

EVENT-ROADSTER V3.2


Version 3.0 – Major release: Trailer Management, email to all, hierarchical presentation

Version 3.1 – Major release: Volunteer/Teams, Impersonation

Version 3.2 – Major release: User System Addition

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Dashboard

Matthew Eberz
Superadmin User

QUICK LINKS

Dashboard

Users

Festivals & Events

Store Admin

Reports

Store


VIP Store Access!

My Cart

My Order History

Administrator Dashboard

Hello, Matthew



Select a system administration task from the links below to get started!

You're an administrator! You can Manage Events, Users, Sales, or Get Reports from the Admin Quick Links on the left, or use the Global settings below to control system wide data.

Manage Festivals & Events

Global Settings

Vehicle Makes

Awards

Groups

Parking

Venues

Catalog Collections

Contacts

System Emails

Site Settings

Admins can also manage their own vehicle profiles and apply for events!

Manage Own Vehicle Profiles

Repository for GLOBAL data, which can be used from year to year, event to event. Access by Admin. Site Settings only access by Super Admin.

Global Data

The screenshot displays the Administrator Dashboard for Matthew Eberz, Superadmin User. The dashboard is titled "Administrator Dashboard" and includes a sidebar with navigation links: Dashboard, Users, Festivals & Events, Store Admin, Reports, Store, VIP Store Access!, My Cart, and My Order History. The main content area shows the "Awards" section with a "New Award" button and a search bar. A table lists awards with columns for "Award Name" and "Award Description". The table contains 10 entries, including "American Performance Award", "Hickory Ridge Wealth", "Chief Judge Award", "Grand Marshal", "Award of Distinction", "Prescott Award", "Bill Warner", "Innovation", "Visit Highlands Chamber of Commerce", and "Berkshire Hataway". An "Update Award" modal is open, showing the "Award of Distinction" with a "3rd Place" description. The modal includes fields for "Name" and "Description", and buttons for "Delete", "Cancel", and "Save changes".

Administrator Dashboard
Hello, Matthew

Quick Links
Dashboard
Users
Festivals & Events
Store Admin
Reports
Store
VIP Store Access!
My Cart
My Order History

Dashboard > Awards

New Award

Search awards Filter

Award Name	Award Description
American Performance Award	Edit
Hickory Ridge Wealth	Edit
Chief Judge Award	Edit
Grand Marshal	Edit
Award of Distinction	3rd Place Edit
Prescott Award	
Bill Warner	
Innovation	
Visit Highlands Chamber of Commerce	
Berkshire Hataway	

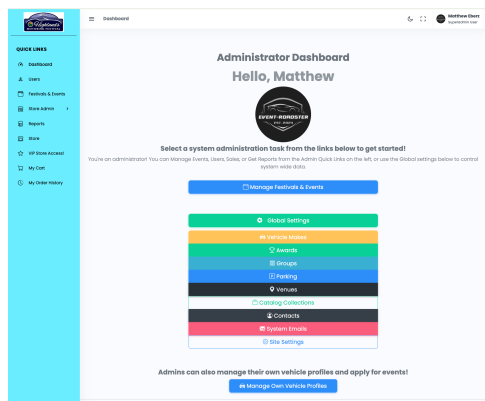
Showing 1 to 10 of 28 entries

Update Award

Name: Award of Distinction Description: 3rd Place

Delete Cancel Save changes

Global Events: awards available for any festival any event. Notice there is no Delete function.



Global Data

New Group

Groups	Group Description	
Ferrari 1970-91	Ferraris constructed post 1969	Edit
Ferrari 1948-69	Ferraris constructed from 1948-1969	Edit
Japanese	Japanese production cars	Edit
European Sampler	Euro cars that do not fit in other groups	Edit
Custom	Custom built, customized, restomods, etc	Edit
Competition	Original competition cars	Edit
Pre-War American	Pre-War American cars	Edit
Pre-War European	Pre-War European cars	Edit
Autobahn Legends	BMW and Mercedes	
American Muscle	American Muscle Cars	

Showing 1 to 10 of 37 entries

Global Vehicles: Vehicle type available for any festival any event. Notice there is no Delete function.

Update Award

ⓘ Note that Vehicle Makes should never be repurposed (changed to something else) in this system. A vehicle make can be created, but it is a system constant and should only be edited to fix a typo or naming discrepancy. Any user vehicle (and consequently their registrations/placards) is tied to the make, so to change it to something else would mean changing all of those records. To repurpose it as something else would damage internal reporting integrity. Editing a Vehicle Make should only be done with extreme caution.

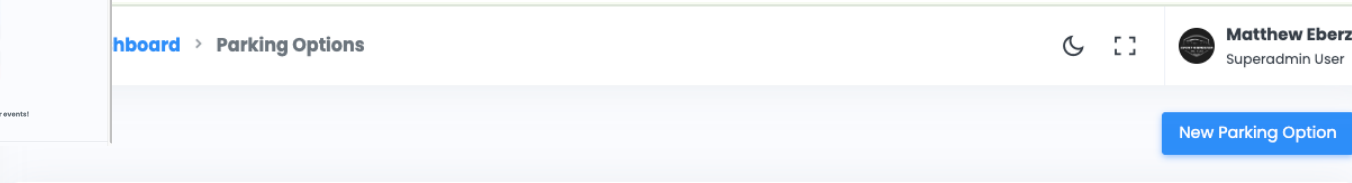
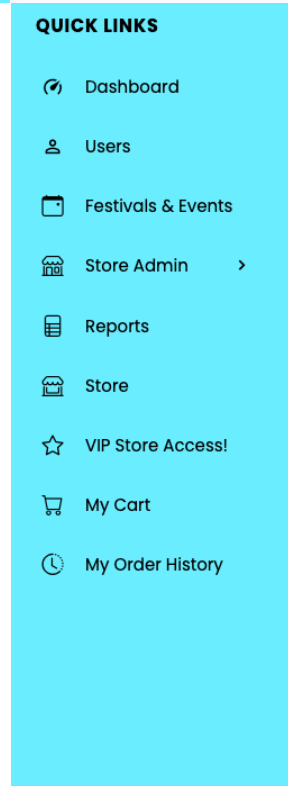
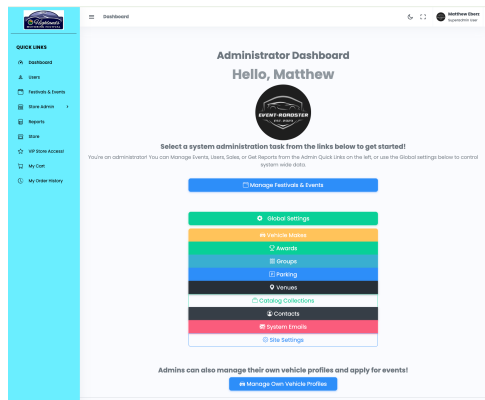
Name:

Acura

☒ Check to Approve this User Submitted Vehicle Make

Delete Cancel Save changes

Global Data



Search:		
<input type="text" value="Search parking opto"/>	<button>Filter</button>	
Parking Area Name	Parking Area Description	Spaces Available
Highlands School	Highlands School	20
No Report	Not filled out yet	0
Wilson Lot Parking	Hickory Street	20

Showing 1 to 3

Server-side pagination w

Update Parking Area

Name:

Description:

SpacesAvailable:

Highlands School

Highlands School

20

Delete

Cancel

Save changes

Global Parking: Information is editable, cannot be deleted

User Data

Manage User Tags

New System User

New External Contact

Search:

Person Type:

Identity Role:

User Tag:

Status:

Filter

Clear

Name	Email	Type	Identity Role	User Tags	Status	Actions
Eric Penkert	eric.penkert@gmail.com	System User	basic	-	Active	...
B M	Benmhunters2@gmail.com	System User	basic	-	Active	...
Beau Blanci	beaubianci1.1@gmail.com	External Contact	-	Volunteer	-	...
Rusty Folk	rhfolk@gmail.com	System User	basic	-	Active	...
Morgan Arnold	avm0404@hotmail.com	System User	basic	-	Active	...
Donnie Gould	dgould@hagerty.com	System User	basic	-	Active	...
Alexander Alvarez	alex@aalvarezlawfirm.com	System User	basic	-	Active	...
Jacob Weisman	jweisman@wellhousecompany.com	System User	basic	-	Active	...
David Scott	jdavidfl@gmail.com	System User	basic	-	Active	...
Philippe Bouvier	Philippebou@icloud.com	System User	basic	-	Active	...

Showing 1 to 10 of 779 users

10

<

1

2

3

4

5

...

78

>

Server-side pagination with sorting & filtering. ?? System User = Has login account | ?? External Contact = Domain-only person

User screen is the “One Window” for managing users & contacts. Search by any name, tag, role, status, manage tags and create new contact and users from here. Home for all System Users and External Contacts (Cannot log onto the system). Notice the “Actions” button that enables editing the user, resetting their password, managing Tags, email, and enable Admin to impersonate the user for sales or editing.

