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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Identify Hazards** | **Who may be affected** | **Risk level before control measures****S + L=R** | **Existing control measures** | **Additional control measures required** | **To be actioned by** | **Completion date** | **Final risk level****S + L=R** |
| **S** | **L** | **R** | **RR** | **S** | **L** | **R** | **RR** |
| Crowd control whilst waiting to enter the venue (crush) | Guests, employees, public | 4 | 2 | 6 |  | Ped barriers in place to form an orderly queue.  | Security to always monitor the queue. | Manager, security |  | 2 | 1 | 3 |  |
| Incorrectly aged people (both too old and too young) getting access to the events | Employees, guests | 3 | 3  | 6 |  | All guests required to bring some form of ID before entering the venue. | Event organisers advertise ‘no ID, no entry’. All guests queuing warned that they need ID to enter | Manager, security |  | 1 | 1 | 2 |  |
| Underage intoxication prior to the event | Guests | 3 | 3 | 6 |  | Guests are checked multiple times before entering the venue.1. Ticket check
2. ID check
3. Bag search
 |  | Manager, security |  | 3 | 1 | 4 |  |
| Underage purchasing of alcohol within venue | Guests | 5 | 1 | 6 |  | Dry bar. All alcohol removed from the bar and kept out of sight. Logos covered. |  | Manager, staff |  |  |  |  |  |
| Illegal or unwanted items coming into the venue – alcohol, cigarettes, vapes, weapons or drugs | Guests, employees, security  | 5 | 5 | 10 |  | Three-point entry system, ending with a bag check.  |  |  |  |  |  |  |  |
| Venue overcrowding | Guests, employees, security | 5 | 5 | 10 |  | Ticketed event. Clicker-counters on the entry/exit keeping track of those inside. |  | Security |  | 2 | 1 | 3 |  |
| Violence within the venue | Guests, employees, security | 5 | 3 | 8 |  | Registered security on site throughout the event. | Increase in security numbers. Key static points always manned. Security roaming through venue, | Security, manager |  | 3 | 2 | 5 |  |
| Overheating and dehydration | Guests, employees security | 3 | 2 | 5 |  | Soft drinks and water available at the bar. | Free water available at the bar at all times. | Manager, employees |  | 2 | 1 | 3 |  |
| Music too loud | Employees, security, guests | 2 | 2 | 4 |  | Earplugs available behind the bar for anyone who wishes to use them. |  | Employees, manager |  | 1 | 1 | 2 |  |
| Issuing first aid to minors | Employees, guests | 3 | 2 | 5 |  | First aid boxes on site as well as qualified first aiders. Safe space area where CCTV is in use at all times. Female first aider to ensure safety of both male and female guests.  |  | Manager, security |  | 3 | 2 | 5 |  |
| Limiting guests to invited school only | Guests  | 3 | 2 | 5 |  | Ticket event. One ticket brought by each guest. Tickets linked to school email addresses.  | School staff in attendance | Manager, school staff |  | 1 | 1 | 2 |  |
| Access to beach and open water | Guests, employees, security | 4 | 1 | 5 |  | Guests monitored as they come and go from the venue. | Security stationed outside venue | Manager, security |  | 2 | 1 | 3 |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |