

## Unapproved Minute of the Kintore and District Community Council

Held 7:00pm on Tuesday 22<sup>nd</sup> March 2022 via Zoom video conference and at Kintore Church Hall.



KINTORE AND DISTRICT  
COMMUNITY COUNCIL

### 1. Welcome

The chair welcomed everyone to the meeting.

### Attendees and Apologies

Community Councillors Present – Jamie Grant, Ken McEwen, Bill Duthie, Moira Moran, Paul Davison, Alan Milne, Drew Cullinane, Lesley Monaghan, Kenny Thomson

Ward 12 East Garioch Councillors Present – Cllr Glen Reid, Cllr Dominic Lonchay, Cllr Martin Ford

Visitors: Beverley Robertson, Angela Beresford, Janine Cracknell (representing Kemnay Academy PC)

Apologies - Cllr David Keating

### 2. Declarations of Interest

There were no declarations of interest raised.

### 3. Minutes of the February Meeting

- a) **2202 KDCC January Minutes Corrections** – Appendix C change to word doc, not email.
- b) **2202 KDCC January Minutes Approval** – The minutes were approved by Paul Davison; seconded by Moira Moran.

### 4. Matters Arising; Update on Open Actions

The Chair will work on updating the action list prior to the next meeting.

### 5. Police Report & Update

Due to holidays, the police report hadn't been received, the Chair will follow up and send on in due course.

### 6. Planning Matters

The Chair thanked Paul for sending on the planning list.

#### a) Kintore East Development

Paul gave an overview of the response we got from the public meeting and the volume of objections on the planning site.

Martin made a point of time extension not being an issue, and asbestos being buried is not a material matter. Martin also made it clear that planning is approved in principle only. Lesley asked if flooding will be taken into account, this was confirmed. Moira acknowledged that the public meeting we held certainly got the public more involved.

#### b) APP/2022/0249 – West Broomhill BESS

We had visitors, Beverley Robertson and Angela Beresford, who both have an interest in this application. A discussion was held regarding the fire risk, Paul said further information on fire risk is needed. Martin made a point of this not being a planning issue, and that the building warrant should cover fire regulations, the council should be asked. Paul stated there is history of fires in similar set ups, and shouldn't go ahead without sufficient fire systems in the containers. Beverly made her comments regarding concerns around safety, being the closest business to the planned site, she also said a high quantity of water will be required and will fire brigade be able to access easily, would fumes drive them off. They are

concerned about the safety of people in the area. Martin made his point again that planning only takes into account land use, building warrant takes into account the construction on site. There is no clear reason to refuse planning.

Paul isn't sure about building regs, as it isn't a building. Martin suggests writing to the Director of Infrastructure Services to ask about fire regulation in relation to planning and do SEPA / HSE have any role. Beverly clarified HSE have no jurisdiction. It was mentioned if there are similar applications we can look at, and Martin said there will certainly be many more to come.

**c) Thainstone Business Park**

Agreed to remove this from agenda

**d) Crichton Development APP/2019/1489**

No updates

**e) Hill of Cottown**

Paul mentioned the transport interchange, and would the council pick up on this? Agreed to remove from agenda

**f) Town Park Appeal APP/2020/1999**

No update as yet

**g) Tree Protection**

No updates, Chair had no response to email. Paul suggests putting in a complaint. Action.

**h) Leylodge Substation Works**

No updates. Paul did mention the protection works are done very well, Moira said they have always been clear and explained everything.

**7. Community Resilience Planning – Emergency Number 01467 464334, use of Kintore Public Hall**

Kenny gave an update from the last Community Council Forum meeting; lack of comms was the main issue and also mentioned Drones could be used.

Janine gave an update on SSEN meeting too, communication the main issue. Some lessons learned after Storm Arwen, another key issue was volunteers not being used when available.

**8. Storms Malik & Corrie – Damage to woods**

The Chair has completed the online feedback form. Other comments within Agenda item 7, Community Resilience.

**9. Action Kintore**

Drew thanked Rotary for the visit, it was good to show more people around the town house.

**a) The Bothie Update** – The rendering issue continues. Bothie is being used by youth groups. Ken asked if we can spread the word for Bothie rental options. The Website is also now live, Action Kintore site to follow.

**b) Town House Project** – The project is progressing. A parking survey has been completed by the AK team. The application is now in for planning.

**10. The Proposed Boundary Change between ICC/KDCC**

The public consultation is live and has been well publicised on Kintore facebook. The question was asked regarding the Petition Moira had completed, it was agreed the council can receive the petition and we can ask to speak at the GAC meeting, this would allow GAC members to ask questions. Contact area office and follow the listed process. KDCC should also make a representation request to speak on the boundary change agenda item. The GAC meeting is on 19<sup>th</sup> April. Ken also stated that our position was miss-represented by Inverurie Community Council, no follow up meeting was requested after the December 2019 meeting, it's out of the blue for ICC to state we

couldn't have another meeting. A discussion was had around the Ward boundary, confirming Thainstone is in Ward 12. Kenny mentioned BID, which is Inverurie, contributes to local projects, it was confirmed some Thainstone businesses are part of BID. **Action.**

#### **11. Kintore AEDs Update**

Alan Milne has provided the AEDs report, and this is attached as **Appendix D.** The Church AED was discussed and the possibility of training. **Action.**

#### **12. Community Projects for Kintore**

##### **a) Queen's Platinum Jubilee – Celebration of Sport**

The chair has been working with Ruby MacKay to arrange the street party celebration, this is well underway and several meetings have taken place. Organising some of the required hires might be difficult due to timing, but we'll work with KSF and also Blackburn who are arranging an event the following weekend.

##### **b) Summer Festival – Saturday 28<sup>th</sup> May 2022**

An application is in for KDCC to have a stand doing teas and coffee, the Chair will update on this. **Action.**

##### **c) Community Compost Scheme - Contact details of existing schemes**

Cllr Ford told us that Pitmedden, Udny and Tarves had a successful scheme, we should look to get advice from them. **Action.**

##### **d) Repainting of Royal Burgh of Kintore Signs – Reference to Action 2021/29**

No update on this. This relates to **Action 2021/90.**

#### **13. Kemnay Academy Parent Council Update**

Janine was present to give an update on the last meeting. The main topic was the planned extension, no information on design or timeline, but hoping construction will start in 23/24. Dominic agreed to send an email to question this. A PTA will be set up, and Donna Heron will be running this.

#### **14. Aberdeenshire Councillors' Update**

Cllr Reid gave an update – The Kintore Station bollard will be replaced. A mess made in the Wellpark playpark was cleaned up quickly when a council team arrived, there is a bin missing and work in progress to sort this out. The Happy to Chat benches will be in place soon – Train Station, Bothie, Tuach Hill and the Pleasure Park.

Cllr Ford – Had to leave meeting early, but did state the council had agreed the budget.

Cllr Lonchay – The council passed the budget on the 9<sup>th</sup> March vote, 3% increase in council tax. Engagement on connectivity issues, with copper lines to be redundant by 2025. There are a lot of planning matters to discuss at the next GAC.

It was also agreed that Hustings would be arranged before the next KDCC meeting for the local election candidates.

#### **15. Correspondence** The secretary continues to share relevant correspondence with the other community councillors as and when received.

**16. Treasurer's Report**

The treasurer is continuing to investigate into switching to online banking; relates to **Action 2022/134**. The treasurer had provided the treasurer report prior to the meeting, and this is included as **Appendix E**. There have been no transactions between the accounts.

FLORAL DISPLAY ACCOUNT  
28/2/22 Bank statement balance £2,731.54

COMMUNITY COUNCIL ACCOUNT  
Previously reported balance £3,961.94  
Less 1/3/22 Church hall booking fee £24.00  
New balance £3,937.94

**17. AOCB**

**a) Square Fountain.**

Drew let us know that there has been training completed for the fountain in the square, it is back up and running.

**b) Tesco Blue Coins**

Lesley mentioned that Tesco have started the Blue Coins again.