User Management

Manage all system users and external contacts. Use the Person Type filter to view specific user types. System Users have login accounts while External Contacts do not have login accounts but can be used for teams, reports, and collaboration. The Identity Role filter allows for search login accounts by their role permissions. The User Tags filter lets you filter both System Users and External Contacts by assigned tags. The Status filter is applicable only to System Users to filter by their or

Manage User New System User New External Contact

Search: Search name or email Person Type: All Users Identity Role: All Identity Roles User Tag: All Role Tags Status: All Statuses

Y Filter Y Clear

Name	Email	Type	Identity Role	User Tags	Status
Eric Penkert	eric.penkert@gmail.com	System User	basic	-	Active
B M	Benmhunters2@gmail.com	System User	basic	-	Active
Beau Blanci	beaubianci1@gmail.com	External Contact	-	Volunteer	-
Rusty Folk	rtholk@gmail.com	System User	basic	-	Active
Morgan Arnold	avm0404@hotmail.com	System User	basic	-	Unconfirmed
Donnie Gould	dkgould@hagerty.com	System User	basic	-	Active
Alexander Alvarez	alex@aolavarezlawfirm.com	System User	basic	-	Active

User Data

Create a new System User here, edit the user by clicking “New System User” button

Manage User Tags New System User New External Contact

Notice the User Types: **Super Admin** (Limited to ER Developers) and provides System Access. **Admin** (has access to all areas except System Access). **Evaluator** (There are subsection, such as Judging, that requires “admin-type” privileges such as editing and data entry. Their “admin-type” privileges are restricted to their work section. **Reviewer** (Can log onto the system and “see” everything, can print reports, but cannot edit or add data). **Basic** (Is a patron who can log onto the system and purchase and/or make an application.)

Register New System User

System User: Creates a user account with login credentials and a linked Person record.

First Name: Last Name: Email:

Primary Phone Number: Secondary Phone Number:

Password: Confirm Password:

☐ Show/Hide Password

Street Address 1: Street Address 2:

City: State: Postal Code:

☒ Is Active ☒ Bypass Email Confirmation

Identity Role Assignment

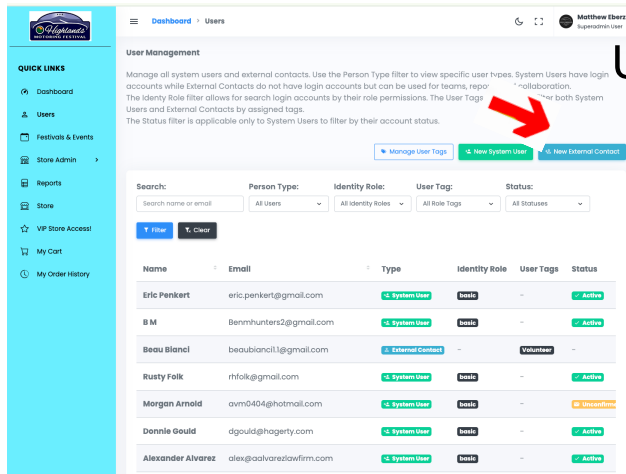
☐ Super Admin ☐ Admin

☐ Evaluator ☐ Reviewer

☒ Basic

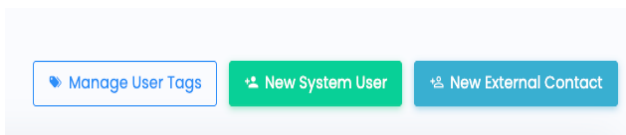
Cancel Register System User

Philippe Bouvier Philippebou@icloud.com System User basic



User Data

Create a new External Contact here, edit the user by clicking “New External Contact” button



This is a simple data entry screen at add a contact. Contacts are not system users and are part of the system for reference purposes, making teams, and listing vendors and other support organizations. (Version 3.X will add a phone number to the record.)

Manage all system users and external contacts. Use the Person Type filter to view specific user types. System accounts while External Contacts do not have login accounts but can be used for teams, reports, and collaboration. The Identity Role filter allows for search login accounts by their role permissions. The User Tags filter lets you filter both System Users and External Contacts by assigned tags. The Status filter is applicable only to System Users to filter by their account status.

Add New External Contact

External Contact: Creates a Person record without a login account. Use this for team members, emergency contacts, or other contacts who don't need system access.

First Name: **Last Name:** **Middle Initial:**

Email Address:

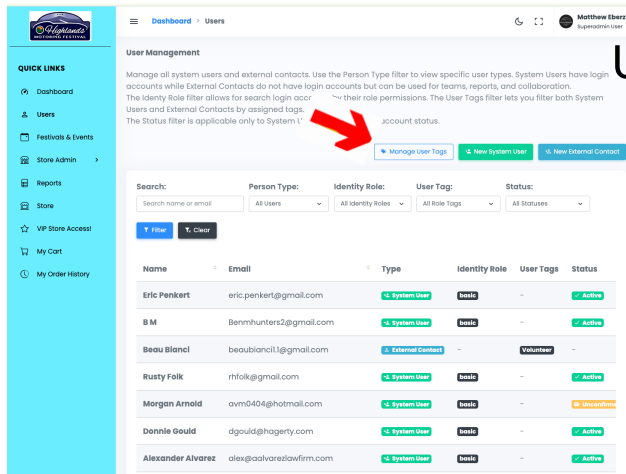
ⓘ Email is optional for external contacts. You can add full contact details (phone, address) after creation via "Manage Contact Info".

What happens next?

- A Person record will be created in the system
- No user account will be created (cannot log in)
- You can add full contact details via "Manage Contact Info" button
- You can assign User Tags via "Manage User Tags" button
- This person will appear in the unified user list with the "External Contact" badge

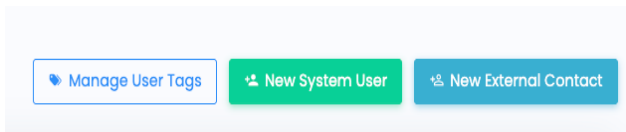
Cancel | Create External Contact

Name	Email	Type	Identity Role	User Tags	Status
Alexander Alvarez	alex@aalvarezlawfirm.com	System User	basic	-	-
Jacob Weisman	jweisman@wellhousecompany.com	System User	basic	-	-
David Scott	jdavidfl@gmail.com	System User	basic	-	-

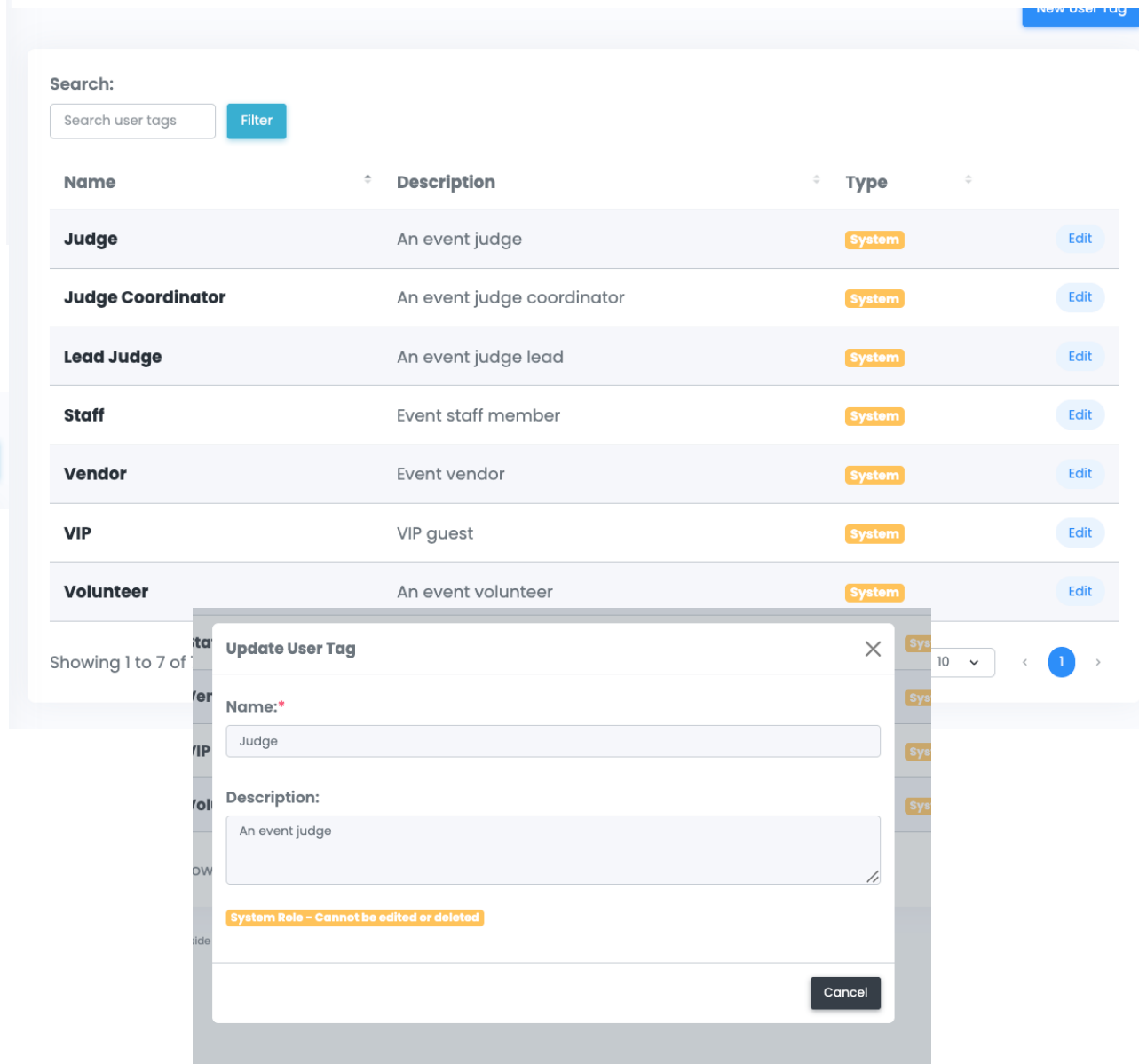


User Data. - Teams


Manage Tags by clicking the “Manage User Tags” button



This is a simple data entry screen at add a Tag. Tags are used to limit access of System Users to specific work areas. They are also use to enable External Contacts access to specific areas such as VIP sales. Tags enable sorting user lists by work functions, e.g. Volunteers.



