



Jackson County Sheriff's Office

DO YOU QUALIFY TO BECOME AN EMPLOYEE OF THE JACKSON COUNTY SHERIFF'S OFFICE?

To qualify for the position of Corrections Officer, you must meet the following requirements:

- Be at least 18 years of age at the time your application is submitted.
- Have a valid Ohio Driver's License.
- Have a high school diploma, GED or equivalent.
- Be able to read, write and speak the English language.
- Be a U.S. citizen.
- Able to pass a BCI/FBI Background Check.
- Able to pass a drug screen

To qualify for the position of Dispatcher or Civilian employee, you must meet the following requirements:

- Be at least 18 years of age at the time your application is submitted.
- Have a high school diploma, GED or equivalent.
- Be able to read, write and speak the English language.
- Be a U.S. citizen.
- Able to pass a BCI/FBI Background Check.
- Able to pass a drug screen

All employees will contribute to the Public Employees Retirement System.

Full-Time Employees will receive benefits: Paid holidays, vacation and sick time, as well as Health Insurance (Medical, Dental, and Vision).

No Experience Necessary. We will train!



Jackson County Sheriff's Office

Tedd E. Frazier, Sheriff

350 Portsmouth Street, Jackson, Ohio 45640

tel: 740-286-6464 web: www.jacksonso.org

Employment Questionnaire

This Questionnaire is intended for the use of the Jackson County Sheriff's Office. Failure to provide truthful information will result in rejection for appointment. All information contained herein will be subject to verification, and screening procedures.

Applicant: _____
(First Name, Middle, Last)

Current Address: _____ **City:** _____

Telephone or Cell Phone (_____) _____ - _____ **Best time to contact you:** _____

Date of Birth: ____/____/____ **Social Security Number:** _____ - _____ - _____

Position Desired: ___ Dispatcher | ___ Part-Time Corrections | ___ Full-Time Corrections

- Do you currently have a valid Driver's License?: Yes | No
- Have you ever resigned or been given the opportunity to resign from a job in which you were under investigation for policy violation or misconduct? No | Yes
- Have you ever been discharged or asked to resign from a Criminal Justice occupation? No | Yes
- Have you ever applied for a position with any other Law Enforcement Agency or other Government Agency? No | Yes
- Have you ever served in any military organization of the United States? No | Yes (If Yes, what branch? _____
Are you in the Active Reserves: Yes | No
- Have you graduated from high school or obtained your General Educational Development (GED) certificate? No | Yes
- Have you attended any post high school educational institutions? No | Yes, Where? _____
- Have you graduated from college? No | Yes Where/Degree: _____
- Have you ever been convicted of any criminal charges as an adult or a juvenile?: No | Yes (Explain details): _____

References

List the names of three adults, not related to you & not a former employer, who have known you for a period of preferably more than 3 years.

Name	Home Address	Home Phone Number
Years Known	How Known	Cellular Phone Number
Name	Home Address	Home Phone Number
Years Known	How Known	Cellular Phone Number
Name	Home Address	Home Phone Number
Years Known	How Known	Cellular Phone Number

Office Use only:

Date of Interview: _____ **Time:** _____

Hiring Consideration: Yes | No (why): _____

Application Verification: (Date: ____/____/____)

Notes: