

**PALMERA PARK CORPORATION**

**BOARD MEETING – January 3, 2011 – 1:00 P.M.**

**Meeting was called to order by President Clyde Wood**

**Members Present –Clyde Wood, Joe Barbro, Orville Kuran, Ed Barth, Janice Hess, & Linda Davis**

**Prayer was given by Janice Hess**

***Minutes* –of December 6, 2010 Meeting were read and approved.**

**Treasurer's Report –November 2010 –Report was given by Orville Kuran and was accepted. (copy attached).**

**Income & Expense: – See Treasurer's Report attached.**

**Outstanding Bills: Joe had a bill for having 12 keys made and Ed has a bill for spraying of the building.**

**Old Business**

***Paving around the Hall:* Clyde Wood said he would get prices for caliche for possibly adding that to the east side of the shuffleboard courts.**

***Popcorn Machine:* Was discussed and motion by Ed was dropped due to lack of a second.**

***Annual Meeting:* Valentines Day, February 14<sup>th</sup> meeting will be held at 7:00 p.m.**

***Nominating Committee:* Ed Barth, Norman Stenzel, and David Heimbach have 3 members who consented to run for board member seats in the February election: Jan Metzgar, Ron Clardy, David Heimbach, with current fill-ins Linda Davis, and Clyde Wood accepting nominations. Janice Hess is still considering.**

***Review Constitution and By Laws:* Clyde will review this with two members this month.**

***Annual Health Inspection:*** Was completed and passed with no demerits. Orville paid the fee of \$150 from treasury.

***Reports: Building and Grounds:*** Linda will look into the cost of replacing the sink and adding a garbage disposal in storage room. She asked for Ladies Group to select a color for the new tiles that John Davis will install for new kitchen backsplash. Ed has a bid under \$500 for David Heimbach and volunteers to paint the Hall exterior in February. Linda made the motion and Orville seconded it and it passed. Ed said he would take care of the signs by placing them on the building after painting of the hall is finished. One sago palm on the corner will be left to keep cars from turning across the grass.

***CD Renewal:*** The \$10,000. CD came due 12-09-10. The Treasurer deposited it in our checking account to defray the \$7.00 a month service charge for having less than \$10,000, until dues come in and it can be reinvested in CD later.

***TV Purchase:*** Joe asked us to consider buying a large TV to replace the older one. This was discussed and did not receive a second.

**New Business:**

***Hugs Bake Sale:*** The board approved to have the Ladies Group hold their Bake Sale to benefit the Hugs Project after Pancakes, January 12.

Ed asked if we could require all new homeowners to pay their membership fees as other Homeowners Associations require. It would require 75% of the owners to establish this. President said we would table until February meeting.

Questions were expressed to Linda as to why Bingo was required to pay \$10.00 for utilities and other activities such as Karaoke, Card Playing, and Pool Playing were not asked to pay. These were addressed by the Treasurer, that Bingo is not a corporation event and that others are activities for which membership dues warrants these benefits. She also questioned if guests are limited from activities after any certain length of times in the park. It was clarified, that as long as they are with the members as their guests, they was no limited number of times they may participate.

The Auditing Committee will be Lee West, John Myler, and Janice Hess and are to meet with Treasurer before the February meeting to audit books.