Festival



QUICK LINKS

- Dashboard
- Users
- Festivals & Events
- Store Admin
- Reports
- Store
- VIP Store Access!
- My Cart
- My Order History

Dashboard > Festivals & Events

Matthew Eberz
Superadmin User

Manage Legacy EventsNew Festival

Search:
Search festivalsFilter

	Festival Name	Start Date	End Date	Event Count	
-	2026 Festival	06/11/2026	06/14/2026	10	SettingsManage Team

Add Event to Festival

Event Name	Type	Start Date	End Date	Actions
2026 Classics in the Park	Car Show	06/11/2026 01:01AM	06/14/2026 11:59PM	Manage
Dinner with Wayne Carini	General	06/13/2026 06:00PM	06/13/2026 09:30PM	Manage
Donations	General	01/01/2026 09:11AM	12/31/2026 09:10AM	Manage
Group 1: "One Lap of the Mountains" Grande'	Driving/Touring	06/12/2026 07:45AM	06/12/2026 04:00PM	Manage
Group 2: "One Lap of the Mountains" Speciale'	Driving/Touring	06/12/2026 09:00AM	06/12/2026 03:00PM	Manage
Group 3: 'One Lap of the Mountains" Speciale'	Driving/Touring	06/12/2026 09:30AM	06/12/2026 03:00PM	Manage
Group A: "One Lap of the Mountains- Grande"	Driving/Touring	06/11/2026 08:00AM	06/11/2026 04:00PM	Manage
Group B: "One Lap of the Mountains" Grande'	Driving/Touring	06/11/2026 08:30AM	06/11/2026 03:00PM	Manage
Group C: "One Lap of the Mountains" Speciale'	Driving/Touring	06/11/2026 09:15AM	06/11/2026 03:00PM	Manage
Happy Hour with Wayne Carini	General	06/11/2026 05:00PM	06/11/2026 07:00PM	Manage

+	2025 Festival	06/14/2025	06/15/2025	9	SettingsManage Team
+	2024 Festival	06/07/2024	06/09/2024	1	SettingsManage Team
+	2023 Festival	06/09/2023	06/11/2023	1	SettingsManage Team

Hierarchical listing of the Festivals and Event. Version 3.0 changed the organization structure to having a “Festival” with associated events. This enables presenting all the data in “One Window.”

The Event – The Type

The screenshot displays the 'Highlands Motoring Festival' website interface. On the left is a blue sidebar with 'QUICK LINKS' including Dashboard, Users, Festivals & Events, Store Admin, Reports, Store, VIP Store Access!, My Cart, and My Order History. The main content area shows a 'Festivals & Events' dashboard with a search bar and a table of festivals. The table has columns for Festival Name, Start Date, End Date, and Event Count. The '2026 Festival' is highlighted, and a red arrow points to the 'Add Event to Festival' button. A modal form titled 'Add Event to Festival' is open, showing a list of event names on the left and a form on the right. The form includes fields for Event Name, Short Description, Long Description, Event Start Date, Event Start Time, Event End Date, Event End Time, Event Type (with a dropdown menu), and Enrollment/Sales Close Date. A red arrow points to the 'Event Type' dropdown. The form also includes a 'Cancel' button and a 'Save changes' button. A note at the bottom of the modal states: 'Note: The Event Type cannot be changed after creating!'.

Dashboard > Festivals & Events

Matthew Eberz
Superadmin User

Manage Legacy Events New Festival

Search:
Search festivals Filter

Festival Name Start Date End Date Event Count

2026 Festival 06/11/2026 06/14/2026 10 Settings Manage Team

Add Event to Festival

This event will be associated with "2026 Festival".

Event Name: Short Description:
Event Name Description

Long Description:
Description

Event Start Date: Event Start Time
Event End Date: Event End Time

Event Type: Enrollment/Sales Close Date:
General (Dinner, Ceremonies, Other Activities)

Note: The Event Type cannot be changed after creating!

Cancel Save changes

When creating an event the entry is "Event Type:"

This cannot be changed after the event is saved.

The Event Type chosen dictates the following data entry screens which are different for the type of events.

- Dashboard
- Festivals & Events

QUICK LINKS

- Dashboard
- Users
- Festivals & Events
- Store Admin
- Reports
- Store
- VP 01
- My Car
- My 08

Festival Name	Start Date	End Date
2026 Festival	06/11/2026	06/14/26

[Add New Festival](#)

Event Name	Type
2026 Classics in the Park	Car Sh...
Dinner with Wayne Carini	General
Donations	General
Group 1 "One Lap of the Mountains" Grande	Driving
Group 2 "One Lap of the Mountains" Speciale	Driving
Group 3 "One Lap of the Mountains" Speciale	Driving
Group A "One Lap of the Mountains" Grande	Driving
Group B "One Lap of the Mountains" Grande	Driving
Group C "One Lap of the Mountains" Speciale	Driving
Happy Hour with Wayne Carini	General

2026 Festival	06/14/2026	06/16/26
2024 Festival	06/01/2024	06/09/24
2023 Festival	06/09/2023	06/17/23

Car Show

MANAGING EVENT: 2026 CLASSICS IN THE PARK

Basic Settings

Parking

Groups

Judges & Teams

Awards

Applications

Placards

Event Basic Settings

Name:

2026 Classics in the Park

Short Description:

2026 Classics in the Park

Detailed Description:

Paragraph

Come discover the beauty and artistry of exquisite machines in the setting of the western NC mountains in the resort village of Highlands NC. The festival includes the car show, gala and motoring excursion events.

Build with tinyMCE

Event Start Date:

2026-06-11

Event Start Time

01:01

Event End Date:

2026-06-14

Event End Time

23:59

Enrollment/Sales Close Date:

2026-06-14

Maximum Number of Participants:

89

Associate with Festival:

2026 Festival (06/11/2026 - 06/14/2026)

Optional: Associate this event with a festival

Associate with Venue:

-- Select Venues --

Optional: Select one or more venues for this event

Associate with Catalog Collections:

-- Select Collections --

Optional: Associate this event with one or more catalog collections

☒ Is Event Active? (Toggle to allow/disallow applications)

Exit

Delete

Save changes

Basic Settings for a Car Show Event. The key areas are as follows:

Enrollment/Sales Close Date – Must be on or before the Event End Date.

Maximum Number of Participants: This number can be edited anytime during the event. The maximum allowed figures in Sales Admin will auto adjust.

Associate with Festival: Enables the conduct of multiple festivals at the same time.

Associate with Catalog Collections: Enables groups events within a festival into a group, e.g. All One-Lap events into a “One-Lap” group for sales and reporting.

Car Show

MANAGING EVENT: 2026 CLASSICS IN THE PARK

Basic Settings **Parking** Groups Judges & Teams Awards Applications Placards

Event Basic Settings

Name: 2026 Classics in the Park Short Description: 2026 Classics in the Park

Detailed Description:
Paragraph **Come discover the beauty and artistry of exquisite machines in the setting of the western NC mountains in the heart village of Highlands NC. The festival includes the car show, gate and motorist excursion events.**

Event Start Date: 2026-08-11 Event Start Time: 10:00
Event End Date: 2026-08-14 Event End Time: 23:00
Enrollment/Sales Close Date: 2026-08-10 Maximum Number of Participants: 50

Associate with Festival: 2026 Festival (08/11/2026 - 08/14/2026)
Optional: Associate this event with a festival

Associate with Venue:
Optional: Select a venue or create a new one for this event

Associate with Catalog Collections:
Optional: Associate this event with one or more catalog collections

☒ Is Event Active? (Toggle to allow/disallow application) **OK** **Cancel** **Save Changes**



QUICK LINKS

- Dashboard
- Users
- Festivals & Events
- Store Admin >
- Reports
- Store
- VIP Store Access!
- My Cart
- My Order History

Dashboard > **Festivals & Events** > **Manage Car Show Event**

Matthew Eberz
Superadmin User

MANAGING EVENT: 2026 CLASSICS IN THE PARK

Basic Settings **Parking** Groups Judges & Teams Awards Applications Placards

Event Trailer Parking

Parking Options Currently Selected for this Event

Highlands School
Highlands School
Total Spaces: 20

Wilson Lot Parking
Hickory Street
Total Spaces: 20

Parking Options Not Currently Selected for this Event

No Report
Not filled out yet
Total Spaces: 0

This is a Drag and Drop process, drag an available parking place from “Parking Options Not Currently Selected” and drop it into “Parking Options Currently Selected” You can add more parking option by adding them into the Global Parking tab.

Car Show

MANAGING EVENT: 2026 CLASSICS IN THE PARK

Basic Settings Parking Groups Judges & Teams Awards Applications Placards

Event Basic Settings

Name: 2026 Classics in the Park Short Description: 2026 Classics in the Park

Detailed Description:

Paragraph

 Come discover the beauty and artistry of exquisite machines in the setting of the western NC mountains in the heart village of Highlands NC. The festival includes the car show, gate and motoring excursion events.