**18. Date of next monthly meeting – Tuesday 19<sup>th</sup> April 2022.**

There is a possibility that the chair may be absent from the meeting due to work commitments. He will revert to the other community councilors to confirm. **Action.**

**Actions Raised**

<b>Action Ref</b>	<b>Owner</b>	<b>Comments</b>
2022/136	PD	Paul Davison is to ask a Police Scotland representative when they attend a KDCC meeting the following three questions. 1) parking on the zig-zag lines outside the Kintore Post Office, 2) the difficulty for a double-decker bus turning in The Square when a vehicle is parked outside Dossett butchers and 3) who is financially responsible for abandoned cars left in various locations.
2022/137	DK	Cllr Keating is to feed back to the Head of Planning, that volunteers who responded to the appeal to help during Storm Malik received no acknowledgement to their offer of help.
2022/138	KM	Ken McEwen is to post on the Kintore Facebook page the details of the public consultation re the ICC/KDCC Boundary.

2022/139	All	All members of KDCC are encouraged to publicise the public consultation. It is accessible via this link: <a href="#">Community Council Boundary Consultation   Engage Aberdeenshire</a> .
2022/140	AM/JG	To raise at the next Community Council Forum how other community councils address the concern of AEDs being stolen or lost. Do they utilise GPS trackers?
2022/141	JG	The chair needs to apply for the Road Closure to support The Queen's Platinum Jubilee music event taking place in the vicinity of The Square and Forest Road on Saturday 4 <sup>th</sup> June 2022.
2022/142	DC	Drew Cullinane is going to confirm whether there is bunting stored in the Town House that could be utilised for the Queen's Platinum Jubilee music event.
2022/143	JG	The chair is to confirm to the Summer Festival committee that KDCC would like a stall for the event scheduled for Saturday 28 <sup>th</sup> May 2022.
2022/144	JG	The chair is to review the Summer Festival details provided by Kenny Thomson on 5 <sup>th</sup> February 2022 11:24am and revert to Kenny Thomson if further clarification is required.
2022/145	JG	To email Cllr Reid and Cllr Ford to find out the contact details for the other local community compost schemes and copy Moira Moran in.
2022/146	DK	Cllr Keating agreed to contact Brian Strachan, Roads and Landscapes Manager at Aberdeenshire Council, to find out whether Bremnar Way is due to be assessed for road safety and to revert to KDCC and Janine Cracknell.
2022/147	JC	The secretary is to advise the Kemnay Academy Parent Council of the following: Cllr Keating confirmed that a design for the new extension has been produced and is being costed now. The design will then be submitted to Garioch Area Committee for approval. It is hoped the construction phase would be starting in fiscal year 2023/2024.
2022/148	DK	Cllr Keating to contact Kintore Konnect to publicise the Green Dog Walker scheme, details accessible via this link <a href="#">Green Dog Walkers - Aberdeenshire Council</a> .
2022/149	PD	Paul Davison will investigate into the suggestion for a "take your dog waste away" sign to be located on the top of Tuach Hill and update the KDCC of his findings at the next meeting.
2022/150	JC	Janine Cracknell will continue to represent the KDCC on the Kemnay Academy Parent Council and will provide reports to the KDCC after each meeting via email.
2022/151	DC	Drew Cullinane will contact Rev Meyer to ask if any Kintore Kirk members would be interested in joining KDCC.
2022/152	JC	The secretary is to handover the Gmail email address to Moira Moran on completion of the February 2022 minutes.
2022/153	All	The KDCC members are encouraged to invite any potential members to the next meeting.
2022/154	JG	The chair is to confirm to the other community councillors whether he can attend the next meeting.

**Appendix A – Kintore & District Open and Closed Actions as of 15<sup>th</sup> February 2022****Kintore & District Community Council Actions****Open**

Action Ref	Date Raised	Date Closed	Owner	Comments
2021/24	20/04/2021		JG/PD	<p>A letter is to be written to the ICC asking for thoughts on a joint Aberdeenshire Canal community project. The chair and Paul will make further contact with Mr Colin Wood, ICC, with regards the potential joint canal project. The KDCC chair has been in correspondence with the chair from ICC, but as yet no discussion regarding a potential joint canal project.</p> <p>15/06/2021- Paul has prepared a proposed text which is being considered by the chair.</p> <p>17/08/2021 – The text has been agreed and will be shared with the ICC shortly.</p> <p>21/09/2021 – The chair intends to meet with the ICC chair to discuss this in the near future.</p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>26/10/2021 – No progress to report.</p> <p>16/11/2021 – In progress, the chair has met with Colin and discussed the canal. The email will be forwarded shortly.</p> <p>18/01/2022 – The KDCC and ICC chairs are to meet for a follow up meeting shortly.</p> <p>7/2/2022 – This item is on the agenda for the February 2022 meeting.</p> <p>7/2/2022 – The secretary has requested an update.</p>
2021/25	20/04/2021		JG	<p>The Chair is to arrange a meeting to discuss and agree the chosen project/s from the short list of potential community projects.</p> <p>21/09/2021 – This is still pending.</p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>16/11/2021 – The meeting is yet to be arranged but is expected to take place in early 2022.</p> <p>18/01/2022 – It is hoped this will progress in the next month.</p> <p>7/2/2022 – This item is on the agenda for the February 2022 meeting.</p> <p>7/2/2022 – The secretary has requested an update.</p>
2021/27	20/04/2021		JG	<p>The chair is to update the Kintore District Resilience Plan as advised by Susan Adam.</p>

				<p>17/08/2021 – This is still pending.</p> <p>21/09/2021 – This is still pending.</p> <p>08/10/2021 – Linked to action 2021/84</p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>16/11/2021 – In progress, the new template is being reviewed by the chair and will be distributed to specified individuals to complete their relevant section.</p> <p>18/01/2022 – The draft is progressing, being led by the chair.</p> <p>7/2/2022 – This item is the agenda for the February 2022 meeting.</p> <p>7/2/2022 – The secretary has requested an update.</p>
2021/29	20/04/2021		KM/JG/GR	<p>Cllr Reid is to write to the Area Manager to establish the permission requirements and process to follow for the removal of the Royal Burgh of Kintore signs and update KDCC accordingly. The vice chair is to confirm with Margaret McWilliam that she is still prepared to repaint the signs if permission is granted. Confirmation from Margaret McWilliam regarding the required materials to repaint the Royal Burgh of Kintore signs. The chair is awaiting a response.</p> <p>17/08/2021 – The chair has received a response from Margaret confirming she is still prepared to paint the sign. The chair is to liaise with her to progress this item.</p> <p>21/09/2021 – The chair will discuss with the treasurer the expected costings of this item.</p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>26/10/2021 – Quantity of paint still to be calculated.</p> <p>16/11/2021 – The chair is in discussions with Margaret McWilliam to agree quantities of paint. The cost of paint is not expected to be high and suggest KDCC cover the costs using the Firework funds.</p> <p>18/01/2022 – The chair will telephone Ms McWilliam once the number has been passed to him and contact Mr Neill Cameron for further information regarding previous occasions the signs were painted.</p> <p>7/2/2022 – This item is the agenda for the February 2022 meeting.</p> <p>7/2/2022 – The secretary has requested an update.</p>
2021/33	20/04/2021		LM	<p>Lesley is to identify which Midmill Industrial Estate business is causing the noise pollution and advise Cllr Reid.</p> <p>17/08/2021 – Cllr Reid has not heard from Lesley as yet on this item.</p> <p>21/09/2021 – This is still pending.</p> <p>14/10/2021 – The secretary believes this is still pending.</p>



