Log book page

Monday Date:_____ Shift: _____
Notes:

Incident Report attached: Yes / No (circle one)   Signature: _____

Tuesday Date:_____ Shift: _____
Notes:

Incident Report attached: Yes / No (circle one)   Signature: _____

Wednesday Date:_____ Shift: _____
Notes:

Incident Report attached: Yes / No (circle one)   Signature: _____

Thursday Date:_____ Shift: _____
Notes:

Incident Report attached: Yes / No (circle one)   Signature: _____

Friday Date:_____ Shift: _____
Notes:

Incident Report attached: Yes / No (circle one)   Signature: _____

Saturday Date:_____ Shift: _____
Notes:

Incident Report attached: Yes / No (circle one)   Signature: _____

Sunday Date:_____ Shift: _____
Notes:

Incident Report attached: Yes / No (circle one)   Signature: _____

Incident Report Form

Date: _____ Time: _____ AM   PM

What happened:

_____
_____
_____
_____
_____
_____
_____

What did customer attempt to order? _____

Where police called? Yes / No   Officer who responded _____

If ID/Fake ID was an issue (Circle all that apply):

Altered ID   Borrowed ID   Expired ID   Purchased Fake   Other _____

Did the Person admit it was false? Admitted / Denied (circle one)

Did the photo match the person in possession? Yes / No (circle one)

Authorities contacted?   Yes / No (circle one)

ID abandoned by customer?   Yes / No (circle one) ___ Sent to DLC

Customer Information:

Name: _____ Approximate Age: _____ Male / Female
Description:
_____
_____

Witnesses:

Name :_____ Contact Info: _____
Name: _____ Contact Info: _____

Manager on Duty: _____

Employee Name: _____ Signature: _____