

**PALMERA PARK CORPORATION  
BOARD OF DIRECTORS  
AGENDA  
January 2, 2012 –6:00 p.m.**

**Call to Order**

**Prayer**

**Members Present –**

**Minutes – December, 2011** *changed*

**Treasurer's report – December, 2011** *OK*

**Outstanding Bills**

**Reports: Building and Grounds** *Ed to check on Iris?*

**Any Over 55 Violations:** *none* *more signs? Bring up a Feb. anded meeting*

**Television Donations Report:**

**Activities Report: Barbara Barbro**

**Membership : V.P. Joe Barbro** *OK*

**Old Business:**

**Garage Sale Expenses: Barbara Barbro** *\$11.50* *order*

**New Business**

*Non. members coming to ball  
for to talk to them.*

**Nominating Committee Report: Janice Hess, John Myler, and George Hansen** *OK*

**Review Constitution and By-Laws Committee Report: Bobbie Heimbach, Opal Wood,  
and Bonnie Cruse** *OK*

*OK* **Review Policies Committee: Bobbie Heimbach, Opal Wood and Bonnie Cruse**

*OK* **Health Dept of Cameron County: Annual Inspection Report- Janice Hess**

*Ed check on window blinds*  
**Note from Ladies Club: Janice Hess**

**Sam's Club Membership: Janice Hess**           

**Suggestion Box:** none

**Other:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Next meeting: February 6, 2012 6:00 pm**

Pres.

## **PALMERA PARK CORPORATION**

### **BOARD MEETING – January 2, 2012 6:00 pm**

**Meeting was called to order by President Clyde Wood**

**Members Present –Clyde Wood, Joe Barbro, Ed Barth, Bobbie Heimbach, & Janice Hess ; Guests: Barbara Barbro, Opal Wood**

**Minutes –of December 6, 2011 meeting were read, revised, and approved.**

**Treasurer's Report –January 2, 2012 –Report was given by Bobbie Heimbach and approved. (copy attached). \***

**Outstanding Bills:** Bldg. & Grounds purchased a Shop Vac and a new broom For \$49.92. State Farm Insurance is due \$2925.00. Max Pest Control bill for \$64.95, and Clyde Wood purchased ice cream for Jan. 1<sup>st</sup> event. A health certificate fee for \$150. There was discussion of shopping for other insurance quotes.

**Reports: Building & Grounds:** Ed made a motion and Janice Hess seconded, that we ask the membership at the annual meeting to vote on moving the sign to the building or leaving it where it stands.

**Television Donations Report:** Donations received in the amount of \$369.00. (See attached.) \*

**Activities Report:** Barbara Barbro reported \$316.54 profit from Activities, and noted that she had not received any funds from Treasurer. (See Attached.) \*

**Membership:** V. P. Joe Barbro reported 115 members and 7 associates.

#### **Old Business:**

**The Park Wide Garage Sale expenses were \$23.00 and \$24.20 total of \$47.20. Donations covered most of the advertising.**

#### **New Business:**

\* Copies received  
at mtg.

**There was more discussion on who was to clean up after using the hall, that each person or persons responsible for the event, should be responsible to see that it was left appropriately.**

***Nominating Committee Report:* given by Janice Hess that she and John Myler and George Hansen, and Ed Barth had gotten candidates for election of Board Members: Ed Barth, Ron Clardy, Susan Melvin, Gene Peak, Allen Ramacher, and Richard Smith.**

***Constitution and By- Laws Committee Report:* Bobbie Heimbach, Opal Wood, and Bonnie Cruse had met and will present their changes at the next meeting, before the annual meeting.**

***Annual Inspection Report:* was given by Secretary Janice Hess that we received no demerits, and read the recommendations from the inspection that we are grandfathered in on some of the new changes, provided we do not change our name or sell out. One requirement would be the addition of another sink, as three sinks are required; one for wash, rinse and sanitize. Our stove condition is fine BUT if inspection reveals any smoke, etc. damage, the fire marshal would be notified and probably have to do several thousand dollars of repairs.**

**Our oven does not work properly and should be inspected professionally, but purchasing a new one was discussed; and will be tabled until annual meeting.**

**Janice discussed the Sam's Wholesale Club Membership; that our purchasers, have been using their own card and we might wait to renew until the need arises.**

**A note from the Ladies Club for Bldg. & Grounds expressed the need to have the mini-blinds cleaned and repaired. Ed said he would get estimates for new ones before the next meeting.**

**A motion from Janice to adjourn and Joe seconded it concluded the meeting at 6:55 pm.**

**Next meeting will be February 6, 2012 6:00 pm.**

**Respectfully submitted.  
Janice Hess,  
Secretary**

Pres.

