



Travel Client Intake Form

Form Completion Date: _____

Client Booking Reference Number: _____

Final Payment Due Date: _____

Final Payment Amount: _____

Toastie Potato Travel Adventure

14260 W. Newberry Rd. #214

Newberry, Florida 32669

Phone: 352-842-7113 **Email:** travel@toastiepotato.com

1. Client Information

Full Name: _____

Date of Birth: _____

Email Address: _____

Primary Phone Number: _____

Secondary Phone Number: _____

Passport Number: _____

Passport Expiration Date: _____

Country of Citizenship: _____

2. Travel Details

Trip Type:

- ☐ Domestic _____
- ☐ International _____
- ☐ Luxury _____

Departure City or Airport Code: _____

Destination City or Airport Code: _____

Trip Departure Date: _____

Trip Return Date: _____

Total Number of Travelers: _____

3. Traveler Companions

Companion Name	Relationship	Date of Birth	Passport Number

4. Travel Preferences

Accommodation Type:

- ☐ Hotel
- ☐ Vacation Rental
- ☐ Other:

Preferred Airline or Travel Class:

Special Dietary or Accessibility Requirements:

Visa or Documentation Assistance Needed:

- ☐ Yes
 - ☐ No
-

5. Budget & Payment

Estimated Trip Budget:

Preferred Payment Method:

Deposit Amount Due:

6. Signature and Consent

Myra Barcas, Travel Advisor / Owner

Signature: _____

Printed Name:

Title:

Date:

Client

Signature: _____

Printed Name:

Date:

Client Acknowledgment:

☐ I have reviewed and agree to the travel agency's terms and conditions, cancellation policy, and liability limitations.

Toastie Potato Travel Adventure's Terms and Conditions are available at <https://toastiepotato.com/terms-and-conditions>