

Unapproved Minute of the Kintore and District Community Council

Held 7:00pm on Tuesday 15th February 2022 via Zoom video conference.



KINTORE AND DISTRICT
COMMUNITY COUNCIL

1. Welcome

The chair welcomed everyone to the meeting.

Attendees and Apologies

Community Councillors Present – Jamie Grant, Ken McEwen, Bill Duthie, Janine Cracknell, Moira Moran, Paul Davison, Alan Milne, Drew Cullinane
Ward 12 East Garioch Councillors Present – Cllr David Keating
Apologies - Kenny Thomson, Lesley Monaghan, Cllr Glen Reid, Cllr Dominic Lonchay, Cllr Martin Ford

2. Declarations of Interest

There were no declarations of interest raised.

3. Minutes of the January Meeting

- a) **0122 KDCC January Minutes Corrections** – None raised.
- b) **0122 KDCC January Minutes Approval** – The minutes were approved by Bill Duthie; seconded by Jamie Grant.

4. Matters Arising; Update on Open Actions

The secretary thanked everyone for their updates on the open actions. An updated list of the open and closed actions is included as **Appendix A**. Responses are outstanding from Jamie Grant and Lesley Monaghan.

5. Police Report & Update

The Police Scotland report covering 19th January 2022 to 14th February 2022 is included as **Appendix B**. The chair talked through the report which had been circulated to the community councillors prior to the meeting. The police speed van had been spotted around Kintore over the last few weeks. There is a 20mph flashing sign located on School Road travelling from the church towards the zebra crossing that has been recently added. Cllr Keating confirmed from the church towards the school is the faster route. It is believed this flashing sign was added soon after the Garioch Area Committee decision not to pursue further traffic calming at this location. Alan Milne raised concerns regarding excessive speeding on the B987 downhill from the junction with Carnie Road towards the junction with Gauchhill Road. Cllr Keating advised that there will be a crossing point on Gauchhill Road as speeding has been recorded on this road in excess of the 30mph limit; this is thought to be out for consultation now.

Alan Milne raised an associated question regarding the Scottish Government Pavement Parking Prohibitions. Cllr Keating advised that this will be debated by the council prior to being implemented.

Paul Davison highlighted three questions he wished to ask Sergeant Burnett. These included 1) parking on the zig-zag lines outside the Kintore Post Office, 2) the difficulty for a double-decker bus turning in The Square when a vehicle is parked outside Dossett butchers and 3) who is financially responsible for abandoned cars left in various locations. These questions are to be noted and put to a Police Scotland representative when they attend a KDCC meeting. **Action**. Ken McEwen commented that the

abandoned car at Kintore Golf Course has been removed, but the burnt-out car in a nearby field is still in situ. These vehicles are out with the KDCC area and are for information purposes only. Drew Cullinane advised that there was an abandoned car behind the church on Castle Hill for a considerable period that was eventually removed by someone unknown. The secretary is to follow up when KDCC can expect attendance from a Police Scotland representative with Sergeant Burnett. **Relates to Action 2021/37.**

The chair has been advised by a local resident that a member of the public has been seen sleeping overnight in a camper van outside the Town House on a regular basis.

6. Planning Matters

The planning applications report has been provided by Paul Davison, has been circulated and is included as **Appendix C.**

a) **Thainstone business park extension APP/2022/0113**

Paul Davison highlighted this application on 6/2/2022 via email for comment by the community councillors. A response was formulated and agreed by the community councillors. It was submitted on 7/2/2022 by Paul Davison on behalf of KDCC.

b) **Crichie development APP/2019/1489**

Sixteen documents were uploaded to this application on 2/2/2022 and the public consultation closes on 24/2/2022. Comments have been posted on Facebook from the residents of Kintore and Inverurie.

c) **Hill of Cottown – concerns re planning APP/2021/2903**

An extension for KDCC to respond to this application was granted for a few days in order to discuss it at the meeting. There has been extensive discussion via email regarding this application already. The main concern throughout the KDCC is the suitability of the unclassified road to accommodate such an increase in fast moving heavy goods traffic. The speed of the coaches and lorries already using the road are not restricted as the unclassified road is the national speed limit. The road is narrow and has a small number of passing points. It was commented that a transport interchange would ideally be in the vicinity to the new railway station. It was noted that the business is located where it is, and it is operating and providing local employment. It was recognised that any comments submitted by KDCC will be taken as an objection. There was unanimous agreement that the comments will be focused on the ingress and egress of the site. It was also agreed to continue to clarify the wording of the KDCC response after the meeting via email and once consensus is reached, a response will be sent on behalf of KDCC. It is hoped this application will be brought before Garioch Area Committee for consideration.

d) **Town Park appeal APP/2020/1999**

An email was sent by the principal solicitor for Aberdeenshire Council to the Scottish Government's DPEA (Department of Planning and Environmental Appeals) officer on 2/2/2022. The email confirms that there is no agreement that had previously been reached between Aberdeenshire Council and the appellant regarding accessing council land within Gauchhill Woods.

e) **Tree protection**

Paul has shared information on recent TPOs (Tree Protection Orders) via email on 3/2/2022. The chair had previously emailed two contacts within Aberdeenshire Council regarding the tree that has been felled at Mill Lane. No response has been received. Concerns were raised that some healthy trees are being felled whilst under a TPO.

f) **Delegation of powers – Major applications**

An email has been shared detailing the proposed change to the delegation of powers to the planning department for major developments. This has been discussed at the previous meeting and highlighted to Cllr Keating. **Relates to Action 2022/132.** Cllr Keating has raised this point with Ann Overton, Garioch Area Officer following last month's meeting and the response from legal has not answered all the questions around this. Cllr Keating is still investigating, and he will revert at the next meeting. This will be going to full council shortly.

g) Leylodge Substation works

The secretary, Moira Moran and Cllr Keating attended the last meeting on 19/1/2022 and the secretary circulated the minutes from this meeting on 30/1/2022 to the KDCC members. The minutes are accessible via this link [Kintore 400kV Substation \(ssen-transmission.co.uk\)](https://www.kintoretransmission.co.uk). There was extensive discussion in the meeting regarding Dewsford Burn and the ongoing impact being felt by the residents. The next meeting is scheduled for 27th April 2022.

7. Community Resilience Planning – Emergency Number 01467 464334, use of Kintore Public Hall

The members involved in resilience planning have continued to work on updating the Kintore Community Resilience Plan. The chair has been in discussions with the editor of Kintore Konnect following last month's meeting and the placement of a volunteer form has been agreed opposite to the KDCC update within the quarterly publication. The chair has looked at the community noticeboards in Kintore and found that there is ample space that can be utilised for resilience information. The chair is hopeful that an updated draft of the resilience plan will be shared with the KDCC members shortly. It will be missing some information as no external volunteers have stepped forward to be included. It has been agreed that someone will check into the public hall in the event of the plan being activated going forward.

Cllr Keating highlighted the forthcoming Storm Dudley and Eunice (expected imminently) might mean that SSEN resources that are fixing the powerline damage from Storms Malik and Corrie are moved south. This is because Storms Dudley and Eunice are expected to be worst to the south of Kintore. Cllr Keating highlighted the number to call for fallen trees – Police 101 and the number to call for power cuts – SSEN 105. Further weather disruption is predicted for several weeks.

The storm information in recent weeks from Aberdeenshire Council has increased in frequency and in detail. Regular communications are sent to the chair and secretary for onward distribution to the community. Moira Moran agreed that in many areas the response had been impressive, however when volunteers were requested by the Head of Planning, those who expressed an interest received no acknowledgement to their offer of help. Cllr Keating will feed this back in the next briefing and will revert to KDCC at the next meeting. **Action.**

8. Storms Malik & Corrie – Damage to woods

The progress of clearing the fallen trees in the local area was discussed. Some of the trees were in the process of being cleared from Tuach Hill by the landowner. A local resident in Hallforest Woods has posted on Facebook that an unauthorised path has been established across their land without permission to navigate around fallen trees. A communication from Cllr Reid has been shared on the Kintore Facebook highlighting the

danger in climbing over and walking over half-fallen trees after some residents were spotted in Gauchhill Woods.

9. Action Kintore

The February meeting of Action Kintore will take place on Monday 21st January. An interim update was provided to the attendees by Drew Cullinane and Ken McEwen.

- a) **The Bothie Update** – The rendering issue continues. The car park is accommodating some Aberdeenshire Council storage containers with fencing securing it. This means there is limited space available for parking. It is hoped this will not be for an extended time.
- b) **Town House Project** – The project is progressing. A parking survey is necessary as part of the planning process and the preference is for the committee members to complete to try and keep the costs down. There will be a requirement for other surveys such as bat and swift going forward.

10. The Proposed Boundary Change between ICC/KDCC

The public consultation has gone live on the Aberdeenshire Council website. It is accessible via this link: [Community Council Boundary Consultation | Engage Aberdeenshire](#).

