



Friends of Rhyddings Park Meeting

Date: 12/6/2018

Present:	Ann Warrington – Chair Emma Kearney – Secretary Robert Warrington – Treasurer Katie Rachel Danny Matt Gayle Knight Ronnie Pickup Barry Ingham Ann Guest Sheila Taylor Stacey Scott
Apologies	Catherine Cheeseman – Vice Chair
Agenda:	<ol style="list-style-type: none"> 1) Introductions and Welcome 2) Matters arising from minutes 2/5/2018 and ratification 3) Update on the park works 4) Rhyddings Community Events Programme 5) Signs in the park / storyboards of the park's heritage and history 6) Any Other Business 7) Events diary – launch week (week of 27th August 2018) 8) Next Meeting
Agenda Item	Discussion
1	Introductions and Welcome
2	<p>Matters arising from minutes 2/5/2018 and ratification</p> <p>Update 2/5/2018</p> <p>Bins, Handrails, benches Handrails – there will be a handrail on the steps leading up to the performing space – to comply with regulation. No other handrails are planned. All of the park is accessible and aside of the steps leading up to the performing space – there are no more than 5 steps anywhere and any alternative route available.</p>

	<p>Benches – approx.. 10 new benches will be placed in the park once the works have been completed.</p> <p>Bins – member of the public have asked 1) if they could be 2 or 3 more bins in the park and 2) could a local business sponsor the beds.</p> <p>HBC would like to know where people think the bins should be and could anyone wishing to sponsor a bin, please contact Ann at FoRP for further discussion (would cost approx. £200).</p> <p>Black Dog Pub offered to sponsor poo bin however the group felt single rubbish bins were required near the play area, picnic benches and near the Coach House.</p> <p>Would any local businesses like to sponsor a bin – please in box FoRP</p>
3	<p>Update on the park works</p> <p>Rhyddings Park Steering Group 15th May 2018</p> <p>Landscape Works No further work until build complete & then re-instatement will commence</p> <p>Coach House and Walled Garden Work Update Lift is in, first fix electrical, joinery and plumbing in Plasterer started this week – will take 2 to 3 weeks Service Building / Coach House dried and secure Windows and doors install week being 5th June 2018 Scaffolding coming down next week Coach House capacity 100 (building regulations adhered to) Glass House due to be installed week beginning 5th June 2018 Projected completion Date 30th June 2018 – external works may go on beyond this / re-instatement and final stone work repairs</p> <p>Stone Mason Update HBC meeting with Stone Mason – sorting out plinth for drinking fountain as a priority Then he will move into to complete remaining work – sundial, fountain, entrance to Fielding Lane, stone walls</p> <p>Bootstrap Café Kitchen – white & stainless steel as per food safety standards – fully fitted Awaiting connection date for gas and electric Bootstrap - plan for funded / creative training café. Will need to work on sustainability – also bids for activities to enhance funding. Links with Accrington & Rossendale college. Will need to build up to achieve a regular trade. Very much a work in progress and development.</p> <p>Audience Development Plan Archaeological – last week of term and October half term FoRP Rhyddings Community Events Programme ratified</p> <p>Staff Recruitment and Selection Shortlisted for posts – Volunteer and Engagement Post, interviews 21/5/2018; Gardening</p>

	<p>Coach, interviews 23/5/2018. Hope to start July 2018</p> <p>Accountable Body / HLF Monitor Visit New HLF monitor – Lindsey Birkett, gathering information & updating</p> <p>HBC Events Form Discussion regarding the form & risk assessments required for event organisers to complete in advance of any events – forms currently being reviewed. Further discussion needed to how FoRP and other event organisers will manage the permission process.</p> <p>Discussion from the update:</p> <p>Two residents from Edinburgh Drive attended the meeting and raised concerns about</p> <ul style="list-style-type: none"> - Travel management to the disabled parking spaces - The Coach House being so near to their properties - Increase in traffic / parking around the park - Potential for anti-social behaviour - Security of the Coach House and gardens <p>Ann agreed to discuss travel management with HBC</p> <p>The Coach House development was subject to planning permission and widely publicised, no other comment could be made on this issue</p> <p>The park programme and developments in the park are for the people of Oswaldtwistle, people are encouraged to walk, no additional parking was considered as the developments are for local people.</p> <p>The work plans to illuminate the park – attracting good people in the park / increased presence in the park / free brews for the emergency services – as a community we aim to improve the park and expect to raise standards of behaviour in the park.</p> <p>The Coach House and gardens will be secured, it is appreciated there have been some access to the site at present and this has not been helpful. Ann will clarify the security arrangements for the park with HBC and inform the group.</p> <p>Ron and Barry from Neighbourhood Watch – spoke about using the CCTV from their group and invited Ann for further discussion – she will attend the neighbourhood watch meeting on 25th June at 7pm.</p>
4	<p>Rhyddings Community Events Programme – now ratified by the Steering Group</p> <p>Launch week 27th August 2018</p> <p>Tuesday – Thursday afternoon, kids fun Tuesday PM – craft taster Wednesday PM – 6-7pm taster tea club; 7.30-8.30 taster Zen Yoga Thursday PM – safety in the park Friday tbc Saturday – music and picnic in the park Sunday – café open for brekkie, hoping walking football will start</p>

	<p>Full events programme will be launched ? 1/8/2018, first open hour in Coach House, which will be every Wednesday evening in August</p> <p>Slowly building up programme</p> <p>9th September 2018 – 1-4pm Grandparents Afternoon, Harpist Alice Kirwin will be playing, afternoon tea will be available in the Coach House</p>
5	<p>Signs in the park / storyboards of the park's heritage and history</p> <p>Will need to design a specification developed by FoRP to commission work</p> <ul style="list-style-type: none"> - Reflect heritage - Oral, pictorial and written story - 6-8 storyboards forming trail and story around park - Involvement of community in development - Value for money - Maximum budget £4500 but hope to come in less <p>All agreed this is a good basis for a spec. for the work – The Civic have been identified to complete this work. Gayle will draw up a proposal for further discussion.</p>
6	<p>Any Other Business</p> <p>Locks of Love – supporting people bereaved by suicide – once Kitchen Garden established, all supported</p> <p>FoRP café, home of the Tub Lolly - all supported this !</p> <p>Police Commissioner funding for additional CCTV – Ron advised the group about this, Ann will discuss with HBC and look to make a funding application.</p>
7	<p>Events Diary</p> <p>Stall at The Black Dog, Craft & Art Market 29th July 2018 – FoRP will have a stall to fund raise – Craftibola ! Any donations of arty / crafty items would be welcome</p> <p>Visit the Coach House 8th, 15th and 22nd August 2018 7pm with FoRP volunteer information sessions at 7.30pm</p> <p>Event week 27/8/2018 in the Coach House</p>
8	<p>Next FoRP Meeting 8th, 15th and 22nd August 2018 at 7pm at the Coach House, Rhyddings Park</p>