Event Start Date: 2026-08-11 Event Start Time: 10:00

Event End Date: 2026-08-14 Event End Time: 23:00

Enrollment/Sales Close Date: 2026-08-10 Maximum Number of Participants: 50


Associate with Festival: 2026 Festival (08/11/2026 - 08/14/2026)
Optional: Associate this event with reference

Associate with Venue: Select Venue










Associate with Catalog Collections: Select Collections

☒ Is Event Active? (Toggle to allow/disallow applications)

OK Cancel Save Changes



QUICK LINKS

-  Dashboard
-  Users
-  Festivals & Events
-  Store Admin >
-  Reports
-  Store
-  VIP Store Access!
-  My Cart
-  My Order History

Dashboard > Festivals & Events > Manage Car Show Event

MANAGING EVENT: 2026 CLASSICS IN THE PARK

Basic Settings Parking Groups Judges & Teams Awards Applications Placards

Event Groups

Groups Currently Selected for this Event

- American Production
- Postwar American Production

Groups Not Currently Selected for this Event

- American Golden Age
1930-1942 American
- American Muscle
American Muscle Cars
- American Performance
Muscle, Pony, +2 seating
- American Sport Muscle
Former Muscle
- American Sports
American Sports Cars
- American Touring
Post War Touring
- Autobahn Legends
BMW and Mercedes
- BMW Genesis
BMW
- BMW Post 1961

This is another example of the “One Window” concept. You can add groups top your event and you can control, and communicate from this window. You have Awards, Judges, Email, List of Participants and Printing the Judges Packet.

This is a Drag and Drop process, drag an available groups from “Groups Not Currently Selected” and drop it into “Groups Currently Selected” You can add more Group by adding them into the Global Groups tab.

Car Show

MANAGING EVENT 2024 CLASSICS IN THE PARK

Basic Settings | Parking | Groups | Judges & Teams | Awards | Applications | Records

Event Basic Settings

Name: 2024 Classics in the Park Short Description: 2024 Classics in the Park

Detailed Description:
 Paragraph
 Come discover the beauty and artistry of exquisite machines in the setting of the western NC mountains in the heart village of Highlands NC. The festival includes the car show, gite and motoring excursion events.

Event Start Date: 2024-08-11 Event Start Time: 10:00
 Event End Date: 2024-08-11 Event End Time: 22:00
 Enrollment/Sales Close Date: 2024-08-10 Maximum Number of Participants: 100

Associate with Festival: 2024 Festival (08/2024 - 08/2024)
 Optional: Associate this event with other events in this category.

Associate with Venue:
 Optional: Select one or more venues for this event.

Associate with Catalog Collections:
 Optional: Associate this event with other catalog collections.

☒ Is Event Active? (Toggle to allow/disallow application)

OK Cancel Save and Change

Groups Currently Selected for this Event

American Golden Age
1930-1942 American

American Muscle
American Muscle Cars

American Production
Postwar American Production

American Sports
American Sports Cars

Autobahn Legends
BMW and Mercedes

BMW Post 1961
BMW's produced after 1961

Britain's Finest
Postwar Cars produced in Great Britain

Competition
Original competition cars

Custom
Custom built, customized, restomods, etc

European Sampler
Euro cars that do not fit in other groups

Ferrari 1948-69
Ferraris constructed from 1948-1969

Ferrari 1970-91
Ferraris constructed post 1969

Groups Currently Selected for this Event

American Production
Postwar
American Production

Add Awards to Group

- ☐ Group Winner
- ☐ Essence of Highlands
- ☐ Award of Distinction
- ☐ Berkshire Hataway
- ☐ Best of Show
- ☐ Spirit of Highlands
- ☐ Ferrari of Atlanta
- ☐ Hickory Ridge Wealth
- ☐ Porsche of Asheville
- ☐ Bob Ingram
- ☐ American Performance Award
- ☐ Chairman's
- ☐ Grand Marshal
- ☐ Chief Judge Award
- ☐ Foreign Cars of Charlotte

Cancel Save

Members in Group

Name	Vehicle	
Michael Roth	1973 Dodge Challenger	
Michael & Maryanne Gill	1970 Oldsmobile 442	
Jan & Gus Lard	1966 Shelby GT 350	

Ok

BMW Genesis
BMW
Britain's Finest
European Golden Age

Pre-war Race
Pre WWII race cars
Senior American
Car produced in America prior to 1950

Add Awards to the group. This is a list from which the Judges an chose the award. The list is provided for the Group by creating the list in the Event Awards tab.

This a list of members, it comes from the "Manage Placard" in the individual participant's records

Car Show

MANAGING EVENT 2024 CLASSICS IN THE PARK

Basic Settings | Parking | Groups | Judges & Teams | Awards | Applications | Records

Event Basic Settings

Name: 2024 Classics in the Park

Short Description: 2024 Classics in the Park

Detailed Description:

Paragraph

 Come discover the beauty and artistry of exquisite machines in the setting of the western NC mountains in the heart village of Highlands NC. The festival includes the car show, sale and motoring excursion events.

Event Start Date: 2024-08-11 Event Start Time: 10:00

Event End Date: 2024-08-14 Event End Time: 22:00

Enrollment/Sales Close Date: 2024-08-10 Maximum Number of Participants: 50

Associate with Festival: 2024 Festival (08/12/2024 - 08/14/2024)

Associate with Venue: Select Venue

Associate with Catalog Collections: Select Collections

☒ Is Event Active? (Toggle to allow/disallow applications)

OK Cancel Save Changes

Events > Edit Event > Email Group

Email a Group of Users

Recipients

Group: American Production: User Emails

john hogshead (john.hogshead@perkinswill.com)
Brady Como (blcomo@outlook.com)
Frank Amatea (amateafrank@gmail.com)

Select All Group Members as Recipients

Template

Optionally select a tem

Generic Communication 1

Load Selected Template

Groups Currently Selected for this Event

American
Production
Postwar
American
Production



Email Editor

Subject

Update

Email Template Editor

Create your email content:

Paragraph

B

I

U

S

Link

Table

Table

Table

Table

Table

Table

Code

Undo

Redo

Insert Placeholder

The Judging start at noon

By clicking the email icon, you will be sent to the email system. Notice that the Recipients are already in the list. You can select one, many or all to send the email.

p

Build with tinyMCE

Actions

Once you select the Generic template, you can edit it. You can save that edit with a new name for easy reuse.

Car Show

MANAGING EVENT 2025 CLASSICS IN THE PARK

[Basic Settings](#) [Points](#) [Groups](#) [Judges & Teams](#) [Awards](#) [Applications](#) [Records](#)

Event Basic Settings

Name: 2025 Classics in the Park Short Description: 2025 Classics in the Park

Detailed Description:
 Paragraph
 Come discover the beauty and artistry of exquisite machines in the setting of the western NC mountains in the heart village of Highlands NC. The festival includes the car show, gate and motorist excursion events.

Event Start Date: 2025-08-15 Event Start Time: 10:00
 Event End Date: 2025-08-16 Event End Time: 22:00
 Enrollment/Sales Close Date: 2025-08-15 Maximum Number of Participants: 50

Associate with Festival: 2025 Festival (08/15/2025 - 08/16/2025)
 Associate with Venue:
 Associate with Catalog Collections:
☒ Is Event Active? (Toggle to allow/disallow applications)

[OK](#) [Cancel](#) [Save Changes](#)


Add Judges to Group


Select	Judge Name	Lead
<input type="checkbox"/>	Farrall, John	<input type="radio"/>
<input type="checkbox"/>	Ahlgrim, Steve	<input type="radio"/>
<input type="checkbox"/>	Harms, Barry	<input type="radio"/>
<input type="checkbox"/>	Hughes, Scott	<input type="radio"/>
<input checked="" type="checkbox"/>	Kershaw, Knox	<input checked="" type="radio"/>
<input type="checkbox"/>	Lee, Sharon	<input type="radio"/>
<input type="checkbox"/>	Lee, Leonard	<input type="radio"/>
<input type="checkbox"/>	Lester, Amy	<input type="radio"/>
<input type="checkbox"/>	Lovello, Mark	<input type="radio"/>
<input type="checkbox"/>	Marvin, Guy	<input type="radio"/>
<input type="checkbox"/>	Noznesky, David	<input type="radio"/>
<input type="checkbox"/>	Shapiro, Ira	<input type="radio"/>
<input checked="" type="checkbox"/>	Smith, Erich	<input type="radio"/>
<input type="checkbox"/>	Trigaux, Gregory	<input type="radio"/>
<input type="checkbox"/>	Warner, Bill	<input type="radio"/>
<input type="checkbox"/>	Ahlgrim, Alex	<input type="radio"/>
<input type="checkbox"/>	Bean, Brad	<input type="radio"/>
<input type="checkbox"/>	Boegner, Karl	<input type="radio"/>
<input type="checkbox"/>	Howard, Johnny	<input type="radio"/>
<input type="checkbox"/>	Ossorio, Al	<input type="radio"/>

[Cancel](#) [Save](#)

Groups Currently Selected for this Event

American Production
 Postwar
 American Production





By clicking the black icon, you will be presented with list of available judges. If there is person missing from the list, you can enter one by selecting the individual in the User Window and give them the “Judge” tag. REMEMER, if the judge needs to enter information into the system, then they need to have the Identity Role of “Evaluator”. If the Judge does not need to enter data the Identity Role of “Reviewer” is sufficient.

