# **American Dream Restaurants W-2**

W-2's were sent in the mail on or around January 31, 2023. To all current and past employees of ADR who were employed from 5/25/2022 – 12/31/2022.

## Fastest way to obtain your W-2

To access your account, you would use the same credentials you used while employed with American Dream Restaurants - Your username and password would not have changed from what you set-up.

Website: <a href="https://infosync.ultipro.com/Login.aspx?ReturnUrl=%2fdefault.aspx">https://infosync.ultipro.com/Login.aspx?ReturnUrl=%2fdefault.aspx</a>
<a href="mailto:lff">lff</a> you cannot access your account, contact: Contact Ultipro Support at 1-855-285-1198 option 1 (twice) or email <a href="mailto:ulti.support@issvc.com">ulti.support@issvc.com</a>

#### How to get a copy of your W-2 emailed to you

If you need a copy of your W-2 mailed or emailed to you will need to complete the appropriate form and email it back to <a href="W2.Report@issvc.com">W2.Report@issvc.com</a>.

## How to get a copy of your W-2 MAILED to you

If you need a copy of your W-2 mailed or *MAILED* to you will need to complete the appropriate form and email it back to <u>W2.Report@issvc.com</u>. Note that this will be the longest way to receive a copy of your W-2.

Forms are located on your home page of you're UltiPro account

ALL questions regarding W-2s should be directed to <a href="www.weenvectors.org"><u>W2.Report@issvc.com</u></a> when reaching out make sure to provide your name, company you worked for American Dream Restaurants, LLC *not pizza hut*, you will need to verify your identity for them to assist you.

# GC Pizza Hut W-2

Anyone who was employed prior to the company sale, up until 5/24/2022 will receive a W-2 from GC Pizza Hut. W-2s were mailed by 1/31/2023 to everyone's home address on file. If you have not received, you're W-2 by February 14, 2023, there are 2 things that can be done.

- Log into you're Paychex Flex account and download the electronic version of you're W-2. You can download this and print it if you need a physical copy.
  - o Go to: https://myapps.paychex.com/landing\_remote/login.do
  - Log in using the same credentials you used during you're employment. Not sure you're log-in, use the forgot password option and contact Paychex for assistance.
- You can request a copy by emailing Sarah Spano at sspano@gcpizzahut.com
  - To request a copy you need to provide you're LEGAL name, Address on file, Last 4 of social, and the phone number on file for you. The subject of you're email should be "W-2 request – YOUR NAME"