## **PALMERA PARK CORPORATION**

### **BOARD MEETING – February 6, 2012 6:00 pm**

**Meeting was called to order by President Clyde Wood**

**Prayer was given by Barbara Barbro**

**Members Present –Clyde Wood, Joe Barbro, Ed Barth, Bobbie Heimbach, & Janice Hess ; Guests: Barbara Barbro, Opal Wood, Sherry Brooks, Jim and Cathy Starcher and Joe's sister, Mary**

***Minutes* of January 2, 2012 meeting were read, and approved.**

**Treasurer's Report was given by Bobbie Heimbach and approved. (copy attached). The Contingency Fund CD will come due Feb. 17<sup>th</sup>. The Audit Committee consisting of Jim Luke, Orville Kuran, and John Myler have met and reviewed the Treasurer books. Bobbie will have the Annual Financial Report and Proposed Budget ready for the Annual Meeting. She will recommend dues stay at the same rate.**

**State Farm will be paid this month. Bobbie and Ed have checked for other insurance quotes and could not find any who would write a policy, or give a quote for less.**

**Bobbie made a motion to purchase a Bank CD for \$5000. 00 to have this set aside in case it would be needed for the insurance deductible in the future. Joe seconded it and it was approved.**

**Ed gave a report for Building and Grounds that one Mini-blind was replaced and a date is pending for cleaning tables, chairs, and waxing floors, weather permitting. Floor wax has been purchased. The benches in front have warped boards and will need replacing.**

**Vice President Joe reported membership consists of 115 members and 27 Associate members.**

**President Wood asked that Barbara Barbro get figures for a new kitchen stove before the Annual Meeting. Janice suggested that representatives from Ladies Club might be included as a committee in those decisions.**

**Janice stated that the Park Occupancy Report was ready for reporting to the annual meeting with 100% of the properties, meeting the over 55 requirements for occupancy.**

**The Policies and Constitution-By-Laws Committee will have their changes ready for the Annual Meeting, per Bobbie and Opal.**

**A ballot for election of officers at the annual meeting was reviewed and approved by majority of board. Copy attached.**

**Sherry Brooks addressed the board as to why she is considered an Associate Member when others are considered voting members. An occasion occurred where one (or more) board members told a non-property owner that they were considered a full member. Her question was: "Is board members allowed to choose who gets to be considered full members?" Janice said that needed to be clarified in constitution or by-laws. President says an outside committee (not on board) should review this.**

**A sealed envelope from Paul and Sharon Likeness was opened regarding a membership violation letter sent to them. A previously received letter from Leonard and Vivian Lentz was addressed to each of the board members and President Wood said he was returning a check they had included in his. Letters will be in secretary's file. No other action discussed.**

**Joe made a motion to adjourn and Bobbie seconded it.  
Meeting was adjourned.**

**Annual Meeting: Feb. 13, 2012, 7:00 pm. in the hall.**

**Next Board Meeting – March 5, 2012 at 6:00 pm.**

**Respectfully submitted,**

**Janice Hess  
Secretary**

Pres.

**PALMERA PARK CORPORATION  
BOARD OF DIRECTORS  
AGENDA  
February 6, 2012 -6:00 p.m.**

**Call to Order**

**Prayer**

**Members Present –**

**Minutes – January, 2012**

**Treasurer's report – January, 2012**

**Outstanding Bills** *what to be paid*

**REPORTS: Treasurer Annual Financial Report, Proposed Budget ,  
Recommended dues for 2012-2013**

**Membership: Joe**

*115 members  
27 ass.*

*he ready mon 2-13-12*

*shy 5000. C.D.*

**Building and Grounds: Ed** *report.*

**Occupancy Report: Janice**

*ready for mon 14<sup>th</sup>*

**Review Committee: Bobbie, Opal and Bonnie – Constitution, By-Laws**

*One change*

**Review Committee: Bobbie, Opal and Bonnie- Policies**

*no change  
booz use*

**~~Membership: Joe~~**

**Nominating committee: Janice Election details and Ballots**

*Ballots made*

**OLD BUSINESS:**

**CD Renewal: Bobbie** *done*

**Any Over 55 Violations:** *None*

**Other:** \_\_\_\_\_

## **NEW BUSINESS:**

## Sherry Brooks asks to speak:

**Brooks asks to speak:**  
 Hanford member to check

### **Letter from Paul and Sharron Likeness:**

### Letter from Leonard and Vivian Lentz:

mail back to Lutz

**Other:**

***Annual Meeting: Feb. 13, 2012, 7:00 pm.***

**Next Board Meeting – March 5, 2012 at 6:00 pm.**

**Meeting adjourned.**



PALMERA PARK CORP.  
Treasures Report  
February 6, 2012

BALANCE AS OF JANUARY 1, 2012

\$15,090.75

RECEIPTS:

#1 Administration Gabfest	11.00
#3 Activities	96.00
#5 Assoc. Members	380.00
#7 Pancakes	429.00

Total:	916.00	916.00
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BALANCE:

\$16,006.75

EXPENSES:

#1 Administration	
Ck#1161 Clyde Wood-Ice cream	16.95
Ck#1164 Cam. Co. Dept. of Health	150.00
Ck#1166 Janice Hess - supplies	15.92

Total:	182.87
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#2 Building & Grounds

Ck#1160 Ed Barth - Vac., brooms	49.92
Ck#1162 Max Pest Control	64.95
Ck#1165 Ed Barth - Ven. blind	24.89
Ck#1167 Alice Schultz - Tree trim	200.00

Total:	339.74
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#3 Activities:

Ck#1168 Barb Barbro	96.00
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Total:

618.61

BALANCE AS OF FEBRUARY 1, 2012

\$15,388.14

CD Contingency Fund \$6224.40

Respectfully submitted,

Roberta Heimbach, Treasurer

February 3, 2012

To: Mr. C. Wood & Other Board Members:

I want to apologize for attending your MASA meeting in December, that was for MEMBERS ONLY.

