

Mr Antony Silverman
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EH17

Tel: 0123 456 789

24 July 200X

Mr James Grey
Appeal Secretariat
Scottish Executive TREEAD
Johnson House
45 Round Lane
Edinburgh
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Dear James

Ref: Appointments to the Advisory Panel

I have been following the changes in legislation pertaining to farmers' subsidies and the new Single Farm Payment Scheme payable in 200X and was very interested to see the opportunity TREEAD had advertised in the Scottish Farmer on 21 July 200X. Consequently, I am writing to apply for the position to join the TREEAD advisory panel.

I have worked and dealt with farmers for the past eighteen years and have a keen interest and understanding of farming. I spent six years on the road, meeting and building relationships with farmers and assisted them with the completion of their government grant forms.

More recently, I have worked for and owned SFA Ltd, involved in importing and blending fertilisers which involved handling customs and excise, road haulage and all legislation associated with this. In this position, our factory handled Ammonium Nitrate in large quantities and I was responsible for ensuring health and safety standards were met.

I have a strong agricultural background and am highly capable of dealing with government bodies and understanding rules and regulations. In addition, I am a strong team player with a proven dependable track record.

I firmly believe my skills and experience will provide a pivotal platform for undertaking this interesting role and I welcome the opportunity to discuss my application further.

I look forward to hearing from you.

Yours sincerely

Antony Silverman

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