The possibility of this being included in Kintore Konnect was raised, however the deadline for submission has passed for the next edition. It was agreed to post the details on the Kintore Facebook page and to encourage as many residents as possible to engage with this consultation. Ken McEwen agreed to action this. **Action.**

The secretary confirmed that the two regions in question, Thainstone/Crichie in red and Balbithan in blue, are separate options for consideration. It is possible that Thainstone/Crichie could remain with KDCC and Balbithan could join KDCC as well. This will be dependent on the views expressed during the public engagement phase. The recent historical posts on Kintore Facebook have proved to be popular with many residents for general interest and it is hoped they will continue. Moira expressed some concern that the requirement to provide the respondents postcode could be omitted. This was checked and confirmed as the second question on the consultation. All members of KDCC are encouraged to publicise the public consultation. **Action.**

11. Kintore AEDs Update

Alan Milne has provided the AEDs report, and this is attached as **Appendix D**. Alan Milne updated the attendees on **Action 2021/95**. The GPS trackers for each AED will be a significant cost to the KDCC and it was questioned whether this was justifiable. To date none of the AED units have been taken or gone missing. It was agreed to raise this at the next Community Council Forum to find out how if any other community councils have addressed this concern. **Action.**

12. Community Projects for Kintore

a) Queen's Platinum Jubilee – Celebration of Sport

The chair has discussed this with Ruby MacKay from Chalmers MacKay Music School. Ruby MacKay is interested in holding a mini music festival on Saturday 4th June 2022 outside 3 Forest Road: the Kintore base of Chalmers MacKay Music School. Ruby MacKay is in discussions with other local businesses with a view to

supporting this event. The chair needs to apply for the Road Closure to support this event taking place in the vicinity of The Square and Forest Road. **Action.**

The chair has secured agreement from The Rotary Club of Kintore, Kemnay and District to support the event on the day. Ruby MacKay has requested KDCC assist with the road closure, the stage being erected, decorations (such as bunting) and the provision of some table and chairs. The expectation is Dossett Butchers and Moar for your Home will be selling refreshments to those attending.

The provision of parking needs to be considered. It was suggested that the public hall, church hall and school car parks could be utilised. There will be a requirement for volunteers on the day to help with the setting up, running and packing up of the event. Drew Cullinane is going to confirm whether there is bunting stored in the Town House that could be utilised for this event. **Action.** Moira Moran offered some red, white and blue bunting that could be used as well.

It was suggested that the school holidays would commence straight after the Queen's Platinum Jubilee weekend. It was clarified during the meeting that the schools start their summer break on 1st July 2022.

Inverurie are holding a street party for the Queen's Platinum Jubilee on Sunday 5th June 2022 and have started to sell tickets for the event. Further details are available via this link [HM The Queen's Platinum Jubilee 2022, INverurie Family Street Party Tickets, Sun 5 Jun 2022 at 11:00 | Eventbrite.](#)

Moira Moran asked about the current status of the Queen's Green Canopy – Plant a Tree for the Jubilee. The chair has been liaising with the Rotary Club of Kintore, Kemnay and District to lead on this initiative. It is expected that KDCC may be asked to provide guidance on where to plant trees within the community. Paul Davison highlighted the recent planting that took place in Uryside Park, Inverurie and guidance could be sort from the organisers of this event.

b) Summer Festival – Saturday 28th May 2022

It is hoped that there will be events throughout the week before the festival is held on Saturday 28th May 2022. The Queen's Platinum Jubilee and Summer Festival are complementary events, and both will require KDCC involvement. The cost of a stall at the Summer Festival is £15 and it was agreed unanimously to submit a request for a KDCC stall. The chair is to action this. **Action.** The KDCC discussed previous summer festivals on WhatsApp following the January meeting. The secretary referred the chair to details provided by Kenny Thomson on 5th February 2022 11:24am. The chair agreed to review this information after the meeting. **Action.** The summer festival committee is newly formed and may seek guidance from the experienced members of KDCC in the coming months.

c) Community Compost Scheme - Contact details of existing schemes

As Cllr Ford and Cllr Reid were absent from the meeting, the chair will email them directly to request contact details of the existing community compost schemes and revert to the other members at the next meeting. **Action.**

d) Repainting of Royal Burgh of Kintore Signs – Reference to Action 2021/29

The chair has been unsuccessful in contacting Margaret McWilliam to move this item forward. The chair intends to post on Kintore Facebook in the coming weeks to source an alternative volunteer to paint the signs. The chair also advised that a photograph had been shared on Facebook of the sign that used to point to different locations. This relates to **Action 2021/90.**

13. Kemnay Academy Parent Council Update

The last meeting of Kemnay Academy Parent Council took place on 1st February 2022 and was attended by the secretary. The effect of Covid-19 on the staff and pupils were central to the discussion. Due to staff shortages, it has been necessary for certain year groups to work from home.

Kemnay Academy was closed due to the power cut from Storm Malik in Kemnay on 31st January and 1st February 2022.

The safety aspect of the road outside Kemnay Academy was highlighted. The secretary described the large volume of buses, cars and pupils all navigating Bremnar Way at the start and end of the school day without any traffic control. It is believed that there is a road survey due to be completed; this is outstanding currently. The secretary agreed to raise this directly with any Cllrs in attendance. Cllr Keating agreed to contact Brian Strachan, Roads and Landscapes Manager at Aberdeenshire Council, to find out whether Bremnar Way is due to be assessed for road safety. **Action.**

The secretary reported that Kemnay Academy has successfully secured a Wellbeing Councillor for one day a week to support those young people worse effected by the lockdowns.

a) When will the much-needed extension at Kemnay Academy commence?

The issue of the much-needed extension at Kemnay Academy was also discussed at length at the Kemnay Academy Parent Council meeting. It was agreed that the secretary would raise this directly with the Cllrs who are available for comment. The secretary has had this matter raised by other parents with P7 children. Will the extension be available to their children soon? Cllr Keating confirmed that a design for the new extension has been produced and is being costed now. The design will then be submitted to Garioch Area Committee for approval. It is hoped the construction phase would be starting in fiscal year 2023/2024. The secretary is to advise the Kemnay Academy Parent Council accordingly. **Action.**

b) Will there ever be a Secondary School for Kintore?

The secretary has also been contacted by parents based in Kintore to explain why there is no longer a plan to build a secondary school in Kintore. The secretary raised this with the Cllr present. Cllr Keating confirmed that there are no plans for a secondary school in Kintore. One of the reasons for this is that the Kintore pupil headcount forecast has been utilised to justify the extension at Kemnay Academy. There are 17 academies in Aberdeenshire many requiring upgrading, and this is the focus for the council at this present time. Ken McEwen advised the attendees that Kintore is the tenth largest settlement in Aberdeenshire. Paul Davison highlighted the Local Development Plan with reference to the housing development at Midmill. There is a protected area in the Local Development Plan for education and recreation. This was originally agricultural land that became protected land. In 2021 there were three applications to revalue as residential land. Cllr Keating noted this information.

14. Aberdeenshire Councillors' Update

Cllr Keating confirmed that the change to the household refuse collection was passed by Aberdeenshire Council. The issues of cost and public consultation were raised following last month's KDCC meeting. The public consultation was held prior to the Covid-19 pandemic. The expectation is for this scheme to pay back the costs within 12 months. The majority is being funded by Zero Waste Scotland. Currently, there are two sets of

bins within Aberdeenshire which means the refuse lorries cannot be cross used. Standardising the bins across all areas of Aberdeenshire will give greater flexibility when using the refuse lorries. This decision has been five years in the making, with declarations in full council in 2017. Moira Moran responded to Cllr Keating's update with a question regarding how will the ROI (Return on Investment) be calculated? Cllr Keating advised that the bulk of the ROI was from a better quality (and therefore a better price) of recycling material.

Cllr Keating highlighted the NPF4 (included under correspondence). A council response is in the process of being formulated. Feedback regarding the style of the document is welcomed and the community council are encouraged to respond to the NPF4 as well.

Cllr Keating has noted the comments made regarding dog fouling around Kintore in recent weeks. It is recognised that there are very few dog wardens and perhaps a more conciliatory approach could be adopted. The Green Dog Walker scheme, details accessible via this link [Green Dog Walkers - Aberdeenshire Council](#), encourages responsible dog owners to carry extra bags to pick up dog mess left by other dogs. Cllr Keating intends to contact Kintore Konnect to publicise the scheme in the next possible edition. **Action.** In response to these comments, Moira Moran highlighted a new amendment that is a recent change to the law in Scotland; Dogs (Protection of Livestock) (Amendment) Scotland 2021. There is now a maximum penalty for this offence of 12 months imprisonment or a fine of up to £40,000. This law has also been amended to include any dog off a lead in a field of livestock whether they are attacking livestock or not.

With regards the Queen's Green Canopy, Cllr Keating believes that Fintray Community Council are planning to plant some trees and may be a good point of reference for KDCC.

Paul Davison highlighted the suggestion of holding hustings for the potential candidates standing for the Aberdeenshire Council Ward Elections on 5th May 2022. Nominations can be made between Tuesday 15th March 2022 and Wednesday 30th March 2022. It was agreed that Newmachar Community Council and Fintray Community Council may be contacted to discuss the possibility of holding hustings for the whole of the East Garioch Ward. Moira Moran commented that Blackburn should also been included, although it is noted that there currently is not an active community council covering this settlement. It is thought that the first half of April would be the best time to hold the hustings. This would be before the postal votes are issued.

Cllr Reid provided the below update prior to the meeting and the chair presented his comments to the attendees.

- Happy to Chat benches (to help tackle mental health and social isolation) are being collected this week from Westhill Men's Shed - 4 for Kintore, 2 for Blackburn.
- Outdoor Gym Equipment - big online request for this. There is no current budget for it so I have asked whether it could go into the Town Park (if approved at some stage) to widen the sports provision there and satisfy community demand.
- Seagull issue - hawks begin flying twice a week as of March (breeding season begins then)

- Kintore Knackery - still working with residents and SEPA - SEPA have written to the Leo Group asking for a report on their commissioning activities at the Kintore rendering site and requesting that they submit a plan setting out what steps they intend taking to prepare a full improvement plan for submission to SEPA in March 2022. SEPA have also set up a proactive team to investigate issues there.
- Dropped kerbs to be installed opposite Midmill Ind Est (entrance to Wee Rascals/Jim Reid etc) as buggy and wheelchair users struggle to get across safely.
- New contact at Bear re the tunnel - awaiting Rachel's info re the insurances and scope of works. I had written to them, following more graffiti and said if you won't authorise us to do this, please attend and clean it up - seems to have resulted in a positive response. **Relates to Action 2021/57**
- Scotrail and traffic island low visibility at night (Kintore Station)- rebuffed initially but persisted and they are visiting this week to loom it in. **Relates to Action 2022/131.**

15. Correspondence The secretary continues to share relevant correspondence with the other community councillors as and when received.

