

Approved Minute of the Kintore and District Community Council

Held 7:00pm on Tuesday 16th November 2021 via
Zoom video conference.



KINTORE AND DISTRICT
COMMUNITY COUNCIL

1. Welcome

Chairman, Jamie Grant welcomed everyone to this meeting of the Kintore and District Community Council. He apologised for the late decision to only meet virtually. This was due to the risk posed by the increase in Covid-19 within Kintore and a KDCC member testing positive.

Attendees and Apologies

Community Councillors Present – Jamie Grant, Ken McEwen, Bill Duthie, Janine Cracknell, Moira Moran, Paul Davison, Kenny Thomson, Alan Milne, Donna Heron, Lesley Monaghan, Drew Cullinane
Ward 12 East Garioch Councillors Present – Cllr Martin Ford, Cllr Glen Reid
Aberdeenshire Council – Alison Cumming
Apologies - Cllr Dominic Lonchay, Cllr David Keating

2. Declarations of Interest

There were no declarations of interest raised.

3. Minutes of the September & October Meetings

- a) **2109 KDCC September Minutes Corrections** – Further corrections are required to ensure the longevity of the minutes. The secretary is to add a clear footnote to the minutes on item 8c) stating “the drawing submitted on 23rd July 2021 was the same as that submitted on 9th April 2021. The fence is to step back 700mm from the edge of the road not 750mm as stated in the meeting. During the discussion, the KDCC planning contact advised Mr Ewen that a 1m high fence could be erected without any planning permission. Mr Ewen responded that this would result in a double fence and was not felt appropriate to their needs. **Action.**
- b) **2109 KDCC September Minutes Approval** – to be held over until the December KDCC meeting.
- c) **2110 KDCC October Minutes Corrections** – The chair thanked the treasurer for preparing the minutes in the absence of the secretary. Paul Davison requested that additional detail be added to 7d) Response to DPEA Reporter on Town Park. The secretary agreed to attach the full statements as appendices for future reference. The secretary agreed to add any other documents as appendix that are referenced to within the minutes. **Action.**
- d) **2110 KDCC October Minutes Approval** – subject to the above appendices being added to the existing document, 2110 KDCC October 2021 minutes were approved by Ken McEwen, seconded by Drew Cullinane.

4. Matters Arising; Update on Open Actions

Prior to the meeting, the secretary updated the open actions were known. The chair had provided updates on his actions via email. Those actions that were unknown, were

discussed in the meeting. An updated full list of the open actions is included as

Appendix A.

Action ref 2021/33 – Paul Davison offered to find out the planning permission conditions for the potentially responsible businesses up in Midmill and share it with the KDCC. It is thought that there would be controls over the levels of noise that are permitted. **Action**

Action ref 2021/89 & Action ref 2021/91 – Cllr Ford made a general point in relation to these actions and the legal requirement for Aberdeenshire Council to give this and other notifications reasonable public exposure. This includes using the Aberdeenshire Council website www.aberdeenshire.gov.uk and advertisements in specified newspapers. The chair commented that important notifications are being shared on the Kintore Facebook by KDCC members on a frequent basis. The Aberdeenshire Council's Facebook, Twitter feed and regular email communications with KDCC and other community councils are of a high standard, and it was felt that these mediums could be used even more extensively going forward. Cllr Ford reminded the attendees that social media is not a legally required medium at this time, however it was recognised that this may change in the future. It was noted that Aberdeenshire Council are transparent in its workings and the publicly accessible meetings are widely known.

Cllr Ford explained that TPOs (Tree Preservation Orders) are discussed at Garioch Area Committee when someone objects in some way to the proposal. If there are no objections the TPOs (or any other of the relevant proposals) do not come to the Councillors sitting on the Garioch Area Committee and the Council Officers will conduct the work as proposed. The Council Officers have the delegated authority to do this if no one objects.

Typically, Aberdeenshire Council will place TPOs in areas which are thought to have the potential for an application for development. The TPO is a pre-emptive act by Aberdeenshire Council to protect the trees from being felled before planning permission is applied for. This has happened in previous developments. A TPO does not prevent trees from being felled at all or tree management occurring, but it does mean Aberdeenshire Council have to give the authority to allow this to happen or not. The TPO referred to in action ref 2021/89 was revoked by Aberdeenshire Council once it was deemed there was no longer a requirement for them to serve this purpose.

The trees in Gauchhill Woods were felled due to the professional judgement of the Landscape Services council officers involved based on the information that was known. Cllr Ford highlighted that the professional judgement of the council officers is relied upon and trusted in by all of us in public services, such as education, social care and roads. It was commented that one of the reasons given for the trees being felled in the report from Landscape Services was the close proximity to the next-door properties. This was identified as part of one of the trees fell into one of the neighbouring gardens whilst a child was playing nearby. The child was unhurt, but it was felt that for Health and Safety reasons the trees would need to be removed. Replacement trees have been planted further in from the boundary.

5. Police Report & Update

The secretary talked through the latest police report, there were no questions raised. The November report is attached as **Appendix B.**

6. Urgent Items of Business

There were no urgent items of business raised.

7. **Planning Matters** – The planning contact provided a summary of this month’s planning applications. This can be found under **Appendix C**.
- a) **Town Park** – Paul Davison has sent an additional fifty-three documents that were requested by DPEA (Scottish Government Department for Planning and Environmental Appeals Division) Reader (Liz Kerr liz.kerr@scot.gov.uk) allocated to the appeal. Case references for DPEA PPA-110-2417 and POA-110-2014 and can be viewed on www.dpea.scotland.gov.uk.
 - b) **Gauchhill Wood Trees** – discussed under item 4.
 - c) **Inverurie Proposed Developments; Town Hall, Council Offices & Super Depot** – Public consultation has now closed. It was thought that around four hundred comments were submitted, most of which were not supportive of the proposal. Concern has been raised for the swift population that are known to be based in the building during the year. The Inverurie Community Council submitted a comment prior to the consultation period expiring.
 - d) **APP/2021/1370** - Cllr Ford updated the attendees regarding the variation of condition to the Port Elphinstone roundabout. This was discussed at the Garioch Area Committee held on 9th November 2021. The developers have requested a slight reduction to the number of alterations necessary. It is acknowledged that this will mean less effort will be required of the developers, which could be seen as a benefit to them. After discussions at Garioch Area Committee, approval was granted to execute a reduced scheme. Since the original planning condition was implemented, the actual traffic volume and congestion has been less than the original projection. Cllr Ford advised that a planning condition cannot be implemented to gain benefit, only to seek to undo the negative effect of the development. On a related matter, Moira Moran asked why it was not possible to view the Garioch Area Committee in real time. It was thought that as the meeting on 9th November 2021 was a pilot hybrid format (some attendees in person, some attendees via Microsoft TEAMS) and there were some technical problems, the decision not to live-stream the meeting was taken. The recording was uploaded a brief time after the meeting concluded and can be viewed at www.youtube.com/watch?v=hQmd259zMrU. Paul who had viewed the recording, praised the Garioch Area Committee for their extensive and thorough questioning whilst this application was discussed. Moira Moran requested further explanation as to why the planning enforcement team have advised that they have no capacity to investigate any potential breaches at this time. It is known that recruiting for enforcement officers has been difficult over the years and this is the case at the present time. Cllr Reid commented that he had responded to a request from Paul Davison via email and escalated with the Garioch planning enforcement team. An enforcement notice was delivered in that specific case.

