



Together Our Community (TOC)

Charity No: 1206902

[www.tocommunity.org.uk](http://www.tocommunity.org.uk)

*Supporting Young Adults with Disabilities **Live, Learn and Work** in the local Community*

### **Barrista/Café Supervisor**

**Pay** £12.50 per hour - subject to age/experience

**Job Type:** 30 hours per week

**Location:** Chichester PO19 1AR

**Closing date:** 29 August

### **Overview**

We are a charity supporting young adults with learning disabilities and are seeking an experienced café supervisor to work with café managed in running our new high quality café working alongside some of our young people.

We are seeking a passionate and dedicated Café Supervisor to join our vibrant team. We would like 2 years of experience in working as a Barista. As cafe supervisor you will be the face of our establishment, responsible for crafting high-quality beverages while providing exceptional customer service.

You will play a key role in creating a welcoming atmosphere for our customers and ensuring that each visit is a delightful experience. You will also be working alongside some young people with learning disabilities so need to be able to demonstrate patience and understanding.

### **Responsibilities**

- Prepare and serve a variety of hot and cold beverages, including coffee, tea, and specialty drinks.
- Maintain cleanliness and organisation of the coffee station and seating areas.
- Assist with food preparation, ensuring that all items are prepared according to food safety standards.
- Engage with customers in a friendly manner, taking orders accurately and efficiently.

- Handle cash transactions and maintain accurate till operations.
- Monitor inventory levels and assist with stock replenishment as needed.
- Ensure compliance with health and safety regulations within the café environment.
- Collaborate with café manager to ensure smooth operation during busy periods

### **Skills**

- Strong time management skills to handle multiple tasks efficiently in a fast-paced environment.
- Basic maths skills for handling cash transactions and calculating change accurately.
- Knowledge of food preparation techniques and food safety practices is advantageous.
- Excellent communication skills to interact effectively with customers and team members.
- A genuine desire to help others and provide outstanding customer service.
- Hold a current Level 2 in Food Hygiene.

Join us in creating memorable experiences for our customers while enjoying the dynamic atmosphere of our café!

### **Experience:**

- Barista experience: 2 year (required)
- Hospitality – 2 year (preferred)
- Customer service: 2 year (required)

### **Initial Cafe Opening Hours**

- Monday - Friday -8pm – 4:00pm

### **What we offer**

- - Staff discounts on food
- - Free lunch and coffee whilst on shift
- - Career development opportunities
- - Training

### **Equal Opps**

The Boardwalk Café in line with our charity objects supports an inclusive and diverse workforce. We want to offer opportunities to people from all backgrounds irrespective of age, disability, gender and transgender status, race and ethnicity, religion and belief

(including no belief), marriage or civil partnership status or sexual orientation. As an Equal Opportunity Employer, we welcome and consider applications from all qualified candidates, regardless of background.

Please note that applications can only be considered if you are currently legally entitled to work in the UK. We are not presently recruiting from outside the EU. Applicants must be able to attend an interview/trial in Chichester w/c 1 September. Fluent English language skills are essential.

Please send CV and any additional supporting information to:  
[contact@tocommunity.org.uk](mailto:contact@tocommunity.org.uk) by 29 August.