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				<p>16/11/2021 – It has been very difficult to pinpoint which business is the source of the noise. Cllr Reid asked for email from Lesley with rough timings and company names of when the noise is heard. Cllr Reid will then approach Aberdeenshire Council to see if anything can be done with that information. Lesley agreed to keep a diary and email Cllr Reid the information.</p> <p>18/01/2022 – relates to action 2021/94. The noise assessments have been forwarded to Lesley for her reference.</p> <p>7/2/2022 – The secretary has requested an update.</p>
2021/37	15/06/2021		JC	<p><b>The secretary is to extend invitations to Constable Chris Williamson and Constable James Stewart via Sergeant Debbie Burnett once the KDCC commence face to face meetings.</b></p> <p>17/08/2021 – It was agreed the secretary would extend invitations for the October 2021 meeting.</p> <p>16/09/2021 – The secretary sent email invitations to Constable Williamson &amp; Constable Stewart via Sergeant Burnett for October and November meetings.</p> <p>28/09/2021 – Sergeant Burnett advised that Constables Williamson &amp; Stewart are seconded to COP26 and will be unable to attend a KDCC meeting until early next year. Sergeant Burnett has been advised of the usual schedule for the KDCC meetings and will advise the secretary when the constables are able to attend.</p> <p>14/10/2021 – Action to remain open until police attendance has been secured.</p> <p>07/01/2022 – The secretary will include an invitation to attend in a meeting in 2022 in this month's request for the police report.</p> <p>18/01/2022 – Sgt Burnett confirmed she hoped to attend a KDCC meeting in Q1 2022. The secretary is to continue to manage.</p> <p>07/02/2022 – The secretary has requested the latest police report and reiterated the invitation to attend a KDCC in the near future.</p>
2021/39	15/06/2021		PD/All	<p><b>The planning contact is to draft the email to the other impacted community councils and circulate to the KDCC members for comment. This will appeal for a collective approach in communicating with the Scottish Parliament Cabinet Secretary for Net Zero, Energy and Transport (Michael Matheson).</b></p> <p>17/08/2021 – There is an article in the Press &amp; Journal regarding the A96. The planning contact will progress this item accordingly.</p> <p>21/09/2021 – This action is still pending.</p> <p>14/10/2021 – The secretary believes this is still pending.</p>

				<p>16/11/2021 – The planning contact agreed to follow up with some consultants and update the KDCC accordingly.</p> <p>7/2/2022 – The planning contact has been in contact with the neighbouring community councils. The intention is still to write to the Minister once the expected way forward is clear from the Scottish Government. Action to remain open for the foreseeable future. To be reviewed in 3 months.</p>
2021/44	15/06/2021		LM/JG/JC/ KM	<p><b>Lesley is to request permission from the three residents who are clearing the rubbish from Tuach Hill every Monday for their names to appear on Facebook. Once obtained, Lesley is to advise Ken. Linked to this action. A Facebook post thanking Sustainable Kintore, the scouts and other residents who are litter picking in and around Kintore is to be drafted.</b></p> <p>17/08/2021 – This action is still pending.</p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>16/11/2021 – Lesley agreed to ask Pauline Sterling and will update the KDCC accordingly to progress the action.</p> <p>07/02/2022 – The secretary has requested an update.</p>
2021/57	17/08/2021		GR	<p><b>Cllr Reid is to attempt to progress the repainting of the A96 underpass tunnel with BEAR Scotland.</b></p> <p>21/09/2021 – Progress continues to be made. Cllr Reid, Rachel from The Bothie are in discussions with BEAR Scotland.</p> <p>14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021</p> <p>16/11/2021 – Cllr Reid continues to chase BEAR Scotland in order to obtain permission to progress this. Rachel Lewis from The Bothie is also chasing for an update.</p> <p>18/01/2022 – Cllr Reid is still attempting to progress this item and will advise.</p> <p>7/2/2022 – This item is the agenda for the February 2022 meeting.</p> <p>7/2/2022 – The secretary has requested an update.</p> <p>15/2/2022 – Cllr Reid advised he has a new contact at BEAR and progress being made re insurances and scope of works.</p>
2021/74	21/09/2021		JG/JC	<p><b>Cllr Reid has requested for the KDCC to contact the Henderson family to see how they can be of assistance regarding the recent litter and delinquent challenges they have faced.</b></p> <p>14/10/2021 – The secretary believes this is still pending.</p> <p>16/11/2021 – The chair has discussed this situation with Ann Overton from Aberdeenshire Council and an email has been sent to Mr Henderson.</p>



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				18/01/2022 – Update to be requested. 7/2/2022 – The secretary has requested an update.
2021/75	21/09/2021		JG/JC	<b>The KDCC is to approach Sustainable Kintore to propose a litter pick on and around the Henderson property.</b> 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – An initial litter pick has been completed but a more thorough visit is expected to be necessary. 18/01/2022 – Update to be requested. 7/2/2022 – The secretary has requested an update.
2021/90	26/10/2021		JG/JC	<b>Poseidon to be contacted to ask if they could recreate the old sign that used to point to different locations in Kintore.</b> 16/11/2021 – The chair will attempt to contact Poseidon in Oldmeldrum as he has the contact details for them to hand. The old photograph showing the sign are to be shared with Poseidon to clarify if they are able to recreate it. Ken McEwen was sent a photograph previously and has shared this with this chair. 18/01/2022 – Update to be requested. 7/2/2022 – The secretary has requested an update.
2021/91	26/10/2021		GR	<b>The delayed execution of a requirement for double yellow lines at Lochburn Drive is to be investigated, due to a near collision? Cllr Reid agreed to look into this as this work had been tied up with another requirement which had stalled due to Covid.</b> 16/11/2021 – The Aberdeenshire Council public consultation for the yellow lines closed on 11/11/2021. If there are no objections to the proposal it is possible the lines could be completed before the end of 2021. This would be very much weather dependent. 7/2/2022 – The secretary has requested an update. 15/2/2022 – This work is scheduled to take place in Spring. Action to be revisited in 3 months time.
2021/95	16/11/2021		AM	<b>To investigate into the possible cost and suitability of GPS Tracker Tiles for each of the AEDs and share with the KDCC.</b> 7/2/2022 – Alan is to investigate into this and advise the KDCC at the March meeting.
2021/99	16/11/2021		JG	<b>To email Aberdeenshire Council Roads Department and request more sandbags for the storage container located in the Public Hall car park before the possibility of flooding increases.</b>

				18/01/2022 – Update to be requested. 7/2/2022 – The secretary has requested an update.
2021/104	14/12/2021		JG	<b>To source bottled water and add this to the community resilience container alongside the sandbags.</b> 18/01/2022 – Update to be requested. 7/2/2022 – The secretary has requested an update.
2021/105	14/12/2021		JG/JC	<b>To organise a meeting with the resilience volunteers in early 2022 (format Covid dependent).</b> 18/01/2022 – Action to be progressed by chair. 7/2/2022 – The secretary has requested an update.
2021/109	14/12/2021		AM/KT	<b>Alan Milne and Kenny Thomson are to liaise with the Kintore Golf Club in order to add this location to the AED Locations around Kintore map once the AED is in position out with the clubhouse.</b> 07/02/2022 – Alan and Kenny are awaiting confirmation that the AED at the golf club has been fixed outside. The action is to remain open and be reviewed in 3 months.
2021/112	14/12/2021		JG	<b>The chair is going to discuss moving to online banking with Alison Cumming, Aberdeenshire Council Garioch Area Committee Officer and revert back to the KDCC at the next meeting.</b> 18/01/2022 – The KDCC agreed in principle to move to online banking. The treasurer is to be check the KDCC constitution does not prevent this happening and advise at the February meeting. 7/2/2022 – The secretary has requested an update.
2021/115	14/12/2021		JG	<b>The chair is to facilitate a meeting between Ainslie Reid and Lina Moles in early 2022.</b> 31/01/2022 – The chair emailed Ainslie with Lina's contact details requesting for a meeting to be set up. 7/2/2022 – The secretary has requested an update.
2022/118	18/01/2022		JG	<b>The chair is to provide details to Thomas Chappell regarding Balbithan Wood also other sites that could be considered for funding.</b> 7/2/2022 – The secretary has requested an update.
2022/119	18/01/2022		JC	<b>The secretary is to email each of the action owners on an individual basis and update the action worklist accordingly.</b>