8. Action Kintore

An Action Kintore update was provided to the attendees by Drew Cullinane, Ken McEwen and Kenny Thomson.

- a) **The Bothie Update** – The problem of repairing the cracking render on the front of The Bothie continues. There has been no progress with the builders or the consultant. A discussion is underway amongst the Trustees of Action Kintore as to

whether to pursue a legal route. The builders position remains that they built the structure as per the specifications and as such are not responsible for rectifying the problem. The poor medical condition of the architect is such that he is unable to add any contribution to the discussion. It is hoped that the insurance that would have been in place to indemnify the advice given might offer some possibility going forward. Action Kintore being a charity is adding an extra dimension to the problem also as the cost of the repairs may have to come out of the charity funds. The option of cladding the front of the building continues to be discussed, although it is acknowledged that planning permission would need to be applied for to allow this material change.

Cllr Ford commented that based upon his understanding of the rendering on The Bothie that if the builder did build as specified there would be little chance of any works being rectified. It is thought the problem lies with the initial design from the architect and any professional indemnity insurance that covered advice or designs would cover this eventuality. Further investigation into this would be one way to proceed. The concern of putting timber cladding on a strawbale building was raised again due to any moisture not being able to get out.

It was interesting to note that if there were people living inside The Bothie, it would be possible to claim under the NHBC (The National House Building Council).

The youth groups are meeting on Mondays and Tuesdays, and it is hoped that Thursdays will soon be added also. However, this is dependent on additional volunteer youth workers to help facilitate this. The art group have commenced their regular meetings on a Wednesday. The Bothie is available for lets again and there have been enquiries already.

The Bothie website is almost ready to go public and it is planned to also create a website for Action Kintore afterwards.

b) Town House Project

A public consultation is being held on Friday 19th November 2pm-4pm and Saturday 20th November 10am-12pm outside the Town House. There will be the latest visuals of the proposed remodelling of the Town House and the Trustees on hand to answer any questions or queries. There is also an online survey that can be completed.

<https://www.smartsurvey.co.uk/s/U071U2/>.

9. The Proposed Boundary Change between ICC/KDCC

The response that was provided by KDCC has been put to Inverurie Community Council for their consideration and potential counter-proposal. At the time of the meeting, there has not been a response from Inverurie Community Council to the Garioch Area Officer, Alison Cumming. The next stage will be a public consultation that would take place in early 2022. Any change will need to go to public consultation and then Garioch Area Committee for the final decision.

Ken McEwen highlighted the Facebook Kintore straw poll that was run at the beginning of October 2021. The results were those in favour of Thainstone and Crichie being taken over by ICC: 2.5%, those against Thainstone and Crichie being taken over by ICC: 87.5% and those who did not know: 10%.

10. Kintore Fireworks

The chair provided the KDCC with a report of the firework weekend. The event was very well attended and there were a number of helpers throughout the weekend working hard. The fierce winds did mean some last minute changes were necessary, and refreshments were served from inside the Kintore park pavilion. There were helpers tidying up on the Sunday morning which was very much appreciated. There was great community spirit and a number of people arrived well before the official start time, something to remember for next year. The toys all sold out very quickly, well before the official start of the event. The QR code and contactless payment reader were widely used and will be carried over to 2022. There is a meeting of the Fireworks Committee due to be held soon to talk through the event and to record any lessons learnt in preparation for next year. The breakdown of the costs of the event and the monies raised are detailed in **Appendix D.**

11. Kintore AEDs Update

Alan Milne updated the attendees on the current status of the Kintore AEDs. The report is attached as **Appendix E.** The defibrillator in The Square was used in an emergency and therefore required new pads. It was only unavailable for use for 5 days whilst new pads were obtained and this was communicated to the community on the Facebook Kintore page. Alan Milne expressed some concern regarding the likelihood of the AED unit being returned to the secure box when it has been used by a member of the public. The units and secure boxes are marked as property of Kintore Community Council. Alan does have the serial numbers of each unit which is also detailed on the monthly report. Ken McEwen mentioned GPS Tracker Tiles or similar as being a solution to this. Alan agreed and is to investigate into the possible cost of fitting each defibrillator with this technology. **Action.**

12. Community Projects for Kintore

At the previous meeting it was agreed to set up a dedicated meeting to discuss the various potential community projects in early 2022, see action 2021/25. The Queen's Platinum Jubilee would be included in this discussion.

a) **Potential Community Compost Scheme to ease fly-tipping of grass cuttings**

It is believed that Kemnay are running a similar scheme and could be a useful source of information and advice, see action 2021/73.

b) **ICC/KDCC Canal Project**

The chair has discussed this with the ICC chair recently and is sharing his thoughts via email, see action 2021/24.

c) **Repainting of Royal Burgh of Kintore Signs**

The chair is hopeful that paint and materials will be agreed and ordered soon. It was felt that this would be an effective use of the monies raised at the Fireworks to demonstrate a tangible use on behalf of the community, see action ref 2021/29. Ken McEwen has an old photograph of the signs being erected with former burgh councillor Donald Henderson. This could be used in conjunction with any new photographs taken once the signs are re-erected after being painted.

13. Aberdeenshire Councillors' Update

a) Repainting Tunnel under A96 on Castle Road, update from Cllr Reid

This was covered in action ref 2021/57 and was discussed under item 4.

Cllr Reid updated the attendees regarding the trees that had been felled by Monarch Developments at Bridgend, Kintore. This was raised by Lesley Monaghan at the previous meeting and Cllr Reid has been investigating into the current status. Landscape Services are awaiting a reply from Monarch Developments. Cllr Reid also asked for data regarding how many TPOs have been raised and how many TPOs have been enforced. Landscape Services responded to highlight the difficult nature of effectively doing this. Cllr Reid is still investigating and will update KDCC at the next meeting.

Cllr Reid has received some complaints from residents regarding the poor light at Wellpark and Dinnie Place. Some youths have been congregating there from sunset onwards; littering, graffiti and vandalism have occurred. This has meant some residents are no longer using this public space in the evenings. Cllr Reid has been in touch with Aberdeenshire Council Roads regarding improving the lighting. The Community Police Officers have been asked to make their presence known when in Kintore at this specific location. CLD (Community Learning Development) have also been contacted; see action 2021/64.

Cllr Reid believes the pothole on Gauchhill Road has been permanently repaired.

Cllr Reid has received a number of enquiries from residents regarding the traffic island located at the entrance to the train station car park. There are no reflective strips and at night some cars have driven over the traffic island and damaged the underside of their cars. This issue has been passed to Network Rail and Aberdeenshire Council and there is general agreement that this situation should be rectified.

Cllr Reid had received a complaint from a constituent regarding the lack of signage for the disabled parking spaces at the station. This has been passed to Network Rail and Aberdeenshire Council and it has been agreed in principle. The required budget to cover the additional signs is being investigated.

Cllr Reid has established that the reason some of the traffic bollards are painted black and do not have reflective strips, is because they are there to prevent vehicles that mount the pavement hurting pedestrians. Cllr Reid has asked for the missing bollard on East Park Road to be replaced and this is to be done.

Cllr Ford observed that adding extra lights can make a location more attractive to groups of youths. There are some locations lights are being removed in the hope it will deter groups of youths. Cllr Reid commented that the residents hoped extra lighting would make walking through Wellpark to Dinnie Park safer and less intimidating.

Cllr Ford advised that the original traffic calming proposal for School Road has been revised and is due to be presented to Garioch Area Committee on 30th November 2021. The content of the revised proposal is not known at this time.

Cllr Reid and Moira Moran had a brief discussion regarding correspondence with Brian Strachan, Roads Department at Aberdeenshire Council. It was regarding the announcement that the roads maintenance budget had been increased by £3million for this current year. Moira Moran has been communicating with the Roads department due to the poor state of nearby roads. Both Cllr Reid and Moira Moran have asked Brian Strachan to confirm how much of the £3million was allocated to the Garioch area. As yet neither party has received a response.

14. SSEN Leylodge Substation Update

The public consultation took place just before the last KDCC meeting. Moira Moran had passed Cllr Reid the contact details for the residents located close to the sub-station and who are not at all happy with the proposed plan. Cllr Reid has been attempting to obtain information prior to contacting the residents. He confirmed that this will be prioritised, and he will contact the residents accordingly shortly.

15. Correspondence

The secretary talked through the items of correspondence that had been sent out to all Kintore and District Community Councillors.

- a) **Boundary Commission for Scotland Consultation** – forwarded 1st November, closing date 8th December
- b) **Community Resilience Planning** – forwarded 20th September. This has been discussed on email between the chair, secretary and Alan Milne and the revised template will be completed offline; see Action ref 2021/27.
- c) **“Investing in Communities Fund” Webinar** – forwarded 10th November. Any community councillors interested in attending to advise the secretary by end of day on the 19th November 2021.
- d) **The Queen’s Platinum Jubilee** – forwarded 13th November. Fairly regular communications are being sent regarding this and it has been agreed to add this to the community projects agenda item going forward.
- e) **Community Council Forum: 1st December 2021** – forwarded 15th November. The chair, Paul Davison and Moira Moran have expressed interest in attending and the secretary will advise Alison Cumming accordingly. **Action.**
- f) **National Planning Framework Draft 4** – forwarded 10th November. This was sent out by Paul Davison for general comment within 120 days.
- g) **Volunteers for Inverurie Events** – email received from ICC chair to KDCC chair. Request from ICC for volunteers for the Inverurie Christmas events taking place. The chair will forward out the email to all community councillors for their consideration. The secretary volunteered to “shake a bucket” at the Christmas Light Switch-on on Sunday 28th November and would email the Inverurie Community Council secretary accordingly. **Action.**

16. Treasurer’s Report

The treasurer talked through the treasurer report which is included as **Appendix D**. The bank account details are as follows: Community Council £4293.59; Floral Display £2749.90. There have been no movements of funds between the accounts. The increase in the Community Council balance from £1458.75 to £4293.59 is income from the fireworks event and were credited to the account on 8th and 9th November 2021. There are more monies expected which may take the profit raised at the fireworks to £1000+.

17. AOCB

- a) **Community Council Connectivity Pilot Project**. Moira Moran asked Alison Cumming if there was any update following the KDCC response on “An opportunity to be involved in a pilot project to assist CCs in becoming more connected with their community”. The KDCC response was sent to the Garioch Area Office on 7th October 2021. The original source of funding would be insufficient for the KDCC

proposal, but alternatives are being considered as the KDCC proposal is definitely of interest. Moira Moran confirmed she would be happy to be involved going forward.

- b) Kemnay Academy Parent Council.** The last meeting of the KAPC was held virtually on 2nd November 2021. The secretary advised that the recent public consultation relating to cycle paths has received extensive publicity within the academy and with the parent body. Every young person and parent has been encouraged to complete the consultation.

There continues to be concern regarding the expanding school roll and insufficient accommodation to teach them in. The ten temporary classrooms that are housed in a separate block are nearing the end of their usable life and will be removed at some point. Therefore any new extension would need to exceed ten classrooms for there to be a real increase in accommodation.

There is a focus within the school for pupils to sit teacher led assessments to obtain evidence of grades in case exams cannot take place next year due to the pandemic.

- c) KDCC Floral Displays** – Ainslie Reid is planning to step back from managing the KDCC floral displays in 2022 after many years of service. It was agreed to prepare and publish a post on Kintore Facebook thanking Ainslie and also appealing for someone/s to take over the managing the planning and ordering. The volunteers who plant and water the plants are happy to continue but do not want to take on managing the process. The chair will post on Facebook as discussed. **Action.**

- d) Resilience Planning** – It was mentioned that the likelihood of flooding will increase in the immediate future. The chair has opened the storage container to check how many sandbags there are. Currently, there are two full pallets plus a few extra. The chair asked the more experienced community councillors how to obtain extra sandbags. It was thought to be the Roads Department, the chair will send an email requesting more sandbags. **Action.** Kenny Thomson volunteered to join the resilience committee and the chair suggested a meeting in the near future to go through the resilience planning template, see action 2021/27.

18. Date of next monthly meeting – Tuesday 14th December 2021.

In previous years, the KDCC has not met in December, last year was an exception. It was agreed that the KDCC would meet in December 2021, and this would be a streamlined meeting with only the critical items to be discussed. The date has been brought forward by a week so as to be held well before the festive season.

Actions Raised

Action Ref	Owner	Comments
2021/92	JC	Make the required amendment to 2109 September Unapproved Minutes item 8c). Add in a footnote <i>Corrections made 23/11/2021 - The drawing submitted on 23rd July 2021 was the same as that submitted on 9th April 2021. The fence is to step back 700mm from the edge of the pavement not 750mm as stated in the meeting. During the discussion, the KDCC planning contact advised Mr Ewen that a 1m high fence could be erected without any planning permission. Mr Ewen advised that this would result in a double fence and was not felt appropriate. Reissue and seek approval at the KDCC December 2021 meeting.</i>
2021/93	JC	Attach the full KDCC statements sent to DPEA Reporter on the Town Park appeal as appendices. Also add any other documents

		as appendix that are referenced to within the 2110 KDCC October minutes. Reissue as approved subject to these additions.
2021/94	PD	Related to Action ref 2021/33 – Establishing the source/s of the Midmill noise pollution. Paul Davison is to find out the planning permission conditions for the potentially responsible businesses up in Midmill and share it with the KDCC.
2021/95	AM	To investigate into the possible cost and suitability of GPS Tracker Tiles for each of the AEDs and share with the KDCC.
2021/96	JC	To email Alison Cumming at Aberdeenshire Council to confirm Jamie Grant, Paul Davison and Moira Moran will be attending the Community Council Forum being held on 1 st December 2021.
2021/97	JC	To email the Inverurie Community Council secretary that the KDCC secretary is volunteering to “shake a bucket” at the Christmas Light Switch-on on Sunday 28 th November 2021.
2021/98	JG	To post on the Kintore Facebook page that Ainslie Reid is planning to step back from managing the KDCC floral displays in 2022 after many years of service and to thank him for his efforts. Also to appeal for someone/s to take over managing the planning and ordering.
2021/99	JG	To email Aberdeenshire Council Roads Department and request more sandbags for the storage container located in the Public Hall car park before the possibility of flooding increases.

