

# Belinda Carter

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## SEEKING: TRAINEE FINANCIAL/BUSINESS ANALYST

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- ✓ Career-oriented, highly achieving **BSc and MBA graduate** with a solid grasp of financial analysis, modelling and key concepts gained during studies and work experience.
- ✓ **Proven analytical and numerical background** with a passion for finance as evidenced by MBA dissertation focused on M&A's and work experience gained with a commercial trading agency.
- ✓ **Displays strong leadership capabilities** having co-founded a society and via appointment to the Student Representative Council at Bristol University.

## Education

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### MBA, Bristol University

2016 – 2018

**Core Modules:** *Accounting Information and Control Systems, Business Environment, Research Methodology, Marketing Management, Information Technology Management, Corporate Finance, Financial Management & Analysis, Business Strategy in the Global Environment, and Analysis of Investment Activities.*

**Dissertation:** *'Mergers and Acquisitions in the UK Banking Industry and their impact on ...'*

- *Achieved distinctions in Corporate Finance, Accounting Information & Control Systems in final year.*
- *Elected Student Representative. Worked with students and lecturers to resolve concerns about course work.*

### BSc (Hons) in Computing and IT: Open University: 2.1

2012 – 2015

**Dissertation:** *'.....'*

- *Appointed Communication and IT Officer of the Student Union in 2014. Created and distributed marketing material to advise of upcoming events and scheduled workload of union members.*
- *Co-founded Indonesian Society. Organised social events % helped those facing language/cultural difficulties.*

### Foundation Program in Business Studies, A-level equivalent:

Overall Distinction

2011 – 2012

## Key Skills

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### Financial Analysis

- Completed many research projects involving analysis of company financials, share price & dividend policy.
- Solid understanding of investment appraisal, risk management and capital budgets concepts.
- Well versed with using financial models such as CAPM and Dividend Valuation model.
- Practiced with investment, financing and dividend decisions, portfolio theory and management, calculations on ratios and correlation coefficients.

### Mathematical/Accounting

- Completed Financial Mathematics, Quantitative Methods, Data Analysis, Information Modelling, Advanced Simulation and Statistics for Business.
- Good accounting knowledge with experience of performing annual returns.

### Research

- Researched and evaluated the strategic positioning of several companies and investigated their respective marketing and stress alternative strategies, as part of MBA.
- Gained research experience in mergers and acquisitions.

### Commercial

- Developed a solid understanding of the principles of strategic planning, business development and new market identification through work experience.
- Adept with writing and designing a business plan.

## Work Experience

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### HPC Trading International: Indonesia

Jun 2015–Sep 2016

*Commercial trading agency*

### Graduate Trainee, Marketing and Accounting Departments

- Identified several potential trading partners across Indonesia, Canada, US and UK.
- Forged strong relationships with client companies, some of which still exist today.
- Liaised and negotiated with buyers/suppliers; agreed acceptable trading prices, shipments, legal and other import/export related issues.
- Assisted with market research and business planning; devised new marketing strategies and explored new markets.

## Additional Information

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**IT Skills:** Fully conversant with Microsoft Office: Word, Excel, Access, PowerPoint and Outlook; Good understanding of JAVA, C, HTML, XML, UML – able to write simple programmes.  
Experienced with operating systems: Windows, XP, MAC, OS, Red Hat Linux, and Dos.  
Basic understanding of databases: SQL Server, My SQL and ORACLE.

**Hobbies:** Enjoy hill walking, films, theatre, travel and cooking.