

## Owner Information Form

The data collected on this form is for the sole purposes of conducting the affairs of the Strata Corporation. By providing our office with the information you authorize Pivot Point Properties Ltd. to use your personal information to facilitate the day-to-day operations such as distribute documents, oversee internal accounts, dispatch maintenance, repair or emergency services, and differentiate strata lots.

Building Name \_\_\_\_\_ Strata Plan# \_\_\_\_\_ Strata Lot# \_\_\_\_\_

Civic Address \_\_\_\_\_

Parking Stall # \_\_\_\_\_ Vehicle Make/Model \_\_\_\_\_ License Plate # \_\_\_\_\_

Parking Stall # \_\_\_\_\_ Vehicle Make/Model \_\_\_\_\_ License Plate # \_\_\_\_\_

Registered Owner(s)	Owner 1	Owner 2	Owner 3	Owner 4
Surname	_____	_____	_____	_____
First name	_____	_____	_____	_____
Email address	_____	_____	_____	_____
Phone number	_____	_____	_____	_____
Secondary number	_____	_____	_____	_____

Does at least one registered Owner reside in the Strata Lot? Yes  No  →(if no fill next line)

Absentee Mailing Address \_\_\_\_\_

My Unit is rented No  Yes  if yes → I have submitted a Form K Yes  No

If your unit is tenanted, the Strata Property Act (Sec 146) requires Owners to provide the Strata Corporation with a completed Form K.

Other Occupants	Occupant 1	Occupant 2	Occupant 3	Occupant 4
Surname	_____	_____	_____	_____
First name	_____	_____	_____	_____
Email address	_____	_____	_____	_____
Phone number	_____	_____	_____	_____

Emergency/Alternate Contact Person (in the event of an emergency or you are unreachable by mail/email or phone)

Contact Name \_\_\_\_\_ Contact Phone number \_\_\_\_\_

Pet(s): If you have a pet (granted they are permitted in accordance with the Bylaws) please provide the following information:

*Review the Strata Corporation Bylaws regarding pet permission, requirements & restrictions*

Pet(s)	Pet 1	Pet 2
Name & Type	_____	_____
Breed & Colour	_____	_____
Size	_____	_____

**Return to**  
 Pivot Point Properties Ltd. via:  
 Phone: 604. 743. 1600  
 Mail: #103. 2190 West Railway St.  
 Abbotsford, B.C. V2S 2E2  
 Email: [info@pivotpointproperties.com](mailto:info@pivotpointproperties.com)  
 Fax: 604.743.1606