Appendix A – KDCC Actions 2021**Kintore & District Community Council Actions****Open**

Action Ref	Date Raised	Date Closed	Owner	Comments
2021/24	20/04/2021		JG/PD	A letter is to be written to the ICC asking for thoughts on a joint Aberdeenshire Canal community project. The chair and Paul will make further contact with Mr Colin Wood, ICC, with regards the potential joint canal project. The KDCC chair has been in correspondence with the chair from ICC, but as yet no discussion regarding a potential joint canal project. 15/06/2021- Paul has prepared a proposed text which is being considered by the chair. 17/08/2021 – The text has been agreed and will be shared with the ICC shortly. 21/09/2021 – The chair intends to meet with the ICC chair to discuss this in the near future. 14/10/2021 – The secretary believes this is still pending. 26/10/2021 – No progress to report. 16/11/2021 – In progress, the chair has met with Colin and discussed the canal. The email will be forwarded shortly.
2021/25	20/04/2021		JG	The Chair is to arrange a meeting to discuss and agree the chosen project/s from the short list of potential community projects. 21/09/2021 – This is still pending. 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – The meeting is yet to be arranged but is expected to take place in early 2022.
2021/27	20/04/2021		JG	The chair is to update the Kintore District Resilience Plan as advised by Susan Adam. 17/08/2021 – This is still pending. 21/09/2021 – This is still pending. 08/10/2021 – Linked to action 2021/84 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – In progress, the new template is being reviewed by the chair and will be distributed to specified individuals to complete their relevant section.

2021/29	20/04/2021		KM/JG/GR	Cllr Reid is to write to the Area Manager to establish the permission requirements and process to follow for the removal of the Royal Burgh of Kintore signs and update KDCC accordingly. The vice chair is to confirm with Margaret McWilliam that she is still prepared to repaint the signs if permission is granted. Confirmation from Margaret McWilliam regarding the required materials to repaint the Royal Burgh of Kintore signs. The chair is awaiting a response. 17/08/2021 – The chair has received a response from Margaret confirming she is still prepared to paint the sign. The chair is to liaise with her to progress this item. 21/09/2021 – The chair will discuss with the treasurer the expected costs of this item. 14/10/2021 – The secretary believes this is still pending. 26/10/2021 – Quantity of paint still to be calculated. 16/11/2021 – The chair is in discussions with Margaret McWilliam to agree quantities of paint. The cost of paint is not expected to be high and suggest KDCC cover the costs using the Firework funds.
2021/33	20/04/2021		LM	Lesley is to identify which Midmill Industrial Estate business is causing the noise pollution and advise Cllr Reid. 17/08/2021 – Cllr Reid has not heard from Lesley as yet on this item. 21/09/2021 – This is still pending. 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – It has been very difficult to pinpoint which business is the source of the noise. Cllr Reid asked for email from Lesley with rough timings and company names of when the noise is heard. Cllr Reid will then approach Aberdeenshire Council to see if anything can be done with that information. Lesley agreed to keep a diary and email Cllr Reid the information.
2021/37	15/06/2021		JC	The secretary is to extend invitations to Constable Chris Williamson and Constable James Stewart via Sergeant Debbie Burnett once the KDCC commence face to face meetings. 17/08/2021 – It was agreed the secretary would extend invitations for the October 2021 meeting. 16/09/2021 – The secretary sent email invitations to Constable Williamson & Constable Stewart via Sergeant Burnett for October and November meetings. 28/09/2021 – Sergeant Burnett advised that Constables Williamson & Stewart are seconded to COP26 and will be unable to attend a KDCC meeting until early next

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				year. Sergeant Burnett has been advised of the usual schedule for the KDCC meetings and will advise the secretary when the constables are able to attend. 14/10/2021 – Action to remain open until police attendance has been secured.
2021/39	15/06/2021		PD/AII	The planning contact is to draft the email to the other impacted community councils and circulate to the KDCC members for comment. This will appeal for a collective approach in communicating with the Scottish Parliament Cabinet Secretary for Net Zero, Energy and Transport (Michael Matheson). 17/08/2021 – There is an article in the Press & Journal regarding the A96. The planning contact will progress this item accordingly. 21/09/2021 – This action is still pending. 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – The planning contact agreed to follow up with some consultants and update the KDCC accordingly.
2021/44	15/06/2021		LM/JG/JC/ KM	Lesley is to request permission from the three residents who are clearing the rubbish from Tuach Hill every Monday for their names to appear on Facebook. Once obtained, Lesley is to advise Ken. Linked to this action. A Facebook post thanking Sustainable Kintore, the scouts and other residents who are litter picking in and around Kintore is to be drafted. 17/08/2021 – This action is still pending. 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – Lesley agreed to ask Pauline Sterling and will update the KDCC accordingly to progress the action.
2021/57	17/08/2021		GR	Cllr Reid is to attempt to progress the repainting of the A96 underpass tunnel with BEAR Scotland. 21/09/2021 – Progress continues to be made. Cllr Reid, Rachel from The Bothie are in discussions with BEAR Scotland. 14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021 16/11/2021 – Cllr Reid continues to chase BEAR Scotland in order to obtain permission to progress this. Rachel Lewis from The Bothie is also chasing for an update.
2021/64	21/09/2021		TS/GR	Mr Tim Stephen, Operations Manager from Live Life Aberdeenshire is to email Nicola Kenyon, Senior CLD worker asking her to contact Cllr Reid. 14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021 16/11/2021 – Cllr Reid has been in discussions with Nicola Kenyon. There are limited resources, but ways of progressing this are being investigated.

2021/65	21/09/2021		TS/GR	Mr Tim Stephen, Operations Manager from Live Life Aberdeenshire is to investigate into whether the Midmill pitches would benefit from an enhanced cut and what the cost would be of this. He is to liaise with the local groups who utilise the pitches. Cllr Reid is to be involved in this process. 14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021 16/11/2021 – Cllr Reid is waiting for an update from Tim Stephen.
2021/66	21/09/2021		TS/GR	Mr Tim Stephen, Operations Manager from Live Life Aberdeenshire is to liaise with Education and Cllr Reid regarding opening up the Midmill pitches on a Sunday. 14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021 16/11/2021 – Cllr Reid is waiting for an update from Tim Stephen.
2021/73	21/09/2021		JC	The secretary is to carry Potential Community Compost Scheme to ease fly-tipping of grass cuttings forward on the agenda. 14/10/2021 – Item is on the KDCC Meeting agenda scheduled 26/10/2021 26/10/2021 – To be considered in Spring 2022.
2021/74	21/09/2021		JG/JC	Cllr Reid has requested for the KDCC to contact the Henderson family to see how they can be of assistance regarding the recent litter and delinquent challenges they have faced. 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – The chair has discussed this situation with Ann Overton from Aberdeenshire Council and an email has been sent to Mr Henderson.
2021/75	21/09/2021		JG/JC	The KDCC is to approach Sustainable Kintore to propose a litter pick on and around the Henderson property. 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – An initial litter pick has been completed but a more thorough visit is expected to be necessary.
2021/90	26/10/2021		JG/JC	Poseidon to be contacted to ask if they could recreate the old sign that used to point to different locations in Kintore. 16/11/2021 – The chair will attempt to contact Poseidon in Oldmeldrum as he has the contact details for them to hand. The old photograph showing the sign are to be shared with Poseidon to clarify if they are able to recreate it. Ken McEwen was sent a photograph previously and has shared this with this chair.
2021/91	26/10/2021		GR	The delayed execution of a requirement for double yellow lines at Lochburn Drive is to be investigated, due to a near collision? Cllr Reid agreed to look