Car Show

MANAGING EVENT: 2025 CLASSICS IN THE PARK

Basic Settings Parking Groups Judges & Teams Awards Applications Placards

Event Basic Settings

Name: 2025 Classics in the Park Short Description: 2025 Classics in the Park

Detailed Description:

Paragraph

 Come discover the beauty and artistry of exquisite machines in the setting of the western NC mountains in the heart of the Highlands NC. The festival includes the car show, gate and motoring excursion events.

Event Start Date: 2025-08-11 Event Start Time: 10:00

Event End Date: 2025-08-14 Event End Time: 23:00

Enrollment/Sales Close Date: 2025-08-10 Maximum Number of Participants: 50

Associate with Festival: 2025 Festival (0A7C2000 - 0A7C2000)
Optional: Associate this event with festival

Associate with Venue: -- Select Venue --
Optional: Select venue or create venue for this event

Associate with Catalog Collections: -- Select Collections --
Optional: Associate this event with catalog collections

☒ Is Event Active? (Toggle to allow/disallow applications)

OK Cancel Save Changes

This is a list of the award that may be selected for the entire event. The Groups Event Tab will be presented this list and select the possible awards for the group.

Awards can be add to the “Award Not Currently Select” list in the Global section.

MANAGING EVENT: 2025 CLASSICS IN THE PARK

Basic Settings Parking Groups Judges & Teams Awards Applications Placards

Event Awards

Awards Currently Selected for this Event

- American Performance Award**
- Award of Distinction**
3rd Place
- Berkshire Hathaway**
Award by sponsor
- Best of Show**
Best of Show – 1st Place
- Bob Ingram**
Awarded in the name of Ingram
- Chairman's**
The Chairman's Selection
- Chief Judge Award**
- Essence of Highlands**
2nd Place award
- Ferrari of Atlanta**
Award from Sponsor
- Grand Marshal**

Awards Not Currently Selected for this Event

- Bill Warner**
Bill's Choice 2024
- BMW of Asheville**
Selected by BMW Asheville
- Brian Redman**
Named in honor of Brian Redman
- Foreign Cars of Charlotte**
Italian car award by Sponsors
- Hagerty Insurance**
Issued by Sponsor
- Innovation**
Coolest car
- Laurel Magazine**
Selected by the Sponsor Laurel Magazine
- Prescott Award**
Sponsor's award
- President's**
Selected by HMF President
- Road and Race**
Select by Road Race Magazine
- Silverton**
Awarded by sponsor
- Spirit of Highlands**
Runner-Up Award for any Group/Class

Car Show

[Basic Settings](#)[Parking](#)[Groups](#)[Judges &
Teams](#)[Awards](#)[Applications](#)[Placards](#)

Event Applications

Applicants:

Status:

[Filter](#)[Clear](#)

Submitted On	Vehicle Owner Name	Year	Make	Model	Review Date	Review Status	Actions
--------------	--------------------	------	------	-------	-------------	---------------	---------

03/01/2025	Martorell, Knight	1954	Jaguar	XK120 OTS	N/A	Pending	Manage Application
------------	-------------------	------	--------	-----------	-----	---------	------------------------------------

EVENT APPLICATION REVIEW

Registration Submission Date: 02/03/2025

- **Registrant Name:** Taylor, Alan
- **Year:** 1967
- **Vehicle Make:** Jaguar
- **Model:** 3.8S
- **Description:** This 1967 Jaguar 3.8S was brought into the Miami port of entry. It was ordered with a black exterior and interior. Air conditioning was added at the dealer. This car was saved from dismantling in the 1980's after it suffered the not uncommon engine compartment fire caused by the starting carburetor. The car got it's nickname because it's high maintenance and dressed in black.
- **Non-Original Components:**
- **Trailer Transport:** Enter...

Application Images Viewer/Editor

Vehicle Images: (Click to View/Download)



P

[Manage Application](#)

10 < 1 >

The Review Status options include: Pending, Approved, Declined, Cancelled.

Pending Status has this form which enable changing the Status and commuting with the patron.

There is a space for internal note which are not shared with the patron

Review Status

- ✓ Pending
- Approved
- Declined
- Cancelled
- Update

Review Notes to User

Review Status

Internal Notes

Review Notes to

[Exit Without Saving](#)[Save changes](#)

Car Show

MANAGING EVENT: 2025 CLASSICS IN THE PARK

[Basic Settings](#)[Parking](#)[Groups](#)[Judges & Teams](#)[Awards](#)[Applications](#)[Placards](#)

Event Applications

Applicants: Status: [Filter](#) [Clear](#)

Submitted On	Vehicle Owner Name	Year	Make	Model	Review Date	Review Status	Actions
06/08/2025	Pryse, Sharon	1977	Porsche	911 targa	06/09/2025	Declined	Manage Application
06/04/2025	Hoopaugh, Larry	1933	Lincoln	KA Victoria 516	06/04/2025	Approved	Manage Placard

MANAGING PLACARD

[Placard Info](#)[Trailer Info](#)[Images](#)[Awards](#)

Placard Settings

For the Placard Name, provide the Owner's name as you want it to appear on the printed placard. For example: John Smith, John & Mary Smith, Smith Collection, etc.

Placard Name:

Event Class:

Description:

by Murray
Cost new \$3200, equivalent to over \$80,000 today
V12 engine, 382ci, 125hp
One of 109 produced in 1933, of which only 5 are known to remain.
CCCA Senior Division First Place, as well as many other awards.

At the heart of this classic automobile is a robust V12 engine paired with a manual transmission, offering a driving experience that harks back to a golden era of motoring.

This 1933 Lincoln V12 516 Coupe boasts a selection of features that enhance its vintage charm and performance. The vehicle proudly sits on bias ply tires, which are mounted on classic wide white walls that provide

Character count: 856

☐ Placard Locked from User Editing

[Exit](#)[Save changes](#)[Cancel and Archive](#)

Application Information

Owner: Hoopaugh, Larry

Vehicle: 1933 Lincoln KA Victoria 516

Non-Original Components: Travel trunk.

Internal Notes:

Notes to User:

Approved Patrons have a “Manage Placard” option. This window include all previous car information plus an entry area for the Placard Name and to select the Group Class

10 < 1 2 3 4 5 ... 17 >

The Event – One Lap

MANAGING EVENT: GROUP 1: "ONE LAP OF THE MOUNTAINS" GRANDE

Basic Settings

Tickets

Teams

Participants

Driving Event Basic Settings

Name:

Group 1: "One Lap of the Mountains" Grc

Short Description:

Long Route Driving Tour and Lunch

Estimated Driving Distance:

150+ miles

Detailed Description:

Paragraph

This is a private run group with invitational registration. The festival's most popular event is on Friday, June 12, 2026, with the "One Lap of the Mountains- Grande" driving tours. These exhilarating driving adventures are technical rallies as opposed to timed rallies, designed to give driver and navigator a chance to enjoy the scenery while staying together as a group. Event organizers annually plan different courses for each day on roads chosen to provide the ultimate mountain driving experience with mountain views, waterfalls, and wonderfully paved and banked roads. This route has been curated and test-driven by our local enthusiasts who know the less traveled back roads. This longer route will cover 150+ miles of the mountainous backroads with a hot lunch buffet served at an upscale venue. The package includes breakfast sandwiches and coffee before departure, a prepaid hot lunch buffet for two people, the 2026 turn-by-turn Route Guidebook, two HMF hats, a 2026 HMF p

Event Start Date:

2026-06-12

Event Start Time:

07:45

Event End Date:

2026-06-12

Event End Time:

16:00

Enrollment/Sales Close Date:

2026-06-11

Maximum Number of Participants:

22

Associate with Festival:

2026 Festival (06/11/2026 - 06/14/2026)

Optional: Associate this event with a festival

Associate with Venue:

-- Select Venues --

Optional: Select one or more venues for this event

Associate with Catalog Collections:

-- Select Collections --

Optional: Associate this event with one or more catalog collections

☒ Allow New Participants (Active Event)

Exit

Delete

Save changes

Basic Settings for an Event as follows:

Enrollment/Sales Close Date

before the Event End Date

Maximum Number of Participants

number can be edited and changed for each event. The maximum allowed by Admin will auto adjust.

Associate with Festival:

of multiple festivals at the time

Associate with Catalog Collections

Enables groups events with a catalog group, e.g. All One-Lap event "Lap" group for sales and

Basic Settings for an Event. The key areas are as follows:

Enrollment/Sales Clase Date – Must be on or before the Event End Date.

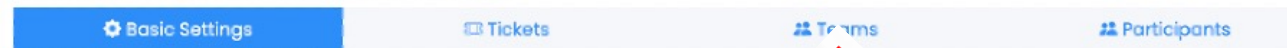
Maximum Number of Participants: This number can be edited anytime during the event. The maximum allowed figures in Sales Admin will auto adjust.

Associate with Festival: Enables the conduct of multiple festivals at the same time.

Associate with Catalogue Collections:
Enables groups events within a festival into a group, e.g. All One-Lap events into a “One-Lap” group for sales and reporting.

The Event – Teams

MANAGING EVENT: GROUP 1: "ONE LAP OF THE MOUNTAINS" GRANDE'



Driving Event Basic Settings

Event Teams					
Create Team Copy from Festival Email Team Members					
Team Name	Description	Members	Schedules	Created On	Actions
parking	No description	1 member	No schedules	11/20/2025	Edit Add Member Remove

Edit Team

Team Name:

Description:

☐ Team Schedules (Optional)
Add one or more schedule entries for this team

[Add Schedule](#)

[Cancel](#) [Save Changes](#)

Manage Members: parking

Drag and drop contacts from the right to add them to the team, or drag from the left to remove them.