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				7/2/2022 – The secretary has requested an update from each of the action owners.
2022/125	18/01/2022		JG	<b>The chair is to promote the SSE supplied generator located at Kintore public hall within the wider community.</b> 7/2/2022 – The secretary has requested an update.
2022/126	18/01/2022		All	<b>The ward councillors are to update KDCC with the outcome of any discussions that take place regarding the ICC/KDCC boundary.</b> 30/01/2022 – Update was provided by the ward councillors. As this is an active item, the action is to remain open.
2022/127	18/01/2022		JG	<b>The chair is to publish a social media post using the official platinum jubilee logo detailing all the proposed Queen's Platinum Jubilee celebrations.</b> 7/2/2022 – The secretary has requested an update.
2022/128	18/01/2022		JG/JC	<b>The chair and secretary to set up a committee with representatives from other community groups to progress the Queen's Platinum Jubilee celebrations before the next meeting.</b> 7/2/2022 – The secretary has requested an update.
2022/129	18/01/2022		JC/MM	<b>The secretary is to review the minutes from previous months to identify any helpful information on other community compost schemes for Moira to progress this item.</b> 7/2/2022 – The secretary has sent the community compost scheme exerts from September 2021 to December 2021 minutes inclusive to Moira.
2022/131	18/01/2022		GR	<b>Cllr Reid is going to discuss with ScotRail directly the absence of high visibility on the traffic island at the car entrance to the station. Cllr Reid will update the KDCC following this discussion.</b> 7/2/2022 – The secretary has requested an update. 15/2/2022 – Cllr Reid has advised that although this issue was initially rebuffed, ScotRail are now visiting the station car park to investigate.
2022/132	18/01/2022		DK/PD	<b>Cllr Keating and Paul to continue their discussion regarding the recommendation from Planning to increase the threshold number of public objections a planning application is required to have in order to trigger a referral to committee.</b> 7/2/2022 – The planning contact has emailed Cllr Keating details of the minutes of the area committee meeting discussions on the proposals to increase delegation of planning decisions to planning officers and this issue is to be discussed further at February's meeting.

2022/134	18/01/2022		JG/BD	<b>The chair and treasurer are to establish that moving to online banking will not breach any conditions within the KDCC constitution.</b> 7/2/2022 – The treasurer is reviewing the KDCC constitution and will advise the KDCC members accordingly.
2022/135	18/01/2022		PD/JG	<b>Paul will email the chair to raise concerns that local LLA pavilions have storage containers out with the building with Tim Stephen from Live Life Aberdeenshire. This is in the context of the proposed Town Park pavilion.</b> 7/2/2022 – The chair has sent an email to Tim Stephen from LLA and is awaiting a response.



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**Closed**

Action Ref	Date Raised	Date Closed	Owner	Comments
2021/01	19/01/2021	09/02/2021	PD	Paul to prepare a paper to be submitted to Aberdeenshire Council responding to Scotia Homes/Town Park development. Received and added to APP/2020/1999 on 09/02/2021.
2021/02	19/01/2021	16/02/2021	LM/DC/KT	To organise a meeting to discuss options for flooding prevention in Kintore and report back at the next meeting.
2021/03	19/01/2021	17/08/2021	MM/PD/JG	Moir, Paul, and the Chair are to draft a letter with a view to requesting the affected residents could sign to indicate their agreement with remaining within the boundary of the KDCC. The letter has been prepared and signatures are being requested. 24/06/2021 – A pdf version has been sent to the chair and secretary. Hard copy to follow when face to face contact is possible. 17/08/2021 – Hard copy is with the chair and will be held until the formal discussion takes place.
2021/04	19/01/2021	29/01/2021	PD/LM/MM	The A96 team were holding a community council forum meeting on January 29 and Paul, Lesley and Moira expressed an interest in attending to put across KDCC's concerns. Paul and Lesley attended when maximum of 2 participants were permitted.
2021/05	19/01/2021	16/02/2021	DH/KM	The KDCC agreed to utilise Donna's Zoom account for meetings going forward.
2021/06	16/02/2021	16/03/2021	PD/GR	Paul is to forward details of the Scotia Homes/Town Park response from the enforcement officer to Cllr Reid.
2021/07	16/02/2021	16/03/2021	JG	Jamie is to investigate into the wider parking issue for Elm Way flats and report back at the next meeting.
2021/08	16/02/2021	16/03/2021	JG	Jamie is to liaise with the rest of the KDCC to agree a potential partnership to the Town House project and who will represent the KDCC. Jamie and Bill are to be invited to the next Action Kintore.
2021/09	16/02/2021	16/03/2021	AM/GR	Alan is to email Cllr Reid with details of the obtaining additional grit bins.
2021/10	16/02/2021	16/03/2021	MM/GR/MF	Moir is to send videos to Cllr Reid and Cllr Ford of the discharging water from the Thainstone development causing road damage.
2021/11	16/03/2021	20/04/2021	DC/GR	Drew is to send details to Cllr Reid of the Network Rail sighting.
2021/12	16/03/2021	20/04/2021	JC/JG	Janine or Jamie are to resend the Phase 2 of the Review of the Aberdeenshire Council Scheme for the Establishment of Community Councils to all KDCC members.

2021/13	16/03/2021	20/04/2021	GR	Cllr Reid is to update the KDCC on the responsible party for Rollo Mire at the next meeting.
2021/14	16/03/2021	30/03/2021	All	KDCC to respond to Crichton Development Consultation prior to deadline on 30/03/2021.
2021/15	16/03/2021	30/03/2021	JC	Secretary to send details of the Crichton Development Consultation to Inverurie Community Council secretary.
2021/16	16/03/2021	20/04/2021	JG	The chair is to refer to the Rural Payments website and advise at the next meeting.
2021/17	16/03/2021	20/04/2021	JG/KM	The chair and the vice chair are to meet to discuss and update the other KDCC members on the proposed media strategy at the next meeting.
2021/18	16/03/2021	20/04/2021	All	All KDCC members are asked to highlight the Kintore Kirk Covid19 Cairn project to the wider community.
2021/19	20/04/2021	18/05/2021	JC/JG	The secretary and chair are to revise the minutes as requested by Paul (2103 KDCC Mar 2021) and distribute prior to next meeting.
2021/20	20/04/2021	18/05/2021	JC	Relevant documentation such as police reports and planning responses are to be included as appendices to the minute where appropriate. Noted.
2021/21	20/04/2021	15/06/2021	JG/JC	The Chair will forward the police report for April 2021 to all attendees once received. The secretary has requested the April 2021 police report from new contact. The secretary is to request contact details from Sergeant Burnett for Constable Chris Williamson and Constable James Stewart. The secretary is to request from Sergeant Burnett the outstanding detailed police report for the period 16 Mar – 15 Apr 2021 for KDCC future reference. The secretary is to query how the recent unrest and vandalism in the centre of Kintore is reflected in the Police Report. The secretary is to extend invitations to Officer Williamson and Officer Stewart via Debbie Burnett once KDCC face to face meetings have recommenced.
2021/22	20/04/2021	01/06/2021	JG	The KDCC is to reach out to all interested parties to discuss a collective approach regarding the Town Park. The KDCC will discuss and agree how to respond to the revised report over email and social media prior to the 1 <sup>st</sup> June GAC meeting.
2021/23	20/04/2021	18/05/2021	All	The chair is to review application APP/2021/0487 and liaise with KDCC to discuss an agreed response.
2021/26	20/04/2021	18/05/2021	JG	Hallforest Castle is to be added to the short list of potential community projects. Noted.

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2021/28	20/04/2021	30/04/2021	All	The chair has requested that all KDCC members read and respond on the resilience funding emails before the deadline on 30/04/2021.
2021/30	20/04/2021	18/05/2021	JC/DH	Donna is to forward details of the forthcoming community council election to Wilma Walker. An invitation to the May meeting is to be sent by the secretary once Wilma's email is advised.
2021/31	20/04/2021	04/05/2021	JG/JC	The chair is to print off some community council election posters and pass them to the secretary for distribution around Kintore.
2021/32	20/04/2021	04/05/2021	KM	The vice chair is to update the Kintore Facebook page and Kintore Folk Facebook with details of the forthcoming community council election for 4 <sup>th</sup> June.
2021/34	18/05/2021	01/06/2021	All	The KDCC are to discuss and agree how to respond to the revised report regarding APP/2020/1999 over email and social media prior to the 1 <sup>st</sup> June GAC meeting.
2021/35	20/04/2021	15/06/2021	GR	Cllr Reid agreed to contact Susan Adams regarding the fountain in the Square and advise Drew and the KDCC accordingly.
2021/36	18/05/2021	17/08/2021	JG	The chair will contact the community groups involved in the clean-up of Tuach Hill to offer the KDCC thanks for all their efforts. 17/08/2021 – This has been completed.
2021/38	15/06/2021	17/08/2021	JG/JC	The secretary and chair will circulate an email requesting volunteers for the planning sub-group shortly. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/40	15/06/2021	17/08/2021	All	A sub-group is to be set up to focus on the hoped for Fireworks display in the autumn and other major events. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/41	15/06/2021	15/09/2021	JG/JC	The chair and secretary are to compose an invitation to the Live Life Aberdeenshire representatives for a discussion prior to attending the KDCC August meeting. 01/07/2021 – Email sent to Avril Nicol, Tim Stephen, Stephen Brown. 17/08/2021 – The chair has spoken to Tim Stephen, and he will attend the KDCC meeting on 21/09/2021. The secretary is to send the agenda and meeting details to Tim Stephen.

