



Green Acres Country Club Non-Member Clubhouse Rental Agreement

This Clubhouse Rental Agreement ("Agreement") is entered into by Green Acres Country Club, Inc. (GACC) and the Lessee for the GACC Clubhouse & Sunroom located at 5000 West Napoleon Avenue, Metairie, LA 70001

Rental Overview:

- 2 hour setup, 3 hour event, 1 hour breakdown

Lessee and Member Contact Information

Primary Contact Renting Clubhouse:	<i>(Required)</i>
Name of Business (if applicable):	
Address: <i>(Required)</i>	
City, State, Zip Code: <i>(Required)</i>	
Phone Number: <i>(Required)</i>	
Email Address: <i>(Required)</i>	
Primary Contact Name & Phone Number (if different):	

Event Details

Date(s) of Event:	
Start & End Times	Start Time _____ End Time _____
Type of Event: (e.g. Birthday Party, Baby Shower, Dance, Meeting, etc.) <i>(Required)</i>	
Estimated Number of Attendees (Max 130):	<i>(Required)</i>

Additional Information

Special Requirements or Notes:	
---------------------------------------	--

Rental Fee and Payment Terms (some of info in this section will be added to Agreement once we have additional info if rental is approved)

Clubhouse & Sunroom Rental Fee:	\$650.00
--	----------

Additional Hours	\$100 per extra hour
Private Event (available during pool season only)	\$100
Initial Deposit Amount (required to secure the reservation):	\$325.00
Optional Rental Furniture Expenses <u>Folding Tables & Chairs to Rent</u> <ul style="list-style-type: none"> • Folding Tables (>5) • White folding chairs (~40) 	<input type="checkbox"/> Yes (\$75) or <input type="checkbox"/> No
Balance Due (30 Days Before Event):	
Accepted Payment Methods:	<input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card

Disclaimer Section (Important Notes)

GACC provides	The Clubhouse for rental purposes as both the Clubhouse and Sunroom for use during your function, the tables and seating for 52 (including 3 pub tables, 3 square tables, 2 long rectangular tables, and matching chairs and pub chairs), the built-in marble top bar, kitchen area and ice machine behind the bar
Lessee responsibilities	All event setup, including arranging tables, chairs, linens, decorations, and providing their own dishes, cutlery, food, drinks, etc.
Parking	Lessee are reserved two (2) parking spaces in GACC's parking lot on West Napoleon Avenue. Additional parking is limited to other open spaces in GACC's parking lot on West Napoleon Avenue, the grass along Kent Avenue & Argonne Street and parking spaces available at Saints Community Church located at 2001 Transcontinental Drive, Metairie, LA 70001. Any vehicles found parking at any time on the grass/sidewalk/etc. along Transcontinental Avenue or in a non-designated area (ie. Grass/sidewalk in front of the clubhouse) be will be charged \$325.00
Cancellation	\$325 cancellation fee shall be assessed if the event is canceled less than fourteen (14) days of the event.
Damages	In the event that damages are incurred to the premises during the Clubhouse rental, GACC shall provide an assessment within five (5) business days with an invoice for any repairs, cleaning, etc. required. The Lessee shall have 15 business days from the date of the invoice to make payment.
Indemnification	The Lessee agrees to indemnify and hold harmless GACC from any and all claims, liabilities, damages, or expenses arising out of or related to the use of the premises.
Termination	GACC reserves the right to terminate this Agreement if the Lessee fails to comply with any of its terms and conditions. Any fees paid shall be non-refundable in the event of a termination due to breach of Agreement.
Governing Law	This Agreement shall be governed in accordance with the laws of the State of Louisiana.
Amendments	Any amendments to this Agreement must be made in writing and signed by both parties.

By signing this agreement below and only after confirmation by GACC Front Office of my reservation, I confirm that I understand that this Agreement constitutes the entire agreement between the parties and supersedes any prior agreements or understandings. Clubhouse rental is subject to current GACC Policies

Lessee: _____

Date: _____