I don't think I have stupid printed on my forehead or memory loss has taken over completely yet. I did ask someone if the meeting was for members only ,or open to anyone in the park. I was informed wrong. But I don't blame anyone because people make mistakes, no one is perfect. I have not met anyone perfect in my lifetime. ( NO SUCH PERSON) Just a few that think they are or act like it.

It is sad that no one could have talked to us that day about the rules, or the night before at the bingo games when it was announced to sign up for the MASA MEETING. We have been at this park since February 2009 and as guest many times before that and thought we had found a winner, well it has been another learning experience.

I talked to Mr. Hillstrom from Masa and thanked him for the nice meeting,(first one we have gone to since we joined ten years ago.) and also for the invitation to come to any Masa meeting in other parks in the area. But be sure it is not a Members only park.. He was unaware of the Members Only Rule because he had placed flyers in other parks. Your park has a membership problem for more reasons than one and this is another example.

Well, I won't have to apologize again because believe me it won't happen again. So thank you for a nice impersonal letter. I could say a lot more but what is the use of wasting my time. I have to remind myself you can't fix \_\_?\_\_.

Sincerely, *Leonard & Vivian Lentz*

P.S. I am returning the MASA Meeting gift certificate that we won at the meeting (tell the ladies they can get something for the kitchen or decorations.) Also \$10.00 is enclosed for the pizza , water, and coffee we ate and brought home at Mr. Hillstrom request. I am sure that if we were discussed at the board meeting as rule breakers, the next thing I will hear we are free loaders.

Cc: Vice Pres.: Joe Barbo  
Secretary: Janice Hess  
Treas.: Bobby Heimbach  
Maintenance: Ed Barth

Distribution - Recipient via personal Delivery  
Originator: Lentz Family  
Filed: For Future Reference

2/3/12

To the board,

We would have appreciated an opportunity to have been able to tell our side of the events that you referred to. It would seem to us that being a homeowner here in the park that you would have extended us that courtesy.

We have discovered that there are some on the board who don't even know our names, what street we lived on or even what mobile home we lived in.

The board assumed that we made two mistakes, attending ice cream and being at the MASA presentation. Ice cream, yes - MASA presentation, no.

When we attendee brings on December 21, 2012, it was stated that anyone interested in attending to sign the sheet laying on the front table. We did so, was not the list reviewed before the meeting? -

Paul & Sharon Lehnors

Pres.

**PALMERA PARK CORPORATION  
ANNUAL MEETING – AGENDA  
February 13, 2012- 7:00 p.m.**

**Call to Order**

→ **Prayer** *Lee West*  
✓ **Pledge of Allegiance** *OK*

**Minutes February 14, 2011** *OK*

**Treasurer's report** *OK*

**2012/2013 Budget – Treasurer (pay dues tonight)**

✓ **Dues - \$50 per year per member & \$10 per Assoc. per month.  
Contingency Fund**

✓ **Read Audit Committee Report – Secretary**

✓ **Occupancy Verification Report – Secretary**

**Building and Grounds Report – Outside Sign and Kitchen Stove**

*tabled* ✓ **Constitution and By-Laws Changes – Committee Bobbie, Opal, and  
Bonnie**

*tabled* **Policies Changes – Committee Bobbie, Opal and Bonnie**

*tabled* **Old Business** *Barb report OK*

**New Business – 2012/2013 Budget – Treasurer (pay dues tonight)**  
**Dues - \$50 per year per member & \$10 per Assoc. per month.**  
**Contingency Fund**

**Requests to Speak: Joan Peak O.K.**

**Nominating Committee – Janice Hess, John Myler, George Hansen,  
& Ed Barth**

**- Presents Nominees Names**

*OK 2 - Bath Starchers*  
**President - Asks for nominations from the floor –**

**Secret Ballot Election – (Appoint tally committee of 3)**

*Janice, Barb, Bonnie & Lee*

**Thank you's to outgoing officers**

**Announcements**

*Melvin, Clardy, Barth  
Smith.*

**Closing comments**

**Next Annual Meeting second Monday night in February, 2013**

**Adjourn**

**Board Members to meet and appoint offices following annual  
meeting**

Pres

**PALMERA PARK CORPORATION**

**ANNUAL MEETING**

**FEBRUARY 13, 2012 - 7:00 p.m.**

**The meeting was called to order at 7:00 p.m. by President Clyde Wood. 75 persons signed the attendance sheet.**

**The Pledge of Allegiance was led by Clyde Wood.**

**Prayer was given by Lee West.**

**The minutes of the February 14, 2011 Annual Meeting were read by Janice Hess, Secretary, and were approved as read.**

**The Annual Treasurer's report as of January 31, 2012 was given by Bobbie Heimbach. A motion was made by Joan Peak, seconded and it carried to accept the Treasurer's report. (See Attached) . After dues are paid, \$10 from each member's dues (115 members) amounting to \$1150.00 is set up to cover any litigation expense incurred in the enforcement of the 55 or older Housing for Older Persons Act #18287. This will be added to the current CD which matures February 17, 2012.**

**The Proposed Budget for 2012-2013 will remain the same as 2011-2012. A motion was made by Barbara Barbro, seconded by Lee West, to accept the budget as presented , and it was approved.**

**Membership Dues will remain the same for 2012-13, being \$50.00 per member, per year and \$10.00 from Associate Members per month, and are due before March 1, 2012 and may be paid to the Treasurer, Membership Chairman or any board member.**

**The Audit Committee report was given by Janice Hess, Secretary, and the Treasurer's books for 2011-2012 were found to be in good order. The Audit Committee was John Myler, Jim Luke, and Orville Kuran. (Copy attached).**

**The Occupancy Verification report was given by Janice Hess. A survey was conducted as of January 31, 2012 and there are a total of 156 lots; 100**

**Page 2**

**mobile home and RV units, with 15 empty. These are 100% occupied by at least one person 55 or older. (Copy attached.)**

**A report from Ed Barth of Building and Grounds was read by Pres. Wood. Many accomplishments were noted from the previous year and thanked the many who helped in the endeavors of painting the Hall exterior, cleaning bricks at entrance of park, also the sidewalks being cleaned, and more. Trees were trimmed on the four Palmera Park lots around the hall at a cost of \$200. Don Starcher repaired the guttering at no cost.**

**Moving the over 55 sign on the corner of Hibiscus and N. Palmera, to the front of the building was discussed and voted on, with a motion made by B.J. Carter, seconded by Orville Kuran, to leave it where it is. It passed to stay as is. Gene Peak and Maude Towne expressed that this was the originally accepted place for the sign when the Over 55 rules were set up.**

**Barbara Barbro gave prices and literature pertaining to new commercial kitchen stove ranging from \$1187. - \$4500. It was tabled until details and needs are explored further.**

**B. J. Carter made a motion and Bobbie Heimbach seconded that the Corporation should try to purchase American made products and equipment. It carried unanimous.**

**Jim Starcher questioned the board as to why a TV was purchased when it was voted by the membership to not buy a TV. President said the board was allowed to spend \$500 plus donations. Lee West said he purchased the TV. Gene Peak asked if we were going to follow Roberts Rules of Order. President told him and all, to sit down, the board deemed it necessary. Pres. Wood read the past motion, and expressed that the negative motion was not correct in Roberts Rules and that the amount was for \$649. not \$500 that the board approved. Cathy Starcher expressed that "No, means no". Maudie Towne spoke that the park was spending its members' money and that the majority of the people did not want it.**

**The constitution and by-laws committee consisting of Bobbie Heimbach, Bonnie Cruse, and Opal Wood, submitted their changes. (Copy Attached.) Lee West expressed we did not have advance time to review it. The membership wished to have more time to review it. President said**

**we will post on bulletin board and vote at general meeting next year. Gene Peak asked a question, " Can we do this legally?" regarding the Article 3 change to new owners being obligated to pay the mandatory Corporation yearly fees. He thought we should check this for legality. President said he tabled all by-law changes.**

**B.J. Carter discussed that non-residents and non-members inside the park are being invited to members only functions.**

**Barbara Barbro gave announcements of upcoming events in the park, Men's Valentine Dinner, Self Defense Class, Karaoke, CPR class, Cindy Renee- Sock Hop, AARP 55 Driving Class with Sherry Brooks, and a Mystery Play, etc. She expressed her disappointment in turn-out at some events and appreciation for those who help.**

**Joan Peak reported on our two big fund raisers; the Ground Hog Day Soup/Salad event raised \$976.00 and that the Wednesday Pancakes' proceeds, pays for our supplies. She thanked all who make these events successful and encouraged more participation.**

**President Wood mentioned the parking lot improvements and new Icemaker that were added in the summer months. He thanked those helping him: Barbara Barbro, Richard and Mae Smith, Allen Ramaker and Gary Hart.**

**Gene Peak made two motions, the first being "I make a motion that it be stated in the minutes that the funds in the Contingency Fund were set up to cover any litigation expense incurred in the enforcement of the 55 or older Housing for Older Persons Act #18287. Darlene Mawhinney seconded it and in passed unanimously.**

**The second motion, "I make a motion that it be stated in the minutes that the Board of Directors will enforce the Constitution and By-laws of Palmera Park Corporation and enforce the Covenants of Palmera Heights Park." Doug Carter seconded it and it carried unanimously.**

