

Deployment

☐ Create and set up workspace.
$\hfill\Box$ Publish your reports to the related environment (Power BI Workspace, Power BI Service).
☐ Configure workspace permission and sharing settings.
☐ Establish content distribution and access policies.
☐ Content endorsement.
☐ Create and publish your app.
☐ Add a Workspace logo and App logo.
TESTING AND VALIDATION
☐ Test your reports to identify any issues.
☐ Validate data accuracy and consistency.
☐ Address feedback and make necessary adjustments.
☐ Test reports performance with real data volumes & refresh time.
Refresh and automation
☐ Set up auto data refresh schedules.
$\ \square$ Configure the refresh frequency based on your data update requirements. (e.g., daily).
☐ Monitor data refresh for errors and issues.
☐ Set up email notifications for refresh failures.
□ Perform periodic checks and maintenance.