- a) **ScotGov consultation: land rights, local development planning, NPF4, pavement parking, open space strategies, strategic transport strategy review** [Draft National Planning Framework 4 - Scottish Government - Citizen Space \(consult.gov.scot\)](https://www.consult.gov.scot). A response to this Scottish Government consultation is welcomed before the deadline 31st March 2022. Paul Davison suggested dividing the consultations between the KDCC members to prepare draft responses that could then be discussed and agreed upon as and when relevant. Moira Moran highlighted the Boundary Commission for Scotland's second stage has commenced with public hearings being held in Edinburgh, Glasgow, Inverness, Perth and Oban.

16. Treasurer's Report

The treasurer is continuing to investigate into switching to online banking; relates to **Action 2022/134**. The treasurer had provided the treasurer report prior to the meeting, and this is included as **Appendix E**. There have been no transactions between the accounts. The Floral Display account has a balance of £2,749.90, this is the same as reported last month. The Kintore & District Community Council Account had a previously reported balance of £4,091.94. There have been two transactions; the subscription fee for the Association for the Protection of Rural Scotland for £30.00 and the KDCC donation to Kintore Konnect for £100.00. Therefore, the balance as at 10/2/22 is £3,961.94.

17. AOCB

a) Availability of poo bags on Tuach Hill

It had been commented that there are many filled poo bags being abandoned at the top of Tuach Hill. The suggestion is for a sign to be located on the top of Tuach Hill, permission would be required from the landowner. Alternatively, the sign could be located on the fencing around the mobile phone mast. Paul Davison will investigate further into this and report back at the next meeting. **Action.**

b) Sports pavilion and play park design

Concerns have been raised that the original design for the Town Park pavilion does not have sufficient internal storage space. It has been noted that many of the sports

pavilions have external storage units taking up car parking spaces. A response on this matter was provided by Tim Stephen, Live Life Aberdeenshire; Relates to **Action 2022/135**. Alan Milne raised the continuing rundown nature of the Kintore Park pavilion. The building needs significant maintenance. It was agreed that this could be investigated into further. Moira Moran mentioned the potential funding that SSEN will be offering to the community in association with the Leylodge project.

c) Secretary stepping down

Janine Cracknell is stepping down as secretary and as community councillor. This is due to the wish to return to paid employment after a significant career break of 14 years. It was confirmed that this is her last meeting and once the minutes from tonight's meeting are prepared, she will be exiting KDCC. Janine Cracknell will continue to represent the KDCC on the Kemnay Academy Parent Council and will provide reports to the KDCC after each meeting via email. **Action.**

The chair has posted on Kintore Facebook that KDCC is seeking new members. Cllr Keating questioned whether the unsuccessful candidate from last year's election has been approached. The chair advised that the individual is no longer interested in joining KDCC. Ken McEwen commented that Rev Meyer had mentioned that Kintore Kirk members may be interested in joining KDCC now the meetings no longer take place on the same evening. Drew Cullinane will contact Rev Meyer to ask. **Action.** Moira Moran volunteered to take over the communication aspect of the secretarial role but is unable to prepare the minutes. The secretary is to handover the Gmail email address to Moira Moran on completion of the minutes. **Action.**

Ken McEwen recalled a time in previous years when an individual would attend the meetings just to prepare the minutes. Drew Cullinane confirmed that this was indeed the case, and it was his daughter that typed the minutes. There has been a shift in correspondence received by the secretary. Whereas it used to be physical letters, now it is daily emails that need to be actioned appropriately. The KDCC members are encouraged to invite any potential members to the next meeting. **Action.**

18. Date of next monthly meeting – Tuesday 15th March 2022.

There is a possibility that the chair may be absent from the meeting due to work commitments. He will revert to the other community councillors to confirm. **Action.**

Actions Raised

Action Ref	Owner	Comments
2022/136	PD	Paul Davison is to ask a Police Scotland representative when they attend a KDCC meeting the following three questions. 1) parking on the zig-zag lines outside the Kintore Post Office, 2) the difficulty for a double-decker bus turning in The Square when a vehicle is parked outside Dossett butchers and 3) who is financially responsible for abandoned cars left in various locations.
2022/137	DK	Cllr Keating is to feed back to the Head of Planning, that volunteers who responded to the appeal to help during Storm Malik received no acknowledgement to their offer of help.
2022/138	KM	Ken McEwen is to post on the Kintore Facebook page the details of the public consultation re the ICC/KDCC Boundary.

2022/139	All	All members of KDCC are encouraged to publicise the public consultation. It is accessible via this link: Community Council Boundary Consultation Engage Aberdeenshire .
2022/140	AM/JG	To raise at the next Community Council Forum how other community councils address the concern of AEDs being stolen or lost. Do they utilise GPS trackers?
2022/141	JG	The chair needs to apply for the Road Closure to support The Queen's Platinum Jubilee music event taking place in the vicinity of The Square and Forest Road on Saturday 4 th June 2022.
2022/142	DC	Drew Cullinane is going to confirm whether there is bunting stored in the Town House that could be utilised for the Queen's Platinum Jubilee music event.
2022/143	JG	The chair is to confirm to the Summer Festival committee that KDCC would like a stall for the event scheduled for Saturday 28 th May 2022.
2022/144	JG	The chair is to review the Summer Festival details provided by Kenny Thomson on 5 th February 2022 11:24am and revert to Kenny Thomson if further clarification is required.
2022/145	JG	To email Cllr Reid and Cllr Ford to find out the contact details for the other local community compost schemes and copy Moira Moran in.
2022/146	DK	Cllr Keating agreed to contact Brian Strachan, Roads and Landscapes Manager at Aberdeenshire Council, to find out whether Bremnar Way is due to be assessed for road safety and to revert to KDCC and Janine Cracknell.
2022/147	JC	The secretary is to advise the Kemnay Academy Parent Council of the following: Cllr Keating confirmed that a design for the new extension has been produced and is being costed now. The design will then be submitted to Garioch Area Committee for approval. It is hoped the construction phase would be starting in fiscal year 2023/2024.
2022/148	DK	Cllr Keating to contact Kintore Konnect to publicise the Green Dog Walker scheme, details accessible via this link Green Dog Walkers - Aberdeenshire Council .
2022/149	PD	Paul Davison will investigate into the suggestion for a "take your dog waste away" sign to be located on the top of Tuach Hill and update the KDCC of his findings at the next meeting.
2022/150	JC	Janine Cracknell will continue to represent the KDCC on the Kemnay Academy Parent Council and will provide reports to the KDCC after each meeting via email.
2022/151	DC	Drew Cullinane will contact Rev Meyer to ask if any Kintore Kirk members would be interested in joining KDCC.
2022/152	JC	The secretary is to handover the Gmail email address to Moira Moran on completion of the February 2022 minutes.
2022/153	All	The KDCC members are encouraged to invite any potential members to the next meeting.
2022/154	JG	The chair is to confirm to the other community councillors whether he can attend the next meeting.

Appendix A – Kintore & District Open and Closed Actions as of 15th February 2022**Kintore & District Community Council Actions****Open**

Action Ref	Date Raised	Date Closed	Owner	Comments
2021/24	20/04/2021		JG/PD	<p>A letter is to be written to the ICC asking for thoughts on a joint Aberdeenshire Canal community project. The chair and Paul will make further contact with Mr Colin Wood, ICC, with regards the potential joint canal project. The KDCC chair has been in correspondence with the chair from ICC, but as yet no discussion regarding a potential joint canal project.</p> <p>15/06/2021- Paul has prepared a proposed text which is being considered by the chair.</p> <p>17/08/2021 – The text has been agreed and will be shared with the ICC shortly.</p> <p>21/09/2021 – The chair intends to meet with the ICC chair to discuss this in the near future.</p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>26/10/2021 – No progress to report.</p> <p>16/11/2021 – In progress, the chair has met with Colin and discussed the canal. The email will be forwarded shortly.</p> <p>18/01/2022 – The KDCC and ICC chairs are to meet for a follow up meeting shortly.</p> <p>7/2/2022 – This item is on the agenda for the February 2022 meeting.</p> <p>7/2/2022 – The secretary has requested an update.</p>
2021/25	20/04/2021		JG	<p>The Chair is to arrange a meeting to discuss and agree the chosen project/s from the short list of potential community projects.</p> <p>21/09/2021 – This is still pending.</p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>16/11/2021 – The meeting is yet to be arranged but is expected to take place in early 2022.</p> <p>18/01/2022 – It is hoped this will progress in the next month.</p> <p>7/2/2022 – This item is on the agenda for the February 2022 meeting.</p> <p>7/2/2022 – The secretary has requested an update.</p>
2021/27	20/04/2021		JG	<p>The chair is to update the Kintore District Resilience Plan as advised by Susan Adam.</p>

