



Balloon Artist Contract

Thank you for your interest in Events by Sadie. Please complete and return this document along with your 25% security deposit in order to secure your desired date and services. The complete balance will be due 2 weeks before your chosen date of event.

Please feel free to contact us with any questions or concerns you may have. We look forward to working with you.

FULL NAME:: _____

PHONE _____

EMAIL: _____

OCCASION: _____

EVENT DATE: _____

START TIME: _____

END TIME: _____

LOCATION: _____

THEME/COLOURS: _____

ANY ADDITIONAL INFORMATION:

Balloon Artist Contract

Contract Terms

This contract outlines an agreement and includes all contractual obligations made between Events by Sadie, hereinafter referred to as "artist, "we" or "our" and hereinafter referred to as "client", "you" or "your."

BOOKINGS:

Your appointment date and services will be secured when the signed contract and security deposit are received. The remaining balance will be due two weeks before the event.

PAYMENTS:

Deposits to be made via PayPal or bank transfer. The client is to cover PayPal fees which will be added to their confirmed amount. This can be included in the invoice. In some circumstances cash can be paid on collection of goods.

services

please tick your required services

3 piece sailboard package	<input type="checkbox"/>	Balloon number stack	<input type="checkbox"/>
2 piece sailboard package	<input type="checkbox"/>	Floating decor bubble	<input type="checkbox"/>
Singular sailboard	<input type="checkbox"/>	vinyl stickers	<input type="checkbox"/>
Balloon column	<input type="checkbox"/>	Balloon centrepiece	<input type="checkbox"/>
balloon arch	<input type="checkbox"/>	Table balloons on stand	<input type="checkbox"/>
Treat wall	<input type="checkbox"/>		
Wedding seating plan package	<input type="checkbox"/>		
Welcome board	<input type="checkbox"/>		
Easel hire	<input type="checkbox"/>		

Balloon Artist Contract

Contract Terms

MISCELLANEOUS FEES:

Costs incurred for travel and delivery of services are to be paid by the client. These may include, but are not limited to: parking, valet, tolls, etc. The amount will be included on the final bill.

TRAVEL:

Milage is charged at 50p a mile for travel to and from the venue. This will be included in the final bill.

SERVICE LOCATION:

In some cases we may require access to the venue two hours before the event. This will be discussed between us and the client before booking. This is necessary for the artist and the decorating team to organise and set up everything before the event.

DELAYS:

The artist and all decorating staff will arrive on site as specified by the client. We cannot be held responsible for delays, (or incomplete decor), if we are not allowed a reasonable amount of time to complete decor services as described in this agreement.

DECOR EQUIPMENT:

All re-useable non balloon equipment, including but not limited to, frames, lighting, poles, wooden backdrops, props, signs, easels, etc. Are the property of the artist and must remain on-site for collection at the specified time and date. The client is responsible for all losses due to theft, vandalism, misplacement and accidental damage. In the event that the artist equipment is damaged, misplaced or stolen, the client agrees to be billed for the replacement cost of the item.

Refunds

Please note the 25% security deposits may be refunded within 4 weeks of the event date. After the 4 week mark deposits become non refundable. Clients who pay the balance in full may receive a 75% refund. Cancellation within 2 weeks of the event may result in no refund being given. This is at the discretion of Events by Sadie.