**Paul Likeness thanked the membership for the sympathy and support during the loss of their grandson. He asked about his recent letter to the Board not being addressed, and felt he should have been notified in**



**Page 4**

**person, not by letter, over the membership violation. He thought that the Masa meeting was open for all, not just park members. Orville Kuran said one procedure might be to put it on calendar which events are open to non-members.**

**Janice Hess chaired the nominating committee, with help from John Myler, George Hansen, and Ed Barth. She presented the Nominees for 4 offices to be filled by secret ballot. Those are: Ed Barth, Ron Clardy, Susan Melvin, Gene Peak, Allen Ramaker, and Richard Smith with nominations from the floor being, Jim Starcher, and Donnie Starcher. President Wood appointed the talley committee of Barbara Barbro, Bonnie Cruse, and Lee West with Janice Hess as board representative.**

**The four elected were: Ed Barth, Ron Clardy, Susan Melvin, and Richard Smith. Three will serve 2 years and one will serve a one year term. Offices will be determined in the board meeting to follow adjournment, as well as who will just serve one year.**

**President Wood thanked the departing board members: Joe Barbro, and Janice Hess.**

**A motion to adjourn was made by Barbara Barbro and seconded by Lee West. Meeting adjourned about 8:50 pm.**

**Respectfully submitted,**

**Janice Hess  
Secretary**

# **PALMERA PARK CORPORATION**

## **BOARD OF DIRECTORS**

**March, 2012**

<b>President</b>	<b>Richard Smith</b>	<b>956-797-4985-Cell</b>
<b>Vice President</b>	<b>Jim Starcher</b>	<b>913-449-1564-Cell</b>
<b>Secretary</b>	<b>Susan Melvin</b>	<b>580-372-3918-Cell</b>
<b>Treasurer</b>	<b>Bobbie Heimbach</b>	<b>956-202-3997-Cell</b>
<b>Bldg &amp; Grounds</b>	<b>Ron Clardy</b>	<b>618-973-6511-Cell</b>
<b>Bldg &amp; Grounds</b>	<b>Ed Barth</b>	<b>701-590-1526-Cell</b>

## **COMMITTEES**

<b>Kitchen</b>	<b>Ladies Club – President-Cathy Starcher, V.P. – Marilyn Knoll, Secretary – Jan Kuran, Treasurer – Sharron West</b>	
<b>Purchase Agent</b>	<b>Jim &amp; Cathy Starcher</b>	<b>956-797-5395</b>
<b>By-Laws</b>	<b>Bobbie, Opal and Bonnie</b>	
<b>Nominating</b>	<b>Janice H,Ed Barth,John Myler,George Hansen</b>	
<b>Auditing</b>	<b>John Myler,Jim Luke, Orville Kuran</b>	
<b>Activities</b>	<b>Co-Chair-Helen Clardy-</b>	<b>618-973-6571-Cell</b>
	<b>Co-Chair-Margie Starcher</b>	<b>913-208-1019-Cell</b>
<b>Sunshine</b>	<b>Mae Smith</b>	<b>797-4985</b>
<b>Pancakes</b>	<b>Jim &amp; Cathy Starcher</b>	<b>797-5395</b>
<b>Senior Citizens Bingo</b>	<b>Gene &amp; Joan Peak</b>	<b>797-1529</b>
<b>Tele. Directory</b>	<b>Sharron West</b>	<b>956-797-3049</b>

**PALMERA PARK CORPORATION  
BOARD OF DIRECTORS  
AGENDA  
MARCH 5, 2012 –6:00 p.m.**

**Call to Order  
Prayer & Pledge  
Members Present –**

**Minutes – February, 2012**

**Treasurer's report –February, 2012**

**Outstanding Bills**

***REPORTS:***

***Membership: Richard***

***Building & Grounds – Ed & Ron***

**Appoint Committees**

*Gave Peake – speaks*

**OLD BUSINESS**

**Any Over 55 Violations**

**Other:**

**NEW BUSINESS**

**Next Board Meeting: April 2, 2012**

**Meeting Adjourned**

# **PALMERA PARK CORPORATION**

## **BOARD MEETING – March 5, 2012 6:00 pm**

**Meeting was called to order by President Clyde Wood**

**Prayer and Pledge were omitted.**

**Members Present –Clyde Wood, Bobbie Heimbach, Richard Smith, Susan Melvin and Ron Clardy. Eighteen guests attended. They are Eugene Peak, Orville Kuran, Don and Margie Starcher, Jim and Cathy Starcher, Albert and Louise Athon, Lee and Sharron West, Opal Wood, Pat Barth, Harold Melvin, Ruth Ramaker, Carol Stenzel, Robert Lutz, Arnold Lance and John Haines.**

***Minutes* –of February 6, 2012 meeting were read, and approved.**

***Treasurer's Report* –Report was given by Bobbie Heimbach and approved. (copy attached). Bobbie stated that a CD for \$5000.00 has not yet been purchased. The interest for a one year CD is .87 %. It was discussed and a decided that a one year CD would be purchased at the given interest rate.**

