

## COVID-19 POLICY

Version 3 | 1.12.21

### 1. INTRODUCTION

This policy includes the measures we are actively taking to mitigate the spread of coronavirus. It's important that we all respond responsibly and transparently to these health precautions. We assure you that we will always treat your private health and personal data with a high level of confidentiality and sensitivity.

This coronavirus (COVID-19) policy is susceptible to changes with the introduction or change of governmental guidelines.

### 2. PURPOSE

The purpose of this policy is to outline the strategies and actions that the Ovens Landcare Network intends to take to prevent the transmission of COVID-19, and control the transmission of COVID-19 when a case/s is identified.

### 3. SCOPE

This policy applies to all employees, committee members, volunteers, and contractors - referred to as **attendees**.

### 4. POLICY

The Ovens Landcare Network has a duty of care to provide a safe environment for everyone involved in Landcare activities, including a safe environment to protect people from COVID-19. At any activity where face to face contact occurs (e.g. including but not limited to meetings, field days, social functions, workshops, training) ALL attendees must:

- Follow the Victorian State Government's current restrictions and Chief Health Officer directions, including but not limited to social distancing and face mask requirements
- Stay home if they feel unwell, are waiting for test results, or have been directed to isolate
- Register their attendance in the matter requested by the event/activity organiser
- Be fully vaccinated or medically exempt and be able to produce a valid certificate as requested
- Sign in using the Victorian State Government's QR Code Service in addition to the usual attendance registration for Landcare events/activities
- Produce valid proof of COVID-19 vaccination status and identification on request for sighting by the Covid Marshal (authorised on behalf of the OLN)
- Follow good hygiene practices including hand washing or sanitising, and the cleaning of frequently touched surfaces
- Ensure physical distancing by keeping a distance of at least 1.5 metres between people (unless from the same household). In enclosed spaces/buildings follow the current government guidelines or venue requirements.
- Do not share tools, food, drink, or other items between participants, employees, and contractors.

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- If you receive a positive COVID-19 diagnosis after attending an activity inform the Ovens Landcare Network immediately.

### 5. NOTES

The Ovens Landcare Network will maintain an up to date COVID Safe Plan that will be available on our website ([ovenslandcarenetwork.org.au](https://ovenslandcarenetwork.org.au)) and will be distributed with promotional material for all events/activities.

For more information including what the latest COVID-19 information, head to:

<https://www.coronavirus.vic.gov.au/>

### 6. REVIEW

The Ovens Landcare Network will regularly monitor and review the effectiveness of the COVID-19 Policy to ensure it remains relevant and current. Review date:

Approved on: 01/12/2021

Effective from: 01/12/2021

Authorised by: Ovens Landcare Network Inc. Executive