

HTGM 2026 Bonus Schedule			
Frequency	Sheets Due	Approvals Due to HR	Check Date
Quarterly	1/20/2026	1/23/2026	1/30/2026
Quarterly	4/14/2026	4/17/2026	4/24/2026
Quarterly	7/21/2026	7/24/2026	7/31/2026
Quarterly	10/27/2026	10/30/2026	11/6/2026

HTGM 2026 Leasing Commissions Schedule			
Frequency	Sheets Due	Approvals Due to HR	Check Date
Monthly	1/20/2026	1/23/2026	1/30/2026
Monthly	2/17/2026	2/20/2026	2/27/2026
Monthly	3/17/2026	3/20/2026	3/27/2026
Monthly	4/14/2026	4/17/2026	4/24/2026
Monthly	5/12/2026	5/15/2026	5/22/2026
Monthly	6/9/2026	6/12/2026	6/18/2026
Monthly	7/21/2026	7/24/2026	7/31/2026
Monthly	8/18/2026	8/21/2026	8/28/2026
Monthly	9/15/2026	9/18/2026	9/25/2026
Monthly	10/13/2026	10/16/2026	10/23/2026
Monthly	11/10/2026	11/13/2026	11/20/2026
Monthly	12/8/2026	12/11/2026	12/18/2026

HTGM 2026 Payroll Schedule			
Frequency	Period Begin	Period End	Check Date
Bi-Weekly	12/13/2025	12/26/2025	1/2/2026
Bi-Weekly	12/27/2025	1/9/2026	1/16/2026
Bi-Weekly	1/10/2026	1/23/2026	1/30/2026
Bi-Weekly	1/24/2026	2/6/2026	2/13/2026
Bi-Weekly	2/7/2026	2/20/2026	2/27/2026
Bi-Weekly	2/21/2026	3/6/2026	3/13/2026
Bi-Weekly	3/7/2026	3/20/2026	3/27/2026
Bi-Weekly	3/21/2026	4/3/2026	4/10/2026
Bi-Weekly	4/4/2026	4/17/2026	4/24/2026
Bi-Weekly	4/18/2026	5/1/2026	5/8/2026
Bi-Weekly	5/2/2026	5/15/2026	5/22/2026
Bi-Weekly	5/16/2026	5/29/2026	6/5/2026
Bi-Weekly	5/30/2026	6/12/2026	6/18/2026
Bi-Weekly	6/13/2026	6/26/2026	7/2/2026
Bi-Weekly	6/27/2026	7/10/2026	7/17/2026
Bi-Weekly	7/11/2026	7/24/2026	7/31/2026
Bi-Weekly	7/25/2026	8/7/2026	8/14/2026
Bi-Weekly	8/8/2026	8/21/2026	8/28/2026
Bi-Weekly	8/22/2026	9/4/2026	9/11/2026
Bi-Weekly	9/5/2026	9/18/2026	9/25/2026
Bi-Weekly	9/19/2026	10/2/2026	10/9/2026
Bi-Weekly	10/3/2026	10/16/2026	10/23/2026
Bi-Weekly	10/17/2026	10/30/2026	11/6/2026
Bi-Weekly	10/31/2026	11/13/2026	11/20/2026
Bi-Weekly	11/14/2026	11/27/2026	12/4/2026
Bi-Weekly	11/28/2026	12/11/2026	12/18/2026