**Joe moved to adjourn and Orville seconded it. Meeting Adjourned**

***Next Meeting – February 7, 2011 at 5:30 p.m. - 6:00***

**Respectfully submitted,**

**Janice Hess  
Secretary**

**PALMERA PARK CORPORATION  
BOARD OF DIRECTORS  
AGENDA  
February 7, 2011 –6:00 p.m.**

**Call to Order** ✓

**Prayer** ✓

**Members Present** – *all*

**Minutes – January, 2011** ✓

**Treasurer's report –January, 2011** *OK.*

**Outstanding Bills** *OK.*

**Old Business**

**Any Over 55 Violations:** *OK.*

**Paving Parking Areas Around the Hall:** Update on caliche bids *Hald*

**Annual Meeting:** Valentines Day, Feb. 14, 2011, 7:00 pm *OK.*

**Report: Review Constitution and By-Laws .** *OK.*  
**Clyde reports on that.**

**Occupancy report: Janice** *OK.*

**Review Policies:** *{ Drinking in Building }  
{ Bring up at Gen meeting }  
T.V. 50. inch.*

**Reports: Building and Grounds:** Sink and Garbage Disposal in Storage Room  
**Request from Joan Peak.**

~~**Kitchen Backsplash**~~

**Hall Exterior Painting** *at meeting*

**CD Renewal:**

*for 1 member for 1 year*

**Suggestion Box:**

***Other:***

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**New Business:**

***Building and Grounds:*** Set date for cleaning floors and Ladies to clean tables outside.

***Ladies Feb. Meeting:*** Changed to Tues., Feb. 8, 2011 due to Ground Hog Kitchen Work Day being Feb 1.

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***Reports – Building & Grounds***

**Membership -Joe**

**Next meeting – March 7, 2011 at 5:45 p.m.**

# **PALMERA PARK CORPORATION**

## **BOARD MEETING – February 7, 2011 5:50 P.M.**

**Meeting was called to order by President Clyde Wood**

**Members Present –Clyde Wood, Joe Barbro, Orville Kuran, Ed Barth, Janice Hess, & Linda Davis**

**Prayer was given by Janice Hess**

***Minutes* –of January 3, 2011 Meeting were read and approved.**

***Treasurer's Report* –January, 2011 –Report was given by Orville Kuran and was accepted. (copy attached).**

***Income & Expense:* – See Treasurer's Report attached.**

***Outstanding Bills:* Janice presented one for \$19.47 to replace an 8GB Flash Drive from Sharron West that the Corporation is currently using.**

**Orville will pay Lupe for mowing, the \$45. Safe Deposit Box fee, and \$2928. for the State Farm Insurance premium. These will be covered before the new Treasurer is installed.**

### **Old Business**

***Paving around the Hall:* Clyde Wood said he is waiting to hear from someone regarding a bid for caliche for possibly adding that to the east side of the shuffleboard courts.**

***Annual Meeting:* Valentines Day, February 14<sup>th</sup> meeting will be held at 7:00 p.m.**

***Review Constitution and By Laws:* Clyde, along with Carl Stanfill and Charlie Sliffe reviewed the The Constitution and By Laws and did not recommend any changes.**

***Occupancy report:* was given by Secretary, Janice Hess. It will be posted on bulletin board along with the membership list prepared by the Vice President, Joe Barbro. Joe reported that the Corporation has 106 members and 20 associates. The occupancy report reflects that 100% of occupants meet the age 55 qualifications.**

***Review Policies:*** Janice led discussion regarding setting up guidelines for the specific activities that would permit alcohol and the activities that could be alcohol free. Members had made comments to her and Linda regarding the number of outsiders participating in our Park activities, reserving their seats, ahead of the members and bringing alcohol to an entertainment evening. Questions arise as to how many outsiders should be allowed, what kind of number of occupancy is allowed in a building our size, and shouldn't our own members be considered in ticket sales first. Ed moved it might be added to the calendar which activities would be BYOB. It did not receive a second, and was left unresolved.

***Reports: Building and Grounds:*** Linda had prices for various sink options for the storage room. They will run slightly over \$500 and will need to be discussed at the Annual Meeting.

Ed said he would have David Heimbach speak at the Annual Meeting in regards to painting the Hall exterior or cleaning the existing metal siding. It may run more than \$500.

Joe expressed that the Activity Director was discouraged because she has not received support she had hoped for regarding the purchase of the Popcorn Machine and a new larger TV. Ed made a motion to bring the popcorn popper and TV issues to the General Meeting, Monday.

#### **New Business:**

Gracie Myler sent a letter asking that the \$10. per week fee for electricity for the Senior Citizen Bingo be dropped. Orville made a motion that this fee be discontinued and it was approved.

Orville noted that the Contingency CD comes due 2-17-11 and that \$10 from each of the new incoming dues should go into that fund.

***Nominating Committee:*** Ed Barth will communicate with those considering running on the ballot for elections and meet with secretary to prepare ballots for upcoming elections. Election of officers will be held at Annual Meeting. Three officers will be elected for 2 year terms and one will hold a one year term.

**Cleaning the floors in the hall were discussed and will be done on the date that agrees with Ladies Club when they wish to clean tables.**

**Joe moved to adjourn and Orville seconded it. Meeting Adjourned.**

***Next Meeting* –March 7, 2011 at 5:30 p.m.**

**Respectfully submitted,**

**Janice Hess  
Secretary**



**PALMERA PARK CORPORATION  
ANNUAL MEETING – AGENDA  
February 14, 2011– 7:00 p.m.**

**Call to Order**

*Pledge*  
**Prayer** ←

**Pledge of Allegiance** ✓

**Minutes February 8, 2010** ✓ *1,580.00*

**Treasurer's report** ✓

**Old Business** ✓

**New Business – 2011/2012 Budget – Treasurer (pay dues tonight)** ✓

✓ **Dues - \$50 per year per member & \$10 per Assoc. per month** ✓  
**Contingency Fund**

✓ **Audit Committee Report – Lee West** JH

✓ **Park Directory - \$3.00 per directory**

✓ **Occupancy Verification Report – Janice Hess**

✓ **Building and Grounds: Storage Room sink – Linda Davis**

✓ **Painting Hall Exterior- Ed Barth**

**Popcorn Popper** Oct 29 - 5:00 minutes

no **TV & equipment** = my thoughts & adv.  
LEE West. nation.

**Nominating Committee – Ed Barth**

**Secret Ballot Election – (Appoint tally committee of 3)**

**Thank you's to outgoing officers & John Davis for Backsplash  
Labor**

**Announcements**

**Closing comments**

**Next Annual Meeting Feb. 13, 2012**

Pres. Clyde

**PALMERA PARK CORPORATION  
BOARD OF DIRECTORS  
AGENDA  
March 7, 2011 -5:45 p.m.**

**Call to Order**

**Prayer**

**Members Present -**

**Minutes - February 2011** OK

**Treasurer's report -February, 2011** OK

**Outstanding Bills** OK

**Old Business** OK

**Any Over 55 Violations:** ✓

**Paving Parking Areas Around the Hall:** Update on caliche bids ✓

**Annual Meeting:** Feb. 14, 2011, 7:00 pm

**Review Policies: Set Up Committee ,** OK.  
**Letter from Lee West**

**(Reports: Building and Grounds: Sink and Garbage Disposal in Storage Room Total )**  
**Costs**

1,076.?  
**Hall Exterior Painting** OK

**CD Renewal:** OK

**Contingency Fund:** ✓

**Suggestion Box:** nothing

**Other:** \_\_\_\_\_

**New**

**Business:** sign up to game hall

**Membership : V.P. Joe Barbro**

96 members

**Next meeting –April 2, 2011 at 5:45 p.m.**

**PALMERA PARK CORPORATION**

**ANNUAL MEETING**

**FEBRUARY 14, 2011 - 7:00 p.m.**

**The meeting was called to order at 7:00 p.m. by President Clyde Wood. 51 persons signed the attendance sheet.**

**The Pledge of Allegiance was led by Clyde Wood.**

**Prayer was given by Charlie Sliffe.**

**The minutes of the February 8, 2010 Annual Meeting were read by Janice Hess, Secretary, with one correction for date of next annual meeting; which should have read "Feb. 14, 2011" then approved as read.**

