

## **Minutes of Emergency Board of Directors Meeting**

**April 1, 2025**

Minutes of the Emergency Board of Directors Meeting of the Palmera Park Corp. in La Feria, Texas, held at 805 E Palmera Drive in La Feria, Texas, at 2:00 PM on April 1, 2025.

### **CALL TO ORDER**

President Frances Petska called the meeting to order at 2:00 PM.

### **BOARD MEMBERS PRESENT**

Frances Petska, President  
Helen Fenimore, Secretary  
Em Williams, Building & Grounds

Bill Patrick, Vice President  
Arnold Lance, Building & Grounds  
(Not Present) Brenda Stokes, Treasurer

**Reason for Meeting: Flood damage to Recreation Hall:**

<b>TO DO</b>	<b>STATUS</b>
<ul style="list-style-type: none"><li>Both refrigerator contents need disposed of</li></ul>	<ul style="list-style-type: none"><li>Done by Volunteers</li></ul>
<ul style="list-style-type: none"><li>Both refrigerators need cleaning</li></ul>	<ul style="list-style-type: none"><li>Done by Volunteers</li></ul>
<ul style="list-style-type: none"><li>Clubhouse floors need cleaning (1/2 inch of mud on floor)</li></ul>	<ul style="list-style-type: none"><li>Done by volunteers</li></ul>
<ul style="list-style-type: none"><li>Metal needs to be removed from walls to allow "dry-out"</li></ul>	<ul style="list-style-type: none"><li>Done by Volunteers</li></ul>
<ul style="list-style-type: none"><li>Both storerooms need to be checked – possible damage to supplies</li></ul>	<ul style="list-style-type: none"><li>Volunteers working on</li></ul>
<ul style="list-style-type: none"><li>Both bathrooms need to be checked for damage</li></ul>	<ul style="list-style-type: none"><li>Paid workers cleaned</li></ul>
<ul style="list-style-type: none"><li>Annex needs to be checked – possible damage to walls, floors, and contents</li></ul>	<ul style="list-style-type: none"><li>All furniture and floors need cleaning. Possibly need partial wall replacement</li></ul>
<ul style="list-style-type: none"><li>Possible deep cleaning needed for cabinets</li></ul>	<ul style="list-style-type: none"><li>Done by volunteers</li></ul>
<ul style="list-style-type: none"><li>Need freezer checked for damage – Helen will contact her appliance repairman.</li></ul>	<ul style="list-style-type: none"><li>\$500. Estimate from Esqueda Dante Appliance Repair approved</li></ul>
<ul style="list-style-type: none"><li>Arnold has buckets and mops to donate for cleaning.</li></ul>	<ul style="list-style-type: none"><li>Done by Arnold</li></ul>
<ul style="list-style-type: none"><li>Rescue flower boxes and return them to the clubhouse. Inside bins and plants for them need to be replaced.</li></ul>	<ul style="list-style-type: none"><li>Rescued by Arnold. Still need bins and plants replaced.</li></ul>
<ul style="list-style-type: none"><li>Frances will call vendors regarding quotes for deep cleaning.</li></ul>	<ul style="list-style-type: none"><li>Will wait to see if we need after volunteer work.</li></ul>

<ul style="list-style-type: none"> <li>• Bill will provide up to \$500. cash from PPC credit card for materials, repairs, and labor.</li> </ul>	<ul style="list-style-type: none"> <li>• \$200. Spent by Em for 2 paid workers.(\$100. each)</li> </ul>
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Water reached both inside and outside storerooms.

Notes:

Floors were mopped and power washed, then used squeegee to remove mud/water. The recreation hall 1/8 inches of mud.

Water damaged lower cabinets. All items needed to be removed, tossed, or cleaned.

Sheet rock was soaked in bathrooms, insulation removed and replaced.

After cleanup the building was sprayed with disinfectant. Fans and air conditioners used to dry interior of building.

Motion made by Em, seconded by Helen to approve above items. Motion Passed.

Next emergency meeting will be Tuesday, 4-1-2025.

Motion made by Em to close meeting. Bill seconded. Motion Passed.

Helen Fenimore, Secretary