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				<p>into this as this work had been tied up with another requirement which had stalled due to Covid.</p> <p>16/11/2021 – The Aberdeenshire Council public consultation for the yellow lines closed on 11/11/2021. If there are no objections to the proposal it is possible the lines could be completed before the end of 2021. This would be very much weather dependent.</p>
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Closed

Action Ref	Date Raised	Date Closed	Owner	Comments
2021/01	19/01/2021	09/02/2021	PD	Paul to prepare a paper to be submitted to Aberdeenshire Council responding to Scotia Homes/Town Park development. Received and added to APP/2020/1999 on 09/02/2021.
2021/02	19/01/2021	16/02/2021	LM/DC/KT	To organise a meeting to discuss options for flooding prevention in Kintore and report back at the next meeting.
2021/03	19/01/2021	17/08/2021	MM/PD/JG	Moira, Paul, and the Chair are to draft a letter with a view to requesting the affected residents could sign to indicate their agreement with remaining within the boundary of the KDCC. The letter has been prepared and signatures are being requested. 24/06/2021 – A pdf version has been sent to the chair and secretary. Hard copy to follow when face to face contact is possible. 17/08/2021 – Hard copy is with the chair and will be held until the formal discussion takes place.
2021/04	19/01/2021	29/01/2021	PD/LM/MM	The A96 team were holding a community council forum meeting on January 29 and Paul, Lesley and Moira expressed an interest in attending to put across KDCC's concerns. Paul and Lesley attended when maximum of 2 participants were permitted.
2021/05	19/01/2021	16/02/2021	DH/KM	The KDCC agreed to utilise Donna's Zoom account for meetings going forward.
2021/06	16/02/2021	16/03/2021	PD/GR	Paul is to forward details of the Scotia Homes/Town Park response from the enforcement officer to Cllr Reid.
2021/07	16/02/2021	16/03/2021	JG	Jamie is to investigate into the wider parking issue for Elm Way flats and report back at the next meeting.
2021/08	16/02/2021	16/03/2021	JG	Jamie is to liaise with the rest of the KDCC to agree a potential partnership to the Town House project and who will represent the KDCC. Jamie and Bill are to be invited to the next Action Kintore.
2021/09	16/02/2021	16/03/2021	AM/GR	Alan is to email Cllr Reid with details of the obtaining additional grit bins.
2021/10	16/02/2021	16/03/2021	MM/GR/MF	Moira is to send videos to Cllr Reid and Cllr Ford of the discharging water from the Thainstone development causing road damage.
2021/11	16/03/2021	20/04/2021	DC/GR	Drew is to send details to Cllr Reid of the Network Rail sighting.
2021/12	16/03/2021	20/04/2021	JC/JG	Janine or Jamie are to resend the Phase 2 of the Review of the Aberdeenshire Council Scheme for the Establishment of Community Councils to all KDCC members.

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2021/13	16/03/2021	20/04/2021	GR	Cllr Reid is to update the KDCC on the responsible party for Rollo Mire at the next meeting.
2021/14	16/03/2021	30/03/2021	All	KDCC to respond to Crichtie Development Consultation prior to deadline on 30/03/2021.
2021/15	16/03/2021	30/03/2021	JC	Secretary to send details of the Crichtie Development Consultation to Inverurie Community Council secretary.
2021/16	16/03/2021	20/04/2021	JG	The chair is to refer to the Rural Payments website and advise at the next meeting.
2021/17	16/03/2021	20/04/2021	JG/KM	The chair and the vice chair are to meet to discuss and update the other KDCC members on the proposed media strategy at the next meeting.
2021/18	16/03/2021	20/04/2021	All	All KDCC members are asked to highlight the Kintore Kirk Covid19 Cairn project to the wider community.
2021/19	20/04/2021	18/05/2021	JC/JG	The secretary and chair are to revise the minutes as requested by Paul (2103 KDCC Mar 2021) and distribute prior to next meeting.
2021/20	20/04/2021	18/05/2021	JC	Relevant documentation such as police reports and planning responses are to be included as appendices to the minute where appropriate. Noted.
2021/21	20/04/2021	15/06/2021	JG/JC	The Chair will forward the police report for April 2021 to all attendees once received. The secretary has requested the April 2021 police report from new contact. The secretary is to request contact details from Sergeant Burnett for Constable Chris Williamson and Constable James Stewart. The secretary is to request from Sergeant Burnett the outstanding detailed police report for the period 16 Mar – 15 Apr 2021 for KDCC future reference. The secretary is to query how the recent unrest and vandalism in the centre of Kintore is reflected in the Police Report. The secretary is to extend invitations to Officer Williamson and Officer Stewart via Debbie Burnett once KDCC face to face meetings have recommenced.
2021/22	20/04/2021	01/06/2021	JG	The KDCC is to reach out to all interested parties to discuss a collective approach regarding the Town Park. The KDCC will discuss and agree how to respond to the revised report over email and social media prior to the 1 st June GAC meeting.
2021/23	20/04/2021	18/05/2021	All	The chair is to review application APP/2021/0487 and liaise with KDCC to discuss an agreed response.
2021/26	20/04/2021	18/05/2021	JG	Hallforest Castle is to be added to the short list of potential community projects. Noted.