**The Annual Treasurer's report as of January 31, 2011 was given by Orville Kuran. A motion was made by Joan Peak, Roger Newport seconded and it carried to accept the Treasurer's report. (See Attached) . Orville reported that the matured CD for \$10,000. Plus interest had been deposited into the checking account to be above the service charge minimum requirements of \$10,000.00 to save the \$7.00 fee.**

**Orville explained the amount of \$1080. 00 would be moved from the general fund into the Contingency Fund CD which matures 2-17-2011. This represents \$10 from each member's dues (108 members), to be accumulated in case of Legal Needs in the future.**

**Old Business – None**

**New Business – The proposed 2011-12 annual budget and recommended dues was given by Orville Kuran. Motion was made by Jerry Blair, seconded by George Hanson , and carried to accept the annual budget and dues of \$50 per member per year and \$10 per associate member per month.**

**Dues are due before March 1, 2011 and may be paid to the Treasurer, Membership Chairman or any board member.**

**The telephone park directory is available for \$3.00. New members will receive first book free.**

The Audit Committee report was given by Janice Hess, Secretary and the Treasurer books for 2010-2011 were found to be in good order. The Audit Committee was Lee West, Jim Luke and Janice Hess. (Copy attached.) . Roger made a motion, to accept the report, it was seconded by Charlie Sliffe and it carried.

The Occupancy Verification report was given by Janice Hess. A survey was conducted as of January 31, 2011 and there are a total of 156 lots; 100 occupied mobile home and RV units, with 15 empty. These 100 are 100% occupied by at least one person 55 or older. Copy attached.

Linda Davis of Building and Grounds asked Gene Peak to give a report on a stainless steel double sink for the Storage Room in the hall. He suggested two types, one being an 18 x 18 x 12" self standing sink with faucets to accommodate large pans. He made a motion to purchase this one for \$708.92 plus faucets, drains, and garbage disposal for approximately a total cost of \$850 to \$900. It was seconded and carried.

Ed Barth of Building and Grounds asked David Heimbach to report his recommendations for painting the hall exterior. He suggested using a paint from Sherwyn Williams at \$52.00 a gallon. Jan Kuran moved to paint the exterior and allow up to \$1000 for the job. It was seconded by B.J. and it carried.

President Wood reiterated that the Popcorn Popper Machine had been voted on in a called special meeting Oct. 29, 2010 and an 11-11 tie was broken by V.P. Bob Pater on a motion to not buy the popcorn machine, voting to defeat the motion to not buy it.

President Wood suggested buying a 50" TV with Home Theater, DVD, and Speakers for the Hall at a cost of \$649. Jerry Blair moved to not buy it, B. J. Carter seconded, and it was voted to not buy the TV.

Ed Barth of the Nominating Committee presented the nominations of Clyde Wood, Linda Davis, and Bobbie Heimbach for two year terms and Janice Hess for a one year term for the election of Board Directors. Gene Peak declined a nomination from the floor by Jerry Blair. Gene Peak moved that nominations cease and accept the four nominees. It passed by a show of hands. Clyde Wood, Linda Davis, Bobbie Heimbach, and Janice Hess were elected to serve.

Pres.

## **PALMERA PARK CORPORATION**

### **BOARD MEETING – March 7, 2011 5:45 P.M.**

**Meeting was called to order by President Clyde Wood**

**Members Present –Clyde Wood, Joe Barbro, Bobbie Heimbach, Ed Barth, &Janice Hess**

***Minutes* –of February 7, 2011 Meeting were read and approved.**

***Treasurer's Report* –February, 2011 –Report was given by Bobbie Heimbach and was accepted. (copy attached).**

***Income & Expense:* – See Treasurer's Report attached.**

***Outstanding Bills:* One for David Heimbach for \$450.92 for Paint, Ed Barth, \$77.79 for Paint Supplies, Orville Kuran \$10.80 for copies for General Mtg., and \$31.94 Plumbing supplies for Gene Peak. These were approved to pay.**