**Membership: VP Richard Smith said that he would actively start canvassing the park for dues payment and invite new members to join the clubhouse.**

**Eugene Peak raised concern that Deloris Scott's son, Damon, was living with her and he did not meet the age requirement. President Wood said that this matter had been brought to the attention of the board in the past and after investigation, it could not be proven that he was living there.**

**Lee West presented a letter regarding a change in the By-Laws announced at the February 2012 annual meeting. This discussion has been tabled until the next annual meeting. The letter will be included with the By-Laws and reviewed at that time.**

**A sealed letter from Barbara Barbro was opened and read by President Wood. It declared her resignation as Activities Director. To date there have been no volunteers for the position.**

**President Wood read a letter resigning his position as president. He then announced that the current VP, Richard Smith, would assume the responsibilities**

**of the President. Richard thanked Mr. Wood for his hard work on the board and his resignation was accepted.**

**The letters will be in the Secretary's file.**

**New President Smith addressed the board and guests and urged them to approach people that they thought would be interested in filling the positions of Vice President and Activities Director. Please submit the names to any member of the board.**

**Bobbie made a motion to adjourn and Ron seconded it. The meeting was adjourned at 6:30 PM.**

**Next board meeting will be April 2, 2012.**

**Respectfully submitted,**

**Susan Melvin  
Secretary**

To Palmera Heights Mobile Home Park

02/21/2012

**I wish to inform the Board that as of March 31, 2012 I am resigning as your Activity Director. I can not work when there is so much disharmony, and contention. Some members want to control when they are not in a position of the board.**

**This organization is supposed to be able to work together, but some choose to sabotage my efforts and hard work and efforts of other members. My health and life is more important than this job.**

**It is a shame that this has happened as I had many things prepared to entertain the clubhouse and many new ideas. Everyone needs to look at themselves and see what they can do to help support the director, whomever they are. Things that I don't agree with, I don't form an opinion of that person, everyone has a right to their opinion, but let those who are doing the work, do their job with your blessings.**

**Respectfully submitted by,  
Barbara Barbro**

A handwritten signature in cursive script, appearing to read "Barbara Barbro", written in dark ink.

On March 13, 2012, 11:00 Am the Board met at the home of Ed Barth. Members attending were Ed Barth, Ron Clardy, Bobbie Heimback, Susan Melvin and Richard Smith. The meeting was called to fill the position of Vice President. This was vacated when Clyde Wood resigned as president and Vice President Richard Smith filled the presidential position.

Susan Melvin made a motion that Jim Starcher be nominated for Vice President. It was seconded by Ron Clardy. The board voted and the nomination was accepted.

The board then voted to appoint Jim Starcher to the Vice Presidential position. It was approved.

Bobbie Heimback motioned that the meeting be adjourned. It was seconded by Ron Clardy. The meeting was adjourned at 11:15 AM.

Susan Melvin

Secretary

## Additional Board Meeting

A meeting of the board members was held March 23, 2012 at 12:00 PM at the home of Ron Clardy. Members present were Ed Barth, Ron Clardy, Bobbie Heimbach, Jim Starcher and Richard Smith.

Minutes of the March 13, 2012 were read and approved.

The purpose of the meeting was to discuss the position of activities director. Richard suggested that instead of one person acting as director, it be a co-chairmanship. Helen Clardy and Marjie Starcher had expressed interest. A detailed Activities job description was submitted to the board by Jo An Peak. It was reviewed.

Ed Barth made a motion to accept the Activities director as a co-chairmanship and elect Helen Clardy and Marjie Starcher to the positions. They will use the existing 2009 Activities Director Job description. They will report to the board on a monthly basis and turn in any funds once a year. The sign up sheet for volunteers for Chairmans for various activities will be utilized. The motion was seconded by Bobbie Heimbach. The board voted and it



was unanimously approved.

Other discussion ensued regarding activities that could be attended by non-members and potentially raising prices on existing public and parkwide activities. No decision was reached and these items will appear on the agenda for the November 2012 meeting.

Susan Melvin motioned that the meeting be adjourned. Jim Starcher seconded and the meeting was adjourned at 12:43 PM.

Susan Melvin

Secretary

On March 13, 2012, 11:00 Am the Board met at the home of Ed Barth. Members attending were Ed Barth, Ron Clardy, Bobbie Heimback, Susan Melvin and Richard Smith. The meeting was called to fill the position of Vice President. This was vacated when Clyde Wood resigned as president and Vice President Richard Smith filled the presidential position.

Susan Melvin made a motion that Jim Starcher be nominated for Vice President. It was seconded by Ron Clardy. The board voted and the nomination was accepted.

The board then voted to appoint Jim Starcher to the Vice Presidential position. It was approved.

Bobbie Heimback motioned that the meeting be adjourned. It was seconded by Ron Clardy. The meeting was adjourned at 11:15 AM.