2021/28	20/04/2021	30/04/2021	All	The chair has requested that all KDCC members read and respond on the resilience funding emails before the deadline on 30/04/2021.
2021/30	20/04/2021	18/05/2021	JC/DH	Donna is to forward details of the forthcoming community council election to Wilma Walker. An invitation to the May meeting is to be sent by the secretary once Wilma's email is advised.
2021/31	20/04/2021	04/05/2021	JG/JC	The chair is to print off some community council election posters and pass them to the secretary for distribution around Kintore.
2021/32	20/04/2021	04/05/2021	KM	The vice chair is to update the Kintore Facebook page and Kintore Folk Facebook with details of the forthcoming community council election for 4 th June.
2021/34	18/05/2021	01/06/2021	All	The KDCC are to discuss and agree how to respond to the revised report regarding APP/2020/1999 over email and social media prior to the 1 st June GAC meeting.
2021/35	20/04/2021	15/06/2021	GR	Cllr Reid agreed to contact Susan Adams regarding the fountain in the Square and advise Drew and the KDCC accordingly.
2021/36	18/05/2021	17/08/2021	JG	The chair will contact the community groups involved in the clean-up of Tuach Hill to offer the KDCC thanks for all their efforts. 17/08/2021 – This has been completed.
2021/38	15/06/2021	17/08/2021	JG/JC	The secretary and chair will circulate an email requesting volunteers for the planning sub-group shortly. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/40	15/06/2021	17/08/2021	All	A sub-group is to be set up to focus on the hoped for Fireworks display in the autumn and other major events. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/41	15/06/2021	15/09/2021	JG/JC	The chair and secretary are to compose an invitation to the Live Life Aberdeenshire representatives for a discussion prior to attending the KDCC August meeting. 01/07/2021 – Email sent to Avril Nicol, Tim Stephen, Stephen Brown. 17/08/2021 – The chair has spoken to Tim Stephen, and he will attend the KDCC meeting on 21/09/2021. The secretary is to send the agenda and meeting details to Tim Stephen.

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				15/09/2021 – The chair sent meeting details to Mr Stephen.
2021/42	15/06/2021	17/08/2021	All	A sub-group is to be set up to focus on resilience and flooding in preparation for the worsening weather. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/43	15/06/2021	17/08/2021	All	A sub-group is to be set up to focus on the community projects for Kintore. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/45	15/06/2021	07/10/2021	All	All KDCC members are to consider if they wish to be an administrator on the Kintore website and advise the chair accordingly. 17/08/2021 – This action is still pending. 24/08/2021 – The secretary has confirmed she would like to be an administrator on the website. 29/09/2021 – The secretary emailed KDCC asking if anyone else (with experience of websites) would like to take this on as a responsibility. 07/10/2021 – KM, JC have been provided with website login details.
2021/46	15/06/2021	17/08/2021	JG/JC/All	The chair and secretary are to look in detail at the A96 Community Development Fund and all KDCC members to assess whether there is anything that could be applied for and advise the chair and secretary. 17/08/2021 – The funding opportunities are to be covered by the community projects sub-group. This action can be closed.
2021/47	15/06/2021	09/07/2021	JC	The secretary is to set up an action tracking system and request weekly updates on open actions as well as reminders.
2021/48	15/06/2021	15/06/2021	JC	The secretary is to advise Dav Lynch, SSEN, that Moira and herself would be the KDCC representatives for the CLG.
2021/49	15/06/2021	15/06/2021	JC	The secretary is to circulate the email communication regarding the Queen's Green Canopy Project to mark her Platinum Jubilee.
2021/50	15/06/2021	15/06/2021	JC	The secretary will circulate the Aberdeenshire Council Community Council Handbook to all KDCC members.
2021/51	15/06/2021	15/06/2021	JC	The secretary is to add response dates to emails and consultations. These will be added to the open action list and managed by the secretary to completion. Noted
2021/52	15/06/2021	14/09/2021	All	All KDCC members are to advise the secretary if they wish to access on-line training or face to face training (when available).

				17/08/2021 – This action is still pending. 14/09/2021 – JG, JC, BD, AM, PD have all expressed interest in training. Virtual induction training is scheduled for 29/09/2021 and virtual planning training is scheduled for 06/10/2021. Access has been provided to the on-line training portal for these members.
2021/53	17/08/2021	21/09/2021	JC	The secretary is to automatically allocate and issue actions on items of correspondence to the relevant sub-group member with appropriate deadlines. 14/09/2021 - The secretary is waiting for the sub-groups to be activated prior to this commencing. 21/09/2021 – The secretary will allocate actions once the KDCC member/s have confirmed ownership or to all KDCC members as applicable.
2021/54	17/08/2021	06/09/2021	All	All KDCC are to consider the meeting with LLA Tim Stephen and send any specific questions or observations to the chair by end of day 6 th September 2021.
2021/55	17/08/2021	07/09/2021	JG	The chair is to consolidate all LLA related emails into a single communication and send this to Tim Stephen by end of day 7 th September 2021.
2021/56	17/08/2021	18/08/2021	AM	Alan is to response to the email received from St Johns to find out what model of AED would potentially replace the defibrillator in The Square should KDCC decide to proceed with this matter. 18/08/2021 – Alan contacted St Johns and it was established that they would supply a different make of AED than the others in Kintore. It was decided not to proceed with this at this time.
2021/58	17/08/2021	21/09/2021	JC	The secretary is to add the possible repainting of the A96 underpass tunnel with street art to the agenda for September's KDCC meeting. 21/09/2021 – Added to the agenda. Cllr Reid advised that this is still progressing. It is to remain on the agenda. This action can be closed as 2121/57 will remain open.
2021/60	17/08/2021	23/08/2021	JC	The secretary is to publicise the illegality of fly tipping, in particular grass cuttings, on the Kintore Facebook page. 23/08/2021 – post added to Kintore Facebook page.
2021/61	17/08/2021	26/10/2021	JC	The secretary is to add the management of garden waste and possible solutions such as a community scheme to the agenda for September's meeting. 21/09/2021 – Added to the agenda. It was decided to carry this item over to October's meeting due to time constraints. 14/10/2021 – Item is on the KDCC Meeting agenda scheduled 26/10/2021

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2021/62	25/08/2021	22/09/2021	All	Consultation open for the proposed traffic calming on Northern Road. Comments need to be submitted by Wednesday 22 nd September.
2021/63	27/09/2021	07/10/2021	MM/KM	Formulate a response to Alison Cumming to the potential CC project re connectivity & communication. Copy to the chair and secretary. Deadline is 8 th October 2021. 07/10/2021 – Response sent to Alison Cumming.
2021/67	21/09/2021	22/09/2021	JG	The chair will submit revised comments clarifying that KDCC are not objecting to the application APP/2021/0487. 22/09/2021 – Clarification sent.
2021/68	21/09/2021	22/09/2021	MM	Maira Moran to contact an acquaintance from Dallas, Moray who has just constructed a straw bale building, find out their expert consultant's details and pass to Action Kintore. 22/09/2021 – Maira advised the expert was Andy Newcombe 07801073327.
2021/69	21/09/2021	29/09/2021	JC	The secretary is to highlight possible funding streams to Action Kintore with reference to The Bothie.
2021/70	21/09/2021	26/10/2021	JG	The chair will post on the Kintore Facebook page promoting a competition for the children of Kintore to design the event poster for the fireworks. 14/10/2021 – The secretary believes this is still pending. 26/10/2021 – The competition did not take place.
2021/71	21/09/2021	21/09/2021	JG/GR	The chair and Cllr Reid are to continue their discussion re contactless card readers for the fireworks and other future events.
2021/72	21/09/2021	27/09/2021	AM	Alan Milne is to email Cllr Reid regarding the possibility of Aberdeenshire Council funding an AED at Midmill School.
2021/76	21/09/2021	14/10/2021	DK	Cllr Keating is going to forward an email to all KDCC attendees with the link to the refuse provision public consultation. 14/10/2021 - The secretary has publicised the public consultation within and outwith the KDCC.
2021/77	21/09/2021	29/09/2021	JC	The secretary is to highlight the flooding consultation on the Kintore Facebook page and also resend the email to the KDCC members.
2021/78	21/09/2021		JG/JC	The chair and secretary are to send out an email to the KDCC formally requesting a volunteer to take ownership of the KDCC's response to the Queen's Platinum Jubilee and other specific items that are outstanding. 14/10/2021 – A volunteer has yet to be named. 16/11/2021 – The chair advised that it is now hoped to be a collective effort and will remain on the agenda. This action can be closed.