#### **Old Business**

***Paving around the Hall:* Clyde Wood said he would contact someone regarding a bid for caliche this summer.**

***Reports: Building and Grounds:* The sink and garbage disposal in the storage room has been completed at a total cost of \$814.55. The Hall Exterior Painting is nearing completion this week with a cost of \$1076.97. There is overage from the \$1000.00 previously discussed at the general meeting. Janice moved to pay the extra costs and Bobbie seconded. Board approved the overage.**

***Review Policies:* A letter from Lee West was read, regarding this review. President Wood will appoint a committee and report on it by next meeting.**

***Contingency Fund:* Bobbie Heimbach reported a CD for \$6161.49 was purchased at First National Bank, La feria. Purchasing another CD from the general fund was discussed and more information is needed as to the minimum, bank will require for no service charge or if this will be waived.**

***Suggestion Box:* Was Empty**

***NEW BUSINESS:***

**Joe Barbro asked if there would be interest in having a sign on the front of the building. He suggested a "Name the Hall" contest to run this month. Barb and Joe will post a notice about the contest.**

***Membership:* Joe said there were 14 less renewals since 2010.**

**Barbara asked to have the suggested \$500. 00 for activities reduced to \$200. She would like to keep the monies collected for activities, with records and ledger (to account for it), to be used for activities expenses as needed and excess could be used to purchase activities equipment. Bobbie moved to accept this procedure; Ed seconded it. It passed .**

**Joe moved that motions be made by Robert's Rules of Order. Ed seconded. It passed. Pres. Wood commented that Negative motions are improper.**

**President Wood requested calling a special meeting March 17, 2011, at 6:30 pm for the purpose of increasing the Boards' \$500.00 limit. Notices will be posted tonight.**

**President Wood, as well as all board members, would like to see all property owners be required to become members of the Corporation. More discussion will be necessary.**

**Joe moved to adjourn and Bobbie seconded it. Meeting Adjourned at 6:42 pm.**

***Next Meeting* –April ~~24~~ 2011 at 5:30 p.m.**

**Respectfully submitted,**

**Janice Hess  
Secretary**



Pres.

## **PALMERA PARK CORPORATION**

### **SPECIAL CALLED MEETING – March 17, 2011- 6:30 p.m.**

**Meeting was called to order by President Clyde Wood.**

**Announcement was made by Pres. Wood that a copy machine has been set up in the pool room for the members to use for occasional copies. (This was provided by Lee and Sharron West)**

**Pres. Wood asked committees to have their reports ready by next Board Meeting, April 4<sup>th</sup>.**

**President Wood expressed the proposal of raising the \$500.00 spending ceiling and asked for discussion.**

**Roger Newport advised that Article 14 of the Corporation's By-Laws did not allow for amending Article 11, except at an Annual Meeting, not at this special called meeting for this purpose. Orville Kuran, then moved that, "We comply with the Constitution which prohibits the changing of the \$500.00 limit set in Article 11. It can only be changed at our annual Meeting according to Article 14." Lee West seconded it. Discussion followed. Gene Peak called "Question". A vote of uplifted hands passed the motion.**

**Orville Kuran made a motion to adjourn and it was seconded by Roger Newport.**

**The meeting adjourned at 7:00 p.m.**

**Janice Hess**



**Secretary**

**SPECIAL MEETING OF PALMERA PARK CORPORATION**

**WEDNESDAY – March 16, 2011**

**9:00 a.m.**

**PALMERA HEIGHTS RECREATION HALL**

**According to the Constitution and Bylaws of the Palmera Park Corporation, ¼ of the membership can call a Special Meeting.**

**There are 96 members at the present time and 33 have signed to call a Special Meeting for the purpose of an open discussion of the procedures and operation of the Palmera Park Corporation and Palmera Heights Covenants.**

