

130 Day Summary Sheet

Your leadership journey at a glance

What began as onboarding becomes a rhythm.



Phase	Focus	Key Actions	Outcome
-30 to 0	<i>Deep dive & preparation</i>	<ul style="list-style-type: none">• Review data• Request KPIs• Analyze people patterns	<i>Initial perspective document</i>
0 to 30	<i>Build trust & connection</i>	<ul style="list-style-type: none">• Meet stakeholders• Listen• Observe culture	<i>Relationship map & insight list</i>
31 to 60	<i>Test & align</i>	<ul style="list-style-type: none">• Asking probing questions• Refine assumptions• Make people decisions	<i>Strategic themes outline</i>
61 to 90	<i>Execute & build momentum</i>	<ul style="list-style-type: none">• Deliver quick wins• Communicate• Codify vision	<i>Vision & strategy document</i>

Looking Forward

- *What momentum will I sustain?*
- *Where do I need to reset?*
- *What will success look like 130 days from now?*