				<p>17/08/2021 – This is still pending.</p> <p>21/09/2021 – This is still pending.</p> <p>08/10/2021 – Linked to action 2021/84</p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>16/11/2021 – In progress, the new template is being reviewed by the chair and will be distributed to specified individuals to complete their relevant section.</p> <p>18/01/2022 – The draft is progressing, being led by the chair.</p> <p>7/2/2022 – This item is the agenda for the February 2022 meeting.</p> <p>7/2/2022 – The secretary has requested an update.</p>
2021/29	20/04/2021		KM/JG/GR	<p>Cllr Reid is to write to the Area Manager to establish the permission requirements and process to follow for the removal of the Royal Burgh of Kintore signs and update KDCC accordingly. The vice chair is to confirm with Margaret McWilliam that she is still prepared to repaint the signs if permission is granted. Confirmation from Margaret McWilliam regarding the required materials to repaint the Royal Burgh of Kintore signs. The chair is awaiting a response.</p> <p>17/08/2021 – The chair has received a response from Margaret confirming she is still prepared to paint the sign. The chair is to liaise with her to progress this item.</p> <p>21/09/2021 – The chair will discuss with the treasurer the expected costings of this item.</p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>26/10/2021 – Quantity of paint still to be calculated.</p> <p>16/11/2021 – The chair is in discussions with Margaret McWilliam to agree quantities of paint. The cost of paint is not expected to be high and suggest KDCC cover the costs using the Firework funds.</p> <p>18/01/2022 – The chair will telephone Ms McWilliam once the number has been passed to him and contact Mr Neill Cameron for further information regarding previous occasions the signs were painted.</p> <p>7/2/2022 – This item is the agenda for the February 2022 meeting.</p> <p>7/2/2022 – The secretary has requested an update.</p>
2021/33	20/04/2021		LM	<p>Lesley is to identify which Midmill Industrial Estate business is causing the noise pollution and advise Cllr Reid.</p> <p>17/08/2021 – Cllr Reid has not heard from Lesley as yet on this item.</p> <p>21/09/2021 – This is still pending.</p> <p>14/10/2021 – The secretary believes this is still pending.</p>

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				<p>16/11/2021 – It has been very difficult to pinpoint which business is the source of the noise. Cllr Reid asked for email from Lesley with rough timings and company names of when the noise is heard. Cllr Reid will then approach Aberdeenshire Council to see if anything can be done with that information. Lesley agreed to keep a diary and email Cllr Reid the information.</p> <p>18/01/2022 – relates to action 2021/94. The noise assessments have been forwarded to Lesley for her reference.</p> <p>7/2/2022 – The secretary has requested an update.</p>
2021/37	15/06/2021		JC	<p>The secretary is to extend invitations to Constable Chris Williamson and Constable James Stewart via Sergeant Debbie Burnett once the KDCC commence face to face meetings.</p> <p>17/08/2021 – It was agreed the secretary would extend invitations for the October 2021 meeting.</p> <p>16/09/2021 – The secretary sent email invitations to Constable Williamson & Constable Stewart via Sergeant Burnett for October and November meetings.</p> <p>28/09/2021 – Sergeant Burnett advised that Constables Williamson & Stewart are seconded to COP26 and will be unable to attend a KDCC meeting until early next year. Sergeant Burnett has been advised of the usual schedule for the KDCC meetings and will advise the secretary when the constables are able to attend.</p> <p>14/10/2021 – Action to remain open until police attendance has been secured.</p> <p>07/01/2022 – The secretary will include an invitation to attend in a meeting in 2022 in this month's request for the police report.</p> <p>18/01/2022 – Sgt Burnett confirmed she hoped to attend a KDCC meeting in Q1 2022. The secretary is to continue to manage.</p> <p>07/02/2022 – The secretary has requested the latest police report and reiterated the invitation to attend a KDCC in the near future.</p>
2021/39	15/06/2021		PD/All	<p>The planning contact is to draft the email to the other impacted community councils and circulate to the KDCC members for comment. This will appeal for a collective approach in communicating with the Scottish Parliament Cabinet Secretary for Net Zero, Energy and Transport (Michael Matheson).</p> <p>17/08/2021 – There is an article in the Press & Journal regarding the A96. The planning contact will progress this item accordingly.</p> <p>21/09/2021 – This action is still pending.</p> <p>14/10/2021 – The secretary believes this is still pending.</p>

				<p>16/11/2021 – The planning contact agreed to follow up with some consultants and update the KDCC accordingly.</p> <p>7/2/2022 – The planning contact has been in contact with the neighbouring community councils. The intention is still to write to the Minister once the expected way forward is clear from the Scottish Government. Action to remain open for the foreseeable future. To be reviewed in 3 months.</p>
2021/44	15/06/2021		LM/JG/JC/ KM	<p>Lesley is to request permission from the three residents who are clearing the rubbish from Tuach Hill every Monday for their names to appear on Facebook. Once obtained, Lesley is to advise Ken. Linked to this action. A Facebook post thanking Sustainable Kintore, the scouts and other residents who are litter picking in and around Kintore is to be drafted.</p> <p>17/08/2021 – This action is still pending.</p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>16/11/2021 – Lesley agreed to ask Pauline Sterling and will update the KDCC accordingly to progress the action.</p> <p>07/02/2022 – The secretary has requested an update.</p>
2021/57	17/08/2021		GR	<p>Cllr Reid is to attempt to progress the repainting of the A96 underpass tunnel with BEAR Scotland.</p> <p>21/09/2021 – Progress continues to be made. Cllr Reid, Rachel from The Bothie are in discussions with BEAR Scotland.</p> <p>14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021</p> <p>16/11/2021 – Cllr Reid continues to chase BEAR Scotland in order to obtain permission to progress this. Rachel Lewis from The Bothie is also chasing for an update.</p> <p>18/01/2022 – Cllr Reid is still attempting to progress this item and will advise.</p> <p>7/2/2022 – This item is the agenda for the February 2022 meeting.</p> <p>7/2/2022 – The secretary has requested an update.</p> <p>15/2/2022 – Cllr Reid advised he has a new contact at BEAR and progress being made re insurances and scope of works.</p>
2021/74	21/09/2021		JG/JC	<p>Cllr Reid has requested for the KDCC to contact the Henderson family to see how they can be of assistance regarding the recent litter and delinquent challenges they have faced.</p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>16/11/2021 – The chair has discussed this situation with Ann Overton from Aberdeenshire Council and an email has been sent to Mr Henderson.</p>

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				18/01/2022 – Update to be requested. 7/2/2022 – The secretary has requested an update.
2021/75	21/09/2021		JG/JC	The KDCC is to approach Sustainable Kintore to propose a litter pick on and around the Henderson property. 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – An initial litter pick has been completed but a more thorough visit is expected to be necessary. 18/01/2022 – Update to be requested. 7/2/2022 – The secretary has requested an update.
2021/90	26/10/2021		JG/JC	Poseidon to be contacted to ask if they could recreate the old sign that used to point to different locations in Kintore. 16/11/2021 – The chair will attempt to contact Poseidon in Oldmeldrum as he has the contact details for them to hand. The old photograph showing the sign are to be shared with Poseidon to clarify if they are able to recreate it. Ken McEwen was sent a photograph previously and has shared this with this chair. 18/01/2022 – Update to be requested. 7/2/2022 – The secretary has requested an update.
2021/91	26/10/2021		GR	The delayed execution of a requirement for double yellow lines at Lochburn Drive is to be investigated, due to a near collision? Cllr Reid agreed to look into this as this work had been tied up with another requirement which had stalled due to Covid. 16/11/2021 – The Aberdeenshire Council public consultation for the yellow lines closed on 11/11/2021. If there are no objections to the proposal it is possible the lines could be completed before the end of 2021. This would be very much weather dependent. 7/2/2022 – The secretary has requested an update. 15/2/2022 – This work is scheduled to take place in Spring. Action to be revisited in 3 months time.
2021/95	16/11/2021		AM	To investigate into the possible cost and suitability of GPS Tracker Tiles for each of the AEDs and share with the KDCC. 7/2/2022 – Alan is to investigate into this and advise the KDCC at the March meeting.
2021/99	16/11/2021		JG	To email Aberdeenshire Council Roads Department and request more sandbags for the storage container located in the Public Hall car park before the possibility of flooding increases.

				18/01/2022 – Update to be requested. 7/2/2022 – The secretary has requested an update.
2021/104	14/12/2021		JG	To source bottled water and add this to the community resilience container alongside the sandbags. 18/01/2022 – Update to be requested. 7/2/2022 – The secretary has requested an update.
2021/105	14/12/2021		JG/JC	To organise a meeting with the resilience volunteers in early 2022 (format Covid dependent). 18/01/2022 – Action to be progressed by chair. 7/2/2022 – The secretary has requested an update.
2021/109	14/12/2021		AM/KT	Alan Milne and Kenny Thomson are to liaise with the Kintore Golf Club in order to add this location to the AED Locations around Kintore map once the AED is in position out with the clubhouse. 07/02/2022 – Alan and Kenny are awaiting confirmation that the AED at the golf club has been fixed outside. The action is to remain open and be reviewed in 3 months.
2021/112	14/12/2021		JG	The chair is going to discuss moving to online banking with Alison Cumming, Aberdeenshire Council Garioch Area Committee Officer and revert back to the KDCC at the next meeting. 18/01/2022 – The KDCC agreed in principle to move to online banking. The treasurer is to be check the KDCC constitution does not prevent this happening and advise at the February meeting. 7/2/2022 – The secretary has requested an update.
2021/115	14/12/2021		JG	The chair is to facilitate a meeting between Ainslie Reid and Lina Moles in early 2022. 31/01/2022 – The chair emailed Ainslie with Lina's contact details requesting for a meeting to be set up. 7/2/2022 – The secretary has requested an update.
2022/118	18/01/2022		JG	The chair is to provide details to Thomas Chappell regarding Balbithan Wood also other sites that could be considered for funding. 7/2/2022 – The secretary has requested an update.
2022/119	18/01/2022		JC	The secretary is to email each of the action owners on an individual basis and update the action worklist accordingly.

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				7/2/2022 – The secretary has requested an update from each of the action owners.
2022/125	18/01/2022		JG	The chair is to promote the SSE supplied generator located at Kintore public hall within the wider community. 7/2/2022 – The secretary has requested an update.
2022/126	18/01/2022		All	The ward councillors are to update KDCC with the outcome of any discussions that take place regarding the ICC/KDCC boundary. 30/01/2022 – Update was provided by the ward councillors. As this is an active item, the action is to remain open.
2022/127	18/01/2022		JG	The chair is to publish a social media post using the official platinum jubilee logo detailing all the proposed Queen's Platinum Jubilee celebrations. 7/2/2022 – The secretary has requested an update.
2022/128	18/01/2022		JG/JC	The chair and secretary to set up a committee with representatives from other community groups to progress the Queen's Platinum Jubilee celebrations before the next meeting. 7/2/2022 – The secretary has requested an update.
2022/129	18/01/2022		JC/MM	The secretary is to review the minutes from previous months to identify any helpful information on other community compost schemes for Moira to progress this item. 7/2/2022 – The secretary has sent the community compost scheme exerts from September 2021 to December 2021 minutes inclusive to Moira.
2022/131	18/01/2022		GR	Cllr Reid is going to discuss with ScotRail directly the absence of high visibility on the traffic island at the car entrance to the station. Cllr Reid will update the KDCC following this discussion. 7/2/2022 – The secretary has requested an update. 15/2/2022 – Cllr Reid has advised that although this issue was initially rebuffed, ScotRail are now visiting the station car park to investigate.
2022/132	18/01/2022		DK/PD	Cllr Keating and Paul to continue their discussion regarding the recommendation from Planning to increase the threshold number of public objections a planning application is required to have in order to trigger a referral to committee. 7/2/2022 – The planning contact has emailed Cllr Keating details of the minutes of the area committee meeting discussions on the proposals to increase delegation of planning decisions to planning officers and this issue is to be discussed further at February's meeting.

2022/134	18/01/2022		JG/BD	The chair and treasurer are to establish that moving to online banking will not breach any conditions within the KDCC constitution. 7/2/2022 – The treasurer is reviewing the KDCC constitution and will advise the KDCC members accordingly.
2022/135	18/01/2022		PD/JG	Paul will email the chair to raise concerns that local LLA pavilions have storage containers out with the building with Tim Stephen from Live Life Aberdeenshire. This is in the context of the proposed Town Park pavilion. 7/2/2022 – The chair has sent an email to Tim Stephen from LLA and is awaiting a response.

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Closed

Action Ref	Date Raised	Date Closed	Owner	Comments
2021/01	19/01/2021	09/02/2021	PD	Paul to prepare a paper to be submitted to Aberdeenshire Council responding to Scotia Homes/Town Park development. Received and added to APP/2020/1999 on 09/02/2021.
2021/02	19/01/2021	16/02/2021	LM/DC/KT	To organise a meeting to discuss options for flooding prevention in Kintore and report back at the next meeting.
2021/03	19/01/2021	17/08/2021	MM/PD/JG	Moir, Paul, and the Chair are to draft a letter with a view to requesting the affected residents could sign to indicate their agreement with remaining within the boundary of the KDCC. The letter has been prepared and signatures are being requested. 24/06/2021 – A pdf version has been sent to the chair and secretary. Hard copy to follow when face to face contact is possible. 17/08/2021 – Hard copy is with the chair and will be held until the formal discussion takes place.
2021/04	19/01/2021	29/01/2021	PD/LM/MM	The A96 team were holding a community council forum meeting on January 29 and Paul, Lesley and Moira expressed an interest in attending to put across KDCC's concerns. Paul and Lesley attended when maximum of 2 participants were permitted.
2021/05	19/01/2021	16/02/2021	DH/KM	The KDCC agreed to utilise Donna's Zoom account for meetings going forward.
2021/06	16/02/2021	16/03/2021	PD/GR	Paul is to forward details of the Scotia Homes/Town Park response from the enforcement officer to Cllr Reid.
2021/07	16/02/2021	16/03/2021	JG	Jamie is to investigate into the wider parking issue for Elm Way flats and report back at the next meeting.
2021/08	16/02/2021	16/03/2021	JG	Jamie is to liaise with the rest of the KDCC to agree a potential partnership to the Town House project and who will represent the KDCC. Jamie and Bill are to be invited to the next Action Kintore.
2021/09	16/02/2021	16/03/2021	AM/GR	Alan is to email Cllr Reid with details of the obtaining additional grit bins.
2021/10	16/02/2021	16/03/2021	MM/GR/MF	Moir is to send videos to Cllr Reid and Cllr Ford of the discharging water from the Thainstone development causing road damage.
2021/11	16/03/2021	20/04/2021	DC/GR	Drew is to send details to Cllr Reid of the Network Rail sighting.
2021/12	16/03/2021	20/04/2021	JC/JG	Janine or Jamie are to resend the Phase 2 of the Review of the Aberdeenshire Council Scheme for the Establishment of Community Councils to all KDCC members.

2021/13	16/03/2021	20/04/2021	GR	Cllr Reid is to update the KDCC on the responsible party for Rollo Mire at the next meeting.
2021/14	16/03/2021	30/03/2021	All	KDCC to respond to Crichton Development Consultation prior to deadline on 30/03/2021.
2021/15	16/03/2021	30/03/2021	JC	Secretary to send details of the Crichton Development Consultation to Inverurie Community Council secretary.
2021/16	16/03/2021	20/04/2021	JG	The chair is to refer to the Rural Payments website and advise at the next meeting.
2021/17	16/03/2021	20/04/2021	JG/KM	The chair and the vice chair are to meet to discuss and update the other KDCC members on the proposed media strategy at the next meeting.
2021/18	16/03/2021	20/04/2021	All	All KDCC members are asked to highlight the Kintore Kirk Covid19 Cairn project to the wider community.
2021/19	20/04/2021	18/05/2021	JC/JG	The secretary and chair are to revise the minutes as requested by Paul (2103 KDCC Mar 2021) and distribute prior to next meeting.
2021/20	20/04/2021	18/05/2021	JC	Relevant documentation such as police reports and planning responses are to be included as appendices to the minute where appropriate. Noted.
2021/21	20/04/2021	15/06/2021	JG/JC	The Chair will forward the police report for April 2021 to all attendees once received. The secretary has requested the April 2021 police report from new contact. The secretary is to request contact details from Sergeant Burnett for Constable Chris Williamson and Constable James Stewart. The secretary is to request from Sergeant Burnett the outstanding detailed police report for the period 16 Mar – 15 Apr 2021 for KDCC future reference. The secretary is to query how the recent unrest and vandalism in the centre of Kintore is reflected in the Police Report. The secretary is to extend invitations to Officer Williamson and Officer Stewart via Debbie Burnett once KDCC face to face meetings have recommenced.
2021/22	20/04/2021	01/06/2021	JG	The KDCC is to reach out to all interested parties to discuss a collective approach regarding the Town Park. The KDCC will discuss and agree how to respond to the revised report over email and social media prior to the 1 st June GAC meeting.
2021/23	20/04/2021	18/05/2021	All	The chair is to review application APP/2021/0487 and liaise with KDCC to discuss an agreed response.
2021/26	20/04/2021	18/05/2021	JG	Hallforest Castle is to be added to the short list of potential community projects. Noted.

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2021/28	20/04/2021	30/04/2021	All	The chair has requested that all KDCC members read and respond on the resilience funding emails before the deadline on 30/04/2021.
2021/30	20/04/2021	18/05/2021	JC/DH	Donna is to forward details of the forthcoming community council election to Wilma Walker. An invitation to the May meeting is to be sent by the secretary once Wilma's email is advised.
2021/31	20/04/2021	04/05/2021	JG/JC	The chair is to print off some community council election posters and pass them to the secretary for distribution around Kintore.
2021/32	20/04/2021	04/05/2021	KM	The vice chair is to update the Kintore Facebook page and Kintore Folk Facebook with details of the forthcoming community council election for 4 th June.
2021/34	18/05/2021	01/06/2021	All	The KDCC are to discuss and agree how to respond to the revised report regarding APP/2020/1999 over email and social media prior to the 1 st June GAC meeting.
2021/35	20/04/2021	15/06/2021	GR	Cllr Reid agreed to contact Susan Adams regarding the fountain in the Square and advise Drew and the KDCC accordingly.
2021/36	18/05/2021	17/08/2021	JG	The chair will contact the community groups involved in the clean-up of Tuach Hill to offer the KDCC thanks for all their efforts. 17/08/2021 – This has been completed.
2021/38	15/06/2021	17/08/2021	JG/JC	The secretary and chair will circulate an email requesting volunteers for the planning sub-group shortly. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/40	15/06/2021	17/08/2021	All	A sub-group is to be set up to focus on the hoped for Fireworks display in the autumn and other major events. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/41	15/06/2021	15/09/2021	JG/JC	The chair and secretary are to compose an invitation to the Live Life Aberdeenshire representatives for a discussion prior to attending the KDCC August meeting. 01/07/2021 – Email sent to Avril Nicol, Tim Stephen, Stephen Brown. 17/08/2021 – The chair has spoken to Tim Stephen, and he will attend the KDCC meeting on 21/09/2021. The secretary is to send the agenda and meeting details to Tim Stephen.

				15/09/2021 – The chair sent meeting details to Mr Stephen.
2021/42	15/06/2021	17/08/2021	All	A sub-group is to be set up to focus on resilience and flooding in preparation for the worsening weather. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/43	15/06/2021	17/08/2021	All	A sub-group is to be set up to focus on the community projects for Kintore. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/45	15/06/2021	07/10/2021	All	All KDCC members are to consider if they wish to be an administrator on the Kintore website and advise the chair accordingly. 17/08/2021 – This action is still pending. 24/08/2021 – The secretary has confirmed she would like to be an administrator on the website. 29/09/2021 – The secretary emailed KDCC asking if anyone else (with experience of websites) would like to take this on as a responsibility. 07/10/2021 – KM, JC have been provided with website login details.
2021/46	15/06/2021	17/08/2021	JG/JC/All	The chair and secretary are to look in detail at the A96 Community Development Fund and all KDCC members to assess whether there is anything that could be applied for and advise the chair and secretary. 17/08/2021 – The funding opportunities are to be covered by the community projects sub-group. This action can be closed.
2021/47	15/06/2021	09/07/2021	JC	The secretary is to set up an action tracking system and request weekly updates on open actions as well as reminders.
2021/48	15/06/2021	15/06/2021	JC	The secretary is to advise Dav Lynch, SSEN, that Moira and herself would be the KDCC representatives for the CLG.
2021/49	15/06/2021	15/06/2021	JC	The secretary is to circulate the email communication regarding the Queen's Green Canopy Project to mark her Platinum Jubilee.
2021/50	15/06/2021	15/06/2021	JC	The secretary will circulate the Aberdeenshire Council Community Council Handbook to all KDCC members.
2021/51	15/06/2021	15/06/2021	JC	The secretary is to add response dates to emails and consultations. These will be added to the open action list and managed by the secretary to completion. Noted
2021/52	15/06/2021	14/09/2021	All	All KDCC members are to advise the secretary if they wish to access on-line training or face to face training (when available).

