

Company Name: _____ Dept: _____ Location: _____ Date: _____

#032

HAZARDOUS SUBSTANCES COMMUNICATION

- Is there a list of hazardous substances used in your workplace?
- Is there a written hazard communication program dealing with Safety Data Sheets (SDS) labeling, and employee training?
- Who is responsible for SDS's, container labeling, employee training?
- Is each container for a hazardous substance (i.e. vats, bottles, storage tanks), labeled with product identity and a hazard warning (communication of the specific health hazards and physical hazards)?
- Is there a Safety Data Sheet readily available for each hazardous substance used?
- How will you inform other employers whose employees share the same work area where the hazardous substances are used?
- Is there an employee training program for hazardous substances? If so, does this program include:
 - An explanation of "Right to Understand", what an SDS is and how to use and obtain one?
 - SDS contents for each hazardous substance or class of substances?
 - Identification of where employees can see the employer's written hazard communication program and where hazardous substances are present in their work area?
 - They physical and health hazards of substances in the work are, how to detect their presence, and specific protective measures to be used?
 - Details of the hazard communication program, including how to use the labeling system and SDS's?
 - How employees will be informed of hazards of non-routine tasks, and hazards of unlabeled pipes?

Meeting Conducted By:

Print Name

Signature

Meeting Attended By:

Notes & Suggestions

Document Filing Reference