				15/09/2021 – The chair sent meeting details to Mr Stephen.
2021/42	15/06/2021	17/08/2021	All	A sub-group is to be set up to focus on resilience and flooding in preparation for the worsening weather. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/43	15/06/2021	17/08/2021	All	A sub-group is to be set up to focus on the community projects for Kintore. 24/06/2021 – Email sent by chair requesting volunteers. 17/08/2021 – Sufficient volunteers have contacted the chair. This action can be closed.
2021/45	15/06/2021	07/10/2021	All	All KDCC members are to consider if they wish to be an administrator on the Kintore website and advise the chair accordingly. 17/08/2021 – This action is still pending. 24/08/2021 – The secretary has confirmed she would like to be an administrator on the website. 29/09/2021 – The secretary emailed KDCC asking if anyone else (with experience of websites) would like to take this on as a responsibility. 07/10/2021 – KM, JC have been provided with website login details.
2021/46	15/06/2021	17/08/2021	JG/JC/All	The chair and secretary are to look in detail at the A96 Community Development Fund and all KDCC members to assess whether there is anything that could be applied for and advise the chair and secretary. 17/08/2021 – The funding opportunities are to be covered by the community projects sub-group. This action can be closed.
2021/47	15/06/2021	09/07/2021	JC	The secretary is to set up an action tracking system and request weekly updates on open actions as well as reminders.
2021/48	15/06/2021	15/06/2021	JC	The secretary is to advise Dav Lynch, SSEN, that Moira and herself would be the KDCC representatives for the CLG.
2021/49	15/06/2021	15/06/2021	JC	The secretary is to circulate the email communication regarding the Queen's Green Canopy Project to mark her Platinum Jubilee.
2021/50	15/06/2021	15/06/2021	JC	The secretary will circulate the Aberdeenshire Council Community Council Handbook to all KDCC members.
2021/51	15/06/2021	15/06/2021	JC	The secretary is to add response dates to emails and consultations. These will be added to the open action list and managed by the secretary to completion. Noted
2021/52	15/06/2021	14/09/2021	All	All KDCC members are to advise the secretary if they wish to access on-line training or face to face training (when available).



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				17/08/2021 – This action is still pending. 14/09/2021 – JG, JC, BD, AM, PD have all expressed interest in training. Virtual induction training is scheduled for 29/09/2021 and virtual planning training is scheduled for 06/10/2021. Access has been provided to the on-line training portal for these members.
2021/53	17/08/2021	21/09/2021	JC	The secretary is to automatically allocate and issue actions on items of correspondence to the relevant sub-group member with appropriate deadlines. 14/09/2021 – The secretary is waiting for the sub-groups to be activated prior to this commencing. 21/09/2021 – The secretary will allocate actions once the KDCC member/s have confirmed ownership or to all KDCC members as applicable.
2021/54	17/08/2021	06/09/2021	All	All KDCC are to consider the meeting with LLA Tim Stephen and send any specific questions or observations to the chair by end of day 6 <sup>th</sup> September 2021.
2021/55	17/08/2021	07/09/2021	JG	The chair is to consolidate all LLA related emails into a single communication and send this to Tim Stephen by end of day 7 <sup>th</sup> September 2021.
2021/56	17/08/2021	18/08/2021	AM	Alan is to response to the email received from St Johns to find out what model of AED would potentially replace the defibrillator in The Square should KDCC decide to proceed with this matter. 18/08/2021 – Alan contacted St Johns and it was established that they would supply a different make of AED than the others in Kintore. It was decided not to proceed with this at this time.
2021/58	17/08/2021	21/09/2021	JC	The secretary is to add the possible repainting of the A96 underpass tunnel with street art to the agenda for September's KDCC meeting. 21/09/2021 – Added to the agenda. Cllr Reid advised that this is still progressing. It is to remain on the agenda. This action can be closed as 2121/57 will remain open.
2021/60	17/08/2021	23/08/2021	JC	The secretary is to publicise the illegality of fly tipping, in particular grass cuttings, on the Kintore Facebook page. 23/08/2021 – post added to Kintore Facebook page.
2021/61	17/08/2021	26/10/2021	JC	The secretary is to add the management of garden waste and possible solutions such as a community scheme to the agenda for September's meeting. 21/09/2021 – Added to the agenda. It was decided to carry this item over to October's meeting due to time constraints. 14/10/2021 – Item is on the KDCC Meeting agenda scheduled 26/10/2021

2021/62	25/08/2021	22/09/2021	All	Consultation open for the proposed traffic calming on Northern Road. Comments need to be submitted by Wednesday 22 <sup>nd</sup> September.
2021/63	27/09/2021	07/10/2021	MM/KM	Formulate a response to Alison Cumming to the potential CC project re connectivity & communication. Copy to the chair and secretary. Deadline is 8 <sup>th</sup> October 2021. 07/10/2021 – Response sent to Alison Cumming.
2021/64	21/09/2021	15/2/2022	TS/GR	<b>Mr Tim Stephen, Operations Manager from Live Life Aberdeenshire is to email Nicola Kenyon, Senior CLD worker asking her to contact Cllr Reid.</b> 14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021 16/11/2021 – Cllr Reid has been in discussions with Nicola Kenyon. There are limited resources, but ways of progressing this are being investigated. 7/2/2022 – The secretary has requested an update. 15/2/2022 – Cllr Reid has advised this action has been completed and can be closed.
2021/65	21/09/2021	15/2/2022	TS/GR	<b>Mr Tim Stephen, Operations Manager from Live Life Aberdeenshire is to investigate into whether the Midmill pitches would benefit from an enhanced cut and what the cost would be of this. He is to liaise with the local groups who utilise the pitches. Cllr Reid is to be involved in this process.</b> 14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021 16/11/2021 – Cllr Reid is waiting for an update from Tim Stephen. 7/2/2022 – The secretary has requested an update. 15/2/2022 – Cllr Reid has advised this action has been completed and can be closed.
2021/66	21/09/2021	05/1/2022	TS/GR	<b>Mr Tim Stephen, Operations Manager from Live Life Aberdeenshire is to liaise with Education and Cllr Reid regarding opening up the Midmill pitches on a Sunday.</b> 14/10/2021 – An update is expected from Cllr Reid at KDCC Meeting 26/10/2021 16/11/2021 – Cllr Reid is waiting for an update from Tim Stephen. 05/01/2022 – Cllr Reid publicised on social media that the Midmill pitches are now available for booking on a Sunday.
2021/67	21/09/2021	22/09/2021	JG	The chair will submit revised comments clarifying that KDCC are not objecting to the application APP/2021/0487. 22/09/2021 – Clarification sent.

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2021/68	21/09/2021	22/09/2021	MM	Moirra Moran to contact an acquaintance from Dallas, Moray who has just constructed a straw bale building, find out their expert consultant's details and pass to Action Kintore. 22/09/2021 – Moira advised the expert was Andy Newcombe 07801073327.
2021/69	21/09/2021	29/09/2021	JC	The secretary is to highlight possible funding streams to Action Kintore with reference to The Bothie.
2021/70	21/09/2021	26/10/2021	JG	The chair will post on the Kintore Facebook page promoting a competition for the children of Kintore to design the event poster for the fireworks. 14/10/2021 – The secretary believes this is still pending. 26/10/2021 – The competition did not take place.
2021/71	21/09/2021	21/09/2021	JG/GR	The chair and Cllr Reid are to continue their discussion re contactless card readers for the fireworks and other future events.
2021/72	21/09/2021	27/09/2021	AM	Alan Milne is to email Cllr Reid regarding the possibility of Aberdeenshire Council funding an AED at Midmill School.
2021/73	21/09/2021	07/1/2022	JC	<b>The secretary is to carry Potential Community Compost Scheme to ease fly-tipping of grass cuttings forward on the agenda.</b> 14/10/2021 – Item is on the KDCC Meeting agenda scheduled 26/10/2021 26/10/2021 – To be considered in Spring 2022. 07/01/2022 – The secretary has added this item to the agenda for January 2022.
2021/76	21/09/2021	14/10/2021	DK	Cllr Keating is going to forward an email to all KDCC attendees with the link to the refuse provision public consultation. 14/10/2021- The secretary has publicised the public consultation within and outwith the KDCC.
2021/77	21/09/2021	29/09/2021	JC	The secretary is to highlight the flooding consultation on the Kintore Facebook page and also resend the email to the KDCC members.
2021/78	21/09/2021	16/11/2021	JG/JC	The chair and secretary are to send out an email to the KDCC formally requesting a volunteer to take ownership of the KDCC's response to the Queen's Platinum Jubilee and other specific items that are outstanding. 14/10/2021 – A volunteer has yet to be named. 16/11/2021 – The chair advised that it is now hoped to be a collective effort and will remain on the agenda. This action can be closed.
2021/79	21/09/2021	22/09/2021	JG	The chair is to email Alison Cumming with the views of the KDCC members to put forward a counter proposal re ICC/KDCC boundary proposal.

2021/80	21/09/2021	13/10/2021	JG	The chair will nominate a KDCC member to take the minutes for the meeting scheduled for Tuesday 26 <sup>th</sup> October 2021. 13/10/2021 – The treasurer volunteered to take the minutes in the secretary's absence.
2021/81	07/10/2021	14/10/2021	JC/All	Any KDCC members interested in virtually attending Suicide Prevention Training to email the secretary with preferred date/s by end of day Thursday 14 <sup>th</sup> October. 14/10/2021 – DH and the Secretary are booked to attend this training.
2021/82	04/08/2021	31/10/2021	All	All KDCC members are to respond to the SEPA Flood Risk Public Consultation. Closes on 31 <sup>st</sup> October 2021. <a href="#">Flood Risk Management Plans and Local Flood Risk Management Plans - Scottish Environment Protection Agency - Citizen Space (sepa.org.uk)</a> 14/10/2021 – The secretary believes this is still pending.
2021/83	03/09/2021	12/10/2021	All	All KDCC members are to consider whether they can attend the SSEN in person consultation on 19 <sup>th</sup> October and/or the SSEN virtual consultation on 20 <sup>th</sup> October. 12/10/2021 – MM and KT have agreed to attend the SSEN consultations and the SSEN Community Liaison Manager (Dav Lynch) has been advised accordingly.
2021/84	20/09/2021	16/11/2021	All	All KDCC members are to review the Community Resilience Planning email forwarded on 20 <sup>th</sup> September and advise the chair and secretary whether they wish to be involved in preparing the KDCC Resilience Planning Template. 14/10/2021 – The secretary believes this is still pending. 16/11/2021 – This will be discussed under a separate agenda item. The chair, secretary and Alan Milne have already been corresponding on this matter. This action can be closed.
2021/85	05/10/2021	08/11/2021	All	All KDCC members are to respond to the Aberdeenshire Council Kintore to Kemnay, Inverurie to Kemnay Cycle Way Public Consultation. Closes on 8 <sup>th</sup> November 2021. <a href="#">Community Engagement: Active Travel Corridors between Kemnay - Kintore and Kemnay- Inverurie   Engage Aberdeenshire</a> 14/10/2021 – The secretary believes this is still pending.
2021/86	06/10/2021	22/10/2021	All	APP/2021/0422 – Scotia Homes/Town Park. All KDCC members are to respond to the chair and secretary should they wish for additional comments to be added to KDCC's original comments prior to the Scottish Government deadline of 20 <sup>th</sup> Oct 2021. Comments to the chair before end of day 14 <sup>th</sup> October (due to holiday commitments). 14/10/2021 – The secretary believes this is still pending.



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2021/87	06/10/2021	12/10/2021	JC/MM	The secretary is to print off SSEN posters for MM to distribute around Kintore. The secretary is to advertise the SSEN in person and virtual events on KDCC social media. 12/10/2021 – Event has been promoted on Kintore Facebook page and posters distributed around Kintore.
2021/88	08/10/2021	22/10/2021	All	APP/2020/1999 – Scotia Homes/Town Park. All KDCC members are to respond to the chair and secretary should they wish for additional comments to be added to KDCC's original comments prior to the Scottish Government deadline of 22 <sup>nd</sup> Oct 2021. Comments to the chair before end of day 14 <sup>th</sup> October (due to holiday commitments). 14/10/2021 – The secretary believes this is still pending.
2021/89	26/10/2021	16/11/2021	GR	<b>Cllr Reid agreed to investigate into when the Gauchhill Woods Tree Preservation Order was revoked.</b> 02/11/2021 – DK emailed JG, JC, PD to advise "that the area of cut trees in the photos that you provided were part of the workscope of the Landscape Services contractors removing damaged trees that I advised you of earlier. The plan here is to replant a few natives and allow natural regeneration, using species that won't grow so tall while still screening properties from walkers." 16/11/2021 – There has been extensive correspondence between the Cllrs and the KDCC since this item was raised. Comments were added to the minutes and this particular action can be closed/
2021/92	16/11/2021	25/11/2021	JC	<b>Make the required amendment to 2109 September Unapproved Minutes item 8c).</b> Add in a footnote <i>Corrections made 23/11/2021 - The drawing submitted on 23<sup>rd</sup> July 2021 was the same as that submitted on 9<sup>th</sup> April 2021. The fence is to step back 700mm from the edge of the pavement not 750mm as stated in the meeting. During the discussion, the KDCC planning contact advised Mr Ewen that a 1m high fence could be erected without any planning permission. Mr Ewen advised that this would result in a double fence and was not felt appropriate.</i> Reissue and seek approval at the KDCC December 2021 meeting. 25/11/2021 – Minutes amended and reissued to KDCC.
2021/93	16/11/2021	25/11/2021	JC	<b>Attach the full KDCC statements sent to DPEA Reporter on the Town Park appeal as appendices. Also add any other documents as appendix that are referenced to within the 2110 KDCC October minutes.</b> Reissue as approved subject to these additions. 25/11/2021 – Minutes amended and reissued to KDCC.

2021/94	16/11/2021	28/01/2022	PD	<b>Related to Action ref 2021/33 – Establishing the source/s of the Midmill noise pollution.</b> Paul Davison is to find out the planning permission conditions for the potentially responsible businesses up in Midmill and share it with the KDCC. 28/01/2022 – The planning permission conditions were circulated and this action is complete.
2021/96	16/11/2021	17/11/2021	JC	<b>To email Alison Cumming at Aberdeenshire Council to confirm Jamie Grant, Paul Davison and Moira Moran will be attending the Community Council Forum being held on 1<sup>st</sup> December 2021.</b> 17/11/2021 – Email sent.
2021/97	16/11/2021	24/11/2021	JC	<b>To email the Inverurie Community Council secretary that the KDCC secretary is volunteering to "shake a bucket" at the Christmas Light Switch-on on Sunday 28<sup>th</sup> November 2021.</b> 24/11/2021 – Email sent.
2021/98	16/11/2021	17/11/2021	JG	<b>To post on the Kintore Facebook page that Ainslie Reid is planning to step back from managing the KDCC floral displays in 2022 after many years of service and to thank him for his efforts. Also to appeal for someone/s to take over managing the planning and ordering.</b> 17/11/2021 – Facebook post uploaded.
2021/100	26/11/2021	15/12/2021	JG	<b>To respond to the appeal for expressions of interest in the Local Place Plan Regulations. Response required by 14<sup>th</sup> January 2021.</b> 15/12/2021 – The chair emailed KDCC expression of interest.
2021/101	01/12/2021	13/12/2021	All	<b>To respond to the email from the Scottish Community Development Centre. They are looking for interest in working with them regarding a potential appeals process for participation requests. The deadline to express interest is 13<sup>th</sup> December 2021.</b>
2021/102	14/12/2021	18/12/2021	JC	<b>2109 KDCC September Minutes Corrections</b> – With reference to page 3, Section 8c) Planning Matters APP/2021/0487 – 18 McFadden Crescent Corrections at the bottom of the page. It has been requested that "pavement" is changed to "road" to ensure consistency throughout the minutes. The secretary has agreed to make this change. 18/12/2021 – Corrections made and approved minutes published
2021/103	14/12/2021	18/12/2021	JC	<b>2110 KDCC November Minutes Corrections</b> – With reference to page 1, Section 3a) Minutes of the September & October Meetings - 2109 KDCC September Minutes Corrections. It has been requested that "pavement" is

