



Together Our Community (TOC)

Charity No: 1206902

[www.tocommunity.org.uk](http://www.tocommunity.org.uk)

*Supporting Young Adults with Disabilities **Live, Learn and Work** in the local Community*

### **Pathways Lead**

**Pay:** £22 per hour

**Job Type:** 12 hours per week, 38 weeks

**Location:** Chichester PO19 1AR

**Closing date:** 3 September

### **Overview**

Together Our Community (TOC) is a Chichester based charity supporting young adults with learning disabilities take up supported work and volunteering placements in the local community. We are seeking an experienced leader to help deliver our new pathways project working directly with the young people and expanding these placement opportunities in the community.

The successful candidate will help create new progression pathways working with businesses/organisations, oversee the progress of the young people and ensure that all young peoples' progression pathways are clear, supported, and aligned with TOC's mission and goals for young people with learning disabilities.

The candidate, with ongoing support from the senior management team, will be responsible for developing, implementing, and overseeing pathway developments for the young people. This includes designing clear progression pathways, mentorship programmes, and ensuring that all businesses have access to the resources and support they need to allow each young person to attend their placement.

### **Responsibilities**

- Create and manage a range of development pathway tailored to the individual needs and aspirations of the young person.
- Mentorship and Coaching: Develop and implement mentorship and coaching programmes to support each young person's development and progress on the placement.

- **Business and Organisation Engagement:** Build positive relationships with local businesses/organisations to understand what we are trying to achieve for the young people
- **Monitor Progress:** Design and maintain clear and transparent progress and monitoring framework that allows us to assess each young person's progress and adapt the pathways as necessary
- **Data:** Use progress measures to track the effectiveness of the development pathways and implement any improvements.
- **Implementation:** provide training and work directly with volunteers and staff at placements ensuring that highest level of balanced support is provided to the young people.
- **Collaboration:** work with volunteers and SMT to ensure alignment of vocational pathways with wellbeing to provide the holistic support the young people need to succeed.

### **Skills**

- Background in teaching or classroom leadership (QTS not required)
- Good learning group management and behaviour support skills
- Experience working with young people, especially those with learning disabilities.
- Strong communication and networking
- Good teamworking and collaboration

### **Experience**

- A proven track record in a similar lead role working within schools, college and other learning and development settings with good IT/communication skills. The candidate should demonstrate where they have made a difference to the outcomes of young people with learning disabilities.
- The successful candidate will need to complete a DBS check and have regard to TOC's Safeguarding Policy.

### **Operational Core Hours**

Monday - Friday – 9:30pm – 3:30pm, West Sussex Term Times

### **What we offer**

- West Sussex Term Time Only - Enjoy school holidays off
- Learn new skills working with a friendly supportive team
- Opportunity to making a real impact to the lives of young people with learning disabilities
- Staff discounts on TOC Cafe food and drink

## **Equal Opps**

TOC supports an inclusive and diverse workforce. We want to offer opportunities to people from all backgrounds irrespective of age, disability, gender and transgender status, race and ethnicity, religion and belief (including no belief), marriage or civil partnership status or sexual orientation. As an Equal Opportunity Employer, we welcome and consider applications from all qualified candidates, regardless of background.

Please note that applications can only be considered if you are currently legally entitled to work in the UK. We are not presently recruiting from outside the EU. Applicants must be able to attend a trial/interview in Chichester in w/c 8 September. Fluent English language skills are essential.

Please send CV and any additional supporting information to: [contact@tocommunity.org.uk](mailto:contact@tocommunity.org.uk) by 3 September.