Team Members

- Drew Weigner

Available Contacts

Search by name...

All Roles

- Betsy Oswald
- Eric Penkert
- B M
- Beau Bianci
- Volunteer**
- Rusty Folk

Showing 1-10 of 780

[Close](#)

Once a team is created you can fill the team from the Tagged list of volunteers. The list of volunteers is first made at the Festival Level and include all those tagged as volunteers.

Of note is anyone in the system can be tagged as a volunteer including an Admin. You can create a team at the Event level by clicking the “Copy From Festival” which will fill the entire team, from there you can remove those not required.

The Event – Participants

MANAGING EVENT: GROUP 1: "ONE LAP OF THE MOUNTAINS" GRANDE'

 Basic Settings

 Tickets

 Teams

 Participants

General Event Participants

The following users have purchased tickets to this event:

Name	Email	Actions
john sipay	jsipay@gmail.com	
Mitch Weinberg	mw993@aol.com	
Jeff Kunz	kunz3132@gmail.com	
Alan Casselman	alancasselman@gmail.com	
Thomas Sutterfield	Tomsutterfield58@gmail.com	
kevin buckley	kevin@southerncenters.com	

Note: The “Actions” column
has not yet been defined

Sales - Admin

recycle.

Legend:

Participant Tickets:

- **Pending:** User submitted an application
- **Accepted:** Application was accepted
- **Positioned:** Placard was assigned to a group/class


Trailer Tickets:

- **Accepted without Trailer Data:** Applications accepted but missing trailer details
- **Accepted with Trailer Data:** Applications accepted with complete trailer information
- **Placed:** Trailer was assigned parking

2026 Classics in the Park

Participant Tickets


Event Max: 89

Ticket Name:	Pending:	Accepted:	Positioned:	Total:
 2026 Classics in the Park Participant Ticket	20	24	0	24

Available: 65

Trailer Tickets

Trailer Max: 40

Ticket Name:	Accepted without Trailer Data:	Accepted with Trailer Data:	Placed:	Total:
 2026 Classics in the Park Trailer Ticket	8	2	0	10

[View Parking Statistics](#)

Available: 30

One window to have visibility over the entire Car Show inventory.
NOTE: Ability for Admin to enter a trailer for a person not in the car show will be delivered in version 3.X

Sales Admin – Car Show

Legend:

- Participant Tickets:**
 - Pending:** User submitted an application
 - Accepted:** Application was accepted
 - Positioned:** Placard was assigned to a group/class
- Trailer Tickets:**
 - Accepted without Trailer Data:** Applications accepted but missing trailer details
 - Accepted with Trailer Data:** Applications accepted with complete trailer information
 - Placed:** Trailer was assigned parking

2026 Classics in the Park

Participant Tickets Event Max: 89

Ticket Name:	Pending:	Accepted:	Positioned:	Total:
2026 Classics in the Park Participant Ticket	20	24	0	24

Available: 65

Trailer Tickets Trailer Max: 40

Ticket Name:	Accepted without Trailer Data:	Accepted with Trailer Data:	Placed:	Total:
2026 Classics in the Park Trailer Ticket	8	2	0	10

Available: 30

Placed: Trailer was assigned parking

Accepted into Show

Date Submitted	Name	Email	Vehicle Year	Vehicle Make	Vehicle Model	Group
1/28/2026	Bill St John	bill@sjaonline.com	1976	FIAT	131 Abarth Rally Stradale	
1/26/2026	Alan Taylor	homebeforedark@comcast.net	1967	Jaguar	3.8S	
1/23/2026	Ed Lewis	EDLEWIS4231@GMAIL.COM	1960	Jaguar	Mark IX	
1/23/2026	Leo Suggs	Leosuggs@gmail.com	1963	Chevrolet	Corvette	
1/23/2026	Jeff Hardin	rhadin2715@att.net	1950	Buick	special	
1/21/2026	Carlos	carlos@blakeland.us	1973	Porsche	914	

Accepted into the car show

NOTE: “Group” to be removed in Version 3.X

Application Pending Review

Date Submitted	Name	Email	Vehicle Year	Vehicle Make	Vehicle Model	Group
2/2/2026	Ivan Ruiz	ivan@thecarnut.com	1961	Maserati	3500 GT	
1/27/2026	George and Sue Whiteley	classicimages@bellsouth.net	1994	BMW	850CSI	
1/27/2026	Frank Rizzo	arimgtco@aol.com	1972	Alfa Romeo	Gt Junior	
1/26/2026	Ken borgerding	Kenborgerding@bellsouth.net	1961	Volvo	PV 544	
1/22/2026	Gary Dodson	68jaguar@charter.net	1968	Jaguar	E Type	

Email User

Email Multiple

Exit

Added to Car Show Group

Date Submitted	Name	Email	Vehicle Year	Vehicle Make	Vehicle Model	Group
1/6/2026	Matthew2026 Eberz	mreberz2014+2026@gmail.com	2000	Chevy	sedan	Classics

Email One

Email Multiple

Exit

Accepted into the car show

NOTE: Option to be added on the right panel, “Images” will open a window with the car images Version 3.X

Vehicles placed into Groups via “Manage Placard” tab of Manage Event

Sales Admin – Trailer

Trailer data is provided by the patron in the application Trailer Request.
Admin may enter the data manually

Legend:

- Participant Tickets:**
 - Pending:** User submitted an application
 - Accepted:** Application was accepted
 - Positioned:** Picard was assigned to a group/class
 - Placed:** Trailer was assigned parking
- Trailer Tickets:**
 - Accepted without Trailer Data:** Applications accepted but missing trailer details
 - Accepted with Trailer Data:** Applications accepted with complete trailer information
 - Placed:** Trailer was assigned parking

2026 Classics in the Park

Participant Tickets Event Max: 60

Ticket Name:	Pending:	Accepted:	Positioned:	Total:
2026 Classics in the Park Participant Ticket	20	24	0	24

Available: 65

Trailer Tickets Trailer Max: 40

Ticket Name:	Accepted without Trailer Data:	Accepted with Trailer Data:	Placed:	Total:
2026 Classics in the Park Trailer Ticket	8	2	0	10

Available: 30

[View Parking Statistics](#)

Legend:

- Participant Tickets:**
- Trailer Tickets:**

Participant Tickets

Accepted with Trailer Data

Name	Email	Arrival	Departure	Length	Phone	Parking
jeff hardin	rhadin2715@att.net			28ft		
Ronnie Edge	ronnie.edge@att.net			22		

[Email User](#)
[Email Multiple](#)
[Edit Trailer Data](#)

[Exit](#)

Accepted without Trailer Data

Name	Email	Arrival	Departure	Length	Phone	Parking
Ed Lewis	EDLEWIS4231@GMAIL.COM					
Leo Suggs	leohsuggs@gmail.com					
Brady Como	blcomo@outlook.com					
Russell Hughes	rhughes35@aol.com					
Henry Wilkinson	hbwilkinson@gmail.com					
Kenneth Breedlove	breedlovek66@gmail.com					
Scott Bluestein	scott1@boatinalaw.us					

[Email User](#)
[Email Multiple](#)
[Edit Trailer Data](#)

[Exit](#)

Trailer Tickets

Ticket Name:	Accepted without Trailer Data:	Accepted with Trailer Data:	Placed:	Total:
2026 Classics in the Park Trailer Ticket	8	2	0	10

[View Parking Statistics](#)

Trailer Parking Statistics

Parking Area	Total Spaces	Spaces Taken	Spaces Remaining	Utilization %
Wilson Lot Parking	20	0	20	0%
Highlands School	20	0	20	0%

[Exit](#)

Provides data on parking space utilization

Sales Admin – Trailer

Legend:

- Participant Tickets:**
 - Pending:** User submitted an application
 - Accepted:** Application was accepted
 - Positioned:** Placard was assigned to a group/class
- Trailer Tickets:**
 - Accepted without Trailer Data:** Applications accepted but missing trailer details
 - Accepted with Trailer Data:** Applications accepted with complete trailer information
 - Placed:** Trailer was assigned parking

2026 Classics in the Park Event Max: 60

Participant Tickets

Ticket Name:	Pending:	Accepted:	Positioned:	Total:
2026 Classics in the Park Participant Ticket	20	24	0	24

Available: 65

Trailer Tickets Trailer Max: 40

Ticket Name:	Accepted without Trailer Data:	Accepted with Trailer Data:	Placed:	Total:
2026 Classics in the Park Trailer Ticket	8	2	0	10

Available: 30

[View Parking Statistics](#)

Event Placards

Search: [Filter](#) [Email All Participants](#) [Email Trailer Transported](#)

Approved On	Vehicle Owner Name	Year	Make	Model	Actions
01/06/2026	Eberz, Matthew2026	2000	Chevy	sedan	Manage Placard

Showing 1 to 1 of 1 entries

When Admin wishes to place a trailer in the Manage Car Show Event window, select the record/vehicle you wish to place, click "Manage Placard" then "Trailer Info," go to "Placards" in the."

Note "Designated Parking Place Area" If no parking options there, go to Global Settings parking. Global Parking allows to add the number of spaces to parking options. These are needed to accurately parking available/consumed counts.