Susan Melvin

Secretary

**To: Palmera Park Corporation Board of Directors**

**From: Senior Citizens Bingo**

**March 29, 2012**

**Bingo is open to any resident of Palmera Heights Park and their friends and is held on Wednesdays November through March at 7:00 p.m. Eight games of \$3 to \$5 and 2 games of \$4 to \$10, depending on receipts are played each evening.**

**Bingo cards are \$.50 each and persons can play as many as they want. Cookies/treats are donated by the players. Receipts from treats are held until the following week and included in the pay out.**

**In February 2011 the Board honored our request to not give \$10 per week for the use of the Hall to the Corporation. The players appreciate this as it did make the "pots" a little bigger.**

**The Pancake workers on Wednesday morning see that the Bingo cards, easel with games and coffee are set up. Players after Bingo see that everything is stored in the back storage room.**

**The 2011 and 2012 leaders were Joan and Gene Peak.**

## **Palmera Park Ladies to Activities Chairperson March 2012**

**Calendar items - First Tuesday of each month beginning with November thru April – Regular meeting**

**Remaining Tuesdays – Ladies social, quilt, hugs and etc.  
Ladies Activities**

**Ladies are responsible for Easter, Thanksgiving and Christmas dinners as well as potluck dinners. Ladies make up the sign up sheets.**

**Easter dinner – April 8 – 1:00 p.m. - \$2.00 per person, meat, drink furnished. Sign up sheet will be posted by ladies**

**Potluck April 12 – 5:30 p.m. – Activities post sign up sheet for hostesses. This is done for April. At the March 2010 meeting the ladies voted that beginning in the next season if potluck on the 2<sup>nd</sup> Thursday of the month precedes a dinner activity on Saturday, potluck would be held on the 3<sup>rd</sup> Thursday.**

**Clean Kitchen – April and October or whenever anyone can. A list will be provided on what needs to be done. Ladies voted to post a clean up schedule the first of April for anyone to do as they can. Work with Activities on date.**

**Birthday lunch – Second Monday each month November through April – 11:00 a.m. Meet at Hall to pool rides**

**Birthday lunch for April 9 Chili's in Weslaco**

**Ground Hog lunch – Saturday– Feb. 2, 2013**

**Thanksgiving and Christmas dinners – 1:00 p.m. - \$2.00 per person. Meat, drink provided. Sign up sheets will be posted by ladies**

**A style show in January may be presented**

**Purchasing agent for small kitchen items will be Janice Hess**

**Coordinate with ladies on when to decorate hall.**

**President – Cathy Starcher**

**Vice President – Marilyn Knoll**

**Secretary – Jan Kuran**

**Treasurer – Sharron West**

**PALMERA PARK CORPORATION  
BOARD OF DIRECTORS  
AGENDA  
APRIL 2, 2012 –6:00 p.m.**

**Call to Order  
Prayer & Pledge  
Members Present –**

**Minutes – MARCH 2012**

**Treasurer's report –MARCH 2012**

**Outstanding Bills**

***REPORTS:***

***Membership: Jim***

***Building & Grounds – Ron***

**Committees & Ladies give written report & turn in funds. Activities Committee recommends charge for dinners, breakfast, etc.**

**Report any summer activities. Will Hall be open and reverse osmosis left connected?**

**OLD BUSINESS**

**Any Over 55 Violations**

**Other:**

**New Business**

**Next Board Meeting-October 1, 2012 if quorum of 4 is available-otherwise November will be the next meeting.**

**Meeting- Adjourned**

# **PALMERA PARK CORPORATION**

## **BOARD MEETING – April 2, 2012 – 6:00 P.M.**

**Meeting was called to order by President Richard Smith**

**Prayer was given by Richard Smith**

**Members Present – Richard Smith, Jim Starcher, Ron Clardy and Bobbie Heimbach.**

**Guests: Cathy Starcher**

**Minutes – March 5, 2012 minutes were read and approved.**

**Treasurer's Report: was given by Bobbie Heimbach and approved (copy attached).**

**Building & Grounds report: Ron has fixed the mini blind that was broken. He has sprayed around the outside of the building for ants. He is planning on cleaning the hall floors after Easter.**

**Vice President Jim Starcher reported membership consists of 100 members and 1 associate member as of this date.**

**Outstanding Bills were turned in and approved to be paid.**

### **Reports from Groups:**

***Ladies report* by Sherry Brooks. They had a good year and turned in \$1,518.36 for the season.**

***Pancakes Report* from Jim & Cathy Starcher: They had 44 members who worked this season and made \$1,880.44 after expenses. They have agreed to do pancakes next season 2012-2013.**

***Senior Bingo Report* from Gene and Joan Peak. They will agree to do Bingo next season 2012-2013.**

***Activities Report* from Bobbie Heimbach. Barb Barbro turned over to Bobbie \$151.00 from activities.**

**Bobbie Heimbach made a motion to adjourn and Jim Starcher seconded it.**

**Meeting was adjourned.**

**The next regular meeting will be November 5, 2012 at 6:00 a.m.**

**Cathy Starcher, Substitute Secretary**



PALMERA PARK CORPORATION  
BOARD MEETING  
November 5, 2012 – 6:00 p.m.