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				changed to "road" to ensure consistency throughout the minutes. It was also suggested that there was a typing error of "wildly" rather than "widely" on page 5; Section 10 Kintore Fireworks. The secretary has agreed to make these corrections. 18/12/2021 – Corrections made and approved minutes published
2021/106	14/12/2021	31/01/2022	All	<b>The chair will email the community councillors to enable a discussion regarding a KDCC emergency response phone once preliminary costings have been established.</b> 31/01/2022 – Virtual phone number confirmed (01467 464334) and currently linked to chair's mobile phone.
2021/108	14/12/2021	19/01/2022	PD/GR	<b>Paul Davison to forward the photographs of the Leylodge earthworks, highlighting the close proximity to the Dewford Burn to all KDCC attendees. Once received, Cllr Reid will share the photographs with to the Aberdeenshire Council planning officer.</b> 15/12/2021 – The images were shared with Cllr Reid. 19/01/2022 – The secretary raised the concern at the CLG meeting and the action can be closed.
2021/110	14/12/2021	18/12/2021	JC	The secretary is to update Cllr Reid's relevant actions with his comments. 18/12/2021 – Comments added to Cllr Reid's actions.
2021/111	14/12/2021	07/01/2022	JC	The secretary is to add the Queen's Platinum Jubilee to the agenda for the January 2022 meeting. 07/01/2022 - item added to the agenda
2021/113	14/12/2021	15/12/2021	JG/BD	The chair will forward the Zoom invoices to the treasurer and the treasurer would arrange reimbursement to the chair accordingly. 15/12/2021 – The chair forwarded the invoices to the treasurer and have been reimbursed.
2021/114	14/12/2021	18/01/2022	JG	<b>The chair is to discuss the possibility of alternative funding streams for the Zoom invoices with Alison Cumming, Aberdeenshire Council Garioch Area Committee Officer.</b> 18/01/2022 – The treasurer has instructed a reimbursement of the Zoom costs to the chair. Clarification is requested as to whether this action can be closed. 18/02/2022 – Costs have been reimbursed.
2021/116	14/12/2021	07/01/2022	JC	The secretary is to add the Scottish Government's public consultation on Land Rights and Responsibilities to the agenda for the KDCC meeting January 2022.

				07/01/2022 – item added to the agenda
2021/117	14/12/2021	03/02/2022	GR	<b>Cllr Reid to escalate the required Town House clock maintenance with Susan Adams, Aberdeenshire Council.</b> 18/01/2022 – Drew advised that Susan Adams is chasing this. 23/01/2022 – The clock is being examined on 24/01/2022. 3/2/2022 – The clock has been repaired and this action can be closed.
2022/120	18/01/2022	18/01/2022	JC	<b>The secretary is to circulate the Police report to the KDCC following the meeting.</b> 18/01/2022 – The report was circulated immediately and this action can be closed.
2022/121	18/01/2022	07/02/2022	JC	<b>The secretary is to remove urgent items of business from the KDCC agenda from February 2022 onwards.</b> 07/02/2022 – Noted and urgent items of business has been removed from the agenda.
2022/122	18/01/2022	07/02/2022	PD	<b>Paul will be sending further details to the KDCC once he has reviewed the twenty-two good practise documents provided by the Scottish Land Commission.</b> 27/01/2022 – Email sent to KDCC members with comments. 7/2/2022 – This action has been completed and can be closed.
2022/123	18/01/2022	31/01/2022	JG	<b>The emergency number is to be circulated by the chair as soon as it is set up.</b> 31/01/2022 – This was circulated to all KDCC 01467 464334 and this action can be closed.
2022/124	18/01/2022	07/02/2022	BD	<b>The treasurer is to issue a cheque for £100 donation to Kintore Konnect on a bi-annual basis.</b> 7/2/2022 – The treasurer has confirmed the cheque was issued on 4/2/2022 and this action can be closed.
2022/130	18/01/2022	20/01/2022	DK/JC	<b>Cllr Keating is to send the secretary details of the AHSCP volunteers website, and the secretary is to post this on the Kintore Facebook page as a matter of urgency.</b> 20/01/2022 – The secretary posted on the Kintore Facebook page.
2022/133	18/01/2022	14/02/2022	JC/BD	<b>The secretary and treasurer are to liaise to facilitate the payment of £30 to become an affiliated member of APRS, the Association for the Protection of Rural Scotland.</b>

				3/2/2022 – Cheque issued and posted by treasurer. Awaiting confirmation of receipt and membership from APRS. 14/2/2022 – Confirmation of membership received by treasurer, action can be closed.
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## Appendix B – Police Scotland Report

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**GARIOCH COMMUNITY POLICING TEAM**

**VISIBLE, ACCESSIBLE AND EFFECTIVE**

**Community Council: Kintore**

**Reporting Period: 19 January – 14 February 2022**

**Previous Reporting Period: 13 December 2021 – 18 January 2022**

**Current Policing Priorities:**

Our priorities have been reviewed and amended for the next quarter as follows:

1. ASB – Proactive patrols to provide community reassurance and to deter/detect instances of ASB and Vandalism.
2. DRUGS – Renewed focus on intelligence gathering and disruption tactics.
3. ROAD SAFETY – Preventative measures and enforcement action to ensure our roads are safe to use.

**Crime Overview and Explanation:**

CRIME TYPE	CURRENT PERIOD	PREVIOUS PERIOD
Assault	0	0
Housebreaking	0	0
Public Nuisance	3	3
Road Traffic	5 accidents	4 accident, 1 other
Drugs	1	2

*Assault – Includes all recorded instances of violence.*

*Housebreaking – includes all break ins to domestic and commercial premises, including attempted break ins.*

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*Public Nuisance – All youth annoyance and calls in relation to anti-social behaviour.*

*Road Traffic – all calls in relation to Road Traffic Accidents and Offences (speeding, illegal parking, obstruction etc).*

*Drugs – all reports incidents in relation to drugs dealing and use.*

**Assault:**

It is pleasing to see that again there has been 0 reports of assault during the period.

**Housebreaking:**

There have also been 0 reports of any type of housebreaking during the period.

**Public Nuisance:**

All Covid related calls have been recorded as Public Nuisance by our Control Room to ensure all such calls are recorded under the one call type and easily researched.

This reporting period has seen the reporting of Public Nuisance calls remain the same at 3 being reported. These are all youth related, involving youths throwing stones at property and causing issues at premises within the area and congregating in groups.

**Road Traffic:**

This period has seen 5 reported accidents, none of which were classed as 'Serious'.

We have carried out 1 day of dedicated speed checks at School Road, Kintore. No persons were charged, with 8 persons warned re speeding in circumstances where their speed was slightly above the limit, but below the threshold for prosecution.

**Drugs:**

During this reporting period there has been 1 'drug related' calls which resulted in one person being warned in relation to possession of a controlled substance.

**Significant crime/issues within your community:**

There have been no significant issues reported this period.

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**Planned Community Policing Activity/Advice:**

The Community Officers will continue carrying out speed checks across the Garioch area. Due to the fact the number of youth annoyance calls remained the same, the Community Officers will be carrying out extra patrols throughout the whole of Garioch and residents are encouraged to call 101 regarding any issues with youths, however minor they may feel it is.

**Conclusion:**

This is another quiet report with pleasingly low levels of crime and incidents to report.

