concerns to the technical support line.
 - Complete activities that demonstrate successful classroom navigation.
 - Know where to go for additional help.
- Understand the challenges of distance education and adult learning.
 - Describe the characteristics of adult learners.
 - Describe the challenges of online learning.
 - Develop an understanding of online facilitation techniques.
 - Adapt teaching and learning practices to an online classroom.
 - List resources available to aid in online facilitations.
- Explain IBF's educational philosophies and policies.
 - Articulate the online learning model utilized by IBF.
 - Differentiate between templated courses with set learning objectives and flexible learning platforms.
 - Compare and contrast participation and discussion question requirements.
 - Describe and demonstrate the role of the instructor as a facilitator and discuss the role and responsibilities of an instructor.
 - Identify the requirements for IBF instructors.
 - Explain the instructor contracting and payment processes.



- Understand the policies that guide the university and instructor behavior.
 - Adhere to IBF's plagiarism policies.
- Discuss best practices and expectations for facilitating adult education classes online.
 - Examine the expectations of faculty performance.
 - Adopt habits that promote quality facilitation.
 - Evaluate practices that create a positive learning environment.
 - Discuss grading practices, criteria, recording and reporting.
 - Know the evaluation criteria for instructor performance.
 - Synthesize the theories and practices from this training.
- Develop a resources portfolio to aid in facilitation of IBF model classes.
 - Assemble best practices and methodology.
 - Demonstrate competency in facilitation.
 - Compile a resource portfolio listing applicable resources and contacts.

REGISTRATION FEES

- 3-Weeks Online Training: US\$ 200 per person
- 2 Days onsite training and 3 Weeks online mentoring (Minimum 10 people): \$500 per person

** Groups and organizations discounts are available. Contact us for details.*

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FOR MORE INFORMATION & TO REGISTER

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Managed by Identity Branding Forum