**Every member is encouraged to attend Wednesday, March 16, 2011 at 9:00 a.m.**

*Pres.*

**PALMERA PARK CORPORATION**

**SPECIAL CALLED MEETING**

**AGENDA**

**March 16, 2011 –9:00 a.m.**

**Call to Order – President Wood**

**Members Present –Sign in sheet**

**President asks Gene Peak to speak regarding purpose of this meeting.**

*Discussion:* \_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_

***Next Special Meeting –Thursday, March 17, 2011 6:30 p.m. at Recreational Hall***

***Announcements:***

***Adjourn***

Palmera Heights Board Meeting  
April 4, 2011

Business meeting was called to order by President Clyde Wood at 6 pm with 4 board members present, Clyde Wood, Joe Barbro, Ed Barth, & Bobbi Heinbach.

Minutes of the last board meeting were read by President Wood. Motion to accept them as read was made by Joe Barbro and a 2<sup>nd</sup> by Bobbi Heinbach. Motion carried.

Ed Barth made a comment that 2 gallons of paint were left over from the painting of the hall and they would keep them in case of need.

Treasures report was given by Bobbi Heinbach. (see attached report) Motion was made by Ed Barth to accept Treasurers report, motion, 2<sup>nd</sup> by Joe. Motion passed.

Bobbi received activity report from Barbara Barbro, showing the activity fund profits of \$269.16 to be used for activities for this coming season.

Old Business:

President Wood will still try to get someone to put in some calechi around the shuffleboard courts sometime this summer or in the fall.

A letter was given to the President from the Bingo organization, showing their appreciation of removing the \$10.00 fee for Bingo nights.

New Business:

President Wood received a letter showing that we are accepted as a non profit organization, with our status Tax ID number.

Letter received from Lee West in regards to requesting to see and copy papers from the safe deposit box, which was given to him by Janice Hess, and were copied per his request. President read the letter to the board. A motion was made by Joe Barbro to table this until the annual meeting and a 2<sup>nd</sup> by Ed Barth, so that they can understand what was the purpose of the need. Motion was passed after a discussion.

Bobbi Heinbach ask about the past donation to the La Feria Fire Dept, and it was stated that the corporation always gave a \$50.00 donation, so it was decided to write a check and take it to them.

A request was received prior to the board meeting from Gary & Thada Hart, President Wood ask Gary to read his letter to the board. (Letter attached) The letter was in regards to the animosity from some individual members shown toward the current board members and other members of the corporation. They feel some of the groups with their actions of hate, dissension and confusion toward others. They would like to have peace and harmony within this organization.

Ladies report: (Letter attached) New officers are,

President: Sherry Brooks

V President: Marilyn Knoll

Secretary: Jan Kuran

Treasurer: Sharon West

Pancake Report: (Letter Attached) given by Jim Starcher. They have suggested to keep the same price of \$3.00 pp for next season as the profit from this past year was \$1952.34. Jim and Cathy will continue to purchase kitchen supplies which includes pancake supplies for this next season.

Membership Report:

Report from Joe Barbro that we now have 101 members, and until next season they do not have an accurate count for associate members except of one that pays by the year. (Sherry Brooks)

Letter was received from Jan Kuran given to President Wood, asking for a special request from Mae Smith to have a celebration of family and friends of Roberta Hardinger for her 100<sup>th</sup> Birthday, to be celebrated on July 2<sup>nd</sup> in the recreation hall but would like to include non members that reside within the park. It was read and discussed, a motion was made by Joe Barbro accept this special request, a 2<sup>nd</sup> was made by Bobbi Heinbach. Motion passed.