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				17/08/2021 – This action is still pending. 14/09/2021 – JG, JC, BD, AM, PD have all expressed interest in training. Virtual induction training is scheduled for 29/09/2021 and virtual planning training is scheduled for 06/10/2021. Access has been provided to the on-line training portal for these members.
2021/53	17/08/2021	21/09/2021	JC	The secretary is to automatically allocate and issue actions on items of correspondence to the relevant sub-group member with appropriate deadlines. 14/09/2021 – The secretary is waiting for the sub-groups to be activated prior to this commencing. 21/09/2021 – The secretary will allocate actions once the KDCC member/s have confirmed ownership or to all KDCC members as applicable.
2021/54	17/08/2021	06/09/2021	All	All KDCC are to consider the meeting with LLA Tim Stephen and send any specific questions or observations to the chair by end of day 6 th September 2021.
2021/55	17/08/2021	07/09/2021	JG	The chair is to consolidate all LLA related emails into a single communication and send this to Tim Stephen by end of day 7 th September 2021.
2021/56	17/08/2021	18/08/2021	AM	Alan is to response to the email received from St Johns to find out what model of AED would potentially replace the defibrillator in The Square should KDCC decide to proceed with this matter. 18/08/2021 – Alan contacted St Johns and it was established that they would supply a different make of AED than the others in Kintore. It was decided not to proceed with this at this time.
2021/58	17/08/2021	21/09/2021	JC	The secretary is to add the possible repainting of the A96 underpass tunnel with street art to the agenda for September's KDCC meeting. 21/09/2021 – Added to the agenda. Cllr Reid advised that this is still progressing. It is to remain on the agenda. This action can be closed as 21/21/57 will remain open.
2021/60	17/08/2021	23/08/2021	JC	The secretary is to publicise the illegality of fly tipping, in particular grass cuttings, on the Kintore Facebook page. 23/08/2021 – post added to Kintore Facebook page.
2021/61	17/08/2021	26/10/2021	JC	The secretary is to add the management of garden waste and possible solutions such as a community scheme to the agenda for September's meeting. 21/09/2021 – Added to the agenda. It was decided to carry this item over to October's meeting due to time constraints. 14/10/2021 – Item is on the KDCC Meeting agenda scheduled 26/10/2021

2021/62	25/08/2021	22/09/2021	All	Consultation open for the proposed traffic calming on Northern Road. Comments need to be submitted by Wednesday 22 nd September.
2021/63	27/09/2021	07/10/2021	MM/KM	Formulate a response to Alison Cumming to the potential CC project re connectivity & communication. Copy to the chair and secretary. Deadline is 8 th October 2021. 07/10/2021 – Response sent to Alison Cumming.
2021/64	21/09/2021	15/2/2022	TS/GR	Mr Tim Stephen, Operations Manager from Live Life Aberdeenshire is to email Nicola Kenyon, Senior CLD worker asking her to contact Cllr Reid. 14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021 16/11/2021 – Cllr Reid has been in discussions with Nicola Kenyon. There are limited resources, but ways of progressing this are being investigated. 7/2/2022 – The secretary has requested an update. 15/2/2022 – Cllr Reid has advised this action has been completed and can be closed.
2021/65	21/09/2021	15/2/2022	TS/GR	Mr Tim Stephen, Operations Manager from Live Life Aberdeenshire is to investigate into whether the Midmill pitches would benefit from an enhanced cut and what the cost would be of this. He is to liaise with the local groups who utilise the pitches. Cllr Reid is to be involved in this process. 14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021 16/11/2021 – Cllr Reid is waiting for an update from Tim Stephen. 7/2/2022 – The secretary has requested an update. 15/2/2022 – Cllr Reid has advised this action has been completed and can be closed.
2021/66	21/09/2021	05/1/2022	TS/GR	Mr Tim Stephen, Operations Manager from Live Life Aberdeenshire is to liaise with Education and Cllr Reid regarding opening up the Midmill pitches on a Sunday. 14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021 16/11/2021 – Cllr Reid is waiting for an update from Tim Stephen. 05/01/2022 – Cllr Reid publicised on social media that the Midmill pitches are now available for booking on a Sunday.
2021/67	21/09/2021	22/09/2021	JG	The chair will submit revised comments clarifying that KDCC are not objecting to the application APP/2021/0487. 22/09/2021 – Clarification sent.

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2021/68	21/09/2021	22/09/2021	MM	Moirra Moran to contact an acquaintance from Dallas, Moray who has just constructed a straw bale building, find out their expert consultant's details and pass to Action Kintore. 22/09/2021 – Moira advised the expert was Andy Newcombe 07801073327.
2021/69	21/09/2021	29/09/2021	JC	The secretary is to highlight possible funding streams to Action Kintore with reference to The Bothie.
2021/70	21/09/2021	26/10/2021	JG	The chair will post on the Kintore Facebook page promoting a competition for the children of Kintore to design the event poster for the fireworks. 14/10/2021 – The secretary believes this is still pending. 26/10/2021 – The competition did not take place.
2021/71	21/09/2021	21/09/2021	JG/GR	The chair and Cllr Reid are to continue their discussion re contactless card readers for the fireworks and other future events.
2021/72	21/09/2021	27/09/2021	AM	Alan Milne is to email Cllr Reid regarding the possibility of Aberdeenshire Council funding an AED at Midmill School.
2021/73	21/09/2021	07/1/2022	JC	The secretary is to carry Potential Community Compost Scheme to ease fly-tipping of grass cuttings forward on the agenda. 14/10/2021 – Item is on the KDCC Meeting agenda scheduled 26/10/2021 26/10/2021 – To be considered in Spring 2022. 07/01/2022 – The secretary has added this item to the agenda for January 2022.
2021/76	21/09/2021	14/10/2021	DK	Cllr Keating is going to forward an email to all KDCC attendees with the link to the refuse provision public consultation. 14/10/2021- The secretary has publicised the public consultation within and outwith the KDCC.
2021/77	21/09/2021	29/09/2021	JC	The secretary is to highlight the flooding consultation on the Kintore Facebook page and also resend the email to the KDCC members.
2021/78	21/09/2021	16/11/2021	JG/JC	The chair and secretary are to send out an email to the KDCC formally requesting a volunteer to take ownership of the KDCC's response to the Queen's Platinum Jubilee and other specific items that are outstanding. 14/10/2021 – A volunteer has yet to be named. 16/11/2021 – The chair advised that it is now hoped to be a collective effort and will remain on the agenda. This action can be closed.
2021/79	21/09/2021	22/09/2021	JG	The chair is to email Alison Cumming with the views of the KDCC members to put forward a counter proposal re ICC/KDCC boundary proposal.

2021/80	21/09/2021	13/10/2021	JG	The chair will nominate a KDCC member to take the minutes for the meeting scheduled for Tuesday 26 th October 2021. 13/10/2021 – The treasurer volunteered to take the minutes in the secretary's absence.
2021/81	07/10/2021	14/10/2021	JC/All	Any KDCC members interested in virtually attending Suicide Prevention Training to email the secretary with preferred date/s by end of day Thursday 14 th October. 14/10/2021 – DH and the Secretary are booked to attend this training.
2021/82	04/08/2021	31/10/2021	All	All KDCC members are to respond to the SEPA Flood Risk Public Consultation. Closes on 31 st October 2021. Flood Risk Management Plans and Local Flood Risk Management Plans - Scottish Environment Protection Agency - Citizen Space (sepa.org.uk) 14/10/2021 – The secretary believes this is still pending.
2021/83	03/09/2021	12/10/2021	All	All KDCC members are to consider whether they can attend the SSEN in person consultation on 19 th October and/or the SSEN virtual consultation on 20 th October. 12/10/2021 – MM and KT have agreed to attend the SSEN consultations and the SSEN Community Liaison Manager (Dav Lynch) has been advised accordingly.
2021/84	20/09/2021	16/11/2021	All	All KDCC members are to review the Community Resilience Planning email forwarded on 20 th September and advise the chair and secretary whether they wish to be involved in preparing the KDCC Resilience Planning Template. 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – This will be discussed under a separate agenda item. The chair, secretary and Alan Milne have already been corresponding on this matter. This action can be closed.
2021/85	05/10/2021	08/11/2021	All	All KDCC members are to respond to the Aberdeenshire Council Kintore to Kemnay, Inverurie to Kemnay Cycle Way Public Consultation. Closes on 8 th November 2021. Community Engagement: Active Travel Corridors between Kemnay - Kintore and Kemnay- Inverurie Engage Aberdeenshire 14/10/2021 – The secretary believes this is still pending.
2021/86	06/10/2021	22/10/2021	All	APP/2021/0422 – Scotia Homes/Town Park. All KDCC members are to respond to the chair and secretary should they wish for additional comments to be added to KDCC's original comments prior to the Scottish Government deadline of 20 th Oct 2021. Comments to the chair before end of day 14 th October (due to holiday commitments). 14/10/2021 – The secretary believes this is still pending.