MANAGING PLACARD

[Placard Info](#)

[Trailer Info](#)

[Images](#)

Trailer Settings – Last Update: None

The owner specified that their vehicle is transported on a trailer before submitting their application, but they are not require immediately when applying because they may not have it available at that time.

Name:

Eberz, Matthew2026

Cell Phone:

Cell Phone

Local Lodging:

Please tell us where you plan to stay. (This helps us track you down if there is an issue with your trailer)

Arrival Date:

Arrival Time

Select an Offload Date/Time:

Departure Date:

Departure Time

Tow Vehicle Description:

Ford 450

☐ Will Tow Vehicle Stay Connected?

Trailer Description:

BOX

Trailer Length:

33

Trailer Weight:

2000

Trailer Axes:

2

Driver Cell Phone:

Driver Cell Phone

[Save changes](#)

[Exit](#)

[Cancel Trailer Request](#)

Designated Parking Area:

☒ Highlands School

☐ Wilson Lot Parking

Sales Admin – One Lap

Store Management

Tickets

Tickets are created and associated to events. More than one type of ticket can be sold for a single event but a ticket can only be associated to a single event. Create and monitor tickets you are selling here or you can create tickets on the individual events.

Filter by Festival:

2026 Festival (06/11/2026 - 06/14/2026) ▼

Select a festival to view only its events, or choose 'All (Legacy)' to see everything

Ticketed Events

Create New Event Ticket

Sales Report

4	 Group 2: "One Lap of the Mountains" Speciale'					Event Max: 22
	Ticket Name:	Ticket Max:	Waitlist:	On Hold:	Sold:	Total:
	<input type="checkbox"/> Group 2: One Lap of the Mountains- Speciale'	21	9	0	23	23
	<input type="button" value="Add User to Waitlist"/>					Available: -1

The Sales Admin provides a “One Window” of management for ticket sales of all types. EVENT ROADSTER is designed around a “Ticket Concept” whereby everything for sale and every cars show spot and parking spot is programmatically treated as a ticket. This enables a standardized way of looking at inventory of all types, from Car Show to One Lap, to Dinner, to the sale of merchandize.

Sales Admin – One Lap - Transfer

Group 3: 'One Lap of the Mountains' Speciale'

Date Requested	Name	Email	Quantity	Vehicle Driver	Vehicle Year	Vehicle Make
1/12/2026	Jim Ward	jward@ward-scott.com	1	James Ward	2023	BMW
1/12/2026	Rudolph Bernhard	rudolph.bernhard@gmail.com	1	RUDOLPH BERNHARD	1960	Porsche
1/12/2026	Rich Becherer	richard-becherer@utc.edu	1	Richard Becherer	2019	Ferrari
1/12/2026	Gary Lewandowski	glew4@verizon.net	1	Gary Lewandowski	1998	Chevrolet

Buttons: Email One, Email Multiple, Print Report, **Transfer**, Manage Sale, Exit

One of the capabilities of the Store Admin is to enable transfer of tickets from one vent to another. Select a person record and the “Transfer” and you will get a message the system recognizes the record and the ticket. Select ”Continue” and you will be presented with a list of ticket to choose from. Once completed the system will automatically adjust the inventories of both tickets.

If the destination select is Sold Out, the system will override the Maximum Ticket level and allow the transaction.

Transfer Ticket

The following ticket purchase was found:

Group 2: One Lap of the Mountains- Speciale' (Quantity: 1 @ \$295/ea)

Click Continue to begin a transfer of this ticket purchase to another ticket.

Buttons: Cancel, Continue

Event Roadster Version 3.X will provide the ability to transfer tickets of different prices and offer methods to refund, request more payment or comp the transfer.

Sales Admin – One Lap - Refunds

Ticket Sales						
Date Requested	Name	Email	Quantity	Vehicle Driver	Vehicle Year	Vehicle Make
1/12/2026	Jim Ward	jward@ward-scott.com	1	James Ward	2023	BMW
1/12/2026	Rudolph Bernhard	rudolph.bernhard@gmail.com	1	RUDOLPH BERNHARD	1960	Porsche
1/12/2026	Rich Becherer	richard-becherer@utc.edu	1	Richard Becherer	2019	Ferrari
1/12/2026	Gary Lewandowski	glew4@verizon.net	1	Gary Lewandowski	1998	Chevrolet

Email One

Email Multiple

Print Report

Transfer

Manage Sale

Exit

Manage Sales provides a complete account of the selected transaction. By selecting “Refund Sale Transaction” the system will post the refund and send an email to the patron that the transaction has been completed.

Sale Details

Review the sale information and click the Process Refund button to begin processing a refund for this sale.

Sale Information
Customer Name:
Gordon Smith
Order Number:
25304
Sale Status:
Completed

Customer Email:
gas356sc64@gmail.com
Total Amount:
\$295.00

Ticket Information
Ticket Name:
Group 2: One Lap of the Mountains-
Speciale'
Quantity:
1
Sale Price:
\$295.00

Transaction Information
Transaction Type:
Purchase
Payment Method:
PayPal
Payment Status:
Completed
Date Processed:
Mon Jan 12 2026
Transaction Id:
1XE3244245389374A
Check Number:

Admin Notes:

Close

Refund Sale Transaction

Sales Admin – One Lap – Wait List

5

Group 3: 'One Lap of the Mountains' Speciale' Event Max: 22

Ticket Name:	Ticket Max:	Waitlist:	On Hold:	Sold:	Total:
Group 3: One Lap of the Mountains- Speciale'	22	10	0	22	22

[Add User to Waitlist](#) Available: 0

6

Group A: "One Lap of the Mountains- Grande"

Ticket Name:	Ticket Max:
Group A: One Lap of the Mountains	21

[Add User to Waitlist](#)

The Wait List option proves several management capabilities. Selecting “Email User” or “Email Multiple” enables Admin to select those list and email them. The system takes Admin to the Reports section where you can select a template email.

”Print” function will print the entire list/

”Remove” will remove the person from the Waitlist and adjust the count.

Waitlist for ticket: Group 3: One Lap of the Mountains- Speciale'

Date Requested	Name	Email	Quantity	Vehicle Driver	Vehicle Year	Vehicle Make	Vehicle Model
2/2/2026	Carlos Malpartida	carlos@blakeland.us	1	Carlos Malpartida	1973	Porsche	914
2/2/2026	Ivan Ruiz	ivan@thecarnut.com	1	Ivan Ruiz	1961	Maserati	3500
1/21/2026	Kevin Mann	MANNKM@AOL.COM	1	Kevin Mann	2024	Aston Martin	DB12
1/20/2026	Andrew Miles	andymiles@me.com	1	Andrew Miles	2024	Bentley	Continental GTC S

[Email User](#) [Email Multiple](#) [Print](#) [Remove](#) [Convert to Hold](#)

[Exit](#)

Ticket Name: **Ticket Max:** **Waitlist:** **On Hold:** **Sold:** **Total:**

Group B: One Lap of the Mountains Driving Tour 22 4 0 22 22

[Add User to Waitlist](#) Av 0

“Convert to Hold” is a powerful tool that will allow Admin to select a record in the list and then the system will send a message to the patron that the ticket is now available for sale. In that process the count of “Wait List” is reduced and the count of “On Hold” is increased. If the patron choose to purchase the ticket, the email message provides a link for the sale. If completed the system reduces the count in ”On Hold” and increase the count in “Sold.” Once Admin places the record to “Convert to Hold” Admin the entire sale and posting process are automatic.

The Store

Highlands Motoring Festival Store

Admin: Shop on Behalf Of...

The following items are currently for sale. When done shopping, click "My Cart".

Driving Event Tickets:

Group A: One Lap of the Mountains
Thursday, 11 June 8 AM

Price: \$295.00 [View Details](#) [\\$ Purchase](#)

Group B: One Lap of the Mountains Driving Tour
Thursday - 11 June 8:30 AM

Price: \$295.00 [View Details](#) [Join Waitlist](#)

Group 2: One Lap of the Mountains-Speciale'
Friday, 12 June 9 AM

Price: \$295.00 [View Details](#) [Join Waitlist](#)

General Event Tickets:

Group 3: One Lap of the Mountains-Speciale'
Friday, 12 June 9:30 AM

Price: \$295.00 [View Details](#) [Join Waitlist](#)

Happy Hour with Wayne
Happy Hour with Wayne June 11, 2026, at 5 PM

Price: \$95.00 [View Details](#) [\\$ Purchase](#)

Donations:

\$25 Donation
\$25 Donation to the charities supported by the Highlands Motoring Festival

Price: \$25.00 [View Details](#) [\\$ Purchase](#)

Tickets can be priced or complimentary. There is the option to enable a waitlist for sold out tickets. This screen as depicted shows three categories of tickets: Driving Events, General Event and Donations. This was accomplished programmatically.

Version 3.1 created Venue and Catalog Collections (See next slide for discussion).

Version 3.X will enable ticket packages.