President asked if there was any other business, with none, made motion to adjourn, 2<sup>nd</sup> by Bobbi, meeting adjourned at 6:35pm

Minutes were Respectfully taken and submitted by Barbara Barbro, as secretary was not present at this meeting

*PRESIDENT*

## **PALMERA PARK CORPORATION**

### **BOARD MEETING – November 14, 2011 6:00**

**Meeting was called to order by President Clyde Wood**

**Members Present –Clyde Wood, Joe Barbro, Bobbie Heimbach, & Janice Hess**

***Minutes* –of March 7, 2011 meeting were read, with April meeting date amended, and then approved.**

***Treasurer's Report* –November 14, 2011 –Report was given by Bobbie Heimbach and amended to add detailed expenditures, then approved. (copy attached). Treasurer is considering making a CD if we can get 1% interest or better. Janice Hess suggested to make one in the amount of \$10,000.**

***Income & Expense:* – See Treasurer's Report attached.**

***Outstanding Bills:* No outstanding bills**

### **OLD BUSINESS**

***Paving around the Hall:* Clyde Wood reported that the caliche and parking area by Shuffleboard courts was completed at a cost of \$250.00 for caliche and posts were donated. Those working with Clyde Wood on this were: Richard and May Smith, Barbara Barbro, Gary Hart and Allen Ramacher. A big thanks should be noted for a very nice job.**

***Reports: Building and Grounds:* An icemaker was installed in the hall refrigerator by Clyde Wood, Allen Ramacher and Gary Hart . A big thank you for this too. It was purchased at Lowes for \$64.66 and the board approved the purchase.**

### **NEW BUSINESS:**

***Membership:* Joe Barbro , V.P., said we now have 112 members, not counting Associate members. He has made up Key Receipts to be signed for as keys are given out.**

**Two residents were believed to be in violation of the occupancy requirements,**

**and will be sent registered letters. President and Vice President volunteered to do this and the Board approved it.**

**Joe Barbro made a motion to purchase a 47" HDTV with donations, and the Corporation funds to cover the remaining amount under \$500.00 for use in the Hall for activities, such as movie night, Super Bowl Parties, exercise and etc. Lee & Sharron West have purchased this at WalMart for \$755.59 and will be reimbursed for it. Bobbie Heimbach seconded and the motion passed.**

**Bobbie Heimbach moved to adjourn and Janice Hess seconded it. Meeting Adjourned at 6:45 pm.**

***Next Meeting* –December 5, 2011 at 6:00 p.m.**

**Respectfully submitted,**

**Janice Hess  
Secretary**

PALMERA PARK CORP.  
Treasurers Report  
November 14, 2011

BALANCE AS OF APRIL 1, 2011

\$19,412.43

RECEIPTS:

Correct for bank balance	4.04	
#4 Membership dues	410.00	
#7 Pancakes	38.00	

Total Receipts:	\$ 452.04	452.04
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BALANCE: \$19,864.47

EXPENSES:

#1 Administration:

Ck 1141 Joe Barbro - Receipt Book	6.97	
Ck 1149 Taxes	175.53	
Ck 1150 Joe Barbro - Keys-file sup.	32.08	214.58

#2 Bldg. & Grounds:

CPL Apr-Oct, 2011	1 598.59	
City of LaFeria Apr-Oct, 2011	357.96	
Ck 1139 Ed Barth - Roof repair	20.00	
Ck 1142 Bobby Garcis - Calichi	250.00	
Ck 1143 Camilo Martinez - Roof	40.00	
Ck 1142 Lupe Villarreal - Apr-Oct	253.00	
Ck 1146 Lowes - Parking barriers	73.20	
Ck 1147 Lowes - Ice Maker	64.66	
Ck 1148 Clyde Wood - filters	13.74	2,771.15

#3 Activities:

Ck 1143 Clyde Wood - picnic sup. (membership drive)	77.88	77.88
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#7 Pancakes:

Ck 1140 Cathy Starcher - Pancake sup.	205.45	
Ck 1151 Cathy Starcher - Start-up	30.00	235.45

Total Expenses:	\$3,299.06	3,299.06
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BALANCE AS OF NOVEMBER 1, 2011 \$16,565.41