Kintore & District Community Council February 2022

2021/87	06/10/2021	12/10/2021	JC/MM	The secretary is to print off SSEN posters for MM to distribute around Kintore. The secretary is to advertise the SSEN in person and virtual events on KDCC social media. 12/10/2021 – Event has been promoted on Kintore Facebook page and posters distributed around Kintore.
2021/88	08/10/2021	22/10/2021	All	APP/2020/1999 – Scotia Homes/Town Park. All KDCC members are to respond to the chair and secretary should they wish for additional comments to be added to KDCC's original comments prior to the Scottish Government deadline of 22 nd Oct 2021. Comments to the chair before end of day 14 th October (due to holiday commitments). 14/10/2021 – The secretary believes this is still pending.
2021/89	26/10/2021	16/11/2021	GR	Cllr Reid agreed to investigate into when the Gauchhill Woods Tree Preservation Order was revoked. 02/11/2021 – DK emailed JG, JC, PD to advise "that the area of cut trees in the photos that you provided were part of the workscope of the Landscape Services contractors removing damaged trees that I advised you of earlier. The plan here is to replant a few natives and allow natural regeneration, using species that won't grow so tall while still screening properties from walkers." 16/11/2021 – There has been extensive correspondence between the Cllrs and the KDCC since this item was raised. Comments were added to the minutes and this particular action can be closed/
2021/92	16/11/2021	25/11/2021	JC	Make the required amendment to 2109 September Unapproved Minutes item 8c). Add in a footnote <i>Corrections made 23/11/2021 - The drawing submitted on 23rd July 2021 was the same as that submitted on 9th April 2021. The fence is to step back 700mm from the edge of the pavement not 750mm as stated in the meeting. During the discussion, the KDCC planning contact advised Mr Ewen that a 1m high fence could be erected without any planning permission. Mr Ewen advised that this would result in a double fence and was not felt appropriate.</i> Reissue and seek approval at the KDCC December 2021 meeting. 25/11/2021 – Minutes amended and reissued to KDCC.
2021/93	16/11/2021	25/11/2021	JC	Attach the full KDCC statements sent to DPEA Reporter on the Town Park appeal as appendices. Also add any other documents as appendix that are referenced to within the 2110 KDCC October minutes. Reissue as approved subject to these additions. 25/11/2021 – Minutes amended and reissued to KDCC.

2021/94	16/11/2021	28/01/2022	PD	Related to Action ref 2021/33 – Establishing the source/s of the Midmill noise pollution. Paul Davison is to find out the planning permission conditions for the potentially responsible businesses up in Midmill and share it with the KDCC. 28/01/2022 – The planning permission conditions were circulated and this action is complete.
2021/96	16/11/2021	17/11/2021	JC	To email Alison Cumming at Aberdeenshire Council to confirm Jamie Grant, Paul Davison and Moira Moran will be attending the Community Council Forum being held on 1st December 2021. 17/11/2021 – Email sent.
2021/97	16/11/2021	24/11/2021	JC	To email the Inverurie Community Council secretary that the KDCC secretary is volunteering to "shake a bucket" at the Christmas Light Switch-on on Sunday 28th November 2021. 24/11/2021 – Email sent.
2021/98	16/11/2021	17/11/2021	JG	To post on the Kintore Facebook page that Ainslie Reid is planning to step back from managing the KDCC floral displays in 2022 after many years of service and to thank him for his efforts. Also to appeal for someone/s to take over managing the planning and ordering. 17/11/2021 – Facebook post uploaded.
2021/100	26/11/2021	15/12/2021	JG	To respond to the appeal for expressions of interest in the Local Place Plan Regulations. Response required by 14th January 2021. 15/12/2021 – The chair emailed KDCC expression of interest.
2021/101	01/12/2021	13/12/2021	All	To respond to the email from the Scottish Community Development Centre. They are looking for interest in working with them regarding a potential appeals process for participation requests. The deadline to express interest is 13th December 2021.
2021/102	14/12/2021	18/12/2021	JC	2109 KDCC September Minutes Corrections – With reference to page 3, Section 8c) Planning Matters APP/2021/0487 – 18 McFadden Crescent Corrections at the bottom of the page. It has been requested that "pavement" is changed to "road" to ensure consistency throughout the minutes. The secretary has agreed to make this change. 18/12/2021 – Corrections made and approved minutes published
2021/103	14/12/2021	18/12/2021	JC	2110 KDCC November Minutes Corrections – With reference to page 1, Section 3a) Minutes of the September & October Meetings - 2109 KDCC September Minutes Corrections. It has been requested that "pavement" is

Kintore & District Community Council February 2022

				changed to "road" to ensure consistency throughout the minutes. It was also suggested that there was a typing error of "wildly" rather than "widely" on page 5; Section 10 Kintore Fireworks. The secretary has agreed to make these corrections. 18/12/2021 – Corrections made and approved minutes published
2021/106	14/12/2021	31/01/2022	All	The chair will email the community councillors to enable a discussion regarding a KDCC emergency response phone once preliminary costings have been established. 31/01/2022 – Virtual phone number confirmed (01467 464334) and currently linked to chair's mobile phone.
2021/108	14/12/2021	19/01/2022	PD/GR	Paul Davison to forward the photographs of the Leylodge earthworks, highlighting the close proximity to the Dewsford Burn to all KDCC attendees. Once received, Cllr Reid will share the photographs with to the Aberdeenshire Council planning officer. 15/12/2021 – The images were shared with Cllr Reid. 19/01/2022 – The secretary raised the concern at the CLG meeting and the action can be closed.
2021/110	14/12/2021	18/12/2021	JC	The secretary is to update Cllr Reid's relevant actions with his comments. 18/12/2021 – Comments added to Cllr Reid's actions.
2021/111	14/12/2021	07/01/2022	JC	The secretary is to add the Queen's Platinum Jubilee to the agenda for the January 2022 meeting. 07/01/2022 - item added to the agenda
2021/113	14/12/2021	15/12/2021	JG/BD	The chair will forward the Zoom invoices to the treasurer and the treasurer would arrange reimbursement to the chair accordingly. 15/12/2021 – The chair forwarded the invoices to the treasurer and have been reimbursed.
2021/114	14/12/2021	18/01/2022	JG	The chair is to discuss the possibility of alternative funding streams for the Zoom invoices with Alison Cumming, Aberdeenshire Council Garioch Area Committee Officer. 18/01/2022 – The treasurer has instructed a reimbursement of the Zoom costs to the chair. Clarification is requested as to whether this action can be closed. 18/02/2022 – Costs have been reimbursed.
2021/116	14/12/2021	07/01/2022	JC	The secretary is to add the Scottish Government's public consultation on Land Rights and Responsibilities to the agenda for the KDCC meeting January 2022.

				07/01/2022 – item added to the agenda
2021/117	14/12/2021	03/02/2022	GR	Cllr Reid to escalate the required Town House clock maintenance with Susan Adams, Aberdeenshire Council. 18/01/2022 – Drew advised that Susan Adams is chasing this. 23/01/2022 – The clock is being examined on 24/01/2022. 3/2/2022 – The clock has been repaired and this action can be closed.
2022/120	18/01/2022	18/01/2022	JC	The secretary is to circulate the Police report to the KDCC following the meeting. 18/01/2022 – The report was circulated immediately and this action can be closed.
2022/121	18/01/2022	07/02/2022	JC	The secretary is to remove urgent items of business from the KDCC agenda from February 2022 onwards. 07/02/2022 – Noted and urgent items of business has been removed from the agenda.
2022/122	18/01/2022	07/02/2022	PD	Paul will be sending further details to the KDCC once he has reviewed the twenty-two good practise documents provided by the Scottish Land Commission. 27/01/2022 – Email sent to KDCC members with comments. 7/2/2022 – This action has been completed and can be closed.
2022/123	18/01/2022	31/01/2022	JG	The emergency number is to be circulated by the chair as soon as it is set up. 31/01/2022 – This was circulated to all KDCC 01467 464334 and this action can be closed.
2022/124	18/01/2022	07/02/2022	BD	The treasurer is to issue a cheque for £100 donation to Kintore Konnect on a bi-annual basis. 7/2/2022 – The treasurer has confirmed the cheque was issued on 4/2/2022 and this action can be closed.
2022/130	18/01/2022	20/01/2022	DK/JC	Cllr Keating is to send the secretary details of the AHSCP volunteers website, and the secretary is to post this on the Kintore Facebook page as a matter of urgency. 20/01/2022 – The secretary posted on the Kintore Facebook page.
2022/133	18/01/2022	14/02/2022	JC/BD	The secretary and treasurer are to liaise to facilitate the payment of £30 to become an affiliated member of APRS, the Association for the Protection of Rural Scotland.

				3/2/2022 – Cheque issued and posted by treasurer. Awaiting confirmation of receipt and membership from APRS. 14/2/2022 – Confirmation of membership received by treasurer, action can be closed.
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Appendix B – Police Scotland Report

OFFICIAL



GARIOCH COMMUNITY POLICING TEAM

VISIBLE, ACCESSIBLE AND EFFECTIVE

Community Council: Kintore

Reporting Period: 19 January – 14 February 2022

Previous Reporting Period: 13 December 2021 – 18 January 2022

Current Policing Priorities:

Our priorities have been reviewed and amended for the next quarter as follows:

1. ASB – Proactive patrols to provide community reassurance and to deter/detect instances of ASB and Vandalism.
2. DRUGS – Renewed focus on intelligence gathering and disruption tactics.
3. ROAD SAFETY – Preventative measures and enforcement action to ensure our roads are safe to use.

Crime Overview and Explanation:

CRIME TYPE	CURRENT PERIOD	PREVIOUS PERIOD
Assault	0	0
Housebreaking	0	0
Public Nuisance	3	3
Road Traffic	5 accidents	4 accident, 1 other
Drugs	1	2

Assault – Includes all recorded instances of violence.