Debbie Burnett

Sgt

A0141

**OFFICIAL**

## Appendix C – Planning Notifications Report

From: drpauldavison@gmail.com <drpauldavison@gmail.com>

Sent: 15 February 2022 12:21

To: Alan Milne <admilne.alona23@sky.com>; Bill Duthie <billduthie59@googlemail.com>; Chair kdcc <chair.kdcc@gmail.com>; Drew Cullinane <drew.cullinane@gmail.com>; Ken McEwen (Savik) <Ken@Savik.Co.Uk>; Kenny Thomson <kennythomson241@btinternet.com>; Lesley Monaghan <lemon2162@icloud.com>; Moira Moran <ourluckyman@gmail.com>; secretary@kintorecommunitycouncil.co.uk

Cc: 'Cllr.d.keating' <cldr.d.keating@aberdeenshire.gov.uk>; cldr.d.lonchay <cldr.d.lonchay@aberdeenshire.gov.uk>; cldr.g.reid <cldr.g.reid@aberdeenshire.gov.uk>;

Martin Ford <maf.cairnie@gmail.com>

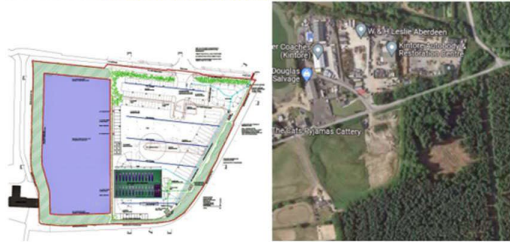
Subject: KDCC Planning notifications Jan-Feb 22

**APP/2022/0113** Condition 2 ((a) Layout and Siting; (b) External Appearance and Finishes; (c) Access and Visibility; (d) Landscaping; (e) Levels and Site Sections; (f) Noise Impact Assessment; (g) Water Bodies; (h) Foul and Surface Water Disposal; (i) Refuse and Recycling; (j) Car Parking and Vehicle Turning; (k) Footpaths and Cycleways) of Planning Permission in Principle Reference APP/2015/3793 Commercial Development To include Class 4, 5 And 6 Uses with Associated Infrastructure and Landscaping | Plot 2A Thainstone Business Park Thainstone



KDCC objection. Proposed buildings are on a subplot of plot 2 – piecemeal development – drainage and flooding issues not addressed, insufficient parking. Landscaping inadequate. No “jobs bonanza”

**APP/2021/2903** Erection of Workshop (Class 5) and Office (Class 4) and Formation of Bus/Taxi Depot. Land At Hill Of Cottown Kintore



Bus/taxi depot proposed for Greenfield site in rural area. Access via single-track U103C Cottown road. Impact of extra heavy vehicles too damaging. (BUS 2 is alternative site.)

**APP/2019/1489** Condition 1 of Planning Permission Reference APP/2013/0267 Erection of 737 Dwellinghouses, Business and Industrial Development, Community Facilities including Primary School and Associated Infrastructure. Site At Crichtie Port Elphinstone Inverurie Aberdeenshire. New proposals. Route under A96 bridge dropped. Proposed change to conditions – 150 house trigger!! Concerns about affordable housing provision. Public comment by 21 Feb.

**APP/2022/0240** Erection of Domestic Garage and Storage Shed. 2 Quarry Cottage Burnside Kintore AB51 0YJ

**APP/2021/2893** Installation of New Windows and Doors in Office Building Scottish Office Thainstone Court Thainstone Inverurie AB51 5YA

**APP/2021/2822** Installation of Additional Biomass Boiler Unit Scottish Office Thainstone Court Thainstone Inverurie AB51 5YA

**TRE/2022/0013** Felling of 1 Tree. 2 Mill Lane Port Elphinstone Inverurie AB51 5UA. Tree apparently already removed while application is “Awaiting decision” – no evidence on planning portal.

### Approved

**APP/2021/2819** Erection of Fencing and Storage Bin Enclosures. Site East To Lower Townhead Forest Road Kintore.


**APP/2021/2607** Erection of Holiday Pod. 1 Clovenstone Lodge Fullerton Kintore AB51 0YS

**APP/2021/2007** Change of Use from Holiday Home to Dwellinghouse. Dunvrichtin The Hill Kintore AB51 0YX



**Appendix D – Automated External Defibrillator Report**


# Zoll AED 3 Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet sounder working	✓	✓										
Battery secure	✓	✓										
Battery Power % Level												
Green ✓ visible	✓	✓										
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test												
Checker Initial	AM	AM										
Unit Serial Number	AX20B047005				Battery Serial Number				AU19JAD1773			
Pads Replace Date	25/04/2025				Pads Serial Number				0420C			

**This Check-Sheet is for AED Unit No1, Hallforest**

Press & hold the power on button for 10 seconds. Once screen comes on, press the information icon(i) bottom left of the screen you will see the battery %


# Zoll AED 3 Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet sounder working	✓	✓										
Battery secure	✓	✓										
Battery Power % Level												
Green ✓ visible	✓	✓										
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test												
Checker Initial	AM	AM										
Unit Serial Number	AX20B046905				Battery Serial Number				AU19JAD2991			
Pads Replace Date	25/04/2025				Pads Serial Number				0420C			

**This Check-Sheet is for AED Unit No2, Kintore School**

Press & hold the power on button for 10 seconds. Once screen comes on, press the information icon(i) bottom left of the screen you will see the battery %


## Zoll AED 3 Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet soulder working	✓	✓										
Battery Power % Level	✓	✓										
Green ✓ visible												
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test	✓	✓										
Checker Initial	AM	AM										
Unit Serial Number	AX20B047014				Battery Serial Number				AU19JAD1776			
Pads Replace Date	25/04/2025				Pads Serial Number				0420C			

### This Check-Sheet is for AED Unit No3, Midmill

Press & hold the power on button for 10 seconds. Once screen comes on, press the information icon(i) bottom left of the screen you will see the battery %


## Zoll AED Plus Semi- Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet soulder working	✓	X										
Batteries secure	✓	✓										
Battery power % Level	✓	✓										
Green ✓ visible	✓	✓										
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test												
Checker Initial	AM	AM										
Unit Serial Number	X15D752383				Battery Serial Number				10 Duracell High Power Lithium 123 Battery 3 V,			
Pads Replace Date	15/11/2025				Pads Serial Number				8900-0800-01			

### This Check-Sheet is for AED Unit No4, Wellpark Road (Co-op)


AED Plus self-test has detected a low battery. Press the Battery Reset Button located in the battery compartment. after replacing ALL batteries in the device with new batteries.

## Philips HeartStart FRx

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet sounder working	✓	X										
Battery Power % Level												
Green ✓ visible	✓	✓										
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test												
Checker Initial	AM	AM										
Unit Serial Number	B14C-00407				Battery Serial Number				B03202504			
Pads replace Date	28/2023				Battery Replace Date				04/2025			

This Check-Sheet is for AED Unit No5, The Square

## Heart Sine 360p Automatic

	January	February	March	April	May	June	July	August	September	October	November	December
Outside of Cabinet is Clean	✓	✓										
Cabinet in good condition	✓	✓										
Cabinet has power	✓	✓										
Heater is working	✓	✓										
Cabinet sounder working	N/A	N/A										
Batteries secure	✓	✓										
Battery power % Level	OK	OK										
Green ✓ visible	✓	✓										
Pads are connected	✓	✓										
Pads are sealed	✓	✓										
Confirm Gloves, Razor & Gloves	✓	✓										
1/4 Function Test												
Checker Initial	AM	AM										
Unit Serial Number	20E90003563				Battery Serial Number				Combined with PADS			
Pads Replace Date	2025/01/01				Pads Serial Number				A3922			

This Check-Sheet is for AED Unit No6, Kintore Railway Station  
CODE for Cabinet C159X

**Appendix E – Treasurer's Report**

Treasurer's Report



Bill Duthie <treasurer.kdcc@gmail.com>  
To Jamie Grant; Secretary KDCC

There have been no transactions between the 2 accounts.

As reported last month the Floral Display Account balance is still £2,749.90.

COMMUNITY COUNCIL ACCOUNT

Previously reported balance = £4,091.94

Minus subscription fee for Association for the Protection of Rural Scotland - £30.00

Minus donation to Kintore Konnect - £100.00

Balance as at 10/2/22 = £3,961.94

Regards,

Bill