CD - Contingency Fund \$6,161.49

Respectfully submitted

Robertä Heimbach, Treasurer



*President*

**PALMERA PARK CORPORATION  
BOARD OF DIRECTORS  
AGENDA  
December 5, 2011 –6:00 p.m.**

**Call to Order**

**Prayer**

**Members Present –** —

✓ **Minutes – November, 2011** OK

✓ **Treasurer's report – November, 2011** OK

**Outstanding Bills** *None*

**Old Business**

**Reports: Building and Grounds** *Sign.*

**Any Over 55 Violations:** OK

**Television Purchase/ Donations Report:** OK

**CD Renewal:** 0.76% *no.*

**New Business**

**Select date for Special Called Meeting:** To fill board seat vacated by Bldg and Grounds Board Member resignation. *fill in Feb. at Jan meeting*

**Appoint Nominating Committee:** One Director and two from general membership Report in January. *att of Board Janice to chair*

**Appoint Director to review Constitution and By-Laws:** Along with 2 members of general membership ? —

**Review Policies: Set Up Committee**

**Call Health Dept of Cameron County: for Annual inspection (currently Ruben Pardo)**

*Ladies Club to set it up — Date to be given to Ed Barth*

**Renew Sam's Club Membership: (for Park Purchasing agents)**

*Stancher*

**Suggestion Box:** *none*

**Other:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Membership : V.P. Joe Barbro**

**Next meeting: January 2, 2012 6:00 pm**

Pres.

## **PALMERA PARK CORPORATION**

### **BOARD MEETING – December 5, 2011 6:00 pm**

**Meeting was called to order by President Clyde Wood**

**Members Present –Clyde Wood, Ed Barth, Bobbie Heimbach, & Janice Hess**

**Minutes –of November 14, 2011 meeting were read and approved.**

**Treasurer's Report –December 5, 2011 –Report was given by Bobbie Heimbach and approved. (copy attached).**

**Income & Expense: – See Treasurer's Report attached.**

**Outstanding Bills: No outstanding bills**

### **OLD BUSINESS**

**Reports: Building and Grounds: Ed Barth discussed he will be working on moving the sign to the front of the building.**

**President Wood said that one letter was sent for an over 55 violation and after conversation, with those in question, all was resolved. A form letter was drafted for this case and approved for future use in cases of violations.**

**The television purchase/donations report is attached and Treasurer's report will reflect more next month.**

**Bobbie reported that the CD rate is .76% and the majority of the board did not choose to make a CD at this time.**

### **NEW BUSINESS**

**A resignation letter was read from Linda Davis, Bldg. and Grounds, Effective Nov. 22, 2011. Ed moved to hold off appointment or Election for this position until Annual Meeting in February, 2012. Bobbie seconded. It was reiterated that each function is to be cleaned up after, by the acting director or volunteer, heading up that function.**

**Janice Hess volunteered to head the Nominating Committee and will ask two others from general membership to serve and give our report in January.**

**Bobbie Heimbach will head the Committee to review Constitution and By-Laws with Opal Wood and Bonnie Cruse being asked to serve on this committee. Bobbie also recommended the same committee could review Policies at the same time.**

**The Ladies Club will be asked to call for our Annual inspection date and notify Ed Barth, Bldg and Grounds, when that will be.**

**Janice agreed to take care of the Sam's Club Membership renewal for Park Purchasing agents.**

**President Wood has purchased the Garage Sale Permit for Park Wide Sale of Dec. 10, 2011. Those participating may donate toward the expenses of this and the advertising. See Barbara Barbro.**

**No membership report was given.**

**Next meeting will be January 2, 2012 at 6:00 pm.**

**Bobbie moved to adjourn and Ed seconded.  
Meeting adjourned at 7:00 pm.**

**Respectfully submitted.**

**Janice Hess,  
Secretary**