2021/79	21/09/2021	22/09/2021	JG	The chair is to email Alison Cumming with the views of the KDCC members to put forward a counter proposal re ICC/KDCC boundary proposal.
2021/80	21/09/2021	13/10/2021	JG	The chair will nominate a KDCC member to take the minutes for the meeting scheduled for Tuesday 26 th October 2021. 13/10/2021 – The treasurer volunteered to take the minutes in the secretary's absence.
2021/81	07/10/2021	14/10/2021	JC/All	Any KDCC members interested in virtually attending Suicide Prevention Training to email the secretary with preferred date/s by end of day Thursday 14 th October. 14/10/2021 – DH and the Secretary are booked to attend this training.
2021/82	04/08/2021	31/10/2021	All	All KDCC members are to respond to the SEPA Flood Risk Public Consultation. Closes on 31 st October 2021. Flood Risk Management Plans and Local Flood Risk Management Plans - Scottish Environment Protection Agency - Citizen Space (sepa.org.uk) 14/10/2021 – The secretary believes this is still pending.
2021/83	03/09/2021	12/10/2021	All	All KDCC members are to consider whether they can attend the SSEN in person consultation on 19 th October and/or the SSEN virtual consultation on 20 th October. 12/10/2021 – MM and KT have agreed to attend the SSEN consultations and the SSEN Community Liaison Manager (Dav Lynch) has been advised accordingly.
2021/84	20/09/2021		All	All KDCC members are to review the Community Resilience Planning email forwarded on 20th September and advise the chair and secretary whether they wish to be involved in preparing the KDCC Resilience Planning Template. 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – This will be discussed under a separate agenda item. The chair, secretary and Alan Milne have already been corresponding on this matter. This action can be closed.
2021/85	05/10/2021	08/11/2021	All	All KDCC members are to respond to the Aberdeenshire Council Kintore to Kemnay, Inverurie to Kemnay Cycle Way Public Consultation. Closes on 8 th November 2021. Community Engagement: Active Travel Corridors between Kemnay - Kintore and Kemnay- Inverurie Engage Aberdeenshire 14/10/2021 – The secretary believes this is still pending.
2021/86	06/10/2021	22/10/2021	All	APP/2021/0422 – Scotia Homes/Town Park. All KDCC members are to respond to the chair and secretary should they wish for additional comments to be added to KDCC's original comments prior to the Scottish Government deadline of 20 th

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				Oct 2021. Comments to the chair before end of day 14 th October (due to holiday commitments). 14/10/2021 – The secretary believes this is still pending.
2021/87	06/10/2021	12/10/2021	JC/MM	The secretary is to print off SSEN posters for MM to distribute around Kintore. The secretary is to advertise the SSEN in person and virtual events on KDCC social media. 12/10/2021 – Event has been promoted on Kintore Facebook page and posters distributed around Kintore.
2021/88	08/10/2021	22/10/2021	All	APP/2020/1999 – Scotia Homes/Town Park. All KDCC members are to respond to the chair and secretary should they wish for additional comments to be added to KDCC's original comments prior to the Scottish Government deadline of 22 nd Oct 2021. Comments to the chair before end of day 14 th October (due to holiday commitments). 14/10/2021 – The secretary believes this is still pending.
2021/89	26/10/2021		GR	Cllr Reid agreed to investigate into when the Gauchhill Woods Tree Preservation Order was revoked. 02/11/2021 – DK emailed JG, JC, PD to advise "that the area of cut trees in the photos that you provided were part of the workscope of the Landscape Services contractors removing damaged trees that I advised you of earlier. The plan here is to replant a few natives and allow natural regeneration, using species that won't grow so tall while still screening properties from walkers." 16/11/2021 – There has been extensive correspondence between the Clirs and the KDCC since this item was raised. Comments were added to the minutes and this particular action can be closed/

Appendix B – Police Scotland Report

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GARIOCH COMMUNITY POLICING TEAM
VISIBLE, ACCESSIBLE AND EFFECTIVE

Community Council: Kintore

Reporting Period: 24 October – 16 November 2021

Previous Reporting Period: 28 September – 23 October 2021

Current Policing Priorities:

Following review of our priorities, they have been amended for the next quarter to reflect community concerns and emerging crime patterns. The addition of Acquisitive Crime is due to small rise in thefts in rural properties, not linked to Kintore.

1. ASB – Proactive patrols to provide community reassurance and to deter/detect instances of ASB and Vandalism. To reduce instances of ASB as a result of the re-opening of Licensed Premises.
2. Acquisitive Crime – Proactive patrols to deter and detect instances of theft.
3. ROAD SAFETY – Preventative measures and enforcement action to ensure our roads are safe to use.

Crime Overview and Explanation:

CRIME TYPE	CURRENT PERIOD	PREVIOUS PERIOD
Assault	0	0
Housebreaking	1	0
Public Nuisance	4	0
Road Traffic	2 accidents and 2 other	2
Drugs	2	0

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Assault – Includes all recorded instances of violence.

Housebreaking – Includes all break in's to domestic and commercial premises, including attempted break in's.

Public Nuisance – All youth annoyance and calls in relation to anti-social behaviour.

Road Traffic – all calls in relation to Road Traffic Accidents and Offences (speeding, illegal parking, obstruction etc).

Drugs – all reports incidents in relation to drugs dealing and use.

Assault:

It is pleasing to see that once again 0 assaults have been reported this period.

Housebreaking:

There has been 1 report of an attempted housebreaking during the period. This relates to an individual seen trying to gain entry to a local car showroom during the night. Due to the security system installed at the premises, the male was deterred from taking any further action and enquiries are ongoing to trace him.

This does not pose a risk to the general community.

Public Nuisance:

All Covid related calls have been recorded as Public Nuisance by our Control Room to ensure all such calls are recorded under the one call type and easily researched.

This reporting period has seen an increase in Public Nuisance calls.

They relate to two youth annoyance calls, one of which involved alcohol. Police attended and there were no further issues. One related to a disturbance within a licensed premises between parties known to each other and one related to the theft of a wheelie bin. Enquiries are ongoing to trace persons responsible. None of these incidents will have an impact on the wider community.

Road Traffic:

This period has seen 2 reported accidents, none of which were classed as 'Serious.'

There have been 2 'other' calls in relation to Road Traffic matters, which consist of road traffic offences.

Drugs:

During this reporting period there have been 2 'drug related' calls which resulted in two persons being warned in relation to possession of a controlled substance.

Significant crime/issues within your community:

There have been no significant issues reported this period.

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Planned Community Policing Activity/Advice:

Patrols will be carried out to combat anti-social behaviour, road traffic offences and youth annoyance.

