

Company Name: \_\_\_\_\_ Dept: \_\_\_\_\_ Location: \_\_\_\_\_ Date: \_\_\_\_\_

#284

## OSHA 300 LOG FORM 300, 300A, 301

Form 300 is a record of each injury sustained by a Company Employee throughout the year.

Form 300A is an overall summary of the total number of injuries the company has recorded for the year.

Form 301 captures data from each injury that is recorded.

Meeting Conducted By:

Meeting Attended By:

Print Name

Signature

Notes & Suggestions

Document Filing Reference

Filing Instructions: Copies of this "Tailgate Talk" should be filed in employer's safety training records and cross-referenced in each employee safety-training file. This is intended as a guide only- all rights reserved.