Meeting was called to order by President Richard Smith.

Prayer was given by Jim Starcher.

Jim Starcher reported he contacted Ron Clardy & Ed Barth, due to their absence, regarding the appointment of Barb Brown as secretary to replace Susan Melvin who resigned due to a family matter in Michigan. Unanimous approval by all board members to accept Barb Brown as secretary.

Members Present – Richard Smith, Jim Starcher, Bobbie Heimbach & Barb Brown

Minutes for April 2, 2012 meeting were read and approved.

4,920<sup>ns</sup> Treasurer's Report was given by Bobbie Heimbach. Balance as of November 1, 2012, was \$14,919.99 and our contingency CD was \$7,374.00. Jim Starcher motioned and Barb Brown seconded the approval of the Treasurer's Report (copy attached).

No outstanding bills were presented.

Jim Starcher reported we have 102 members and 2 associate members.

No report from Ron Clardy regarding Building & Grounds. Was suggested when Ron Clardy arrives in park to contact him regarding the spraying the club house for bugs.

Regarding any 55 and over violations, Jim Starcher reported he had talked with Deborah Ellis and was informed that the granddaughter and husband, were living in the mobile and making repairs and remodeling. They should be completing this in the next month and a half at which time they will be leaving and a new renter over 70 will be tentatively moving in.

In regard to residents at 612 Anaqua the board is checking on this issue.

Bobbie Heimbach made a motion to adjourn and Jim Starcher seconded.

Meeting was adjourned.

Next board meeting will be on December 3, 2012, at 6:00 p.m.

- NOTE: Irene Szedlmayer, Planning and Community Development Director, met with the board requesting a letter to the mayor of LaFeria from Palmeria Heights supporting the LaFeria Expressway 83 Pedestrian Safety & Mobilty Project which is needed to help LaFeria get a small portion of a grant from TX DOT. Also, tentatively told the board that the resurfacing and reconstruction of Rabb Road would be done by the end of 2013.

**PALMERA HEIGHTS PARK CORPORATION  
BOARD OF DIRECTORS  
AGENDA  
December 3, 2012 – 6:00 p.m.**

**Call to Order**

**Prayer & Pledge**

**Members Present**

**Minutes of November 5, 2012**

**Treasurer's Report**

**Outstanding Bills**

**REPORTS OF COMMITTEES & GROUPS**

- A) Membership (Jim Starcher)
- B) Building & Grounds (Ron Clardy & Ed Barth)
- C) Kitchen (Cathy Starcher)
- D) Pancakes (Jim & Cathy Starcher)
- E) Bingo (Gene & Joan Peak)
- F) Activities (Margie Starcher & Helen Clardy)
- G) Directory (Sharron West)

**OLD BUSINESS**

**Report on 55 & over violations**

**NEW BUSINESS**

**Appoint Nominating Committee (three members from general membership to serve and give a report at January meeting.**

**Appoint Constitution & By-Laws Committee (three members of general membership)**

**Call Health Department of Cameron Count (Ruben Pardo) by Kitchen Group to set up annual inspection date of hall and notify Ed Barth & Ron Clardy of Building & Grounds of the date.**

**Sam's Club Membership Renewal**

**Garage Sale Permit for Park Wide Sale**

**Meeting Adjourned.**

**Next meeting January 7, 2013.**

PALMERA PARK CORPORATION  
BOARD MEETING  
December 3, 2012

Meeting was called to order by President Richard Smith.

Members present were Richard Smith, Barb Brown, Bobbie Heimbach & Ron Clardy. Helen Clardy, co-activities director also was in attendance.

Minutes for November 5<sup>th</sup> meeting were read and a correction by Bobbie Heimbach regarding the treasurer's report was corrected to read \$14,920.75. The minutes were approved by Bobbie Heimbach and seconded by Ron Clardy.

Outstanding bills presented for lawn care by Lupe Villarrel for \$126.50 and Building & Grounds by Ron Clardy for \$12.55 and \$10.84 by Barb Brown for secretarial supplies.

Treasurer Reported a balance of \$14,486.53 and contingency fund remains the same. Motion to accept treasurer's report by Ron Clardy and seconded by Barb Brown.

It was reported the David & Bobbie Heimbach replaced the missing letters on the entrance way.

It was suggested that Bobbie Heimbach check on who was paid to spray the hall for bugs. Ron Clardy is checking on having the fire extinguisher in the hall inspected.

No further information has been reported regarding the 55 and over violation at this time still checking.

Discussion about the board positions to be nominated and filled which are Richard Smith, Bobbie Heimbach and Ed Barth.

Helen Clardy reported she would be attending an Activity Director Valley meeting on the third Thursday of this month.

Motion was made to adjourn by Bobbie Heimbach and seconded by Ron Clardy.

Meeting was adjourned.

Next board meeting will be January 7, 2013.