Housebreaking – includes all break ins to domestic and commercial premises, including attempted break ins.

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Public Nuisance – All youth annoyance and calls in relation to anti-social behaviour.

Road Traffic – all calls in relation to Road Traffic Accidents and Offences (speeding, illegal parking, obstruction etc).

Drugs – all reports incidents in relation to drugs dealing and use.

Assault:

It is pleasing to see that again there has been 0 reports of assault during the period.

Housebreaking:

There have also been 0 reports of any type of housebreaking during the period.

Public Nuisance:

All Covid related calls have been recorded as Public Nuisance by our Control Room to ensure all such calls are recorded under the one call type and easily researched.

This reporting period has seen the reporting of Public Nuisance calls remain the same at 3 being reported. These are all youth related, involving youths throwing stones at property and causing issues at premises within the area and congregating in groups.

Road Traffic:

This period has seen 5 reported accidents, none of which were classed as 'Serious'.

We have carried out 1 day of dedicated speed checks at School Road, Kintore. No persons were charged, with 8 persons warned re speeding in circumstances where their speed was slightly above the limit, but below the threshold for prosecution.

Drugs:

During this reporting period there has been 1 'drug related' calls which resulted in one person being warned in relation to possession of a controlled substance.

Significant crime/issues within your community:

There have been no significant issues reported this period.

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Planned Community Policing Activity/Advice:

The Community Officers will continue carrying out speed checks across the Garioch area. Due to the fact the number of youth annoyance calls remained the same, the Community Officers will be carrying out extra patrols throughout the whole of Garioch and residents are encouraged to call 101 regarding any issues with youths, however minor they may feel it is.

Conclusion:

This is another quiet report with pleasingly low levels of crime and incidents to report.

Debbie Burnett

Sgt

A0141

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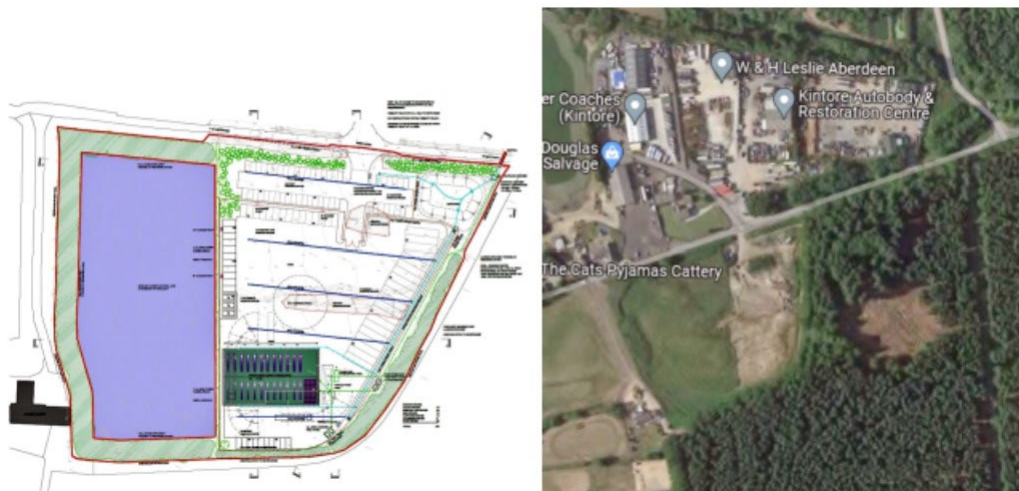
Appendix C – Planning Notifications Report

APP/2022/0113 Condition 2 ((a) Layout and Siting; (b) External Appearance and Finishes; (c) Access and Visibility; (d) Landscaping; (e) Levels and Site Sections; (f) Noise Impact Assessment; (g) Water Bodies; (h) Foul and Surface Water Disposal; (i) Refuse and Recycling; (j) Car Parking and Vehicle Turning; (k) Footpaths and Cycleways) of Planning Permission in Principle Reference APP/2015/3793 Commercial Development To include Class 4, 5 And 6 Uses with Associated Infrastructure and Landscaping | Plot 2A Thainstone Business Park Thainstone



KDCC objection. Proposed buildings are on a subplot of plot 2 – piecemeal development – drainage and flooding issues not addressed, insufficient parking. Landscaping inadequate. No “jobs bonanza”

APP/2021/2903 [Erection of Workshop \(Class 5\) and Office \(Class 4\) and Formation of Bus/Taxi Depot.](#) Land At Hill Of Cottown Kintore



Bus/taxi depot proposed for Greenfield site in rural area. Access via single-track U103C Cottown road. Impact of extra heavy vehicles too damaging. (BUS 2 is alternative site.)

APP/2019/1489 Condition 1 of Planning Permission Reference APP/2013/0267 Erection of 737 Dwellinghouses, Business and Industrial Development, Community Facilities including Primary School and Associated Infrastructure. [Site At Crichie Port Elphinstone Inverurie Aberdeenshire.](#)

New proposals. Route under A96 bridge dropped. Concerns over paths remain. Proposed change to conditions – 150 house trigger!! Concerns about affordable housing provision. Public comment by 21 Feb.

APP/2022/0240 [Erection of Domestic Garage and Storage Shed](#). 2 Quarry Cottage Burnside Kintore AB51 0YJ

APP/2021/2893 [Installation of New Windows and Doors in Office Building](#) Scottish Office Thainstone Court Thainstone Inverurie AB51 5YA

APP/2021/2822 [Installation of Additional Biomass Boiler Unit](#) Scottish Office Thainstone Court Thainstone Inverurie AB51 5YA

TRE/2022/0013 [Felling of 1 Tree](#). 2 Mill Lane Port Elphinstone Inverurie AB51 5UA. Tree apparently already removed while application is “Awaiting decision” – no evidence on planning portal.

Approved


APP/2021/2819 [Erection of Fencing and Storage Bin Enclosures](#). Site East To Lower Townhead Forest Road Kintore.

APP/2021/2607 [Erection of Holiday Pod](#). 1 Clovenstone Lodge Fullerton Kintore AB51 0YS

APP/2021/2007 [Change of Use from Holiday Home to Dwellinghouse](#). Dunvrictin The Hill Kintore AB51 0YX

Appendix D – Automated External Defibrillator Report


Zoll AED 3 Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet sounder working	✓	✓										
Battery secure	✓	✓										
Battery Power % Level												
Green ✓ visible	✓	✓										
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test												
Checker Initial	AM	AM										
Unit Serial Number	AX20B047005				Battery Serial Number				AU19JAD1773			
Pads Replace Date	25/04/2025				Pads Serial Number				0420C			

This Check-Sheet is for AED Unit No1, Hallforest

Press & hold the power on button for 10 seconds. Once screen comes on, press the information icon(i) bottom left of the screen you will see the battery %


Zoll AED 3 Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet sounder working	✓	✓										
Battery secure	✓	✓										
Battery Power % Level												
Green ✓ visible	✓	✓										
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test												
Checker Initial	AM	AM										
Unit Serial Number	AX20B046905				Battery Serial Number				AU19JAD2991			
Pads Replace Date	25/04/2025				Pads Serial Number				0420C			

This Check-Sheet is for AED Unit No2, Kintore School

Press & hold the power on button for 10 seconds. Once screen comes on, press the information icon(i) bottom left of the screen you will see the battery %


Zoll AED 3 Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet soulder working	✓	✓										
Battery Power % Level	✓	✓										
Green ✓ visible												
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test	✓	✓										
Checker Initial	AM	AM										
Unit Serial Number	AX20B047014				Battery Serial Number				AU19JAD1776			
Pads Replace Date	25/04/2025				Pads Serial Number				0420C			

This Check-Sheet is for AED Unit No3, Midmill

Press & hold the power on button for 10 seconds. Once screen comes on, press the information icon(i) bottom left of the screen you will see the battery %


Zoll AED Plus Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet soulder working	✓	X										
Batteries secure	✓	✓										
Battery power % Level	✓	✓										
Green ✓ visible	✓	✓										
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test												
Checker Initial	AM	AM										
Unit Serial Number	X15D752383				Battery Serial Number				10 Duracell High Power Lithium 123 Battery 3 V,			
Pads Replace Date	15/11/2025				Pads Serial Number				8900-0800-01			

This Check-Sheet is for AED Unit No4, Wellpark Road (Co-op)


AED Plus self-test has detected a low battery. Press the Battery Reset Button located in the battery compartment. after replacing ALL batteries in the device with new batteries.

Philips HeartStart FRx

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet sounder working	✓	X										
Battery Power % Level												
Green ✓ visible	✓	✓										
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test												
Checker Initial	AM	AM										
Unit Serial Number	B14C-00407				Battery Serial Number				B03202504			
Pads replace Date	28/2023				Battery Replace Date				04/2025			

This Check-Sheet is for AED Unit No5, The Square

Heart Sine 360p Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet sounder working	N/A	N/A										
Batteries secure	✓	✓										
Battery power % Level	OK	OK										
Green ✓ visible	✓	✓										
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test												
Checker Initial	AM	AM										
Unit Serial Number	20E90003563				Battery Serial Number				Combined with PADs			
Pads Replace Date	2025/01/01				Pads Serial Number				A3922			

This Check-Sheet is for AED Unit No6, Kintore Railway Station
CODE for Cabinet C159X

Appendix E – Treasurer's Report

Treasurer's Report



Bill Duthie <treasurer.kdcc@gmail.com>
To Jamie Grant; Secretary KDCC

There have been no transactions between the 2 accounts.

As reported last month the Floral Display Account balance is still £2,749.90.

COMMUNITY COUNCIL ACCOUNT

Previously reported balance = £4,091.94

Minus subscription fee for Association for the Protection of Rural Scotland - £30.00

Minus donation to Kintore Konnect - £100.00

Balance as at 10/2/22 = £3,961.94

Regards,

Bill