Conclusion:

This is another quiet report with pleasingly low levels of crime and incidents to report.

Debbie Burnett

Sgt

A0141

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Appendix C – Planning Notifications Report

secretary.kdcc@gmail.com

From: Paul Davison <drpauldavison@gmail.com>
Sent: 16 November 2021 17:19
To: KDCC; Alan Milne; Bill Duthie; Donna Heron; Kenny Thomson; Drew Cullinane; Lesley Monaghan; Moira Moran
Cc: Cllr Dominic Lonchay; Cllr Glen Reid; Martin Ford; Cllr.d.keating
Subject: KDCC Planning notifications: Sep-Oct 21

APP/2021/2473 [Extension to Building](#). Site G Toftills Avenue Midmill Business Park Kintore AB51 0QP
APP/2021/2007 [Change of Use from Holiday Home to Dwellinghouse](#) | Dunvrichtin The Hill Kintore AB51 0YX

Approved

APP/2021/2162 [Alteration to Windows and Doors in Rear Elevation of Dwellinghouse](#). 21 Melrose Place Kintore AB51 0SY

APP/2021/2042 [Alterations and Extension to Dwellinghouse](#). 17 Henderson Crescent Kintore AB51 0FD

APP/2021/1908 [Alterations and Extension to Dwellinghouse](#). 11 Castleview Court Kintore Aberdeenshire AB51 0SF

APP/2021/1858 [Alterations to Garage and Erection of Summer House \(Retrospective\)](#). Springburn Steading Forest Road Kintore Aberdeenshire AB51 0YX

Appendix D – Treasurer’s Report

secretary.kdcc@gmail.com

From: Bill Duthie <treasurer.kdcc@gmail.com>
Sent: 15 November 2021 14:08
To: Jamie Grant; Secretary KDCC
Subject: Treasurer’s Report

The bank account details are as follows:

Community Council £4293.59

Floral Display £2749.90

There have been no movements of funds between the accounts.

Regards,

Bill

secretary.kdcc@gmail.com

From: Bill Duthie <treasurer.kdcc@gmail.com>
Sent: 16 November 2021 10:14
To: Jamie Grant; Secretary KDCC
Subject: Fireworks breakdown

Good morning.

As requested, here is a breakdown of the main activity on the community council bank account since the last meeting. Which is of course the fireworks event.

As reported before the current available balance on the account is £4293.59.

FIREWORKS BREAKDOWN

EXPENDITURE

Food and related items 456.50
Toys 556.35
PA system 140.00
First Aid 100.00
Generator/lighting 96.34
Leisure lend 186.50
Fireworx balance 1293.75
Fire spinners 195.00
Cash float 1000.00

TOTAL = £4024.44

INCOME

Food 960.40
Toys 920.00
Collections & Float 2536.60
Sum Up 444.58

TOTAL = £4861.58

PROFIT = £837.14

The estimated profit will hopefully be around £1000. A Just Giving payment of £125 has still to be paid into the bank account, and the playgroup have intimated that they will be making a donation from the proceeds of their stall (amount unknown).

I hope that this is okay.

Regards,

Bill

Appendix E – Automated External Defibrillator Report

Zoll AED 3 Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet in good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet has power	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Heater is working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet sounder working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Battery secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Battery Power % Level			79%				74%				68%	
Green ✓ visible	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pads are connected	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pads are sealed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Confirm Gloves, Razor & Gloves	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
1/4 Function Test			✓				✓				✓	
Checker Initial	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	
Unit Serial Number	AX20B047005				Battery Serial Number				AU19JAD1773			
Pads Replace Date	25/04/2025				Pads Serial Number				0420C			

This Check-Sheet is for AED Unit No1, Hallforest

Press & hold the power on button for 10 seconds. Once screen comes on, press the information icon(i) bottom left of the screen you will see the battery %


Zoll AED 3 Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet in good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet has power	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Heater is working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet sounder working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Battery secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Battery Power % Level			79%				74%				69%	
Green ✓ visible	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pads are connected	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pads are sealed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Confirm Gloves, Razor & Gloves	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
1/4 Function Test			✓				✓				✓	
Checker Initial	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	
Unit Serial Number	AX20B046905				Battery Serial Number				AU19JAD2991			
Pads Replace Date	25/04/2025				Pads Serial Number				0420C			

This Check-Sheet is for AED Unit No2, Kintore School

Press & hold the power on button for 10 seconds. Once screen comes on, press the information icon(i) bottom left of the screen you will see the battery %


Zoll AED 3 Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet in good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet has power	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Heater is working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet sounder working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Battery Power % Level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Green ✓ visible			79%				75%				69%	
Pads are connected	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pads are sealed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Confirm Gloves, Razor & Gloves	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
1/4 Function Test	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Checker Initial	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	
Unit Serial Number	AX20B047014					Battery Serial Number			AU19JAD1776			
Pads Replace Date	25/04/2025					Pads Serial Number			0420C			

This Check-Sheet is for AED Unit No3, Midmill

Press & hold the power on button for 10 seconds. Once screen comes on, press the information icon(i) bottom left of the screen you will see the battery %


Zoll AED Plus Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet in good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet has power	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Heater is working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet sounder working	✓	✓	✓	✓	✓	✓	X	INT	✓	✓	✓	
Batteries secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Battery power % Level	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Green ✓ visible	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pads are connected	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pads are sealed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Confirm Gloves, Razor & Gloves	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
1/4 Function Test			✓				✓				✓	
Checker Initial	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	
Unit Serial Number	X15D752383					Battery Serial Number			10 Duracell High Power Lithium 123 Battery 3 V.			
Pads Replace Date	15/11/2025					Pads Serial Number			8900-0800-01			

This Check-Sheet is for AED Unit No4, Wellpark Road (Co-op)


AED Plus self-test has detected a low battery. Press the Battery Reset Button located in the battery compartment. after replacing ALL batteries in the device with new batteries.

Philips HeartStart FR2

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet in good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet has power	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Heater is working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet sounder working	X	X	X	X	X	X	X	✓	✓	✓	✓	
Battery Power % Level			✓				✓				✓	
Green ✓ visible	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pads are connected	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pads are sealed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Confirm Gloves, Razor & Gloves	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
1/4 Function Test			✓				✓				✓	
Checker Initial	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	
Unit Serial Number	B14C-00407				Battery Serial Number				B03202504			
Pads replace Date	04/2022				Battery Replace Date				04/2025			

This Check-Sheet is for AED Unit No5, The Square

Heart Sine 360p Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet in good condition	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet has power	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Heater is working	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Cabinet sounder working	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Batteries secure	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Battery power % Level	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	OK	
Green ✓ visible	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pads are connected	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Pads are sealed	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
Confirm Gloves, Razor & Gloves	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	
1/4 Function Test			✓				✓				✓	
Checker Initial	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	AM	
Unit Serial Number	20E90003563				Battery Serial Number				Combined with PADS			
Pads Replace Date	2025/01/01				Pads Serial Number				A3922			

This Check-Sheet is for AED Unit No6, Kintore Railway Station
CODE for Cabinet C159X