

Equip · Educate · Encourage



**SUPPORTING SOUTH CAROLINA'S
PREGNANCY CARE CENTERS**

**APPLICATION FOR THE SOUTH CAROLINA ASSOCIATION OF PREGNANCY
CARE CENTERS EXECUTIVE COMMITTEE**

Date of Application _____ **Name** _____

Name of Center You Represent _____

Address _____

City _____ State _____ Zip _____

Phone (Day) _____ Phone (Evening) _____

Website Address _____ E-Mail Address _____

1. Briefly state why you are interested in joining the Executive Committee of the South Carolina Association of Pregnancy Care Centers (SCAPCC).

2. Describe both current and past positions held, and services performed for other non-profit organizations or ministries.

3. What gifts, talents, experience, or personality traits would you bring to the Committee?

4. Have you ever served on a Board of Directors or an Executive Committee for a non-profit organization? Yes_____ No_____ If yes, please describe.

5. A requirement of serving on the Executive Committee is to attend quarterly meetings in person. There will also be routine scheduled conference calls and you must have the time to devote to the preparation of annual retreats. With this knowledge would you be able to commit to the time needed to devote to the Executive Committee? Yes___ No__

6. How do you handle conflict with others?

7. A normal term of service on the Executive Committee is three years.
Description of the Executive Committee as stated in the By-Laws is:

The Executive Committee shall have up to five and no fewer than three members. The Executive Committee members are required to have served as director-level or above of medical or non-medical personnel of their respective centers for a minimum of two consecutive years. No more than one staff person per center may serve on the Executive Committee at the same time. The Executive Committee receives no compensation other than reasonable expenses. The Executive Committee shall meet at least quarterly, at an agreed upon time and place.

Terms of office for each Executive Committee member shall be three years to begin on the day of election which will be in May each year and shall expire the day of election at the end of their three-year term. Terms shall be staggered so that one Executive Committee member's term shall expire each year. Therefore, the first election of board members will incorporate a one, two and three-year term.

Executive Committee members are eligible for re-election after rotating off for one full year. Special elections may be held in the event a member of the Executive Committee is unable to fulfill their term of office.

Nomination applications for service on the Executive Committee will be emailed to applicants vetted by the Executive Committee each year. These forms must be completed and returned to the Executive Committee within 30 days upon date of receipt. Nominations will be reviewed by the Executive Committee, and a slate of nominees for each open position will be presented to the full membership for a vote at the May meeting.

Executive Committee Member's Job Description:

Reports To: Executive Committee President

Accountable To: The Executive Committee.

Primary Objective

To play an active role in meeting the goals and accomplishing the mission of the organization. To provide accountability and assistance as needed.

Key Responsibilities

Be present for all meetings as a voting Executive Committee Member.

Makes serious commitment to participate actively in events and committee work.

Volunteers for and accepts assignments; completes them thoroughly and on time.

Stays informed about board matters, prepares well for meeting, reviews and comments on minutes and reports when needed.

Gets to know other committee members and builds a collegial working relationship that contributes to consensus.

Is an active participant in the committee evaluations and planning efforts.

Participates in fundraising for the organization.

Commits to attending board strategic planning and spiritual retreat meetings.

Assists in all event planning.

Assist in recruiting, electing, and educating new Executive Committee Members.

Fulfills any other requirements or duties as needs arise and/or as defined in the bylaws.

Qualifications:

- Committed to SCAPCC Mission Statement, and the Christian faith, demonstrating a growing relationship and walk with Jesus Christ.
- Serve at least 2 consecutive years as a staff member within a South Carolina pregnancy center.
- Possess a thorough understanding of pregnancy care center ministry and administration.
- Proficiency in both oral and written communications.
- Proficiency in computer skills, with ability to utilize Word, Excel, PowerPoint, Outlook, search engines, etc.
- Ability to establish and maintain cooperative working relationships.
- Ability to maintain professionalism in speech and appearance at all times for the organization.

Physical Demands:

- Ability to frequently use a computer and telephone.
- Ability to drive and travel.

The SCAPCC position on the mother's life is as follows:

The South Carolina Association of Pregnancy Care Centers oppose abortion, except to save the life of the mother in an acute medical situation. This acute medical situation is recognized as a tubal pregnancy in which the unborn child cannot survive and it becomes a life-threatening situation for the mother.

Can you agree with this statement? ____ Yes ____ No If no, why?

The SCAPCC mission statement is:

To promote sanctity of human life by way of education, encouragement, and fellowship of and between pregnancy care centers throughout the State of South Carolina, and to create a unified voice to communicate sanctity of human life issues on a local, state and national level.

Can you agree with this statement? ____ Yes ____ No If no, why?

To the extent of your current knowledge of SCAPCC, what vision or change do you think you could bring to strengthen our organization?

Please list any other comments or questions you have about SCAPCC.

Thank you for applying. Your application will be reviewed by the Executive Committee, followed by a panel interview (can be conducted by phone) You will then be presented to the full membership for agreement at the annual meeting