

Company Name: _____ Dept: _____ Location: _____ Date: _____

#038

TRENCHING & EXCAVATING

Minimum Safety Requirements:

- Before opening an excavation, these actions must be taken:
 - ❑ Identify subsurface installations prior to opening an excavation and ensure they are marked.
 - ❑ Notify all regional notification centers and all subsurface installations owners who are not members of the notification centers, two working days before starting work.
 - ❑ Receive positive response from all known owners/operators of subsurface installations.
 - ❑ Meet with owners/operators of high priority (pipelines, electrical lines > 60,000 volts, etc.) subsurface installations that are located within 10 feet of the proposed excavation.
 - ❑ Qualified persons (meet training and competency requirements) perform subsurface installation locating activities.
 - ❑ All exposed employees trained in excavator notification/excavation activities.
 - ❑ Obtain permit from OSHA if workers are required to enter an excavation that is 5 feet deep or deeper.
- While excavating, the exact locations of underground utilities must be determined by safe and acceptable means.
- Excavators must immediately notify the subsurface installation owner/operator of any damage discovered during or caused by excavating activities. If the damage or escaping material endangers life or property, immediately notify 911.
- While the excavation is open, the underground utilities must be protected, supported, or removed as necessary.

Meeting Conducted By:

Print Name

Signature

Meeting Attended By:

Document Filing Reference

Notes & Suggestions

Filing Instructions: Copies of this "Tailgate Talk" should be filed in employer's safety training records and cross-referenced in each employee safety-training file. This is intended as a guide only- all rights reserved.