

## Constitution and By-Laws East Central Illinois Archers

### ARTICLE I NAME

The name of this organization shall be East Central Illinois Archers, ECIA.

### ARTICLE II PURPOSE

The purpose of this club is:

1. To promote the sport of target archery and bow hunting.
2. To work with Local, State and Federal conservation agencies in maintaining or increasing the privileges associated with archery.
3. To educate and promote the skill and art of archery for community and families.
4. To emphasize generational inclusivity in the sport of archery.
5. To uphold and practice ethical hunting standards.
6. To provide opportunities for competitive archery practices.

### ARTICLE III MEMBERSHIP

1. Membership will be effective on the date on which payment is received.
2. Membership fee will be due on March 1 of each year.
3. Family membership includes a family unit living under the household. Individual or Family Memberships must be lead by person of 18 years of age or older.
4. All voting members must have memberships dues paid in full.
5. Members shall comply with ECIA By-laws, shooting rules and Urbana Park District rules.
6. Members may bring guest to non-scheduled shooting events, and non-member guests must sign release of liability waiver.
7. Officers may suspend or expel any member for conduct detrimental to the interests of the club.
8. If membership ~~are~~ is delinquent, payment will be retroactive to due date.

### ARTICLE IV BOARD OF DIRECTORS

1. The Board of Directors shall consist of the President, Vice President, Secretary, and Treasurer.
2. The Board of Directors shall control and manage the activities, policies and property of the East Central Illinois Archers.
3. At any business meeting, to approve motions or make decisions, three elected Officers and at least 2 non-elected club members in good standing must be present.
4. All vacant Offices hall be filled by a nomination and election as outlined in Article VI.
5. A business meeting shall be held once each month from December through September. Meetings in October and November are optional.
6. Notice of meetings including the date, time and place must be announced to the membership in

the month preceding the scheduled meeting. In case of emergency or exceptional circumstances, the Board of Directors may call a meeting at that time, but must report the circumstances and decisions at the next regular business meeting.

7. Business shall be conducted in the form of a motion, second, discussion and vote of the members present. A motion shall pass with a majority vote. Only written and signed ballots shall be accepted.

### ARTICLE V OFFICERS AND THEIR DUTIES

1. The officers of the club will consist of a President, Vice President, Secretary, and Treasurer.
2. The President will preside at all meetings and perform all duties required by the office.
3. The President shall not vote, except in the case of a tie.
4. The Vice President will perform the duties of the President in his/her absence.
5. The Secretary will handle all the club correspondence, record minutes of the monthly meetings, serve notice of all meetings or upcoming events, and submit a monthly report to members.
6. The Treasurer will be in charge of all club finances to include deposits and expenditures and will submit a monthly and annual report to the club, which will be filed by the secretary. The monthly report shall include the most recent bank statement.
7. The Officers, or their appointees, are responsible for maintaining shooting facilities and for coordinating all activities associated with shooting and other club events.
8. Members may call for the removal from office of any Officer for conduct detrimental to the interests of the club. Such action must be presented at a business meeting. A motion to dismiss shall pass with a majority vote of the members present.
9. Officers will be elected and committee chairpersons may be elected or appointed.

### ARTICLE VI ELECTION AND TERMS OF OFFICE

1. During the June monthly meeting, an annual election for club officers shall be held.
2. Nominations for these offices will be made at the May club meeting, one month prior to the election in June. Nominations will be communicated in a club announcement in May, preceding the election.
3. Term for officers will be one year starting June 1 but will not be limited to one term.
4. Members not present at the annual meeting may cast their vote via written ballot.
5. Each membership will be eligible for one vote.

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**ARTICLE VII FEES, DUES And EXPENDITURES**

1. The Membership and shooting fees shall be set by the members at a business meeting.
2. ECIA will maintain club monies in an established Bank. A primary account will contain the majority of club finances. Checks written on the primary account will require the signature of the Treasurer and any other Officer. A petty cash checking account will be limited to no more the \$2,500 at any time. Checks written on the petty cash account will require only one signature – the Treasurer or other approved member.
2. Cash on Hand will not exceed \$150.00, except for short periods immediately following shooting events.
3. Expenditures greater than \$500.00 requires approval by motion and vote at a regular business meeting.
4. Income and Expenditures shall be reviewed by the Financial Oversight Committee annually, at the end of the Treasurer's term and/or at the termination of the serving Treasurer.

**ARTICLE VIII SUSPENSION OF MEMBERSHIP**

1. Members suspended or expelled forfeit all club privileges.
2. Members violating ECIA By-laws, shooting rules and Urbana Park District rules may be suspended or expelled.
3. Failure to pay shooting fees is a violation of ECIA Rules.
4. The officers may suspend or expel a member for conduct detrimental to the interests of the club by the majority vote at a business meeting.
5. Dues will not be refunded if a member is suspended for any reason.

**ARTICLE IX COMMITTEES**

1. The Board shall appoint committees consisting of three or more persons each as needed for the purpose of: Constitution/By-Laws, Membership, Shoot/Tournament, Publicity, Conservation, Rules and such special committees as may be necessary.
2. Committees may not supercede/ or be in place of the normal duties of ECIA elected Officers.
3. Annually, The Board shall appoint a Financial Oversight Committee for the purpose of reviewing the Treasurer's records. The Committee shall have three members including one officer, other than the Treasurer and two non-elected club members in good standing. The Financial Oversight Committee will report to the Board in the month following the review.

4. Absent an appointed committee, any and all duties are the responsibility of the ECIA Officers.

**ARTICLE X AMENDMENTS**

1. Amendments should be forwarded to the Board for review.
2. Amendments will be announced to the membership through the announcement at least one month before the vote.
3. Each amendment will be voted on by the members present at a business meeting. An amendment will be adopted with a simple majority of the cast votes.

**ARTICLE XI ECIA DISSOLUTION**

1. A motion to dissolve ECIA must be approved at a special meeting of the Board. The special meeting will be announced to the membership within 4 weeks of the meeting date.
2. Following Board approval, the motion must be announced to the membership for two consecutive months through the Newsletter.
3. The final vote to dissolve shall be held in the third month following the initial motion.
4. A vote to dissolve ECIA shall pass with 70% voting for dissolution.
5. Upon dissolution, all club assets will be inventoried and assigned a value. Material and equipment shall be sold. Monies shall be applied to the club account. Any outstanding debts shall be resolved. The Board shall conduct a final accounting of ECIA monies. Any remaining funds shall be disbursed to charitable or service organizations to include those promoting archery, shooting sports, and hunting. Selection and amounts shall be decided by the Board.
6. These actions will be carried out in consultation with an attorney and in compliance with State of Illinois laws.

**ARTICLE XII FISCAL YEAR**

1. The fiscal year for this club will run from-March 1st through February 28/29th.

**ARTICLE XIII RATIFICATION**

1. *Previous Constitution and Bylaws, and other agreements, are superseded upon adoption of this document.*
2. *The date of ratification is May 5<sup>th</sup>, 2025.*