

Kansas Department of Revenue

Manual Title Application

Mail or take completed application to the County Treasurer's Motor Vehicle Office.

DO NOT send cash. Checks and money orders accepted.

Check One:

- Replacement (\$10.00)
- Add Lien (\$11.50)
- Replace and Add Lien (\$21.50)
- Remove Lien (\$10.00)
- Replace and Remove Lien (\$20.00)

If replacing a title, check reason for replacement:

- Lost
- Mutilated (attach title)
- Has become Illegible (attach title)

Owner Information:

KS Driver's License #, Kansas ID # or FEIN

Name

IRP/CMV Acct. #

US DOT #

Address

Street Address

City

State

Zip

Phone Number: _____ **Email Address:** _____

Vehicle Information:

VIN: _____ Year: _____ Make: _____

License Plate Number: _____ Vehicle is/was titled in the County of: _____ KS

Address to Mail Title (Complete information only if the address above is not where you want your title to be mailed):

Name

Street Address

City

State

Zip

1st Lien Holder Information:

Name _____

Address: _____

Street Address

City

State

Zip

2nd Lien Holder Information:

Name _____

Address: _____

Street Address

City

State

Zip

By my/our signature(s), I/we swear that I/we are the owner(s) of the above listed vehicle, that all liens and encumbrances, if any, are listed and that all information state here in is true and correct. I/we are aware that the law provides severe penalties for making false statement under oath.

Signature(s) of Registered Owner(s):

_____ Date: _____

_____ Date: _____

** Copy of registered owner's driver license REQUIRED **

Kansas Department of Revenue
Authorization to Receive Title
www.ksrevenue.gov

Please Check Appropriate Box

Individual Authorization:

- Individual authorizing a Dealership
- Individual authorizing at Title Service
- Individual authorizing an Individual

Dealer Authorization

- Dealer authorizing an Individual
- Dealer authorizing a Title Service

Vehicle Information: (Required if a box under Individual Authorization is checked)

_____ Year _____ Make _____ Vehicle Identification Number _____

Authorizing Agent information:

Name of all Owner(s) as shown on the title: _____

Name of Dealership: _____ Dealer Number: _____

Name of Title Service: D&S Thrifty Auto Title Service, LLC Title Service No.: 1684

Name of Individual: _____ Driver's License #: _____

As the owner of the vehicle, I authorize the above individual, dealership or title service to act as the authorized agent to present a title application, accept delivery of the original or duplicate title and any lien releases for vehicles traded into the dealership.

Signature of Owner(s): _____ Date: _____

Printed Name of Owner(s): _____

If the authorized agent is a dealership or title service, it is understood that we are responsible for notifying the division, or any of its agents, if this authorization is revoked or canceled.

Signature Authorized Agent: _____ Date: _____

Printed Name of Agent/Individual: _____

Leave blank

Instructions

- Any cross outs, whiteout, or alterations void this form.
- Check the appropriate box and fill out ALL information. If any field is left blank, the form is void.
- When the authorizing agent is an individual, this form is only valid for the vehicle listed herein.
- This form becomes a supporting document for the application for which it is being executed. The original cannot be returned. Incomplete forms will be kept by the division but will not be valid for that application.
- Only the original of this form is valid. Copies of the completed form will not be accepted.
- All Requirements Subject to Change without Notice. The web site, www.ksrevenue.gov will have the most up to date forms and requirements.

Instructions

Kansas is an electronic title state. An Add Lien or Replacement title is not printed due to the lien listed on the vehicle record. If a lienholder is shown on the registration receipt, there is a lien/loan on the vehicle record. Only vehicles with no lien holder will have a paper title issued.

Replacement: Replaces lost, mutilated or illegible title.

Add Lien: Adds a lien holder to a title (attach title).

Remove Lien: Removes the lien from the title (attach title).

- Signatures of the owners must match the names on the face of the current Kansas title record.
- To remove an existing lien, a notarized lien release is required.
- Record the name and address of the secured party/lienholder, if applicable.
- A copy of the security agreement is not necessary.
- If a legal document or power of attorney is used, please attach it to the application.
- Missing signatures will void this application.
- If two or more persons are shown on the face of the title as owners with an "and" between the names, all persons must sign this application.
- Vehicles with a GVWR of 26,000 lbs or less cannot use this form to add a second lien. Please use the Refinance Secured Title Application, form TR-720R.
- If a replacement title is being requested, attach the current title to this application if the reason selected is mutilated or has become illegible.
- You must provide a phone number as this is a required field.
- Please include your area code when entering your phone number.
- If someone other than the owner of the vehicle presents this form to pick up the title, they will need to supply a signed Power of Attorney document. Otherwise, the title will be sent to the address listed on this form.