The Store – Global Venue & Collections

MANAGING EVENT: GROUP 1: "ONE LAP OF THE MOUNTAINS" GRANDE

Basic Settings

Tickets

Teams

Participants

Driving Event Basic Settings

Name:
Group 1: "One Lap of the Mountains" Grc

Short Description:
Long Route Driving Tour and Lunch

Estimated Driving Distance:
150+ miles

Detailed Description:

Paragraph **B** *I* U ~~S~~

This is a private run group with invitational registration. The festival's most popular event is on Friday, June 12, 2026, with the "One Lap of the Mountains- Grande" driving tours. These exhilarating driving adventures are technical rallies as opposed to timed rallies, designed to give driver and navigator a chance to enjoy the scenery while staying together as a group. Event organizers annually plan different courses for each day on roads chosen to provide the ultimate mountain driving experience with mountain views, waterfalls, and wonderfully paved and banked roads. This route has been curated and test-driven by our local enthusiasts who know the less traveled back roads. This longer route will cover 150+ miles of the mountainous backroads with a hot lunch buffet served at an upscale venue. The package includes breakfast sandwiches and coffee before departure, a prepaid hot lunch buffet for two people. the 2026 turn-by-turn Route Guidebook. two HMF hats. a 2026 HMF

Build with tinymce

Event Start Date:
2026-06-12

Event Start Time:
07:45

Event End Date:
2026-06-12

Event End Time:
16:00

Enrollment/Sales Close Date:
2026-06-11

Maximum Number of Participants:
22

Associate with Festival:
2026 Festival (06/11/2026 - 06/14/2026)
Optional: Associate this event with a festival

Associate with Venue:
-- Select Venues --
Optional: Select one or more venues for this event

Associate with Catalog Collection:
-- Select Collections --
Optional: Associate this event with one or more catalog collections

☒ **Allow New Participants**
(Active Event)

Exit

Delete

Save changes

Version 3.1 created Venue Collections

“Associate with a Venue” can be provided

“Associate with a Catalog Collection” allows you group tickets in separate sections on the separate Store pages.

(Continued on next slide)

Version 3.1 created Venue and Catalog Collections

“Associate with a Venue” allows you to create multiple locations for events. This is particularly helpful for events that are not in the same location and directions can be provided

“Associate with a Catalog Collection” allows you group tickets for sale into separate sections on the Stoere Page or separate Store pages.

(Continued on next slide)

The Store – Global Venu & Collections

The interface features a central navigation menu with the following options: Manage Festivals & Events, Global Settings, Venues, Catalog Collections, and System Emails.

Venues Table:

Name	Description	Address	City	State	Postal Code	
Other Venue	Private Facilities		Highlands	NC	28741	Edit
Highlands Performing Arts Center						Edit
Cashiers Theater						Edit

Catalog Collections Table:

Collection Name	Description	
Concert Series	No description	Edit
Special Programs	No description	Edit
45th Season Regular Season	Concert Series	Edit

Update Venue Form:

Name: **Description:**

Address Line 1: **Address Line 2:**

City: **State:** **Postal Code:**

[Delete](#) [Cancel](#) [Save changes](#)

Update Catalog Collection Form:

Name: **Description:**

[Delete](#) [Cancel](#) [Save changes](#)

Version 3.1 created Venue and Catalog Collections. For both use Global settings to add or edit both.

Event – Ticket

[Basic Settings](#) [Tickets](#) [Teams](#) [Participants](#)

General Event Ticket Management

Select an event ticket below to modify its settings or create a new ticket.

[Create New Event Ticket](#)

Tickets for this event:

These tickets are listed in the store and can be edited by administrators, but this should be done with caution since editing a ticket modifies the ticket as sold in the store.

Active Allow Waitlist

General Admission

Price: \$40.00

[Ticket Settings](#)

Active

Student Ticket

Price: \$20.00

[Ticket Settings](#)

ActiveAllow Waitlist Private Only

Complimentary

Price: \$0.00

[Ticket Settings](#)

Creating ticket is as easy as it gets. Click “Create New Evet Ticket” and enter the data. You can have a multitude of both type and numbers.

- Options include allowing when sold out going to a Wait list.
- Setting it for Private Sale which will place the tickets on a separate Store window. Patrons are given a URL and can shop.
- The ticket can be set as a Donation ticket which enables ease of accounting.
- It can also be a complimentary ticket. This type of ticket can be set for a price for accounting but does not process through the credit card system for payment.

[Edit Ticket](#)

Ticket Name:

General Admission

Base Price: 40 **Max Inventory:** 100 **Max Per Purchase:** 10


Limits Number Sold *Limits Number Sold Per Purchase*

Ticket Description:

"American Salute" – Sunday, July 5 at 5 PM in Cashiers, NC

☒ **Activate this ticket for Sale**

Ticket Image:



Highlands Cashiers Chamber Music Festival
Sponsored by Cashiers
Opening Concert
"American Salute" – Sunday, July 5 at 5 PM
in Cashiers, NC

[Choose File](#) No file chosen

Recommended size: 800x450px. Max 1MB. PNG, JPG, & WEBP files only.

☒ **Allow users to join a waitlist if the ticket is unavailable**

☐ **For Private Sale Only**

☐ **This is a donation ticket**

☐ **This is a complimentary ticket**

Dashboard > Store Management

4	<div> Group 1: One Lap of the Mountains - Friday </div>					Event Max: 25
	Ticket Name:	Ticket Max:	Waitlist:	On Hold:	Sold:	Total:
	<input type="checkbox"/> One Lap Friday Group	25	4	0	20	20
	<input type="checkbox"/> One Lap Friday Group VIP	10	1		5	5
	<div>Add User to Waitlist</div>					Available: 0

EVENT-ROADSTER has the unique capacity to have multiple tickets each of which has the capacity to all be sold, even though their total exceeds the Maximum number to be sold for the event. Notice the top list ticket is able to be sold 25 times, the entire inventory. The VIP ticket can be sold 10 times, the total of the two tickets is 35, which exceeds the maximum level. The system manages the total sales and stops sales when that number is reached.

Reports

Report Generator

Sales Report

Choose "All Sales" to report on all sales over a date range, or choose from individual tickets in the list to see a sale report for a single ticket.

Sales Report:

Select a Sales Report...

Start Date:

mm/dd/yyyy

End Date:

mm/dd/yyyy

Load Sales Report

Event Reports

Select an Event to Report On:

Event Applications

Event Group Assignments

Print Festival Placards

Trailer Report

Event Awards Report

Festival Reports

Select a Festival to Report On:

All Festival Data Report

The format for Reports is unchanged from Version 3.0, it is entirely under redesign. The flyout will be different and some of the reports will be modified.

The new Reports will be delivered at Version 3.X

Patrons

The screenshot displays the user dashboard for Matthew Ebers. The left sidebar contains navigation links: Dashboard, Profiles, Store, My Cart, My Order History, and Support Request. The main content area shows a welcome message, a user profile picture, and buttons for managing vehicle and account profiles, purchasing tickets, and viewing purchase history. A yellow banner indicates 'Impersonation Active' with a 'Stop Impersonation' button. Below this is a 'My Vehicle Profiles' section with a table listing four vehicles.

Vehicle Year	Vehicle Make	Vehicle Model	Profile	Photos	Applications
2025	AC	sedan	Profile	Photos	Applications
2025	Acura	sedan	Profile	Photos	Applications
2000	Bristol	sedan	Profile	Photos	Applications
1937	Cord	Coup	Profile	Photos	Applications

Below the table is a 'MANAGING VEHICLE PROFILE' section with tabs for 'Vehicle Profile Info', 'Photos', and 'Applications'. The 'Vehicle Profile Info' tab is active, showing a form for managing vehicle information.

Vehicle Profile Info

Here you can manage your vehicle profile information, which is reviewed by the administrator when you submit or update an application to an event. Please note that any changes you make to the information here must be saved by clicking Save Changes below.

Vehicle Year: Vehicle Make: Vehicle Model: Vehicle Nickname:

Any Non-Original Components:

Vehicle Description:

Character count: 25

☒ My Vehicle is Trailer Transported

Trailer Profile:

[Manage Trailer Profiles](#)

The big change for users is the addition of the trailer selection during application.

There are more changes coming in Version 3.X.

NOTE: Notice this screen shot was taken while in the impersonation mode.

Patrons

Let's create your vehicle profile!

Please tell us a little about your vehicle by filling out the form below:

Vehicle Year:

1952

Vehicle Make:

Chevy

Vehicle Model:

sedan

Vehicle Nickname:

Vehicle Nickname

Any Non-Original Components:

Original

Vehicle Description:

Store in a garage

Character count: 17

☒ My Vehicle is Trailer Transported

Trailer Information Options

Please select how you would like to handle trailer information for this vehicle:

☐ Create without Trailer info, I will enter it later
Vehicle profile will be created without trailer information. You can add it later.

☒ Use an Existing Trailer Profile
Select from your saved trailer profiles.

✓ -- Select a Trailer Profile --

Ford 450 (33)

Cancel

Save and Continue

Description
Tow Vehicle Description
Length
Weight
Number of Axels

Let's create your trailer profile!

Please tell us a little about your trailer by filling out the form below:

Trailer Description:

Describe the this trailer

Tow Vehicle Description:

Describe the vehicle that tows this trailer

Trailer Length:

e.g. 24 ft

Weight (lbs):

Weight in pounds

Number of Axels:

Number of axels

☐ Tow Vehicle Stays Connected to Trailer

Cancel

Save Trailer Profile

Patrons now have the option of creating a a trailer profile later, Using one in the system or entering a new one then.

This is a big step for for the Trailer Admin as this enables the Admin to see what patron have been accepted and if they have complete data.

Trailer Tickets

Trailer Max: 40

Ticket Name:	Accepted without Trailer Data:	Accepted with Trailer Data:	Placed:	Total:
2026 Classics in the Park Trailer Ticket	8	2	0	10

View Parking Statistics

Available: 30